



May 11, 2023

Dr. Jacqueline Stevens
601 University Place
Political Science Department
Evanston, IL 60208

Dear Dr. Stevens:

This letter is in response to your U.S. General Services Administration (GSA) Freedom of Information Act (FOIA) request number (GSA-2023-000902), which was perfected on March 3, 2023. You requested:

“Request all SF 258 forms created since January 1, 1996 for Federal Acquisition Regulation (FAR) permanent records relating to FAR 15-404 “Profit,” including predecessor acquisition rules on “Negotiation.” These forms are created by agencies such as the General Services Administration (GSA) for the transfer of records to the National Archives and Records Administration (NARA).”

Enclosed please find the documents responsive to your request. Upon conducting a thorough search of our records, we were unable to locate any SF 258 forms that meet your request's criteria. However, we did find five relevant SF 135 forms that may be of interest to you.

The main difference between SF 258 and SF 135 forms is their purpose. The SF 258 form, as you mentioned, is an "Agreement to Transfer Records to the National Archives of the United States." It is used when agencies transfer permanent records to the National Archives and Records Administration (NARA) for preservation. The SF 135 form, "Records Transmittal and Receipt," is used when agencies transfer temporary and pre-archival records to a Federal Records Center for storage until their final disposition.

To assist you in your research, we have attached the five identified SF 135 forms for your review. If you have any further questions or need additional information, please do not hesitate to contact us, and we will be more than happy to help.

Please note, in the process of answering this request, GSA came into the possession of the information responsive to your previous request; GSA-2022-001237. Provided is a copy of the public comments that GSA received in 2004 for FAR Case 2004-002.

In processing your request, GSA withheld the signatures of certain individuals pursuant to the FOIA, 5 U.S.C. § 552(b)(6). Disclosure of this information would constitute a clearly unwarranted invasion of personal privacy.

If you are not satisfied with our response to your request, you may file an administrative appeal. You may submit an appeal online at <https://www.foiaonline.gov/foiaonline/action/public/home> or in writing to the following address:

U.S. General Services Administration
FOIA Requester Service Center (LG)
1800 F Street, NW
Washington, DC 20405

Your appeal must be postmarked or electronically submitted within 90 days of the date of the response to your FOIA request. In addition, your correspondence must contain a brief statement regarding the basis of your appeal. Please enclose a copy of your initial request and this response letter with your appeal. Finally, both the appeal letter and envelope or online submission should be prominently marked, "Freedom of Information Act Appeal."

This completes our action on this FOIA request. You may contact the GSA FOIA Public Liaison, David Eby, at (202) 213-2745 or by email at david.eby@gsa.gov for any additional assistance or to discuss any aspect of your FOIA request.

Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, email at ogis@nara.gov; telephone at (202) 741-5770; toll free at (877) 684-6448; or facsimile at (202) 741-5769.

Sincerely,

Amanda Jones

Amanda Jones
FOIA Program Manager
Senior Assistant General Counsel
Office of General Counsel
General Services Administration

Enclosure(s)

U.S. General Services Administration
1800 F. Street, NW
Washington, DC 20405
Toll Free: (855)-675-3642
Fax: (202) 501-2727

RECORDS TRANSMITTAL AND RECEIPT

Complete and send original and two copies of this form to the appropriate Federal Records Center for approval prior to shipment of records. See specific instructions on reverse.

PAGE **5** OF **10** PAGES

1. TO (Complete the address for the records center serving your area as shown in 36 CFR 1228.150)

Federal Records Center
WRNC 4205 Suitland Road, Suitland MD 20746-8001

5. FROM (Enter the name and complete mailing address of the office retiring the records. The signed receipt of this form will be sent to this address)

General Services Administration
Office of Acquisition Policy
Regulatory Secretariat (MVCB)
1800 F Street, NW, Room 4041
Washington, DC 20405
(202) 501-4755

2. AGENCY TRANSFER AUTHORIZATION	TRANSFERRING AGENCY OFFICIAL (Signature and title)	DATE
	LaRhonda Erby-Spriggs	11-8-10
3. AGENCY CONTACT	office and telephone No.	
	(b) (6)	202-501-0692
4. RECORDS CENTER RECEIPT		DATE

Fold Line

6. **RECORDS DATA**

ACCESSION NUMBER			VOLUME (cu. ft.)	AGENCY BOX NUMBERS	SERIES DESCRIPTION (With inclusive dates of record)	RESTRICTION	DISPOSAL AUTHORITY (Schedule and item number)	DISPOSAL DATE	COMPLETED BY RECORDS CENTER			
RG	FY	NUMBER							LOCATION	SHELF PLAN	CONT. TYPE	AUTO DISP.
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)
269	11	0220	31	17 of 31	(BOXES # 17-18 FY 1999-2010)		O2A035					
				18 of 31	FAR Case 2008-036; Case 2009-005; Case 2009-009 to 2009-012; Case 2009-027; Case 2001-004; Case 2006-028; Case 2006-031; Case 2006-032; Case 2006-034; Case 2007-002; Case 2007-008; Case 2007-016; Case 2007-0021; Case 2008-003; Case 2008-004; Case 2008-007; Case 2008-008; Case 2008-011; Case 2008-012; Case 2008-015; Case 2008-017; Case 2008-023; Case 2008-025; Case 2008-031; Case 2008-034 to 2008-035; Case 2009-004; FAR Case 2009-006; FAR Case 2009-008; FAR Cases 2009-013; 2009-014; 2009-018 FAR Case 2009-025; 2009-026; 2009-023; FAR Cases 2009-031; 2009-040; 2010-008; FAR Cases FAR 2008-039; GSAR Case 2006-G502; GSAR Case 2006-G504							

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	LaRhonda Erby-Spriggs	11-8-10
3. AGENCY CONTACT	TRANSFERRING AGENCY (Name, address, office and telephone No.)	DATE
	(b) (6)	0 501-0692
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6. **RECORDS DATA**

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RG	FY	NUMBER							LOCATION	SHELF PLAN	CONT. TYPE	AUTO. DISP.
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)
269	11	0220	31	21 of 31	(BOXES 21-24 FY 2006-2010) FAR Cases 2006-023 thru 026; FAR Case 2006-029; FAR Case 2006-030; FAR Case 2007-006; FAR Case 2007-015; FAR Cases 2007-017-018; FAR Case 2007-022; FAR Case 2008-005; GAO Cases		O2A035					
				22 of 31	FAR Case 2007-013 (Final File); FAR Case 2009-005							
				23 of 31	FAR Case 2008-001; FAR Case 2008-006; FAR Case 2008-009; FAR Case 2008-011; FAR Case 2008-016; FAR Cases 2008-019 thru 020; FAR Cases 2008-022 thru 023; FAR Case 2008-026; FAR Case 2008-027; FAR Case 2008-036; FAR Case 2009-006; FAR Cases 2009-009 thru 012; FAR Case 2009-015; FAR Case 2009-023; FAR Case 2009-027; FAR Case 2009-029; FAR Case 2009-034; FAR Case 2009-043; FAR Case 2010-008							
				24 of 31	GSAR Case 2006-G502; GSAR Case 2006-G507; GSAR Case 2006-G508; GSAR Case 2006-G520; GSAR Case 2007-G500; GSAR Case 2007-G507;							

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Regulatory Secretariat (MVCB)
1800 F Street, NW, Room 4041
Washington, DC 20405
(202) 501-4755

2. AGENCY TRANSFER AUTHORIZATION

(b) (6)

DATE
10/29/10

3. AGENCY CONTACT

(b) (6)

Address and telephone No.

4. RECORDS CENTER RECEIPT

RECORDS RECEIVED BY (Signature and title)

DATE

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6. **RECORDS DATA**

ACCESSION NUMBER			VOLUME (cu. ft.)	AGENCY BOX NUMBERS	SERIES DESCRIPTION (With inclusive dates of record)	RESTRIC-TION	DISPOSAL AUTHORITY (Schedule and item number)	DISPOSAL DATE	COMPLETED BY RECORDS CENTER			
RG	FY	NUMBER							LOCATION	SHELF PLAN	CONT. TYPE	AUTO. DISP.
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)
289	11	0220	31	17 of 31	FAR Case 2008-036; FAR Case 2009-005; FAR Case 2009-009 to 2009-012; FAR Case 2009-027; FAR Case 2001-004; FAR Case 2006-028; FAR Case 2006-031; FAR Case 2006-032; FAR Case 2006-034; FAR Case 2007-002; FAR Case 2007-008; FAR Case 2007-016; FAR Case 2007-0021; FAR Case 2008-003; FAR Case 2008-004; FAR Case 2008-007; FAR Case 2008-008; FAR Case 2008-011; FAR Case 2008-012; FAR Case 2008-015; FAR Case 2008-017; FAR Case 2008-023; FAR Case 2008-025; FAR Case 2008-031; FAR Case 2008-034 to 2008-035; FAR Case 2009-004;	4/A	O2A035					
				18 of 31	FAR Case 2009-006; FAR Case 2009-008; FAR Case 2009-013; FAR Case 2009-014; FAR Case 2009-025; FAR Case 2009-026; FAR Case 2009-031; FAR Case 2009-040 FAR Case 2010-008; FAR Case 2008-039; GSAR Case 2006-G502; GSAR Case 2006-G504							

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OF

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Regulatory Secretariat (MVCB)
1800 F Street, NW, Room 4041
Washington, DC 20405
(202) 501-4755

2. AGENCY TRANSFER AUTHORIZATION

DATE

10/29/10

3. AGENCY CONTACT

(b) (6)

and telephone No.)

4. RECORDS CENTER RECEIPT

RECORDS RECEIVED BY (Signature and title)

DATE

Fold Line

6

RECORDS DATA

ACCESSION NUMBER			VOLUME (cu. ft.)	AGENCY BOX NUMBERS	SERIES DESCRIPTION (With inclusive dates of record)	RESTRICTION	DISPOSAL AUTHORITY (Schedule and item number)	DISPOSAL DATE	COMPLETED BY RECORDS CENTER			
RG	FY	NUMBER							LOCATION	SHELF PLAN	CONT. TYPE	AUTO. DISP.
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)
289	11	0220	31	21 of 31	FAR Cases 2006-023 thru 026; FAR Case 2006-029; FAR Case 2006-030; FAR Case 2007-006; FAR Case 2007-015; FAR Cases 2007-017-018; FAR Case 2007-022; FAR Case 2008-005; GAO Cases		O2A035					
				22 of 31	FAR Case 2007-013 (Final File folder)							
				23 of 31	FAR Case 2009-005							
				24 of 31	FAR Case 2008-001; FAR Case 2008-006; FAR Case 2008-009; FAR Case 2008-011; FAR Case 2008-016; FAR Cases 2008-019 thru 020; FAR Cases 2008-022 thru 023; FAR Case 2008-026; FAR Case 2008-027; FAR Case 2008-036; FAR Case 2009-006; FAR Cases 2009-009 thru 012; FAR Case 2009-015; FAR Case 2009-023; FAR Case 2009-027; FAR Case 2009-029; FAR Case 2009-034; FAR Case 2009-043; FAR Case 2010-008							
					GSAR Case 2006-G502; GSAR Case 2006-G507; GSAR Case 2006-G508; GSAR Case 2006-G520; GSAR Case 2007-G500; GSAR Case 2007-G507;							

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1. TO (Complete the address for the records center serving your area as shown in 36 CFR 122.150.)

Federal Records Center
WNRC 4205 Suitland Road, Suitland, MD 20746-8001

5. FROM (Enter the name and complete mailing address of the office retiring the records. The signed receipt of this form will be sent to this address)

General Services Administration
Office of the Chief Acquisition Officer
1800 F Street, NW, Room 4040
Washington, DC 20405

2. AGENCY TRANSFER AUTHOR (Signature and title)
(b) (6)
DATE 3/6/09

3. AGENCY CONTACT (Signature and title)
(b) (6)
Telephone no.

4. RECORDS CENTER RECEIPT
RECORDS RECEIVED BY (Signature and title) Kristin L. Donnelly, Chief Transfers & Disposition Branch
DATE 6-30-09

RECORDS DATA

ACCESSION NUMBER			VOLUME (of total)	AGENCY BOX NUMBER	SERIES DESCRIPTION (With inclusive dates of records)	RESTRICTION	DISPOSAL AUTHORITY (Schedule and item number)	DISPOSAL DATE	COMPLETED BY RECORDS CENTER			
RG (a)	FY (b)	NUMBER (c)							LOCATION (j)	SHELF PLAN (k)	CONT. TYPE (l)	AUTO DISP. (m)
289	09	0216	10 boxes	1 of 10 2 of 10 3 of 10 4 of 10 5 of 10 6 of 10 7 of 10 8 of 10 9 of 10 10 of 10	1/1988 FAR Cases 88-60 - 99-402 FAR Cases 2005-001 - 2005-030 FAR Cases 2001-004 - 2002-005 FAR Case 2002-011 FAR Cases 2002-014 - 027, Notices 2003-002 - 010 FAR Cases 2003-015 - 029 FAR Cases 2004-001 Notices 2004-002 - 015 FAR Cases 2004-016 - 023 FAR Cases 2004-025 - 033 FAR Cases 2005-033 - 2006-029 Meeting FTS/FAS Industry Day 4/21/05, ANPR Contract Closeout, Notice Reimbursement of Relocation Cost on Lump Sum Basis, and 1999 Cost Accounting Standards	12/2006	1820.2A 02A035b	2024	Shelved			