

Personnel Documents Document Title	Credentialing Documents											Privileging Documents Privileged (LIP)				
	Administrative Assistant	Medical Records Tech	Nurse Practitioners	Physician Assistant	Registered Nurses	LVN / LPN / CMA / C.N.A	Radiology Technician	Pharmacist	Pharmacy Technician	Dental Assistant	Dental Hygienist	All Physicians	Psychiatrist	Psychologist	Dentist	Social Worker
Section I - Privileges																
Application for Privileges												X	X	X	X	X
IHSC Privilege Letter												X	X	X	X	X
Peer Review			X	X	X	X						X	X	X	X	X
Statement of Health and Ability	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Statement of Confidentiality	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Ackn of Policy Understanding (local, national, residential standards)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Statement of Risk and Responsibility	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Malpractice Insurance			X	X	X	X	X	X	X	X	X	X	X	X	X	X
Release of Information	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Section II - Education																
Professional School Diploma (primary source verified)			X	X	X	X	X	X	X	X	X	X	X	X	X	X
Internship / Residency Documents/Preceptor Documents												X	X			
Professional License / Certification (primary source verified)			X	X	X	X	X	X	X	X	X	X	X	X	X	X
Board Certification												X	X	X	X	
National Practitioner Database												X	X	X	X	X
AHA Heartsaver® CPR AED or BLS for Healthcare Providers® Certification	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Section III - Experience and Current Competency																
HSD-500 Facility Orientation Checklist	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Scope of Practice			X	X	X	X	X	X	X	X	X					
Competency Checklist	X	X	X	X	X	X	X	X	X	X	X					
Section IV - Professional Information																
Position Description (signed)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Evaluations	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
CV/Resume	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Personnel Actions (Awards/Letters of Appreciation/Letters of Counseling)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Emergency Contact	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

J-9 - DOCUMENT CHECKLIST

Employee Health Record / Leave File	Administrative Assistant	Medical Records Tech	Nurse Practitioners	Physician Assistant	Registered Nurses	LVN / LPN / CMA / C.N.A.	Radiology Technician	Pharmacist	Pharmacy Technician	Dental Assistant	Dental Hygienist	All Physicians	Psychiatrist	Psychologist	Dentist	Social Worker
Section I - TB Screening/Fit Testing																
TB Screening	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Respirator fit test results	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Respirator Medical Clearance	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Blood borne pathogen exposure documentation	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Section II - Vaccination Records																
Influenza	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Vaccine Records/ Immunity Status (MMR, Hep B, Hep A, Varicella)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Section III - General Medical Records																
Ishihara Colour Deficiency Test			X	X	X	X						X				
OSHA 301/ Incident Reports	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Medical Waivers/ADA Accommodations	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Misc - Progress Notes; Bloodborne Pathogen Exposure Documentation	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Section IV - Annual Leave																
Vendor Leave Forms			X	X	X			X			X	X	X	X	X	X
Leave Related Medical Documentation	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

Training File	Administrative Assistant	Medical Records Tech	Nurse Practitioners	Physician Assistant	Registered Nurses	LVN / LPN / CMA / C.N.A	Radiology Technician	Pharmacist	Pharmacy Technician	Dental Assistant	Dental Hygienist	All Physicians	Psychiatrist	Psychologist	Dentist	Social Worker
Section I - Annual In-House Training In-services																
Certificates of Completion	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Post-Tests/Self-Study Modules	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Section II - Virtual University																
Certificates	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Section III - CEUs																
Documentation	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Section IV - Miscellaneous Training Documents																
Vendor policy - Standards of Conduct (signed)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Miscellaneous Documents	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

DEPARTMENT OF HOMELAND SECURITY
U.S. Immigration and Customs Enforcement

CONTRACTOR EMPLOYEE SEPARATION CLEARANCE CHECKLIST

INSTRUCTIONS

This checklist applies to the separation of contractor employees. This checklist SHALL be completed **PRIOR** to the separation date by the ICE Point of Contact (ICE/POC) (i.e., Contracting Officer (CO), or Contract Officer's Representative (COR)).

1. The ICE/POC shall complete all parts of this checklist for the separating contractor employee, including Contractor Company Name or Subcontract or Company Name.
2. The ICE/POC shall ensure the departing contractor employee's FULL name (including middle name) is deactivated in the ICE on-line telephone system ("TELE") and his or her Voice Mail account is removed from the local phone system and local telephone lists.
3. The ICE/POC shall send an electronic mail (email) message to "Voice, Communications", IF the contractor employee was issued a calling card, providing the contractor employee's card number. The ICE/POC shall destroy (shred the card) the calling card after notification has been made.
4. The **Local Property Officer (LPO)** shall ensure the return of any Government Furnished Property (GFP), is returned for disposition to include but not limited to:
 - a. all computer equipment (desktops, notebooks, palm PC, etc.)
 - b. media and publications (CD's , DVD's, etc.)
 - c. official credentials, and official passports
 - d. smart cards and associated readers, cameras, mobile devices, pagers, phone calling cards
 - e. any other government owned item(s) to the Local Property Officer (LPO) for disposition.

The LPO shall take possession of all accountable GFP issued to the departing contractor employee, if the government maintains the official government property records. (Example: Complete form G-570, for all property issued to a contractor.) The LPO shall notify the ICE /POC if the contractor employee did not return all GFP. The LPO shall complete Part II and return the signed form to the ICE/POC. Email/facsimile is acceptable.

5. The LPO shall complete an "ICE Service Catalog" then the Personnel Exit Request" to close out all user accounts (LAN access and all related system (all systems that contractors had access to should be spelled out in this request with user ID's if known/application user accounts, this can include VPN access, IRMNET domain access (normal and administrative), FFMS, Blackberry/iPhone accounts to be deactivated. Requests are submitted via <https://servicedesk.ice.dhs.gov/ServiceDesk/ServiceDesk.aspx>.
6. **Office Chief of Information (OCIO)**. The OCIO shall suspend the contractor employee's access to all systems authorized access, such as TECS, ACS, and others. OCIO will send an email "Separation Confirmation" message to the ICE/POC and all ICE LAN Administrators and Systems Control Officers confirming that the individual's access to all systems has been suspended.
7. The ICE/POC shall annotate any additional instructions for clearance in Part III (e.g., mailroom, parking permit, library, and passport). Separate local instructions may be attached.
8. The ICE/POC is responsible for destroying the Personal Identity Verification (PIV) card AND turning it into ICE Physical Security. **PIV cards must be rendered inoperable prior to being sent to Physical Security.** To render the PIV card inoperable: Using a standard hole punch, make three holes in the card: one through the integrated circuit chip; one through the upper left of the facial image, making sure to destroy part of the photograph as well as the magnetic stripe on the back of the card; and one through the expiration date found in the top right corner of the card; then mail to PSU at the address listed under Security Requirements.

SECURITY REQUIREMENTS:

The ICE/POC shall ensure:

- Keys (e.g., building, and office) are turned in/collected by ICE/POC or local Resource Management (administrative) Division.
- Return **PIV*** and Access control badge ID cards to:
Immigration & Customs Enforcement
OPR/SMU/Physical Security
950 L'Enfant Plaza, SW, MS 5501
Washington, DC 20536-5501

9. ADDITIONAL CLEARANCE PROCEDURES

Annotate any special clearance instructions. The applicable office shall complete the form and return it to the CPOC.

Passports issued by the Office of International Affairs must be returned to:
Immigration & Customs Enforcement
Washington, DC 20536

10. The ICE/POC shall email that the following has been completed along with a scanned copy of the completed checklist:

- Contractor employee name and reason for leaving ICE is included in email notification.
- Destroy Classified Courier Card - retain card number and date destroyed.
- Contractor employee with SCI Access is terminating employment with ICE.

Send email to ICE Departure Notification (<mailto:ICEDepartureNotification@fins3.dhs.gov>) that will notify the following groups OPR, ADSEC, SSO, and ICE Personnel Security); and retain a copy in the contract file.

DEPARTMENT OF HOMELAND SECURITY
U.S. Immigration and Customs Enforcement

CONTRACTOR EMPLOYEE SEPARATION CLEARANCE CHECKLIST

The ICE/POC (i.e., Contracting Officer or Contract Officer's Representative (COR)) shall complete this form for all departing U.S. Immigration and Customs Enforcement (ICE) contractor employees **prior** to departure.

PART I - TO BE COMPLETED BY THE ICE POC

1. Contractor Employee's Type/Printed Name:

2. Company Name and Address:

3. Contract Number/Task Order: _____

PART II - TO BE COMPLETED BY THE LOCAL PROPERTY OFFICER (LPO) AT YOUR LOCATION

Laptops, PEDS (includes mobile devices & mobile chargers, blackberries, etc.), air cards, mobile computing devices (thumb drives, external hard drives, etc.), PDAs, voice mailboxes, Secure ID tokens, online reference subscription services, and Government Emergency Telecommunications (GETS) Card are deactivated and recovered.

I certify to the best of my knowledge that I have returned all government furnished property and information.

4. Departure Date: _____
 5. Departing Contractor Printed Name & Employee Signature:

 6. Printed Name & Signature of LPO (i.e., Contracting Officer Representative (COR) and/or Contracting Officer (CO)):

 7. Date of Signature: _____
- Submit request through **"ICE Service Catalog,"** then **"Personnel Exit Request"** at <https://servicedesk.ice.dhs.gov/ServiceDesk/ServiceDesk.aspx> to close out all user accounts (LAN access and all related system (all systems that contractor had access to should be spelled out in this request with user ID's if known/application user access accounts, this can include VPN access, IRMNET domain access (normal and administrative), Blackberry/iPhone accounts to be deactivated.))
- Submit request to be removed from systems (FFMS, PRISM, WebView, ePMO, etc.) that OCIO service desk is not responsible for to the system owner. List systems below:

PART III - TO BE COMPLETED BY THE ICE/POC

Physical Security:

- Keys (building/office) recovered. Turned into Resource Management (administrative) Division.
- PIV Card/Access control badge ID cards recovered and rendered inoperable.

Administrative Security:

- Classified Courier Card destroyed.

PART IV - TO BE COMPLETED BY THE ICE/POC

- E-mail notification sent to ICE Departure Notification (this will notify the following groups OPR, ADSEC, SSO, ICE Personnel Security, and ICE Physical Security) at <mailto:ICEDepartureNotification@fins3.dhs.gov>.

The ICE/POC shall e-mail that the following has been completed along with a scanned copy of the completed checklist:

- Contractor employee name and reason for leaving ICE is included in email notification.
- Destroy Classified Courier Card - retain card number and date destroyed.
- Contractor employee with SCI Access is terminating employment with ICE.

ICE POC shall retain a copy of the completed checklist and email from OCIO service ticket # _____ completion confirmation in the contract file; as well as email a copy to your local Resource Management (administrative) Division for removal from mail groups, office rosters, etc.

8. ICE/POC (Point of Contact) (i.e., Contracting Officer Representative (COR) and/or Contracting Officer (CO)) Type/Printed Name & Email Address:

9. Phone Number: _____

10. Date: _____

Location	Name- Last, First	Position	Position Code	Status	Filled Date or Vacancy Date	Notes
Alexandria		Licensed Vocational/Practical Nurse	AX-LPN-1			
Alexandria		Licensed Vocational/Practical Nurse	AX-LPN-2			
Alexandria		Licensed Vocational/Practical Nurse	AX-LPN-3			
Alexandria		Licensed Vocational/Practical Nurse	AX-LPN-4			
Alexandria		Licensed Vocational/Practical Nurse	AX-LPN-5			
Alexandria		Licensed Vocational/Practical Nurse-Casual	AX-C-LPN-1			
Alexandria		Licensed Vocational/Practical Nurse-Casual	AX-C-LPN-2			
Alexandria		Nurse Practitioner / Physicians Assistant	AX-MLP-1			
Alexandria		Nurse Practitioner / Physicians Assistant	AX-MLP-2			
Alexandria		Registered Nurse	AX-RN-1			
Alexandria		Registered Nurse	AX-RN-2			
Alexandria		Registered Nurse	AX-RN-3			
Alexandria		Registered Nurse	AX-RN-4			
Alexandria		Registered Nurse	AX-RN-5			
Alexandria		Registered Nurse	AX-RN-6			
Alexandria		Registered Nurse	AX-RN-7			
Alexandria		Registered Nurse	AX-RN-8			
Alexandria		Registered Nurse	AX-RN-9			
Alexandria		Registered Nurse	AX-RN-10			
Alexandria		Registered Nurse	AX-RN-11			
Alexandria		Registered Nurse	AX-RN-12			
Alexandria		Registered Nurse-Casual	AX-C-RN-1			
Alexandria		Registered Nurse-Casual	AX-C-RN-2			
Alexandria		Registered Nurse-Casual	AX-C-RN-3			
Alexandria		Administrative Assistant	AX-AA-1			
Alexandria		Medical Records Technician	AX-MRT-1			
Alexandria		Medical Records Technician	AX-MRT-2			
Alexandria		Medical Records Technician	AX-MRT-3			
Alexandria		Pharmacy Technician	AX-PT-1			
Alexandria		Radiology Technician	AX-RT-1			
Alexandria		Radiology Technician	AX-RT-2			
Berks		Licensed Vocational/Practical Nurse	BE-LPN-1			
Berks		Licensed Vocational/Practical Nurse	BE-LPN-2			
Berks		Licensed Vocational/Practical Nurse	BE-LPN-3			
Berks		Licensed Vocational/Practical Nurse	BE-LPN-4			
Berks		Social Worker / Psychologist	BE-MHP-1			
Berks		Social Worker / Psychologist	BE-MHP-2			
Berks		Social Worker / Psychologist	BE-MHP-3			
Berks		Nurse Practitioner / Physicians Assistant	BE-MLP-1			
Berks		Registered Nurse	BE-RN-1			
Berks		Registered Nurse	BE-RN-2			
Berks		Registered Nurse	BE-RN-3			
Berks		Registered Nurse	BE-RN-4			
Berks		Registered Nurse	BE-RN-5			
Berks		Registered Nurse	BE-RN-6			
Berks		Registered Nurse	BE-RN-7			
Berks		Registered Nurse-Casual	BE-C-RN-1			
Berks		Registered Nurse-Casual	BE-C-RN-2			
Berks		Registered Nurse-Casual	BE-C-RN-3			
Berks		Administrative Assistant	BE-AA-1			
Berks		Medical Records Technician	BE-MRT-1			
Buffalo		Licensed Vocational/Practical Nurse	BU-LPN-1			
Buffalo		Licensed Vocational/Practical Nurse	BU-LPN-2			
Buffalo		Licensed Vocational/Practical Nurse	BU-LPN-3			
Buffalo		Psychiatrist- Part Time	BU-P-MD-1-PT			
Buffalo		Social Worker / Psychologist	BU-MHP-1			
Buffalo		Nurse Practitioner / Physicians Assistant	BU-MLP-1			
Buffalo		Nurse Practitioner / Physicians Assistant	BU-MLP-2			
Buffalo		Nurse Practitioner / Physicians Assistant	BU-MLP-3			
Buffalo		Nurse Practitioner / Physicians Assistant -Part Time	BU-MLP-4-PT			
Buffalo		Registered Nurse	BU-RN-1			
Buffalo		Registered Nurse	BU-RN-2			
Buffalo		Registered Nurse	BU-RN-3			
Buffalo		Registered Nurse	BU-RN-4			
Buffalo		Registered Nurse	BU-RN-5			
Buffalo		Registered Nurse	BU-RN-6			
Buffalo		Registered Nurse	BU-RN-7			
Buffalo		Registered Nurse	BU-RN-8			
Buffalo		Registered Nurse	BU-RN-9			
Buffalo		Registered Nurse-Casual	BU-C-RN-1			
Buffalo		Registered Nurse-Casual	BU-C-RN-2			
Buffalo		Administrative Assistant	BU-AA-1			
Buffalo		Dental Assistant	BU-DA-1			
Buffalo		Medical Records Technician	BU-MRT-1			
Buffalo		Medical Records Technician	BU-MRT-2			
Buffalo		Medical Records Technician	BU-MRT-3			
Buffalo		Pharmacy Technician	BU-PT-1			
Dilley		Administrative Assistant	DY-AA-01			
Dilley		Administrative Assistant	DY-AA-02			
Dilley		Clinical Services Manager	DY-CSM-01			
Dilley		Contract Manager	DY-CM-01			
Dilley		Dental Assistant	DY-DA-01			
Dilley		Dental Assistant	DY-DA-02			
Dilley		Dentist	DY-DDS-01			

Location	Name- Last, First	Position	Position Code	Status	Filled Date or Vacancy Date	Notes
Dilley		Dentist	DY-DDS-02			
Dilley		Dental Hygienist	DY-DH-01			
Dilley		Licensed Vocational Nurse	DY-LPN-01			
Dilley		Licensed Vocational Nurse	DY-LPN-02			
Dilley		Licensed Vocational Nurse	DY-LPN-03			
Dilley		Licensed Vocational Nurse	DY-LPN-04			
Dilley		Licensed Vocational Nurse	DY-LPN-05			
Dilley		Licensed Vocational Nurse	DY-LPN-06			
Dilley		Licensed Vocational Nurse	DY-LPN-07			
Dilley		Licensed Vocational Nurse	DY-LPN-08			
Dilley		Licensed Vocational Nurse	DY-LPN-09			
Dilley		Licensed Vocational Nurse	DY-LPN-10			
Dilley		Licensed Vocational Nurse	DY-LPN-11			
Dilley		Licensed Vocational Nurse	DY-LPN-12			
Dilley		Licensed Vocational Nurse	DY-LPN-13			
Dilley		Licensed Vocational Nurse	DY-LPN-14			
Dilley		Licensed Vocational Nurse	DY-LPN-15			
Dilley		Licensed Vocational Nurse	DY-LPN-16			
Dilley		Licensed Vocational Nurse	DY-LPN-17			
Dilley		Family Practice Physician/Pediatrician	DY-MD-01			
Dilley		Pediatrician	DY-MD-02			
Dilley		Social Worker / Psychologist	DY-MHP-01			
Dilley		Social Worker / Psychologist	DY-MHP-02			
Dilley		Social Worker / Psychologist	DY-MHP-03			
Dilley		Social Worker / Psychologist	DY-MHP-04			
Dilley		Social Worker / Psychologist	DY-MHP-05			
Dilley		Social Worker / Psychologist	DY-MHP-06			
Dilley		Social Worker / Psychologist	DY-MHP-07			
Dilley		Social Worker / Psychologist	DY-MHP-08			
Dilley		Social Worker / Psychologist	DY-MHP-09			
Dilley		Social Worker / Psychologist	DY-MHP-10			
Dilley		Social Worker / Psychologist	DY-MHP-11			
Dilley		Social Worker / Psychologist	DY-MHP-12			
Dilley		Social Worker / Psychologist	DY-MHP-13			
Dilley		Social Worker / Psychologist	DY-MHP-14			
Dilley		Social Worker / Psychologist	DY-MHP-15			
Dilley		Social Worker / Psychologist	DY-MHP-16			
Dilley		Social Worker / Psychologist	DY-MHP-17			
Dilley		Social Worker / Psychologist	DY-MHP-18			
Dilley		Social Worker / Psychologist	DY-MHP-19			
Dilley		Social Worker / Psychologist	DY-MHP-20			
Dilley		Family Nurse Practitioner/Physician Assistant	DY-MLP-01			
Dilley		Family Nurse Practitioner/Physician Assistant	DY-MLP-02			
Dilley		Family Nurse Practitioner/Physician Assistant	DY-MLP-03			
Dilley		Family Nurse Practitioner/Physician Assistant	DY-MLP-04			
Dilley		Family Nurse Practitioner/Physician Assistant	DY-MLP-05			
Dilley		Family Nurse Practitioner/Physician Assistant	DY-MLP-06			
Dilley		Family Nurse Practitioner/Physician Assistant	DY-MLP-07			
Dilley		Family Nurse Practitioner/Physician Assistant	DY-MLP-08			
Dilley		Family Nurse Practitioner/Physician Assistant	DY-MLP-09			
Dilley		Family Nurse Practitioner/Physician Assistant	DY-MLP-10			
Dilley		Family Nurse Practitioner/Physician Assistant	DY-MLP-11			
Dilley		Family Nurse Practitioner/Physician Assistant	DY-MLP-12			
Dilley		Medical Records Technician	DY-MRT-01			
Dilley		Medical Records Technician	DY-MRT-02			
Dilley		Medical Records Technician	DY-MRT-03			
Dilley		Medical Records Technician	DY-MRT-04			
Dilley		Medical Records Technician	DY-MRT-05			
Dilley		Medical Records Technician	DY-MRT-06			
Dilley		Nurse Manager	DY-NM-01			
Dilley		Pharmacist	DY-PH-01			
Dilley		Pharmacist	DY-PH-02			
Dilley		Psychiatrist	DY-P-MD-01			
Dilley		Psychiatrist	DY-P-MD-02			
Dilley		Pharmacy Technician	DY-PT-01			
Dilley		Pharmacy Technician	DY-PT-02			
Dilley		Pharmacy Technician	DY-PT-03			
Dilley		Registered Nurse	DY-RN-01			
Dilley		Registered Nurse	DY-RN-02			
Dilley		Registered Nurse	DY-RN-03			
Dilley		Registered Nurse	DY-RN-04			
Dilley		Registered Nurse	DY-RN-05			
Dilley		Registered Nurse	DY-RN-06			
Dilley		Registered Nurse	DY-RN-07			
Dilley		Registered Nurse	DY-RN-08			
Dilley		Registered Nurse	DY-RN-09			
Dilley		Registered Nurse	DY-RN-10			
Dilley		Registered Nurse	DY-RN-11			
Dilley		Registered Nurse	DY-RN-12			
Dilley		Registered Nurse	DY-RN-13			
Dilley		Registered Nurse	DY-RN-14			
Dilley		Registered Nurse	DY-RN-15			
Dilley		Registered Nurse	DY-RN-16			
Dilley		Registered Nurse	DY-RN-17			

Location	Name- Last, First	Position	Position Code	Status	Filled Date or Vacancy Date	Notes
Dilley		Registered Nurse	DY-RN-18			
Dilley		Registered Nurse	DY-RN-19			
Dilley		Registered Nurse	DY-RN-20			
Dilley		Registered Nurse	DY-RN-21			
Dilley		Registered Nurse	DY-RN-22			
Dilley		Registered Nurse	DY-RN-23			
Dilley		Registered Nurse	DY-RN-24			
Dilley		Registered Nurse	DY-RN-25			
Dilley		Radiology Technician	DY-RT-01			
Dilley		Radiology Technician	DY-RT-02			
Dilley		Registered Nurse-Immunizations	DY-V-RN-01			
Dilley		Registered Nurse-Immunizations	DY-V-RN-02			
Dilley		Registered Nurse-Immunizations	DY-V-RN-03			
Dilley		Registered Nurse-Immunizations	DY-V-RN-04			
Dilley		Registered Nurse-Immunizations	DY-V-RN-05			
Dilley		Nurse Practitioner-Pediatric-Immunizations	DY-V-P-NP-01			
Dilley		Licensed Vocational Nurse-Immunization	DY-V-LVN-01			
Dilley		Licensed Vocational Nurse-Immunization	DY-V-LVN-02			
Dilley		Licensed Vocational Nurse-Immunization	DY-V-LVN-03			
Dilley		Licensed Vocational Nurse-Immunization-S	DY-V-LVN-S-01			
Dilley		Licensed Vocational Nurse-Immunization-S	DY-V-LVN-S-02			
Dilley		Licensed Vocational Nurse-Immunization-S	DY-V-LVN-S-03			
Dilley		Certified Medical Assistant-Immunization	DY-V-CMA-01			
Dilley		Certified Medical Assistant-Immunization	DY-V-CMA-02			
El Paso		Licensed Vocational/Practical Nurse	EP-LPN-1			
El Paso		Licensed Vocational/Practical Nurse	EP-LPN-2			
El Paso		Licensed Vocational/Practical Nurse	EP-LPN-3			
El Paso		Licensed Vocational/Practical Nurse	EP-LPN-4			
El Paso		Licensed Vocational/Practical Nurse	EP-LPN-5			
El Paso		Licensed Vocational/Practical Nurse	EP-LPN-6			
El Paso		Licensed Vocational/Practical Nurse-Casual	EP-C-LPN-1			
El Paso		Dentist	EP-DDS-1			
El Paso		Pharmacist	EP-PH-1			
El Paso		Psychiatrist	EP-P-MD-1			
El Paso		Nurse Practitioner / Physicians Assistant	EP-MLP-1			
El Paso		Nurse Practitioner / Physicians Assistant	EP-MLP-2			
El Paso		Nurse Practitioner / Physicians Assistant	EP-MLP-3			
El Paso		Registered Nurse	EP-RN-1			
El Paso		Registered Nurse	EP-RN-2			
El Paso		Registered Nurse	EP-RN-3			
El Paso		Registered Nurse	EP-RN-4			
El Paso		Registered Nurse	EP-RN-5			
El Paso		Registered Nurse	EP-RN-6			
El Paso		Registered Nurse	EP-RN-7			
El Paso		Registered Nurse	EP-RN-8			
El Paso		Registered Nurse-Casual	EP-C-RN-1			
El Paso		Registered Nurse-Casual	EP-C-RN-2			
El Paso		Registered Nurse-Casual	EP-C-RN-3			
El Paso		Administrative Assistant	EP-AA-1			
El Paso		Dental Assistant	EP-DA-1			
El Paso		Medical Records Technician	EP-MRT-1			
El Paso		Medical Records Technician	EP-MRT-2			
El Paso		Medical Records Technician	EP-MRT-3			
El Paso		Pharmacy Technician	EP-PT-1			
Elizabeth		Licensed Vocational/Practical Nurse	ET-LPN-1			
Elizabeth		Licensed Vocational/Practical Nurse	ET-LPN-2			
Elizabeth		Psychiatrist- Part Time	ET-P-MD-1-PT			
Elizabeth		Nurse Practitioner / Physicians Assistant	ET-MLP-1			
Elizabeth		Nurse Practitioner / Physicians Assistant	ET-MLP-2			
Elizabeth		Registered Nurse	ET-RN-1			
Elizabeth		Registered Nurse	ET-RN-2			
Elizabeth		Registered Nurse	ET-RN-3			
Elizabeth		Registered Nurse	ET-RN-4			
Elizabeth		Registered Nurse	ET-RN-5			
Elizabeth		Registered Nurse-Casual	ET-C-RN-1			
Elizabeth		Registered Nurse-Casual	ET-C-RN-2			
Elizabeth		Administrative Assistant	ET-AA-1			
Eloy		Licensed Vocational/Practical Nurse	EY-LPN-1			
Eloy		Licensed Vocational/Practical Nurse	EY-LPN-2			
Eloy		Licensed Vocational/Practical Nurse	EY-LPN-3			
Eloy		Licensed Vocational/Practical Nurse	EY-LPN-4			
Eloy		Licensed Vocational/Practical Nurse	EY-LPN-5			
Eloy		Licensed Vocational/Practical Nurse	EY-LPN-6			
Eloy		Licensed Vocational/Practical Nurse	EY-LPN-7			
Eloy		Licensed Vocational/Practical Nurse	EY-LPN-8			
Eloy		Licensed Vocational/Practical Nurse-Casual	EY-C-LPN-1			
Eloy		Licensed Vocational/Practical Nurse-Casual	EY-C-LPN-2			
Eloy		Dentist	EY-DDS-1			
Eloy		Psychiatrist	EY-P-MD-1			
Eloy		Psychiatrist- Part Time	EY-P-MD-2-PT			
Eloy		Staff Physician	EY-MD-1			
Eloy		Social Worker / Psychologist	EY-MHP-1			
Eloy		Social Worker / Psychologist	EY-MHP-2			
Eloy		Nurse Practitioner / Physicians Assistant	EY-MLP-1			

Location	Name- Last, First	Position	Position Code	Status	Filled Date or Vacancy Date	Notes
Eloy		Nurse Practitioner / Physicians Assistant	EY-MLP-2			
Eloy		Nurse Practitioner / Physicians Assistant	EY-MLP-3			
Eloy		Nurse Practitioner / Physicians Assistant	EY-MLP-4			
Eloy		Nurse Practitioner / Physicians Assistant	EY-MLP-5			
Eloy		Registered Nurse	EY-RN-1			
Eloy		Registered Nurse	EY-RN-2			
Eloy		Registered Nurse	EY-RN-3			
Eloy		Registered Nurse	EY-RN-4			
Eloy		Registered Nurse	EY-RN-5			
Eloy		Registered Nurse	EY-RN-6			
Eloy		Registered Nurse	EY-RN-7			
Eloy		Registered Nurse	EY-RN-8			
Eloy		Registered Nurse	EY-RN-9			
Eloy		Registered Nurse	EY-RN-10			
Eloy		Registered Nurse	EY-RN-11			
Eloy		Registered Nurse	EY-RN-12			
Eloy		Registered Nurse	EY-RN-13			
Eloy		Registered Nurse	EY-RN-14			
Eloy		Registered Nurse	EY-RN-15			
Eloy		Registered Nurse	EY-RN-16			
Eloy		Registered Nurse	EY-RN-17			
Eloy		Registered Nurse-Casual	EY-C-RN-1			
Eloy		Registered Nurse-Casual	EY-C-RN-2			
Eloy		Registered Nurse-Casual	EY-C-RN-3			
Eloy		Registered Nurse-Casual	EY-C-RN-4			
Eloy		Administrative Assistant	EY-AA-1			
Eloy		Dental Assistant	EY-DA-1			
Eloy		Medical Records Technician	EY-MRT-1			
Eloy		Medical Records Technician	EY-MRT-2			
Eloy		Medical Records Technician	EY-MRT-3			
Eloy		Medical Records Technician	EY-MRT-4			
Eloy		Medical Records Technician	EY-MRT-5			
Eloy		Medical Records Technician	EY-MRT-6			
Eloy		Pharmacy Technician	EY-PT-1			
Eloy		Pharmacy Technician	EY-PT-2			
Eloy		Radiology Technician	EY-RT-1			
Florence		Licensed Vocational/Practical Nurse	FL-LPN-1			
Florence		Licensed Vocational/Practical Nurse	FL-LPN-2			
Florence		Licensed Vocational/Practical Nurse	FL-LPN-3			
Florence		Licensed Vocational/Practical Nurse	FL-LPN-4			
Florence		Licensed Vocational/Practical Nurse	FL-LPN-5			
Florence		Licensed Vocational/Practical Nurse	FL-LPN-6			
Florence		Licensed Vocational/Practical Nurse-Casual	FL-C-LPN-1			
Florence		Psychiatrist- Part Time	FL-P-MD-1-PT			
Florence		Social Worker / Psychologist	FL-MHP-1			
Florence		Nurse Practitioner / Physicians Assistant	FL-MLP-1			
Florence		Registered Nurse	FL-RN-1			
Florence		Registered Nurse	FL-RN-2			
Florence		Registered Nurse	FL-RN-3			
Florence		Registered Nurse	FL-RN-4			
Florence		Registered Nurse	FL-RN-5			
Florence		Registered Nurse	FL-RN-6			
Florence		Registered Nurse	FL-RN-7			
Florence		Registered Nurse	FL-RN-8			
Florence		Registered Nurse	FL-RN-9			
Florence		Registered Nurse-Casual	FL-C-RN-1			
Florence		Administrative Assistant	FL-AA-1			
Florence		Medical Records Technician	FL-MRT-1			
Florence		Medical Records Technician	FL-MRT-2			
Florence		Medical Records Technician	FL-MRT-3			
Florence		Medical Records Technician	FL-MRT-4			
Florence		Medical Records Technician	FL-MRT-5			
Florence		Medical Records Technician	FL-MRT-6			
Florence		Pharmacy Technician	FL-PT-1			
Houston		Licensed Vocational/Practical Nurse	HN-LPN-1			
Houston		Licensed Vocational/Practical Nurse	HN-LPN-2			
Houston		Licensed Vocational/Practical Nurse	HN-LPN-3			
Houston		Licensed Vocational/Practical Nurse	HN-LPN-4			
Houston		Licensed Vocational/Practical Nurse	HN-LPN-5			
Houston		Licensed Vocational/Practical Nurse	HN-LPN-6			
Houston		Licensed Vocational/Practical Nurse-Casual	HN-C-LPN-1			
Houston		Psychiatrist	HN-P-MD-1			
Houston		Social Worker / Psychologist	HN-MHP-1			
Houston		Nurse Practitioner / Physicians Assistant	HN-MLP-1			
Houston		Nurse Practitioner / Physicians Assistant	HN-MLP-2			
Houston		Registered Nurse	HN-RN-1			
Houston		Registered Nurse	HN-RN-2			
Houston		Registered Nurse	HN-RN-3			
Houston		Registered Nurse	HN-RN-4			
Houston		Registered Nurse	HN-RN-5			
Houston		Registered Nurse	HN-RN-6			
Houston		Registered Nurse	HN-RN-7			
Houston		Registered Nurse	HN-RN-8			
Houston		Registered Nurse-Casual	HN-C-RN-1			

Location	Name- Last, First	Position	Position Code	Status	Filled Date or Vacancy Date	Notes
Houston		Administrative Assistant	HN-AA-1			
Houston		Dental Assistant	HN-DA-1			
Houston		Medical Records Technician	HN-MRT-1			
Houston		Medical Records Technician	HN-MRT-2			
Houston		Medical Records Technician	HN-MRT-3			
Houston		Medical Records Technician	HN-MRT-4			
Houston		Pharmacy Technician	HN-PT-1			
Houston		Pharmacy Technician	HN-PT-2			
Jena		Licensed Vocational/Practical Nurse	JE-LPN-1			
Jena		Licensed Vocational/Practical Nurse	JE-LPN-2			
Jena		Licensed Vocational/Practical Nurse	JE-LPN-3			
Jena		Licensed Vocational/Practical Nurse	JE-LPN-4			
Jena		Licensed Vocational/Practical Nurse	JE-LPN-5			
Jena		Licensed Vocational/Practical Nurse	JE-LPN-6			
Jena		Licensed Vocational/Practical Nurse	JE-LPN-7			
Jena		Licensed Vocational/Practical Nurse	JE-LPN-8			
Jena		Licensed Vocational/Practical Nurse	JE-LPN-9			
Jena		Licensed Vocational/Practical Nurse	JE-LPN-10			
Jena		Licensed Vocational/Practical Nurse-Casual	JE-C-LPN-1			
Jena		Licensed Vocational/Practical Nurse-Casual	JE-C-LPN-2			
Jena		Psychiatrist	JE-P-MD-1			
Jena		Staff Physician	JE-MD-1			
Jena		Social Worker / Psychologist	JE-MHP-1			
Jena		Social Worker / Psychologist	JE-MHP-2			
Jena		Nurse Practitioner / Physicians Assistant	JE-MLP-1			
Jena		Nurse Practitioner / Physicians Assistant	JE-MLP-2			
Jena		Nurse Practitioner / Physicians Assistant	JE-MLP-3			
Jena		Nurse Practitioner / Physicians Assistant	JE-MLP-4			
Jena		Nurse Practitioner / Physicians Assistant	JE-MLP-5			
Jena		Registered Nurse	JE-RN-1			
Jena		Registered Nurse	JE-RN-2			
Jena		Registered Nurse	JE-RN-3			
Jena		Registered Nurse	JE-RN-4			
Jena		Registered Nurse	JE-RN-5			
Jena		Registered Nurse	JE-RN-6			
Jena		Registered Nurse	JE-RN-7			
Jena		Registered Nurse	JE-RN-8			
Jena		Registered Nurse	JE-RN-9			
Jena		Registered Nurse	JE-RN-10			
Jena		Registered Nurse	JE-RN-11			
Jena		Registered Nurse	JE-RN-12			
Jena		Registered Nurse	JE-RN-13			
Jena		Registered Nurse	JE-RN-14			
Jena		Registered Nurse	JE-RN-15			
Jena		Registered Nurse-Casual	JE-C-RN-1			
Jena		Registered Nurse-Casual	JE-C-RN-2			
Jena		Administrative Assistant	JE-AA-1			
Jena		Dental Assistant	JE-DA-1			
Jena		Medical Records Technician	JE-MRT-1			
Jena		Medical Records Technician	JE-MRT-2			
Jena		Medical Records Technician	JE-MRT-3			
Jena		Medical Records Technician	JE-MRT-4			
Jena		Medical Records Technician	JE-MRT-5			
Jena		Medical Records Technician	JE-MRT-6			
Jena		Pharmacy Technician	JE-PT-1			
Jena		Pharmacy Technician	JE-PT-2			
Jena		Radiology Technician	JE-RT-1			
Jena		Radiology Technician	JE-RT-2			
Krome		Licensed Vocational/Practical Nurse	KR-LPN-1			
Krome		Licensed Vocational/Practical Nurse	KR-LPN-2			
Krome		Licensed Vocational/Practical Nurse	KR-LPN-3			
Krome		Psychiatrist	KR-P-MD-1			
Krome		Staff Physician	KR-MD-1			
Krome		Social Worker / Psychologist	KR-MHP-1			
Krome		Social Worker / Psychologist	KR-MHP-2			
Krome		Nurse Practitioner / Physicians Assistant	KR-MLP-1			
Krome		Psychiatric-Mental Health Nursing	KR-P-RN-1			
Krome		Psychiatric-Mental Health Nursing	KR-P-RN-2			
Krome		Psychiatric-Mental Health Nursing	KR-P-RN-3			
Krome		Psychiatric-Mental Health Nursing	KR-P-RN-4			
Krome		Psychiatric-Mental Health Nursing	KR-P-RN-5			
Krome		Psychiatric-Mental Health Nursing	KR-P-RN-6			
Krome		Psychiatric-Mental Health Nursing	KR-P-RN-7			
Krome		Psychiatric-Mental Health Nursing	KR-P-RN-8			
Krome		Psychiatric-Mental Health Nursing	KR-P-RN-9			
Krome		Registered Nurse	KR-RN-1			
Krome		Registered Nurse	KR-RN-2			
Krome		Registered Nurse	KR-RN-3			
Krome		Registered Nurse	KR-RN-4			
Krome		Registered Nurse	KR-RN-5			
Krome		Registered Nurse	KR-RN-6			
Krome		Registered Nurse	KR-RN-7			
Krome		Registered Nurse	KR-RN-8			
Krome		Registered Nurse	KR-RN-9			
Krome		Registered Nurse-Casual	KR-C-RN-1			

Location	Name- Last, First	Position	Position Code	Status	Filled Date or Vacancy Date	Notes
Krome		Registered Nurse-Casual	KR-C-RN-2			
Krome		Registered Nurse-Casual	KR-C-RN-3			
Krome		Administrative Assistant	KR-AA-1			
Krome		Medical Records Technician	KR-MRT-1			
Krome		Pharmacy Technician	KR-PT-1			
Krome		Pharmacy Technician	KR-PT-2			
LA Staging		Licensed Vocational/Practical Nurse	LA-LPN-1			
LA Staging		Licensed Vocational/Practical Nurse	LA-LPN-2			
LA Staging		Licensed Vocational/Practical Nurse	LA-LPN-3			
LA Staging		Licensed Vocational/Practical Nurse	LA-LPN-4			
LA Staging		Licensed Vocational/Practical Nurse	LA-LPN-5			
LA Staging		Registered Nurse	LA-RN-2			
LA Staging		Registered Nurse	LA-RN-3			
LA Staging		Registered Nurse	LA-RN-5			
LA Staging		Registered Nurse	LA-RN-4			
LA Staging		Registered Nurse	LA-RN-1			
LA Staging		Registered Nurse-Casual	LA-C-RN-1			
LA Staging		Registered Nurse-Casual	LA-C-RN-2			
LA Staging		Administrative Assistant	LA-AA-1			
LA Staging		Medical Records Technician	LA-MRT-1			
LA Staging		Medical Records Technician	LA-MRT-2			
LA Staging		Medical Records Technician	LA-MRT-3			
Pearsall		Licensed Vocational/Practical Nurse	PE-LPN-1			
Pearsall		Licensed Vocational/Practical Nurse	PE-LPN-2			
Pearsall		Licensed Vocational/Practical Nurse	PE-LPN-3			
Pearsall		Licensed Vocational/Practical Nurse	PE-LPN-4			
Pearsall		Licensed Vocational/Practical Nurse	PE-LPN-5			
Pearsall		Licensed Vocational/Practical Nurse	PE-LPN-6			
Pearsall		Licensed Vocational/Practical Nurse	PE-LPN-7			
Pearsall		Licensed Vocational/Practical Nurse	PE-LPN-8			
Pearsall		Licensed Vocational/Practical Nurse	PE-LPN-9			
Pearsall		Licensed Vocational/Practical Nurse	PE-LPN-10			
Pearsall		Licensed Vocational/Practical Nurse	PE-LPN-11			
Pearsall		Licensed Vocational/Practical Nurse	PE-LPN-12			
Pearsall		Licensed Vocational/Practical Nurse-Casual	PE-C-LPN-1			
Pearsall		Licensed Vocational/Practical Nurse-Casual	PE-C-LPN-2			
Pearsall		Psychiatrist	PE-P-MD-1			
Pearsall		Staff Physician	PE-MD-1			
Pearsall		Social Worker / Psychologist	PE-MHP-1			
Pearsall		Social Worker / Psychologist	PE-MHP-2			
Pearsall		Nurse Practitioner / Physicians Assistant	PE-MLP-1			
Pearsall		Nurse Practitioner / Physicians Assistant	PE-MLP-2			
Pearsall		Nurse Practitioner / Physicians Assistant	PE-MLP-3			
Pearsall		Nurse Practitioner / Physicians Assistant	PE-MLP-4			
Pearsall		Registered Nurse	PE-RN-1			
Pearsall		Registered Nurse	PE-RN-2			
Pearsall		Registered Nurse	PE-RN-3			
Pearsall		Registered Nurse	PE-RN-4			
Pearsall		Registered Nurse	PE-RN-5			
Pearsall		Registered Nurse	PE-RN-6			
Pearsall		Registered Nurse	PE-RN-7			
Pearsall		Registered Nurse	PE-RN-8			
Pearsall		Registered Nurse	PE-RN-9			
Pearsall		Registered Nurse	PE-RN-10			
Pearsall		Registered Nurse	PE-RN-11			
Pearsall		Registered Nurse	PE-RN-12			
Pearsall		Registered Nurse-Casual	PE-C-RN-1			
Pearsall		Registered Nurse-Casual	PE-C-RN-2			
Pearsall		Registered Nurse-Casual	PE-C-RN-3			
Pearsall		Registered Nurse-Casual	PE-C-RN-4			
Pearsall		Administrative Assistant	PE-AA-1			
Pearsall		Dental Assistant	PE-DA-1			
Pearsall		Dental Assistant	PE-DA-2			
Pearsall		Medical Records Technician	PE-MRT-1			
Pearsall		Medical Records Technician	PE-MRT-2			
Pearsall		Medical Records Technician	PE-MRT-3			
Pearsall		Medical Records Technician	PE-MRT-4			
Pearsall		Medical Records Technician	PE-MRT-5			
Pearsall		Medical Records Technician	PE-MRT-6			
Pearsall		Pharmacy Technician	PE-PT-1			
Pearsall		Pharmacy Technician	PE-PT-2			
Port Isabel		Licensed Vocational/Practical Nurse	PI-LPN-1			
Port Isabel		Licensed Vocational/Practical Nurse	PI-LPN-2			
Port Isabel		Licensed Vocational/Practical Nurse	PI-LPN-3			
Port Isabel		Licensed Vocational/Practical Nurse	PI-LPN-4			
Port Isabel		Licensed Vocational/Practical Nurse	PI-LPN-5			
Port Isabel		Licensed Vocational/Practical Nurse	PI-LPN-6			
Port Isabel		Licensed Vocational/Practical Nurse	PI-LPN-7			
Port Isabel		Licensed Vocational/Practical Nurse	PI-LPN-8			
Port Isabel		Licensed Vocational/Practical Nurse	PI-LPN-9			
Port Isabel		Licensed Vocational/Practical Nurse	PI-LPN-10			
Port Isabel		Licensed Vocational/Practical Nurse	PI-LPN-11			
Port Isabel		Licensed Vocational/Practical Nurse	PI-LPN-12			
Port Isabel		Licensed Vocational/Practical Nurse	PI-LPN-13			

Location	Name- Last, First	Position	Position Code	Status	Filled Date or Vacancy Date	Notes
Port Isabel		Licensed Vocational/Practical Nurse-Casual	PI-C-LPN-1			
Port Isabel		Licensed Vocational/Practical Nurse-Casual	PI-C-LPN-2			
Port Isabel		Psychiatrist	PI-P-MD-1			
Port Isabel		Staff Physician	PI-MD-1			
Port Isabel		Social Worker / Psychologist	PI-MHP-1			
Port Isabel		Social Worker / Psychologist	PI-MHP-2			
Port Isabel		Nurse Practitioner / Physicians Assistant	PI-MLP-1			
Port Isabel		Nurse Practitioner / Physicians Assistant	PI-MLP-2			
Port Isabel		Nurse Practitioner / Physicians Assistant	PI-MLP-3			
Port Isabel		Nurse Practitioner / Physicians Assistant	PI-MLP-4			
Port Isabel		Registered Nurse	PI-RN-1			
Port Isabel		Registered Nurse	PI-RN-2			
Port Isabel		Registered Nurse	PI-RN-3			
Port Isabel		Registered Nurse	PI-RN-4			
Port Isabel		Registered Nurse	PI-RN-5			
Port Isabel		Registered Nurse	PI-RN-6			
Port Isabel		Registered Nurse	PI-RN-7			
Port Isabel		Registered Nurse	PI-RN-8			
Port Isabel		Registered Nurse	PI-RN-9			
Port Isabel		Registered Nurse	PI-RN-10			
Port Isabel		Registered Nurse	PI-RN-11			
Port Isabel		Registered Nurse	PI-RN-12			
Port Isabel		Registered Nurse	PI-RN-13			
Port Isabel		Registered Nurse	PI-RN-14			
Port Isabel		Registered Nurse	PI-RN-15			
Port Isabel		Registered Nurse	PI-RN-16			
Port Isabel		Registered Nurse	PI-RN-17			
Port Isabel		Registered Nurse	PI-RN-18			
Port Isabel		Registered Nurse	PI-RN-19			
Port Isabel		Registered Nurse-Casual	PI-C-RN-1			
Port Isabel		Registered Nurse-Casual	PI-C-RN-2			
Port Isabel		Registered Nurse-Casual	PI-C-RN-3			
Port Isabel		Registered Nurse-Casual	PI-C-RN-4			
Port Isabel		Administrative Assistant	PI-AA-1			
Port Isabel		Certified Nurses Assistant	PI-MA-1			
Port Isabel		Dental Assistant	PI-DA-1			
Port Isabel		Medical Records Technician	PI-MRT-1			
Port Isabel		Medical Records Technician	PI-MRT-2			
Port Isabel		Medical Records Technician	PI-MRT-3			
Port Isabel		Medical Records Technician	PI-MRT-4			
Port Isabel		Medical Records Technician	PI-MRT-5			
Port Isabel		Medical Records Technician	PI-MRT-6			
Port Isabel		Pharmacy Technician	PI-PT-1			
Port Isabel		Pharmacy Technician	PI-PT-2			
Port Isabel		Radiology Technician	PI-RT-1			
Port Isabel		Radiology Technician	PI-RT-2			
Port Isabel		Radiology Technician	PI-RT-3			
San Diego		Licensed Vocational/Practical Nurse	SD-LPN-1			
San Diego		Licensed Vocational/Practical Nurse	SD-LPN-2			
San Diego		Licensed Vocational/Practical Nurse	SD-LPN-3			
San Diego		Licensed Vocational/Practical Nurse	SD-LPN-4			
San Diego		Licensed Vocational/Practical Nurse	SD-LPN-5			
San Diego		Licensed Vocational/Practical Nurse	SD-LPN-6			
San Diego		Licensed Vocational/Practical Nurse	SD-LPN-7			
San Diego		Licensed Vocational/Practical Nurse	SD-LPN-8			
San Diego		Licensed Vocational/Practical Nurse	SD-LPN-9			
San Diego		Licensed Vocational/Practical Nurse-Casual	SD-C-LPN-1			
San Diego		Psychiatrist	SD-P-MD-1			
San Diego		Social Worker / Psychologist	SD-MHP-1			
San Diego		Social Worker / Psychologist	SD-MHP-2			
San Diego		Social Worker / Psychologist	SD-MHP-3			
San Diego		Nurse Practitioner / Physicians Assistant	SD-MLP-1			
San Diego		Nurse Practitioner / Physicians Assistant	SD-MLP-2			
San Diego		Psychiatric-Mental Health Nursing	SD-P-RN-1			
San Diego		Psychiatric-Mental Health Nursing	SD-P-RN-2			
San Diego		Psychiatric-Mental Health Nursing	SD-P-RN-3			
San Diego		Psychiatric-Mental Health Nursing	SD-P-RN-4			
San Diego		Psychiatric-Mental Health Nursing	SD-P-RN-5			
San Diego		Psychiatric-Mental Health Nursing	SD-P-RN-6			
San Diego		Psychiatric-Mental Health Nursing	SD-P-RN-7			
San Diego		Registered Nurse	SD-RN-1			
San Diego		Registered Nurse	SD-RN-2			
San Diego		Registered Nurse	SD-RN-3			
San Diego		Registered Nurse	SD-RN-4			
San Diego		Registered Nurse	SD-RN-5			
San Diego		Registered Nurse	SD-RN-6			
San Diego		Registered Nurse	SD-RN-7			
San Diego		Registered Nurse	SD-RN-8			
San Diego		Registered Nurse-Casual	SD-C-RN-1			
San Diego		Registered Nurse-Casual	SD-C-RN-2			
San Diego		Registered Nurse-Casual	SD-C-RN-3			
San Diego		Registered Nurse-Casual	SD-C-RN-4			
San Diego		Administrative Assistant	SD-AA-1			
San Diego		Dental Assistant	SD-DA-1			

Location	Name- Last, First	Position	Position Code	Status	Filled Date or Vacancy Date	Notes
San Diego		Medical Records Technician	SD-MRT-1			
San Diego		Medical Records Technician	SD-MRT-2			
San Diego		Medical Records Technician	SD-MRT-3			
San Diego		Medical Records Technician	SD-MRT-4			
San Diego		Medical Records Technician	SD-MRT-5			
San Diego		Pharmacy Technician	SD-PT-1			
Santa Ana		Licensed Vocational/Practical Nurse	SA-LPN-1			
Santa Ana		Licensed Vocational/Practical Nurse	SA-LPN-2			
Santa Ana		Administrative Assistant	SA-AA-1			
Stewart		Licensed Vocational/Practical Nurse	ST-LPN-1			
Stewart		Licensed Vocational/Practical Nurse	ST-LPN-2			
Stewart		Licensed Vocational/Practical Nurse	ST-LPN-3			
Stewart		Licensed Vocational/Practical Nurse	ST-LPN-4			
Stewart		Licensed Vocational/Practical Nurse	ST-LPN-5			
Stewart		Licensed Vocational/Practical Nurse	ST-LPN-6			
Stewart		Licensed Vocational/Practical Nurse	ST-LPN-7			
Stewart		Licensed Vocational/Practical Nurse-Casual	ST-C-LPN-1			
Stewart		Licensed Vocational/Practical Nurse-Casual	ST-C-LPN-2			
Stewart		Dentist	ST-DDS-1			
Stewart		Psychiatrist	ST-P-MD-1			
Stewart		Staff Physician	ST-MD-1			
Stewart		Social Worker / Psychologist	ST-MHP-1			
Stewart		Nurse Practitioner / Physicians Assistant	ST-MLP-1			
Stewart		Nurse Practitioner / Physicians Assistant	ST-MLP-2			
Stewart		Nurse Practitioner / Physicians Assistant	ST-MLP-3			
Stewart		Nurse Practitioner / Physicians Assistant	ST-MLP-4			
Stewart		Nurse Practitioner / Physicians Assistant	ST-MLP-5			
Stewart		Registered Nurse	ST-RN-1			
Stewart		Registered Nurse	ST-RN-2			
Stewart		Registered Nurse	ST-RN-3			
Stewart		Registered Nurse	ST-RN-4			
Stewart		Registered Nurse	ST-RN-5			
Stewart		Registered Nurse	ST-RN-6			
Stewart		Registered Nurse	ST-RN-7			
Stewart		Registered Nurse	ST-RN-8			
Stewart		Registered Nurse	ST-RN-9			
Stewart		Registered Nurse	ST-RN-10			
Stewart		Registered Nurse	ST-RN-11			
Stewart		Registered Nurse	ST-RN-12			
Stewart		Registered Nurse	ST-RN-13			
Stewart		Registered Nurse	ST-RN-14			
Stewart		Registered Nurse	ST-RN-15			
Stewart		Registered Nurse	ST-RN-16			
Stewart		Registered Nurse	ST-RN-17			
Stewart		Registered Nurse	ST-RN-18			
Stewart		Registered Nurse-Casual	ST-C-RN-1			
Stewart		Registered Nurse-Casual	ST-C-RN-2			
Stewart		Administrative Assistant	ST-AA-1			
Stewart		Administrative Assistant	ST-AA-2			
Stewart		Dental Assistant	ST-DA-1			
Stewart		Dental Assistant	ST-DA-2			
Stewart		Medical Records Technician	ST-MRT-1			
Stewart		Medical Records Technician	ST-MRT-2			
Stewart		Medical Records Technician	ST-MRT-3			
Stewart		Medical Records Technician	ST-MRT-4			
Stewart		Medical Records Technician	ST-MRT-5			
Stewart		Medical Records Technician	ST-MRT-6			
Stewart		Pharmacy Technician	ST-PT-1			
Stewart		Pharmacy Technician	ST-PT-2			
Tacoma		Licensed Vocational/Practical Nurse	TC-LPN-1			
Tacoma		Licensed Vocational/Practical Nurse	TC-LPN-2			
Tacoma		Licensed Vocational/Practical Nurse	TC-LPN-3			
Tacoma		Licensed Vocational/Practical Nurse-Casual	TC-C-LPN-1			
Tacoma		Dentist - Part Time	TC-DDS-1-PT			
Tacoma		Psychiatrist	TC-P-MD-1			
Tacoma		Psychiatrist- Part Time	TC-P-MD-2-PT			
Tacoma		Staff Physician	TC-MD-1			
Tacoma		Social Worker / Psychologist	TC-MHP-1			
Tacoma		Nurse Practitioner / Physicians Assistant	TC-MLP-1			
Tacoma		Registered Nurse	TC-RN-1			
Tacoma		Registered Nurse	TC-RN-2			
Tacoma		Registered Nurse	TC-RN-3			
Tacoma		Registered Nurse	TC-RN-4			
Tacoma		Registered Nurse	TC-RN-5			
Tacoma		Registered Nurse	TC-RN-6			
Tacoma		Registered Nurse	TC-RN-7			
Tacoma		Registered Nurse	TC-RN-8			
Tacoma		Registered Nurse-Casual	TC-C-RN-1			
Tacoma		Administrative Assistant	TC-AA-1			
Tacoma		Dental Assistant	TC-DA-1			
Tacoma		Medical Records Technician	TC-MRT-1			
Tacoma		Medical Records Technician	TC-MRT-2			
Tacoma		Medical Records Technician	TC-MRT-3			
Tacoma		Medical Records Technician	TC-MRT-4			

Location	Name- Last, First	Position	Position Code	Status	Filled Date or Vacancy Date	Notes
Tacoma		Medical Records Technician	TC-MRT-5			
Tacoma		Pharmacy Technician	TC-PT-1			
Tacoma		Pharmacy Technician	TC-PT-2			
Taylor		Licensed Vocational/Practical Nurse	TR-LPN-1			
Taylor		Licensed Vocational/Practical Nurse	TR-LPN-2			
Taylor		Licensed Vocational/Practical Nurse	TR-LPN-3			
Taylor		Licensed Vocational/Practical Nurse-Casual	TR-C-LPN-1			
Taylor		Licensed Vocational/Practical Nurse-Casual	TR-C-LPN-2			
Taylor		Psychiatrist	TR-P-MD-1			
Taylor		Staff Physician	TR-MD-1			
Taylor		Social Worker / Psychologist	TR-MHP-1			
Taylor		Social Worker / Psychologist	TR-MHP-2			
Taylor		Nurse Practitioner / Physicians Assistant	TR-MLP-1			
Taylor		Nurse Practitioner / Physicians Assistant	TR-MLP-2			
Taylor		Nurse Practitioner / Physicians Assistant	TR-MLP-3			
Taylor		Nurse Practitioner / Physicians Assistant	TR-MLP-4			
Taylor		Registered Nurse	TR-RN-1			
Taylor		Registered Nurse	TR-RN-2			
Taylor		Registered Nurse	TR-RN-3			
Taylor		Registered Nurse	TR-RN-4			
Taylor		Registered Nurse	TR-RN-5			
Taylor		Registered Nurse	TR-RN-6			
Taylor		Registered Nurse	TR-RN-7			
Taylor		Registered Nurse	TR-RN-8			
Taylor		Registered Nurse-Casual	TR-C-RN-1			
Taylor		Registered Nurse-Casual	TR-C-RN-2			
Taylor		Administrative Assistant	TR-AA-1			
Taylor		Administrative Assistant	TR-AA-2			
Taylor		Dental Assistant	TR-DA-1			
Taylor		Medical Records Technician	TR-MRT-1			
Taylor		Medical Records Technician	TR-MRT-2			
Taylor		Medical Records Technician	TR-MRT-3			
Taylor		Pharmacy Technician	TR-PT-1			
Varick		Registered Nurse	VK-RN-1			
Varick		Registered Nurse	VK-RN-2			
Varick		Registered Nurse-Casual	VK-C-RN-1			
Varick		Administrative Assistant	VK-AA-1			
Washington, DC		Executive A.A. - Program Assistant	HQ-BH-1			
Washington, DC		Social Worker	HQ-BH-2			
Washington, DC		Executive A.A.- Mgmt. Analyst	HQ-COS-1			
Washington, DC		Executive A.A. - Program Assistant	HQ-COS/RMU-1			
Washington, DC		Executive A.A.- Mgmt. Analyst	HQ-DAD-1			
Washington, DC		Credentialing Assistant	HQ-DMD-2			
Washington, DC		Executive A.A.- Mgmt. Analyst	HQ-DMD-1			
Washington, DC		Executive A.A.- Accounts Manager	HQ-MCM-1			
Washington, DC		Executive A.A. - Program Assistant	HQ-MQM-1			
Washington, DC		Health Informatics Analyst	HQ-MQM-2			
Washington, DC		Health Information Data Specialist	HQ-MQM-3			
Washington, DC		Health Information Data Specialist	HQ-MQM-4			
Washington, DC		Health Information Data Specialist	HQ-MQM-5			
Washington, DC		Executive A.A.- Accounts Manager	HQ-RMU-2			
Washington, DC		Provider Relations	HQ-RMU-1			
York		Licensed Vocational/Practical Nurse	YK-LVN-1			
York		Licensed Vocational/Practical Nurse	YK-LVN-2			
York		Registered Nurse	YK-RN-1			
York		Registered Nurse	YK-RN-2			
York		Medical Records Technician	YK-MRT-1			

J-11 Site Status Report

Contract Mod #	Date	Position Code +/-	Date of E-QIP initiation Request	> or < 30 days	COR Exception
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J-11- Site Status Report

Nursing Call outs				Backfill					Was 50% of the shift covered?	
Last Name	First Name	Date	Shift/hrs	Y/N?	Last Name	First Name	Date	Shift/hrs covered	Y/N	

J-11- Site Status Report

Last Name	First Name	Position Code	Position	Date of Favorable fit. Det.	Date Complete Privileging Packet Arrived	Date Complete Credentialing Packet Arrived	Start Date	Number of Days Privileging	Number of Days Credentialing	Number of Days to Start	COR Approved Extension?
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J-11- Site Status Report

Last Name	First Name	Position Code	Position	Discipline	CA Start Date	CA Completion Date	Orientation Completion Date

J-12-Discipline Shift Requirements

Discipline	Shift (1)	Shift (2)	Shift (3)	On Call Yes/No	Weekend/Holidays
AA	X			No	No
MRT	X	X		No	Yes
MA/CNA	X	X	X	No	Yes
X-ray Tech	X	X		No	Yes
LPN/LVN	X	X	X	No	Yes
RN	X	X	X	No	Yes
MHP	X	X		Yes	Yes
MLP	X	X		Yes	Yes
Dentist	X			Yes	No
Physician/Psychiatrist	X			Yes	No

All disciplines may be required to report to work 24/7 based on the mission, changing health care needs, legislation, or other circumstances that dictate changes in schedule.

Shifts: 1) 0700-1530 On Call Hours: 2101- 0659
 2) 1500-2330
 3) 2300-0730

All overtime must be pre-approved by the GMT prior to the overtime occurring

J-14 – DOL Service Wage Rate Determinations

The following wage determinations are attached and made a part of this contract:

ICE FACILITY NAME	WD Rate
ALEXANDRIA STAGING FACILITY	WD 15-2229 (Rev.-3)
BERKS- CTY FAMILY RESIDENTIAL CENTER	WD 05-2447 (Rev.-18)
BUFFALO FEDERRAL DETENTION FACILITY	WD 05-2381 (Rev.-17)
ELIZABETH- ICE MEDICAL FACILITY	WD 05-2353 (Rev.-17)
EL PASO- ICE MEDICAL REFERRAL CENTER	WD 05-2511 (Rev.-21)
ELOY- ICE MEDICAL FACILITY	WD 15-5469 (Rev.-2)
FLORENCE- ICE MEDICAL FACILITY	WD 15-5469 (Rev.-2)
HOUSTON- CCA-HOUSTON CDF	WD 15-5233 (Rev.-3)
JENA- ICE DETENTION FACILITY	WD 15-5197 (Rev.-2)
KROME- ICE MEDICAL REFERRAL CENTER	WD 05-2119 (Rev.-18)
LOS ANGELES STAGING	WD 15-5613 (Rev.-3)
PEARSALL- SOUTH TX DETENTION COMPLEX	WD 15-5291 (Rev.-2)
PORT ISABEL- ICE MEDICAL FACILITY	WD 15-2519 (Rev.-2)
SAN DIEGO- ICE MEDICAL REFERRAL CENTER	WD 05-2057 (Rev.-18)
SANTA ANA- ICE STAGING FACILITY	WD 15-2047 (Rev.-2)
SOUTH TEXAS FAMILY RESIDENTIAL CENTER/DILLEY	WD 15-5291 (Rev.-2)
STEWART- ICE MEDICAL FACILITY	WD 15-4503 (Rev.-2)
TACOMA- NORTHWEST DETENTION FACILITY	WD 05-2567 (Rev.-21)
TAYLOR- ICE MEDICAL FACILITY	WD 15-5215 (Rev.-3)
VARICK- ICE STAGING FACILITY	WD 05-2375 (Rev.-17)
YORK- TRANSFER OPERATIONS PROGRAM	WD 05-2455 (Rev.-18)
HEADQUARTERS IHSC (ADMIN ONLY)	WD 15-4281 (Rev.-2)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 1
2. AMENDMENT/MODIFICATION NO. P00001	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY ICE/Detention Compliance & Removals Immigration and Customs Enforcement Office of Acquisition Management 801 I Street, NW Suite 930 WASHINGTON DC 20536	CODE ICE/DCR	7. ADMINISTERED BY (If other than Item 6)	CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) STG INTERNATIONAL INC ATTN: (b)(6); (b)(7)(C) 99 CANAL CENTER PLAZA SUITE 500 ALEXANDRIA VA 22314		(x) 9A. AMENDMENT OF SOLICITATION NO.	9B. DATED (SEE ITEM 11)
CODE 1795704030000	FACILITY CODE	x 10A. MODIFICATION OF CONTRACT/ORDER NO. (b)(7)(E)	10B. DATED (SEE ITEM 13) 02/20/2018

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 33.104 (c) (1)

E. IMPORTANT: Contractor is not. is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 179570403

Pursuant to FAR 33.104(c) (1), this unilateral modification is issued to suspend performance indefinitely for the above referenced contract, until resolution of a GAO protest.

Exempt Action: Y Sensitive Award: PII

Period of Performance: 02/20/2018 to 02/19/2023

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) (b)(6); (b)(7)(C)
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED
	16B. UNITED STATES OF AMERICA (b)(6); (b)(7)(C)
	16C. DATE SIGNED

2. AMENDMENT/MODIFICATION NO. P00002	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
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6. ISSUED BY ICE/DCR ICE/Detention Compliance & Removals Immigration and Customs Enforcement Office of Acquisition Management 801 I Street, NW Suite 930 WASHINGTON DC 20536	7. ADMINISTERED BY (If other than Item 6)
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) STG INTERNATIONAL INC ATTN: (b)(6); (b)(7)(C) 99 CANAL CENTER PLAZA SUITE 500 ALEXANDRIA VA 22314	9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) 9A. MODIFICATION OF CONTRACT/ORDER NO. (b)(7)(E) 10B. DATED (SEE ITEM 13) 02/20/2018
--	---

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 52.212-4 (c)
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not. is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 179570403
COR: CAPT (b)(6); (b)(7)(C)
Phone: (b)(6); (b)(7)(C)
Email: _____
ACOR: LCDR (b)(6); (b)(7)(C)
Phone: (b)(6); (b)(7)(C)
Email: _____
ACOR: (b)(6); (b)(7)(C)
Phone: _____

Continued ...
Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) (b)(6); (b)(7)(C)
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED
	16B. UNITED STATES OF AMERICA (b)(6); (b)(7)(C)
	16C. DATE SIGNED

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

(b)(7)(E)

PAGE OF

2 3

NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Email: (b)(6); (b)(7)(C)</p> <p>Contracting Officer: (b)(6); (b)(7)(C)</p> <p>Phone: (b)(6); (b)(7)(C)</p> <p>Email: (b)(6); (b)(7)(C)</p> <p>There are no requisitions associated with this modification.</p> <p>The purpose of P00002 is the following:</p> <p>1. IAW 29 C.F.R. Section 4.52, the prevailing health and welfare fringe benefits issued under the McNamara-O'Hara Service Contract Act (SCA) are incorporated effective 06/29/2018. The hourly wage and Health and Welfare benefits shall comply with the wage determination at the below referenced facilities.</p> <p>i. Alexandria Facility: WD 15-5175 (Rev.-5), Date of Revision: 01/10/2018</p> <p>ii. Berks Facility: WD 15-4237 (Rev.-6), Date of Revision: 01/10/2018</p> <p>iii. Buffalo Facility: WD 15-4181 (Rev.-6), Date of Revision: 01/10/2018</p> <p>iv. Dilley Facility: WD 15-5291 (Rev.-8), Date of Revision: 01/10/2018</p> <p>v. Elizabeth Facility: WD 15-4211 (Rev.-7), Date of Revision: 04/12/2018</p> <p>vi. El Paso Facility: WD 15-5229 (Rev.-5), Date of Revision: 01/16/2018</p> <p>vii. Eloy Facility: WD 15-5469 (Rev.-7), Date of Revision: 01/10/2018</p> <p>viii. Florence Facility: WD 15-5469 (Rev.-7), Date of Revision: 01/10/2018</p> <p>ix. Houston Facility: WD 15-5233 (Rev.-9), Date of Revision: 01/10/2018</p> <p>x. Jena Facility: WD 15-5197 (Rev.-7), Date of Revision: 01/10/2018</p> <p>xi. Krome Facility: WD 15-4543 (Rev.-7), Date of Continued ...</p>				

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

(b)(7)(E)

PAGE OF

3

3

NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Revision: 01/10/2018 xii. Los Angeles Facility: WD 15-5613 (Rev.-9), Date of Revision: 01/10/2018 xiii. Pearsall Facility: WD 15-5291 (Rev.-8), Date of Revision: 01/10/2018 xiv. Port Isabel Facility: WD 15-5219 (Rev.-6), Date of Revision: 01/10/2018 xv. San Diego Facility: WD 15-5635 (Rev.-8), Date of Revision: 01/10/2018 xvi. Santa Ana Facility WD 15-5645 (Rev.-6), Date of Revision: 01/10/2018 xvii. Stewart Facility: WD 15-4503 (Rev.-8), Date of Revision: 01/10/2018 xviii. Tacoma Facility: WD 15-5539 (Rev.-7), Date of Revision: 01/10/2018 xix. Taylor Facility: WD 15-5215 (Rev.-9), Date of Revision: 01/10/2018 xx. Varick Facility: WD 15-4187 (Rev.-8), Date of Revision: 01/10/2018 xxi. York Facility: WD 15-4245 (Rev.-5), Date of Revision: 01/10/2018 xxii. DC (HQ) Facility: WD 15-4281 (Rev.-9), Date of Revision: 01/10/2018 2. As a result, the total obligated amount on 70CDCR18C00000003 remains the same. Exempt Action: Y Sensitive Award: PII Period of Performance: 02/20/2018 to 02/19/2023 Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				

2. AMENDMENT/MODIFICATION NO. P00003	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
---	------------------------------------	----------------------------------	--------------------------------

6. ISSUED BY ICE/DCR ICE/Detention Compliance & Removals Immigration and Customs Enforcement Office of Acquisition Management 801 I Street, NW Suite 930 WASHINGTON DC 20536	7. ADMINISTERED BY (If other than Item 6)
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) STG INTERNATIONAL INC ATTN (b)(6); (b)(7)(C) 99 CANAL CENTER PLAZA SUITE 500 ALEXANDRIA VA 22314	9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) 9C. MODIFICATION OF CONTRACT/ORDER NO. (b)(7)(E) 9D. DATED (SEE ITEM 13) 02/20/2018
---	--

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 52.212-4 (c)
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not. is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 179570403
 COR: CAPT (b)(6); (b)(7)(C)
 Phone: (b)(6); (b)(7)(C)
 Email: (b)(6); (b)(7)(C)
 ACOR: LCDR (b)(6); (b)(7)(C)
 Phone: (b)(6); (b)(7)(C)
 Email: (b)(6); (b)(7)(C)
 ACOR: (b)(6); (b)(7)(C)
 Phone: _____

Continued ...
 Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) (b)(6); (b)(7)(C) President and CEO	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) (b)(6); (b)(7)(C)
15B. CO (b)(6); (b)(7)(C) or	15C. DATE SIGNED 6/28/18
	16B. UNITED STATES OF AMERICA (b)(6); (b)(7)(C)
	16C. DATE SIGNED

NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Email: (b)(6); (b)(7)(C)</p> <p>Contracting Officer: (b)(6); (b)(7)(C)</p> <p>Phone: (b)(6); (b)(7)(C)</p> <p>Email: (b)(6); (b)(7)(C)</p> <p>There are no requisitions associated with this modification.</p> <p>The purpose of P00003 is the following:</p> <ol style="list-style-type: none"> 1. Release the suspension of performance from P00001 on the contract. <ul style="list-style-type: none"> a. Given that no work was performed during the stop work period, the period of performance for all CLINs has been updated to coincide with the lifting of the suspension of work. b. Both parties have agreed to delay the transition of the Stewart Facility and Dilley Facility until further notice. c. CONTRACTOR STATEMENT OF RELEASE: In consideration of the modification agreed to herein, as complete equitable adjustment for the changes specified, the Contractor hereby releases U.S. Immigration and Customs Enforcement (ICE) from any and all liability under this contract for further adjustments attributable to such facts or circumstances giving rise to this adjustment. 2. As a result, the total obligated amount on (b)(7)(E) remains the same. <p>Exempt Action: Y Sensitive Award: PII Delivery: 02/20/2018 Delivery Location Code: ICE/ERO ICE Enforcement & Removal Immigration and Customs Enforcement 801 I Street, NW Suite 900 Washington DC 20536</p> <p>Accounting Info: (b)(7)(E)</p> <p>-----</p> <p>Period of Performance: 02/20/2018 to 06/28/2023</p> <p>Continued ...</p>				

CONTINUATION SHEET

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0001	<p>Change Item 0001 to read as follows (amount shown is the obligated amount):</p> <p>Base Year - IHSC Medical Staffing Services Period of Performance: 06/29/2018 - 06/28/2019</p> <p>This is a Labor Hour CLIN</p> <p>The proposed rates and other information in the incorporated proposal which applied to CLINs 0001 to 0003 and 0005 to 0022 apply to this CLIN. This change in CLIN structure is administrative in nature to ease accounting and invoicing burdens and does not substantively affect the rights of the parties. Facilities to be covered under this CLIN and their Estimated Hours Per Year (EHPY) include:</p> <p>Alexandria Facility (b)(4) Berks Facility - Buffalo Facility El Paso Facility Elizabeth Facility Eloy Facility - Florence Facility Houston Facility HQ Facility - EH Jena Facility - Krome Facility - LA Staging Facility Pearsall Facility Port Isabel Facility San Diego Facility Santa Ana Facility Stewart Facility Tacoma Facility Taylor Facility Varick Facility York Facility -</p> <p>Fully Funded Obligation Amount: (b)(4) Incrementally Funded Amount: (b)(4) Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p>				0.00
0002	<p>Change Item 0002 to read as follows (amount shown is the obligated amount):</p> <p>Dilley Facility Continued ...</p>				0.00

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REFERENCE NO. OF DOCUMENT BEING CONTINUED

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Period of Performance: 06/29/2018 - 06/28/2019</p> <p>Estimated Hours Per Year (EHPY): 251,680</p> <p>This is a Labor Hour CLIN</p> <p>Fully Funded Obligation Amount: (b)(4)</p> <p>Incrementally Funded Amount: (b)(4)</p> <p>Product/Service Code: Q201</p> <p>Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 0003 to read as follows (amount shown is the obligated amount):</p>				
0003	<p>NTE Travel</p> <p>Period of Performance: 06/29/2018 - 06/28/2019</p> <p>This is a Cost-Reimbursable CLIN</p> <p>Product/Service Code: Q201</p> <p>Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 0004 to read as follows (amount shown is the obligated amount):</p>				0.00
0004	<p>Transition In</p> <p>Period of Performance: 06/29/2018 to 08/29/2018</p> <p>This is a Labor Hour CLIN</p> <p>Obligated Amount: \$0.00</p> <p>Product/Service Code: Q201</p> <p>Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 1001 to read as follows (amount shown is the obligated amount):</p>	1	LO	0.00	0.00
1001	<p>Option Year 1 - IHSC Medical Staffing Services</p> <p>Period of Performance: 06/29/2019 - 06/28/2020</p> <p>This is a Labor Hour CLIN</p> <p>The proposed rates and other information in the incorporated proposal which applied to CLINs 1001 to 1003 and 1005 to 1022 apply to this CLIN. This change in CLIN structure is administrative in nature to ease accounting and invoicing burdens and does not substantively affect the rights of</p> <p>Continued ...</p>				0.00

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>the parties. Facilities to be covered under this CLIN and their Estimated Hours Per Year (EHPY) include:</p> <p>Alexandria Facility (b)(4)</p> <p>Berks Facility - E</p> <p>Buffalo Facility -</p> <p>El Paso Facility -</p> <p>Elizabeth Facility</p> <p>Eloy Facility - EH</p> <p>Florence Facility</p> <p>Houston Facility -</p> <p>HQ Facility - EHPY</p> <p>Jena Facility - EH</p> <p>Krome Facility - E</p> <p>LA Staging Facilit</p> <p>Pearsall Facility</p> <p>Port Isabel Facili</p> <p>San Diego Facility</p> <p>Santa Ana Facility</p> <p>Stewart Facility -</p> <p>Tacoma Facility -</p> <p>Taylor Facility -</p> <p>Varick Facility -</p> <p>York Facility - EH</p> <p>Amount: (b)(4) (Option Line Item)</p> <p>30 Days After Award</p> <p>Product/Service Code: Q201</p> <p>Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 1002 to read as follows (amount shown is the obligated amount):</p>				
1002	<p>Option Year 1 - Dilley Facility</p> <p>Period of Performance: 06/29/2019 - 06/28/2020</p> <p>Estimated Hours Per Year (EHPY): 251,680</p> <p>This is a Labor Hour CLIN</p> <p>Amount: (b)(4) (Option Line Item)</p> <p>30 Days After Award</p> <p>Product/Service Code: Q201</p> <p>Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 1003 to read as follows (amount shown is the obligated amount):</p>				0.00
1003	<p>Option Year 1 - NTE Travel</p> <p>Continued ...</p>				0.00

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
2001	<p>Period of Performance: 06/29/2019 - 06/28/2020</p> <p>This is a Cost-Reimbursable CLIN Amount: \$0.00 (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 2001 to read as follows (amount shown is the obligated amount):</p> <p>Option Year 2 - IHSC Medical Staffing Services Period of Performance: 06/29/2020 - 06/28/2021</p> <p>This is a Labor Hour CLIN</p> <p>The proposed rates and other information in the incorporated proposal which applied to CLINs 2001 to 2003 and 2005 to 2022 apply to this CLIN. This change in CLIN structure is administrative in nature to ease accounting and invoicing burdens and does not substantively affect the rights of the parties. Facilities to be covered under this CLIN and their Estimated Hours Per Year (EHPY) include:</p> <p>Alexandria Facility - (b)(4) Berks Facility - Buffalo Facility El Paso Facility Elizabeth Facility Eloy Facility - Florence Facility Houston Facility HQ Facility - EH Jena Facility - Krome Facility - LA Staging Facility Pearsall Facility Port Isabel Facility San Diego Facility Santa Ana Facility Stewart Facility Tacoma Facility Taylor Facility Varick Facility York Facility -</p> <p>Amount: (b)(4) (Option Line Item) 30 Days After Award Continued ...</p>				0.00

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REFERENCE NO. OF DOCUMENT BEING CONTINUED

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
2002	<p>Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 2002 to read as follows (amount shown is the obligated amount):</p> <p>Option Year 2 - Dilley Facility Period of Performance: 06/29/2020 - 06/28/2021</p> <p>Estimated Hours Per Year (EHPY): 251,680</p> <p>This is a Labor Hour CLIN Amount: (b)(4) Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p>				0.00
2003	<p>Change Item 2003 to read as follows (amount shown is the obligated amount):</p> <p>Option Year 2 - NTE Travel Period of Performance: 06/29/2020 - 06/28/2021</p> <p>This is a Cost-Reimbursable CLIN Amount: \$0.00 (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p>				0.00
3001	<p>Change Item 3001 to read as follows (amount shown is the obligated amount):</p> <p>Option Year 3 - IHSC Medical Staffing Services Period of Performance: 06/29/2021 - 06/28/2022</p> <p>This is a Labor Hour CLIN</p> <p>The proposed rates and other information in the incorporated proposal which applied to CLINs 3001 to 3003 and 3005 to 3022 apply to this CLIN. This change in CLIN structure is administrative in nature to ease accounting and invoicing burdens and does not substantively affect the rights of the parties. Facilities to be covered under this CLIN and their Estimated Hours Per Year (EHPY) include:</p> <p>Continued ...</p>				0.00

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Alexandria Facility (b)(4) Berks Facility - E Buffalo Facility - El Paso Facility - Elizabeth Facility Eloy Facility - EH Florence Facility Houston Facility - HQ Facility - EHPY Jena Facility - EH Krome Facility - E LA Staging Facilit Pearsall Facility Port Isabel Facili San Diego Facility Santa Ana Facility Stewart Facility - Tacoma Facility - Taylor Facility - Varick Facility - York Facility - EH Amount: (b)(4) (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE Change Item 3002 to read as follows (amount shown is the obligated amount):				
3002	Option Year 3 - Dilley Facility Period of Performance: 06/29/2021 - 06/28/2022 Estimated Hours Per Year (EHPY): 251,680 This is a Labor Hour CLIN Amount: (b)(4) (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE Change Item 3003 to read as follows (amount shown is the obligated amount):				0.00
3003	Option Year 3 - NTE Travel Period of Performance: 06/29/2021 - 06/28/2022 This is a Cost-Reimbursable CLIN Amount: \$0.00 (Option Line Item) Continued ...				0.00

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
4001	<p>30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 4001 to read as follows (amount shown is the obligated amount):</p> <p>Option Year 4 - IHSC Medical Staffing Services Period of Performance: 06/29/2022- 06/28/2023</p> <p>This is a Labor Hour CLIN</p> <p>The proposed rates and other information in the incorporated proposal which applied to CLINs 4001 to 4003 and 4005 to 4022 apply to this CLIN. This change in CLIN structure is administrative in nature to ease accounting and invoicing burdens and does not substantively affect the rights of the parties. Facilities to be covered under this CLIN and their Estimated Hours Per Year (EHPY) include:</p> <p>Alexandria Facility (b)(4) Berks Facility - EHPY Buffalo Facility - EHPY El Paso Facility - EHPY Elizabeth Facility - EHPY Eloy Facility - EHPY Florence Facility - EHPY Houston Facility - EHPY HQ Facility - EHPY: Jena Facility - EHPY Krome Facility - EHPY LA Staging Facility Pearsall Facility - EHPY Port Isabel Facility San Diego Facility Santa Ana Facility Stewart Facility - EHPY Tacoma Facility - EHPY Taylor Facility - EHPY Varick Facility - EHPY York Facility - EHPY</p> <p>Amount: (b)(4) Option Line Item)</p> <p>30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Continued ...</p>				0.00

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
4002	<p>Change Item 4002 to read as follows (amount shown is the obligated amount):</p> <p>Option Year 4 - Dilley Facility Period of Performance: 06/29/2022- 06/28/2023</p> <p>Estimated Hours Per Year (EHPY): 251,680</p> <p>This is a Labor Hour CLIN Amount: (b)(4) (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p>				0.00
4003	<p>Change Item 4003 to read as follows (amount shown is the obligated amount):</p> <p>Option Year 4 - NTE Travel Period of Performance: 06/29/2022- 06/28/2023</p> <p>This is a Cost-Reimbursable CLIN Amount: \$0.00 (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.</p>				0.00

2. AMENDMENT/MODIFICATION NO. P00004	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO. (b)(7)(E)	5. PROJECT NO. (If applicable)
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6. ISSUED BY ICE/DCR ICE/Detention Compliance & Removals Immigration and Customs Enforcement Office of Acquisition Management 801 I Street, NW Suite 930 WASHINGTON DC 20536	7. ADMINISTERED BY (If other than Item 6)
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) STG INTERNATIONAL INC ATTN: (b)(6); (b)(7)(C) 99 CANAL CENTER PLAZA SUITE 500 ALEXANDRIA VA 22314	9A. AMENDMENT OF SOLICITATION NO. (x)
	9B. DATED (SEE ITEM 11)
	x (b)(7)(E) / ORDER NO.
	10B. DATED (SEE ITEM 13) 02/20/2018

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule	Net Increase:	\$1,745,256.93
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13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 52.212-4 (c)
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not. is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 179570403

COR: CAPT (b)(6); (b)(7)(C)

Phone: (b)(6); (b)(7)(C)

Email: _____

ACOR: LCDR (b)(6); (b)(7)(C)

Phone: (b)(6); (b)(7)(C)

Email: _____

ACOR: (b)(6); (b)(7)(C)

Phone: _____

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) (b)(6); (b)(7)(C) President and CEO	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) (b)(6); (b)(7)(C)
15B. (b)(6); (b)(7)(C) For	15C. DATE SIGNED 8/1/18
	16B. UNITED STATES OF AMERICA (b)(6); (b)(7)(C)
	16C. DATE SIGNED

(Signature of Contracting Officer)

NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Email: (b)(6); (b)(7)(C)</p> <p>COR: (b)(6); (b)(7)(C)</p> <p>Phon</p> <p>Emai</p> <p>Contracting Officer: (b)(6); (b)(7)(C)</p> <p>Phone: (b)(6); (b)(7)(C)</p> <p>Email:</p> <p>There is one (1) requisitions associated with this modification: (b)(7)(E)</p> <p>The purpose of P00004 is the following:</p> <p>1. Assign (b)(6); (b)(7)(C) as a COR for the subject contract. Mr. (b)(6); (b)(7)(C) will be the COR for all Custody Resource Coordinator activities.</p> <p>a. Mr. (b)(6); (b)(7)(C) contact information is as follows:</p> <p>(b)(6); (b)(7)(C)</p> <p>(b)(6); (b)(7)(C)</p> <p>2. Incorporate FAR 52.222-62 into the contract. This change revises the use of the updated wage determinations included in P00002 of the contract.</p> <p>3. Add the Cibola and Joe Corley locations to authorized locations for performance under the contract for the Custody Resource Coordinators. The location details are as follows:</p> <p>a. Cibola County Correctional Center 2000 Cibola Loop Milano, New Mexico 87021</p> <p>b. Joe Corley Detention Facility 500 Hilbig Rd Conroe, TX 77301</p> <p>4. Add the Caroline Detention Center and Montgomery Processing Center (MPC) as authorized locations under the contract. The location details are as follows:</p> <p>a. Caroline Detention Center 11903 SW Lewis Memorial Dr. Bowling Green, VA 22427</p> <p>b. Montgomery Processing Center Continued ...</p>				

NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>806 Hilbig Rd. Conroe, TX 77301</p> <p>5. Incorporate revised language for the following locations in the SOW: C-20 Security Requirements (and all subsequent subsection), C-26 Timeclock, C-33 IHSC Invoicing, and G-4 Invoices/Payments. The revised language for only those sections changed is attached to this modification and incorporated into the subject contract. A fully updated SOW will be maintained in the file and will be provided to STG for convenience.</p> <p>6. Incorporate an updated J-1 Staffing Model and Bill Rates for the following facilities: Caroline Detention Center, El Paso, Elizabeth, Eloy, Florence, Houston CCA, Jena, Joe Corley, Los Angeles, Montgomery Processing Center, Pearsall, Port Isabel, San Diego, Santa Ana, Tacoma, Taylor, Varick, Washington D.C., and York. See attached "IHSC Staffing Model and Bill Rates - Modification P00004" for complete listing.</p> <p>7. Provide funding in the amount of (b)(4) to CLIN 0001. As a result, the total obligated amount on CLIN 0001 has increased:</p> <p>From (b)(4) By: To:</p> <p>8. Add or clarify the following position descriptions:</p> <p>a. Add the Position Descriptions for Medical Assistant - Immunizations, Compliance Monitoring Specialist, Contracting Officer's Representative (COR) Assistant, Custody Resource Coordinator, Health Information Management Technician, LVN - Immunization -Spanish, Family Nurse Practitioner (APP), Nurse Practitioner -Pediatric (APP), Nurse Practitioner - Psychiatric (APP-BH), Outpatient Code Reviewer and Documentation Specialist, Psychiatrist - Child and Adolescent, Public Health Analyst, Radiology Technologist, Registered Nurse - Risk Manager, Registered Nurse, and Family Practice Physician/Pediatrician.</p> <p>b. Change the position descriptions for Physician and Psychiatrist to change the requirement from "Board Certified" to "Board Eligible." The Continued ...</p>				

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>position descriptions for Family Practice Physician/Pediatrician and Psychiatrist - Child and Adolescent also reflect "Board Eligible." The specific requirement change is included in the position descriptions.</p> <p>c. Change the position description title of "Social Worker" to "Behavior Health Clinical Consultant" at Washington, DC. There are no other changes associated with the position description title change.</p> <p>d. Revise the nomenclature for Mid level Providers (MLP) and Mental Health Providers (MHP) to match IHSC nomenclature. "Mid level Provider (MLP)" will now be referred to as "Advanced Practice Providers (APP)" and "Mental Health Providers (MHP)" will now be referred to as "Behavioral Health Practitioners (BHP)." The position descriptions for Nurse Practitioner, Physician Assistant, Social Worker, and Psychologist have been updated to reflect the new nomenclature.</p> <p>9. Update the following Attachments to the contract: J-2 QASP, J-2 QASP Appendix I, J-4 Offsite and Emergent Care, J-5 Employee Health, J-6 Credentialing and Privileging, J-9 Document Checklist, J-11 Site Status Report, and J-12 Discipline Shift Requirements. The updated documents are incorporated by reference. A copy of the updated documents will be maintained in the file and will be provided to STG for convenience.</p> <p>10. Incorporate IHSC Directive 17-003, Compressed Work Schedule, Appendix A-E. This directive is incorporated by reference. The vendor will mirror this directive in implementation to the extent permitted with the scope of the directive. The vendor will create and utilize a form that mirrors Appendix C - IHSC Compressed Work Schedule Request.</p> <p>11. Incorporate ICE Health Service Corps Memorandum on Tier parameters to document and communicate contract personnel conduct and performance concerns. The Memorandum is incorporated as a reference to the vendor.</p> <p>Continued ...</p>				

NAME OF OFFEROR OR CONTRACTOR
 STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>12. Clarify the following:</p> <p>a. Family Nurse Practitioners are the only type of Nurse Practitioners considered as qualified applicants for Nurse Practitioners at the Berks Family Residential Center.</p> <p>b. Only candidates that meet the position description requirements may be submitted for e-QIP as a qualified candidate. Exceptions will be considered on a case-by-case basis.</p> <p>c. Any applicant with any type of action noted against their license (active or expired, held in any state) must be fully disclosed to the vendor and then sent to IHSC for consideration as a qualified candidate on a case by case basis.</p> <p>13. Incorporate a Telework-Alternative Work Place (AWP) for Headquarter (HQ) contractor (CTR) employees exclusively. AWP will allow IHSC to continue its mission requirements without a loss of productivity or service to its customers and stakeholders. The CTR employee is required to adhere to IHSC and ICE Telework policies and procedures. IHSC will commit to monitoring the CTR employees telework using the following measures; All AWP must be pre-approved by the Government Technical Monitor (GTM) for the requesting position.</p> <p>a. The CTR employee will utilize the Skype (or instant communication program on Government computer) function on their ICE supplied computer and remain signed in while working. The CTR employee will send an email to the GTM when they first sign on to the computer. They will send additional emails when they sign out for lunch, return from lunch, and at the end of the day. The CTR employee will send a list of items which will be worked on included in the initial sign-on email. The CTR employee will send a list and status of all items that were worked on during the telework day. The CTR employee must be promptly available for contact by the GTM while working AWP. The CTR will commit to the following measures; A copy of the signed STGi Teleworking Agreement paperwork will be forwarded to the COR's for situational awareness. STGi will be responsible for verification of hours worked by</p> <p>Continued ...</p>				

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0001	<p>the CTR employee and ensuring hours submitted for the invoice are true and accurate.</p> <p>14. As a result, the total obligated amount on 70CDCR18C00000003 has increased:</p> <p>From: (b)(4)</p> <p>By: (b)(4)</p> <p>To: (b)(4)</p> <p>Exempt Action: Y Sensitive Award: PII</p> <p>Delivery: 02/20/2018</p> <p>Delivery Location Code: ICE/ERO</p> <p>ICE Enforcement & Removal</p> <p>Immigration and Customs Enforcement</p> <p>801 I Street, NW</p> <p>Suite 900</p> <p>Washington DC 20536</p> <p>Accounting Info: (b)(7)(E)</p> <p>Period of Performance: 02/20/2018 to 06/28/2023</p> <p>Change Item 0001 to read as follows (amount shown is the obligated amount):</p> <p>Base Year - IHSC Medical Staffing Services</p> <p>Period of Performance: 06/29/2018 - 06/28/2019</p> <p>Fully Funded Obligation Amount: (b)(4)</p> <p>Incrementally Funded Amount: (b)(4)</p> <p>Product/Service Code: Q201</p> <p>Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>CONTRACTOR STATEMENT OF RELEASE: In consideration of the modification agreed to herein, as complete equitable adjustment for the changes specified, the Contractor hereby releases U.S. Immigration and Customs Enforcement (ICE) from any and all liability under this contract for further adjustments attributable to such facts or circumstances giving rise to this adjustment.</p> <p>Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.</p>				(b)(4)

Page 1322

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 1323

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 1324

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 1325

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 1326

Withheld pursuant to exemption

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of the Freedom of Information and Privacy Act

Page 1327

Withheld pursuant to exemption

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of the Freedom of Information and Privacy Act

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Withheld pursuant to exemption

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Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 1331

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of the Freedom of Information and Privacy Act

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of the Freedom of Information and Privacy Act

Page 1340

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 1341

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

Page 1342

Withheld pursuant to exemption

(b)(5)

of the Freedom of Information and Privacy Act

2. AMENDMENT/MODIFICATION NO. P00005	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO. (b)(7)(E)	5. PROJECT NO. (If applicable)
---	------------------------------------	---	--------------------------------

6. ISSUED BY ICE/DCR ICE/Detention Compliance & Removals Immigration and Customs Enforcement Office of Acquisition Management 801 I Street, NW Suite 930 WASHINGTON DC 20536	7. ADMINISTERED BY (If other than Item 6)
--	---

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) STG INTERNATIONAL INC ATTN: (b)(6); (b)(7)(C) 99 CANAL CENTER PLAZA SUITE 500 ALEXANDRIA VA 22314	9A. AMENDMENT OF SOLICITATION NO. (x)
	9B. DATED (SEE ITEM 11)
	10A. MODIFICATION OF CONTRACT ORDER NO. (b)(7)(E)
	10B. DATED (SEE ITEM 13) 02/20/2018
CODE 1795704030000 FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) Net Increase: (b)(4)

See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 52.212-4 (c)
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not. is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 179570403

COR: CAPT (b)(6); (b)(7)(C)

Phone: (b)(6); (b)(7)(C)

Email: _____

ACOR: LCDR (b)(6); (b)(7)(C)

Phone: (b)(6); (b)(7)(C)

Email: _____

ACOR: (b)(6); (b)(7)(C)

Phone: _____

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) (b)(6); (b)(7)(C) President & CEO	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) (b)(6); (b)(7)(C)
15B. (b)(6); (b)(7)(C)	16B. UNITED STATES OF AMERICA
15C. DATE SIGNED 9/04/2018	16C. DATE SIGNED (b)(6); (b)(7)(C)

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

(b)(7)(E)

PAGE 2 OF 29

NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Email: (b)(6); (b)(7)(C)</p> <p>COR: (b)(6); (b)(7)(C)</p> <p>Phone: [REDACTED]</p> <p>Email: [REDACTED]</p> <p>Contracting Officer: (b)(6); (b)(7)(C)</p> <p>Phone: (b)(6); (b)(7)(C)</p> <p>Email: [REDACTED]</p> <p>There is one (1) requisition associated with this modification: (b)(7)(E)</p> <p>The purpose of P00005 is the following:</p> <ol style="list-style-type: none"> 1. Incorporate the applicable Wage Determinations for the Caroline Detention Center location and Montgomery Processing Center location added in P00004. IAW 29 C.F.R. Section 4.52, the prevailing health and welfare fringe benefits issued under the McNamara-O'Hara Service Contract Act (SCA) are incorporated effective their incorporation into the contract on P0004, August 1, 2018. The hourly wage and Health and Welfare benefits shall comply with the wage determinations. <ol style="list-style-type: none"> i. Caroline Detention Center: WD 2015-4313, Rev.-8, Date of Revision: 7/17/2018. ii. Montgomery Processing Center: WD 2015-5233, Rev.-9, Date of Revision: 1/10/2018. 2. Incorporate required clause FAR 52.225-5, Trade Agreements (OCT 2016), into the contract. 3. Incorporate IHSC's instructions for implementing Homeland Security Presidential Directive-12 (HSPD-12) as required in FAR 52.204-9. HSPD-12 provides instructions for lost/compromised/stolen PIV cards. 4. Approve a 30-day extension to October 1st, 2018 for all non-critical vacancies on the contract. <ol style="list-style-type: none"> a. This extension is approved with the condition that STGi initiate e-QIPs for 48 critical vacancies within this time period. The specific 48 critical vacancies have been provided Continued ... 				

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

(b)(7)(E)

PAGE 3 OF 29

NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>separately to STGI. STGi will be required to have e-QIP initiated for at least 7 critical vacancies by Week 1 (ends September 3), 10 positions by Week 2 (ends September 10), 14 critical vacancies by Week 3 (ends September 17), and 17 positions by Week 4 (ends September 24).</p> <p>b. If e-QIPs initiation goals are not met, QASP deductions might be imposed, if applicable, for specific sites.</p> <p>c. STGi will also provide weekly status updates in writing regarding recruiting and filling the critical vacancies as identified by IHSC.</p> <p>5. Incorporate an updated J-1 Staffing Model and Bill Rates for the following facilities: Krome, Los Angeles, Pearsall, and Tacoma. See attached "IHSC Staffing Model and Bill Rates - Modification P00005" for complete listing.</p> <p>a. Incorporate temporary price increases rates for certain sites as listed in the below document. The temporary price increase is only applicable for a certain number of positions as follows:</p> <p>Tacoma RN: 6 Full Time Pearsall APP: 6 Full Time Pearsall LPN: 15 Full Time Pearsall RN: 20 Full Time</p> <p>The rates are applicable for three (3) months starting September 1, 2018 and ending November 30, 2018.</p> <p>b. Add the following positions descriptions: APP - Nurse Practitioner (KBHU), BHP - Psychologist (KBHU), BHP - Social Worker (KBHU), and Registered Nurse - Psychiatric Mental Health (KBHU). The position description are attached to this modification below.</p> <p>c. Increases to LA Staging for all positions have been incorporated.</p> <p>6. Provide funding in the amount of (b)(4) to CLIN 0001. As a result, the total obligated amount on CLIN 0001 has increased:</p> <p>Continued ...</p>				

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

(b)(7)(E)

PAGE 4 OF 29

NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0001	<p>From (b)(4)</p> <p>By:</p> <p>To:</p> <p>7. As a result, the total obligated amount on (b)(7)(E) has increased:</p> <p>From (b)(4)</p> <p>By:</p> <p>To:</p> <p>Exempt Action: Y Sensitive Award: PII</p> <p>Delivery: 02/20/2018</p> <p>Delivery Location Code: ICE/ERO</p> <p>ICE Enforcement & Removal</p> <p>Immigration and Customs Enforcement</p> <p>801 I Street, NW</p> <p>Suite 900</p> <p>Washington DC 20536</p> <p>Accounting Info:</p> <p>(b)(7)(E)</p> <p>Period of Performance: 02/20/2018 to 06/28/2023</p> <p>Change Item 0001 to read as follows (amount shown is the obligated amount):</p> <p>Base Year - IHSC Medical Staffing Services</p> <p>Period of Performance: 06/29/2018 - 06/28/2019</p> <p>Fully Funded Obligation Amount: (b)(4)</p> <p>Incrementally Funded Amount: \$</p> <p>Product/Service Code: Q201</p> <p>Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>CONTRACTOR STATEMENT OF RELEASE: In consideration of the modification agreed to herein, as complete equitable adjustment for the changes specified, the Contractor hereby releases U.S. Immigration and Customs Enforcement (ICE) from any and all liability under this contract for further adjustments attributable to such facts or circumstances giving rise to this adjustment.</p> <p>Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.</p>				(b)(4)

STG International, Inc.
 IHSC Staffing Model and Bill Rates
 70CDCR18C0000003 P0005

POSITION	STATE	PREVIOUS MOD CONTRACTUAL FTES	ADJUSTMENT P0005	P0005 CONTRACTUAL FTES	ANNUAL MAXIMUM HOURS	BASE - BILL RATE					
ALEXANDRIA STAGING FACILITY (AX)											
Administrative Assistant	LA	(b)(4)		(b)(4)		(b)(4)					
APP - Nurse Practitioner / Physicians Assistant	LA										
BHP - Social Worker / Psychologist	LA										
Contract Coordinator	LA										
Licensed Vocational/Practical Nurse	LA										
Medical Records Technician	LA										
Pharmacist	LA										
Pharmacy Technician	LA										
Radiology Technician	LA										
Registered Nurse	LA										
<i>Subtotal</i>											0.0
BERKS COUNTY FAMILY RESIDENTIAL SHELTER (BE)											
Administrative Assistant	PA										
APP - Nurse Practitioner / Physicians Assistant	PA										
BHP - Social Worker / Psychologist	PA										
Contract Coordinator (Shared with York)	PA										
Licensed Vocational/Practical Nurse	PA										
Medical Records Technician	PA										
Registered Nurse	PA										
<i>Subtotal</i>						0.0					
BUFFALO FEDERAL DETENTION FACILITY (BU)											
Administrative Assistant	NY										
APP - Nurse Practitioner / Physicians Assistant	NY										
APP - Nurse Practitioner / Physicians Assistant -Part Time	NY										
BHP - Social Worker / Psychologist	NY										
Contract Coordinator	NY										
Dental Assistant	NY										
Dentist	NY										
Licensed Vocational/Practical Nurse	NY										
Medical Records Technician	NY										
Pharmacy Technician	NY										
Psychiatrist- Part Time	NY										
Registered Nurse	NY										
<i>Subtotal</i>						0.0					
CAROLINE COUNTY DETENTION CENTER (CA)											
Administrative Assistant	VA										
APP - Nurse Practitioner / Physicians Assistant	VA										
BHP - Social Worker / Psychologist	VA										
Contract Coordinator	VA										
Dental Assistant	VA										
Dentist - Part Time	VA										
Licensed Vocational/Practical Nurse	VA										
Medical Records Technician	VA										
Pharmacist	VA										
Pharmacy Technician	VA										
Physician	VA										
Psychiatrist- Part Time	VA										
Registered Nurse	VA										
<i>Subtotal</i>						0.0					
CIBOLA COUNTY CORRECTIONAL CENTER (CI)											
Custody Resource Coordinator	NM										
<i>Subtotal</i>						0.0					
DILLEY - STFRC (DY)											
Administrative Assistant	TX										
APP - Family Nurse Practitioner/Physician Assistant	TX										
APP - Nurse Practitioner-Pediatric-Immunizations	TX										
BHP - Social Worker / Psychologist	TX										
Certified Medical Assistant-Immunization	TX										
Clinical Services Manager	TX										
Contract Coordinator	TX										
Dental Assistant	TX										
Dentist	TX										
Dental Hygienist	TX										
Family Practice Physician/Pediatrician	TX										
Licensed Vocational Nurse	TX										
Licensed Vocational Nurse-S	TX										
Licensed Vocational Nurse-Immunization-S	TX										
Medical Records Technician	TX										
Nurse Manager	TX										
Pediatrician	TX										
Pharmacist	TX										
Psychiatrist	TX										
Pharmacy Technician	TX										
Registered Nurse	TX										
Registered Nurse-S	TX										
Radiology Technician	TX										
Registered Nurse-Immunizations	TX										
<i>Subtotal</i>						0.0					
EL PASO ICE MEDICAL REFERRAL CENTER (EP)											
Administrative Assistant	TX										
APP - Nurse Practitioner / Physicians Assistant	TX										
APP - Nurse Practitioner - Mental Health	TX										
BHP - Social Worker/Psychologist	TX										
Contract Coordinator	TX										
Dental Assistant	TX										
Dentist	TX										
Licensed Vocational/Practical Nurse	TX										
Medical Records Technician	TX										
Pharmacist	TX										
Pharmacy Technician	TX										
Physician	TX										
Physician - Part Time	TX										
Psychiatrist	TX										
Radiology Technician	TX										
Registered Nurse	TX										
<i>Subtotal</i>						0.0					

ELIZABETH ICE MEDICAL FACILITY (ET)		
Administrative Assistant	NJ	(b)(4)
APP - Nurse Practitioner / Physicians Assistant	NJ	(4)
Contract Coordinator (Shared with Varick)	NJ	
Licensed Vocational/Practical Nurse	NJ	
Physician	NJ	
Psychiatrist- Part Time	NJ	
Registered Nurse	NJ	
	<i>Subtotal</i>	
ELOY ICE MEDICAL FACILITY (EY)		
Administrative Assistant	AZ	
APP - Nurse Practitioner / Physicians Assistant	AZ	
BHP - Social Worker / Psychologist	AZ	
Contract Coordinator	AZ	
Dental Assistant	AZ	
Dentist	AZ	
Licensed Vocational/Practical Nurse	AZ	
Medical Records Technician	AZ	
Pharmacist (Part-Time)	AZ	
Pharmacy Technician	AZ	
Psychiatrist	AZ	
Psychiatrist- Part Time	AZ	
Physician	AZ	
Radiology Technician	AZ	
Registered Nurse	AZ	
	<i>Subtotal</i>	
FLORENCE ICE MEDICAL FACILITY (FL)		
Administrative Assistant	AZ	
APP - Nurse Practitioner / Physicians Assistant	AZ	
BHP - Social Worker / Psychologist	AZ	
Contract Coordinator	AZ	
Licensed Vocational/Practical Nurse	AZ	
Medical Records Technician	AZ	
Pharmacy Technician	AZ	
Physician	AZ	
Psychiatrist- Part Time	AZ	
Radiology Technician	AZ	
Registered Nurse	AZ	
	<i>Subtotal</i>	
HOUSTON - CCA HOUSTON CDF (HN)		
Administrative Assistant	TX	
APP - Nurse Practitioner / Physicians Assistant	TX	
BHP - Social Worker / Psychologist	TX	
Contract Coordinator	TX	
Dental Assistant	TX	
Licensed Vocational/Practical Nurse	TX	
Medical Records Technician	TX	
Pharmacist	TX	
Pharmacy Technician	TX	
Physician	TX	
Psychiatrist	TX	
Radiology Technician	TX	
Registered Nurse	TX	
	<i>Subtotal</i>	
JENA ICE DETENTION FACILITY (JE)		
Administrative Assistant	LA	
APP - Nurse Practitioner / Physicians Assistant	LA	
APP - Nurse Practitioner - Mental Health	LA	
BHP - Social Worker / Psychologist	LA	
Contract Coordinator	LA	
Dental Assistant	LA	
Licensed Vocational/Practical Nurse	LA	
Medical Records Technician	LA	
Pharmacist	LA	
Pharmacy Technician	LA	
Physician	LA	
Psychiatrist	LA	
Radiology Technician	LA	
Registered Nurse	LA	
	<i>Subtotal</i>	
JOE CORLEY DETENTION CENTER (CO)		
Custody Resource Coordinator	TX	
	<i>Subtotal</i>	
KROME ICE MEDICAL REFERRAL CENTER (KR)		
Administrative Assistant	FL	
APP - Nurse Practitioner / Physicians Assistant	FL	
APP - Nurse Practitioner - Psychiatric (KBHU)	FL	
BHP - Social Worker / Psychologist	FL	
BHP - Social Worker/Psychologist (KBHU)	FL	
Contract Coordinator	FL	
Licensed Vocational/Practical Nurse	FL	
Medical Records Technician	FL	
Pharmacy Technician	FL	
Physician	FL	
Psychiatric-Mental Health Registered Nurse	FL	
Psychiatric-Mental Health Registered Nurse (KBHU)	FL	
Psychiatrist	FL	
Radiology Technician	FL	
Registered Nurse	FL	
	<i>Subtotal</i>	
LOS ANGELES STAGING (LA)		
Administrative Assistant	CA	
Contract Coordinator (Shared with Santa Ana)	CA	
Licensed Vocational/Practical Nurse	CA	
Medical Records Technician	CA	
Registered Nurse	CA	
	<i>Subtotal</i>	
MONTGOMERY PROCESSING CENTER (MN)		
Administrative Assistant	TX	
APP - Nurse Practitioner / Physicians Assistant	TX	
BHP - Social Worker / Psychologist	TX	
Contract Coordinator	TX	
Dental Assistant	TX	
Dentist	TX	
Licensed Vocational/Practical Nurse	TX	
Medical Records Technician	TX	

Administrative Assistant	NY	(b)(4)
Contract Coordinator (Shared with Elizabeth)	NY	
Registered Nurse	NY	
<i>Subtotal</i>		
WASHINGTON DC HEADQUARTERS (HQ)		
Behavioral Health Clinical Consultant	DC	
BHP - Social Worker	DC	
Contract Coordinator	DC	
Compliance Monitoring Specialist	DC	
COR Assistant (@ Taylor)	TX	
Credentialing Assistant	DC	
Executive A.A.- Accounts Manager	DC	
Executive A.A.- Mgmt. Analyst	DC	
Executive A.A. - Program Assistant	DC	
Health Informatics Analyst	DC	
Health Information Data Specialist	DC	
Health Information Management Technician (@Jena)	LA	
Health Information Management Technician (@Stewart)	GA	
Provider Relations	DC	
Public Health Analyst (@ San Diego)	CA	
OutpatientCode Reviewer and Document Specialist	DC	
Registered Nurse Risk Manager	DC	
<i>Subtotal</i>		
YORK TRANSFER OPERATIONS PROGRAM (YK)		
Contract Coordinator (Shared with Berks)	PA	
Licensed Vocational/Practical Nurse	PA	
Medical Records Technician	PA	
Registered Nurse	PA	
<i>Subtotal</i>		
GRAND TOTAL		

NURSE PRACTITIONER-PSYCHIATRIC-KBHU

Contract Position Description

INTRODUCTION

The ICE Health Services Corps (IHSC) exists within the organizational structure of the United States Immigration and Customs Enforcement (ICE), Enforcement and Removal Operations (ERO) under the supervision of the Department of Homeland Security (DHS). The United States Public Health Service (USPHS) Commissioned Corps Officers, civil service staff and contractors comprise the healthcare professionals working together to provide quality healthcare services. IHSC serves as the medical experts for ICE detainee health care.

MISSION

IHSC's mission is to provide medical care to maintain the health of individuals in the custody of ICE through an integrated health care delivery system, based on nationally recognized correctional, detention and residential health care standards. IHSC is committed to providing health care services to protect the nation's health, reduce global disease and provide medical support for the law enforcement mission of the safe apprehension, enforcement and removal of detained individuals involved in immigration proceedings. IHSC is committed to ensuring a system of care that is ethical, responsible, and accountable through rigorous surveillance and monitoring activities.

ATTRIBUTES AND PROFESSIONAL QUALITIES

1. Strong oral and written communication skills.
2. Analytical skills and ability to navigate complex system
3. Strong interpersonal and active listening skills
4. Strong organizational and time management skills
5. Demonstrates strong problem solving, judgement and decision-making skills
6. Demonstrates Integrity, honesty, and cultural competency.

REQUIRED EDUCATION AND EXPERIENCE

1. Graduate from an accredited Psychiatric Mental Health Nurse Practitioner (PMHNP) program located in the United States the District of Columbia, or a U.S. territory. The degree issuing institution and/or program must be accredited by an entity recognized by the U.S. Department of Education.
2. A minimum of one year of clinical provider experience in direct patient care as a board certified PMHNP. The government may waive the one-year experience requirement based on the receiving site's ability to mentor and teach the newly licensed provider.

1 May 2018

3. Experience in a detention/correctional or residential health care setting (preferred, not required).

REQUIRED LICENSURE/CERTIFICATION

1. Must have an unrestricted, current RN and Advanced Practice Registered Nurse (as a Psychiatric Mental Health Nurse Practitioner) license in the state in which the duty station is located. Any changes to license must be reported to employer immediately.
2. Maintains current board certification as PMHNP by the American Nurse Credentialing Center (ANCC) or the American Association of Nurse Practitioners (AANP).
3. Fulfills the obligation(s) of state licensing board to maintain state licensure including completion and maintenance of collaborative practice agreements and prescriptive authority agreements.
4. Fulfills obligation(s) of ANCC or ANNP to maintain board certification.
5. Maintains unrestricted license with the Drug Enforcement Agency (DEA) and in the state in which the duty station is located to prescribe controlled medications.
6. Maintains BLS for Healthcare Providers® certification through the American Heart Association®.
7. This position does not require privileging by IHSC.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

1. Knowledge of and ability to apply professional nursing principles, procedures, and techniques to patient care.
2. Knowledge of drugs and therapeutics when prescribing and dispensing medication.
3. Practical knowledge of laboratory procedures and guidelines.
4. Ability to properly use equipment, materials and supplies in simple diagnostic and treatment procedures.
5. Ability to utilize telephonic interpreter/translation services to complete assigned duties if not fluent in a language the detainee understands.
6. Ability to adapt to sudden changes in schedules and flexibility in work requirements.
7. Ability to communicate proficiently in English and Spanish (verbal and written) in order to develop positive rapport with patients, co-workers, and other stakeholders.
8. Ability to establish and maintain positive working relationships in a multidisciplinary and multi-lingual environment.
9. Ability to navigate in an electronic work environment including electronic health records, web based training and communications.
10. Knowledge of, and moderate proficiency in, common Microsoft Office programs, specifically Microsoft Word, Excel, Outlook and SharePoint.
11. Knowledge of regulations (HIPAA/Privacy Act) regarding the confidentiality of patient medical records and information as well as Personally Identifiable Information (PII).
12. Comprehensive knowledge of managing non-compliant patients, special needs populations, and patients with significant deficits in coping skills.
13. Knowledge of forensic psychiatry and nursing concepts and principles – preferred
14. Verbal and written proficiency in English and Spanish.

MAJOR DUTIES AND RESPONSIBILITIES

1. The PMHNP functions within the scope of his/her specialty under the clinical oversight of the Chief of Psychiatry, the Clinical Director (or designee), a designated consulting psychiatrist, and in accordance with a completed IHSC Scope of Practice agreement.
2. The PMHNP operates under well-accepted practices and principles of psychiatric and medical care providers and in accordance with the IHSC Scope of Practice and as outlined in IHSC Policy. The incumbent consults with the Clinical Director (or designee), Psychiatrist, and other behavioral health providers for management of complex psychiatric conditions and in accordance with IHSC policy.
3. The PMHNP works independently and as a member of a multi-disciplinary team. The incumbent coordinates mental health patient care, off-site referrals, and collaborative duties through scheduled appointments, sick call, or walk-ins.
4. The PMHNP diagnoses and treats acute and chronic psychiatric disorders. This includes providing counseling, support, and prescribing various medications in accordance with the approved IHSC Scope of Practice and in accordance with IHSC policy.
5. Works within and performs functions as outlined in state collaborative practice and prescriptive authority agreements.
6. Applies knowledge of drugs and therapeutics when prescribing medication. Maintains safety when dispensing medications and is continually cognizant of the potential hazard of drug hoarding and trafficking among detainees.
7. Orders and interprets diagnostic and therapeutic tests relative to the detainee's psychiatric needs.
8. Provides urgent or emergent mental health evaluation and initiates appropriate action based upon IHSC operating memorandums and policies, to include emergent use of involuntary chemical restraint.
9. Follows IHSC policies in the management of significant mental illness including prevention of homicidal/suicidal ideation, plan or intent.
10. Provides tele-psychiatry services in accordance with IHSC policy for patients at other IHSC facilities as required, and only in the states the provider is licensed, to include:
 - a. Working with the patient's local primary care provider (PCP) to coordinate care for any identified medical concerns.
 - b. Using IHSC video conferencing equipment and electronic medical records (EMR) software to examine and record the patient's plan of care.
11. If a Medical Housing Unit is onsite, may admit, discharge, and perform daily rounds on patients and notify Clinical Director (or designee) of any abnormal findings.
12. Provides relevant health education to detainees verbally and/or with handouts.
13. Completes all initial, annual and ad hoc training as required/assigned.
14. Completes and passes all discipline specific competencies testing, initially and annually.
15. Assists in the orientation and training of medical and mental health personnel in mental health policy and procedures.
16. Maintains functional proficiency and ease of use utilizing electronic health records as required by, and appropriate to, the position.
17. Performs record keeping functions in accordance with program policies and position.
18. Documents detainee care visits in the required health record using required format, in compliance with IHSC policy and guidance.

1 May 2018

19. Solicits and reviews mental health records for detainees.
20. Maintains patient confidentiality, and confidentiality of medical records, in compliance with the Privacy Act and HIPAA regulations in all work activities.
21. Adheres to, and maintains awareness of, IHSC Policies, Procedures, Directives, Operational Memoranda and accreditation standards as prescribed by ICE/IHSC.
22. Assists with preparation for accreditation and ongoing compliance with standards as assigned.
23. Adheres to IHSC's Safety, Prevention, Infection and Control, Quality Improvement, Patient Education and other programs and collateral duties as appropriate to position. Participates in quality assurance/quality improvement activities as assigned.
24. Participates in the Peer Review process as required.
25. Attends general/mental health staff meetings

DUTY HOURS / ON-CALL REQUIREMENTS

1. IHSC operates 24/7/365; this position is required to respond during an emergency activation.
2. This full-time position is required to provide rotational on-call coverage and may need to return to the facility to provide care during the coverage period.
3. This position requires availability to work day and evening shifts. Availability during weekends and holidays is also required.
4. The incumbent will be required to provide on-call mental health duty coverage as needed after regular work hours and may need to return to the facility outside of normal work hours for urgent mental health needs.

SECURITY REQUIREMENTS

1. The Department of Homeland Security's Personnel Security Unit (PSU) must render an Initial Preliminary Favorable Fitness for Duty Determination to be considered a qualified candidate.
2. A Complete Favorable Fitness Determination must be rendered by PSU upon completion of initial, and between, subsequent background investigations to meet the requirements of this position.

PHYSICAL DEMANDS

1. Required to walk unaided at a normal pace for up to 10 minutes and maintain balance.
2. Required to respond to any medical emergency within 4 minutes, where a fast walk or jog may be necessary to provide assistance.
3. Required to perform CPR/emergency care standing or kneeling.
4. Must have the ability to assist sick, injured or aging detainees or staff exiting the building during an emergency (may require lifting, dragging, wheeling or carrying someone who weighs significantly more than self).
5. Must be able to see, hear and smell with or without the use of aides if necessary (exceptions on a case by case basis).
6. Must easily alternate between kneeling and standing.

PSYCHOLOGIST-KBHU

Contract Position Description

INTRODUCTION

The ICE Health Services Corps (IHSC) exists within the organizational structure of the United States Immigration and Customs Enforcement (ICE), Enforcement and Removal Operations (ERO) under the supervision of the Department of Homeland Security (DHS). The United States Public Health Service (USPHS) Commissioned Corps Officers, civil service staff and contractors comprise the healthcare professionals working together to provide quality healthcare services. IHSC serves as the medical experts for ICE for detainee health care.

MISSION

IHSC's mission is to provide medical care to maintain the health of individuals in the custody of ICE through an integrated health care delivery system, based on nationally recognized correctional, detention and residential health care standards. The Agency is committed to providing healthcare services to protect the nation's health, reduce global disease and provide medical support for the law enforcement mission of the safe apprehension, enforcement and removal of detained individuals involved in immigration proceedings. IHSC is committed to ensuring a system of care that is ethical, responsible, and accountable through rigorous surveillance and monitoring activities.

ATTRIBUTES AND PROFESSIONAL QUALITIES

1. Strong oral and written communication skills.
2. Excellent interpersonal skills.
3. Critical thinking skills
4. Cultural competency.
5. Integrity and honesty.

REQUIRED EDUCATION AND EXPERIENCE

Degree issuing institution and or program must be accredited by an entity recognized by the U.S. Department of Education

1. A Doctoral Degree in Psychology from a graduate program accredited by the American Psychological Association.
2. Minimum one year of clinical practice at the licensed independent level as a clinical psychologist.
3. Experience implementing and managing a new mental health treatment program and/or a Modified Therapeutic Community treatment model. (Preferred, not required)
4. Experience in a detention/correctional or residential healthcare setting (preferred, not required).

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REOURED LICENSURE / CERTIFICATION

1. Hold a full, current and unrestricted license at the Doctoral level for the independent practice of Psychology issued by the state in which the duty station is located. Any changes to license must be reported to employer.
2. Meet requirements for inclusion in the National Registry of Psychologist Providers if graduated after 1 January 1982.
3. Meet requirements for Health Service Psychologist or Health Service Provider under appropriate the state of practice statue, if Doctoral degree was received prior to 1 January 1992.
4. This position requires privileging by IHSC.
5. Maintains BLS for Healthcare Providers® certification through the American Heart Association®.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

1. Knowledge of specific functions of Psychology to include but not limited to: Observation, Description, Testing, Evaluation, Interpretation, Diagnosis and Treatment.
2. Ability and proficiency to properly use equipment, materials and supplies in simple diagnostic and treatment procedures.
3. Ability to implement and manage a new, multi-disciplinary mental health treatment unit.
4. Possess a strong understanding of the Modified Therapeutic Community treatment model.
5. Knowledge of a diverse set of group and individual therapeutic modalities (examples include, but are not limited to: art, music, drama, creative-writing, life skills, etc.).
6. Verbal and written proficiency in English and Spanish.
7. Ability to work in a multi-cultural and multi-lingual environment.
8. Ability to utilize telephonic interpreter/translation services to complete assigned duties if not fluent in a language the patient understands.
9. Ability to adapt to sudden changes in schedules and flexibility in work requirements.
10. Ability to communicate proficiently in English (verbal and written) in order to develop positive rapport with patients, co-workers and other stakeholders.
11. Ability to establish and maintain positive working relationships in a multidisciplinary environment.
12. Ability to navigate in an electronic work environment including electronic health records, web based training and communications.
13. Knowledge of, and moderate proficiency in, common Microsoft Office programs, specifically Microsoft Word, Excel, Outlook and SharePoint.
14. Knowledge of regulations (HIPAA/Privacy Act) regarding the confidentiality of patient medical records and information as well as Personally Identifiable Information (PII).

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MAJOR DUTIES AND RESPONSIBILITIES

1. Provides direction and oversight to multidisciplinary team in the implementation and management of a new mental health treatment program.
2. Provides direct care to patients within discipline Scope of Practice and performs functions in accordance with current accepted practice, licensure, certification, credentialing and or granted privileges.
3. Provides treatment of persons throughout the life span as appropriate to discipline and facility setting.
4. May be expected to respond to and or coordinate response to medical emergencies.
5. Provides psychological assessment and evaluations.
6. Provides appropriate referral to outside treatment facilities for those cases of extremely severe mental disturbance.
7. Provides referral, identification, and evaluation for those identified as having a significant mental illness using Mental Health Review Form (IHSC-883).
8. Provides on-site counseling, psychotherapy, behavioral analysis, substance abuse education, and therapy as required.
9. Possesses a high level of skill in assessing, recognizing, and treating problems of adjustment, and maladaptive behavior or other conditions which interfere with successful treatment; referring such patients to the appropriate mental health facility for intensive mental health care.
10. Determines the need for and provide direct mental health services to patients with identified mental health and substance abuse problems utilizing psycho educational and treatment modalities as appropriate in the treatment of mental disorders.
11. Will assist the Clinical Director, Staff Physician or Clinical Services Manager/designees in providing orientation and guidance to medical staff on Detoxification of Chemically Dependent individuals and actions to take if a person is suspected of being chemically dependent on drugs or alcohol upon intake or during custody.
12. Reports status to a physician or psychiatrist if the expected outcome of drug therapy is not being achieved.
13. Utilizes the multi-disciplinary approach in the treatment planning process for detainees identified with mental health problems.
14. Provides consultation to medical, ICE, contract staff regarding issues that include, but are not limited to risk assessment for violence, housing recommendations for handling difficult, demanding, and mentally ill persons.
15. Serves as a mental health and substance abuse consultant to other health professionals at the facility.
16. Provides education and training to ICE and medical staff in the area of mental health to include, but not limited to, suicide prevention, hunger strike, abuse and neglect and victims of torture.
17. Facilitates contacts between the patient and his/her social support systems.
18. Establishes and maintains liaison with other health services professionals and mental health organizations.
19. Performs record keeping functions in accordance with program policies and position.
20. Maintains functional proficiency and ease of use utilizing electronic health records as required by, and appropriate to, position.
21. Completes and passes all discipline specific competencies testing, initially and annually.

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22. Completes all initial, annual and ad hoc training as required/assigned.
23. Maintains patient confidentiality, and confidentiality of medical records, in compliance with the Privacy Act and HIPAA regulations in all work activities.
24. Adheres to, and maintains awareness of, IHSC Policies, Procedures, Directives, Operational Memoranda and accreditation standards as prescribed by ICE/IHSC.
25. Adheres to, and participates in, IHSC's Safety, Prevention, Infection and Control, Quality Improvement, Patient Education and other programs and collateral duties as appropriate to position.
26. Attends and participates in general/medical staff meetings.
27. Provides oversight to interns, as applicable.

DUTY HOURS / ON-CALL REQUIREMENTS

1. This full-time position is required to provide rotational on-call coverage and may need to return to the facility to provide care during the coverage period.
2. This full-time position requires availability to work day and evening shifts. Availability during weekends and holidays is also required.
3. IHSC operates 24/7/365; this position is required to respond during an emergency activation.

SECURITY REQUIREMENTS

1. The Department of Homeland Security's Personnel Security Unit (PSU) must render an Initial Preliminary Favorable Fitness Determination to be considered a qualified candidate.
2. A Complete Favorable Fitness Determination must be rendered by PSU upon completion of initial, and between, subsequent background investigations to meet the requirements of this position.

PHYSICAL DEMANDS

1. Required to walk unaided at a normal pace for up to 10 minutes and maintain balance.
2. Required to respond to any medical emergency within 4 minutes, where a fast walk or jog may be necessary to provide assistance.
3. Required to perform CPR/emergency care standing or kneeling.
4. Must have the ability to assist sick, injured or aging detainees or staff exiting the building during an emergency (may require lifting, dragging, wheeling or carrying someone who weighs significantly more than self).
5. Must be able to see, hear and smell with or without the use of aides if necessary (exceptions on a case by case basis).
6. Must easily alternate between kneeling and standing.
7. Must be able to lift, push, or carry 30 pounds.
8. Must perform the duties in a stressful and often austere environment without physical limitations.
9. Must be capable of standing on hard surfaces (cement floors) for long periods of time.

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SUPERVISORY CONTROLS

This is a contract position and supervisory controls will be set forth by the contract vendor. Technical oversight will be provided by the Government Technical Monitor (GTM).

ACKNOWLEDGEMENT

My signature below acknowledges that I have read, understand and am able to perform, the duties and requirements of this position description.

Employee: _____
Sign / Print

Date

Witness: _____
Sign / Print

Date

1 May 2018

SOCIAL WORKER-KROME-KBHU

Contract Position Description

INTRODUCTION

The ICE Health Services Corps (IHSC) exists within the organizational structure of the United States Immigration and Customs Enforcement (ICE), Enforcement and Removal Operations (ERO) under the supervision of the Department of Homeland Security (DHS). The United States Public Health Service (USPHS) Commissioned Corps Officers, civil service staff and contractors comprise the healthcare professionals working together to provide quality healthcare services. IHSC serves as the medical experts for ICE for detainee health care.

MISSION

IHSC's mission is to provide medical care to maintain the health of individuals in the custody of ICE through an integrated health care delivery system, based on nationally recognized correctional, detention and residential health care standards. The Agency is committed to providing healthcare services to protect the nation's health, reduce global disease and provide medical support for the law enforcement mission of the safe apprehension, enforcement and removal of detained individuals involved in immigration proceedings. IHSC is committed to ensuring a system of care that is ethical, responsible, and accountable through rigorous surveillance and monitoring activities.

ATTRIBUTES AND PROFESSIONAL QUALITIES

1. Strong oral and written communication skills.
2. Excellent interpersonal skills.
3. Critical thinking skills.
4. Cultural competency.
5. Integrity and honesty.

REQUIRED EDUCATION AND EXPERIENCE

Degree issuing institution and or program must be accredited by an entity recognized by the U.S. Department of Education

1. Master's Degree in Social Work from a program accredited by the Council on Social Work Education (CSWE).
2. Minimum of one-year experience as a Licensed Clinical Social Worker, at the independent level as recognized in the state licensed, whereby clinical supervision is not required.

REQUIRED LICENSURE / CERTIFICATION

1. A current, permanent, full and unrestricted license to practice clinical social work independently in the state where the duty station is located.
3. This position requires privileging by IHSC.
4. Maintains BLS for Healthcare Providers® certification through the American Heart

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Association®.

5. Experience implementing and managing a new mental health treatment program and/or a Modified Therapeutic Community treatment model.(Preferred, not required)
6. Experience in a detention/correctional or residential healthcare setting (preferred, not required).

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

1. Knowledge of the case management process commensurate with training and education at the master's level.
2. Knowledge of and experience in the indications and contraindications, complications and techniques in the various social work treatment and diagnostic modalities.
3. Ability to properly use equipment, materials and supplies in simple diagnostic and treatment procedures.
4. Verbal and written proficiency in English and Spanish.
5. Ability to implement and manage a new, multi-disciplinary mental health treatment unit.
6. Possess a strong understanding of the Modified Therapeutic Community treatment model.
7. Knowledge of a diverse set of group and individual therapeutic modalities (examples include, but are not limited to: art, music, drama, creative-writing, life skills, etc.).
8. Ability to work in a multi-cultural and multi-lingual environment.
9. Ability to utilize telephonic interpreter/translation services to complete assigned duties if not fluent in a language the patient understands.
10. Ability to adapt to sudden changes in schedules and flexibility in work requirements.
11. Ability to communicate proficiently in English and Spanish (verbal and written) in order to develop positive rapport with patients, co-workers and other stakeholders.
12. Ability to establish and maintain positive working relationships in a multidisciplinary environment.
13. Ability to navigate in an electronic work environment including electronic health records, web based training and communications.
14. Knowledge of, and moderate proficiency in, common Microsoft Office programs, specifically Microsoft Word, Excel, Outlook and SharePoint.
15. Knowledge of regulations (HIPAA/Privacy Act) regarding the confidentiality of patient medical records and information as well as Personally Identifiable Information (PII).

MAJOR DUTIES AND RESPONSIBILITIES

1. Provides direction and oversight to multi-disciplinary team in the implementation and management of a new mental health treatment unit.
2. Provides direct care to patients within discipline Scope of Practice and performs functions in accordance with current accepted practice, licensure, certification, credentialing and or granted privileges.
3. Provides treatment of persons throughout the life span as appropriate to discipline and facility setting.
4. May be expected to respond to and or coordinate response to medical emergencies.
5. Assesses and evaluates the mental health of residents according to DSM V diagnosis and refer to outside treatment facilities if necessary.

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6. Works in conjunction with ICE/OPLA legal counsel providing written evaluation reports on the mental health status of individuals placed on SMI (Seriously Mental Illness) List.
7. Provides weekly reports/updates on individuals on SMI list to HQ mental health department.
8. Provides weekly reports/updates on individuals housed in segregation and report to HQ Behavioral Health Unit.
9. Provides brief counseling, psychotherapy, behavioral analysis, and substance abuse education, as required by ICE Residential Standards.
10. Provides mental health treatment to individuals that are present with signs/symptoms of sexual or physical assault, abuse, and/or neglect using the multidisciplinary approach.
11. Provides mental health treatment to individuals that present with signs/symptoms of suicidal, dangerous, or psychotic behaviors.
12. Provides post-discharge follow up for individuals returning from inpatient mental health treatment.
13. Serves as the suicide prevention program coordinator.
14. Possesses a high level of skill in assessing, recognizing, and treating behavioral or other mental health conditions that interfere with successful treatment.
15. Serves as a mental health consultant to other health professionals at the facility.
16. Provides education and training to medical, ICE, and contract staff.
17. Responsible for all case management which may involve community treatment placement, hospital placement, or other after care situations.
18. Coordinates and monitors program functions including Post Order Custody Reviews (POCR), and Availability of Health Care Programs.
19. Obtains information to assist IHSC in responding to external inquiries regarding ICE Case Management Unit related issues.
20. Develops training/education materials as required.
21. Coordinate with HQ Behavioral Health Unit for continuity of care for placement in, or treatment of, residents in appropriate settings as required by the conditions of release outlined by ICE.
22. Utilizes EHR system for completing treatment authorization request, case entry and exit reports.
23. Assists the case manager in the development of detail oriented research into availability of
20. Assists the local performance improvement coordinator in completion of clinical performance improvement activities/risk identification and management directly related to mental health healthcare in countries worldwide.
21. Performs record keeping functions in accordance with program policies and position.
22. Maintains functional proficiency and ease of use utilizing electronic health records as required by, and appropriate to, position.
23. Completes and passes all discipline specific competencies testing, initially and annually.
24. Completes all initial, annual and ad hoc training as required/assigned.
25. Maintains patient confidentiality, and confidentiality of medical records, in compliance with the Privacy Act and HIPAA regulations in all work activities.
26. Adheres to, and maintains awareness of, IHSC Policies, Procedures, Directives, Operational Memoranda and accreditation standards as prescribed by ICE/IHSC.
27. Adheres to, and participates in, IHSC's Safety, Prevention, Infection and Control, Quality Improvement, Patient Education and other programs and collateral duties as appropriate to position.
28. Attends and participates in general/medical staff meetings.

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DUTY HOURS/ ON-CALL REQUIREMENTS

1. This full-time position requires availability to work days, evenings, as well as weekends and holidays Night shifts may be, but are generally not required.
2. This full-time position is required to provide rotational on-call coverage and may need to return to the facility to provide care during the coverage period.
3. IHSC operates 24/7/365; this position is required to respond during an emergency activation.

SECURITY REQUIREMENTS

1. The Department of Homeland Security's Personnel Security Unit (PSU) must render an Initial Preliminary Favorable Fitness Determination to be considered a qualified candidate.
2. A Complete Favorable Fitness Determination must be rendered by PSU upon completion of initial, and between, subsequent background investigations to meet the requirements of this position.

PHYSICAL DEMANDS

1. Required to walk unaided at a normal pace for up to 10 minutes and maintain balance.
2. Required to respond to any medical emergency within 4 minutes, where a fast walk or jog may be necessary to provide assistance.
3. Required to perform CPR/emergency care standing or kneeling.
4. Must have the ability to assist sick, injured or aging detainees or staff exiting the building during an emergency (may require lifting, dragging, wheeling or carrying someone who weighs significantly more than self).
5. Must be able to see, hear and smell with or without the use of aides if necessary (exceptions on a case by case basis).
6. Must easily alternate between kneeling and standing.
7. Must be able to lift, push, or carry 30 pounds.
8. Must perform the duties in a stressful and often austere environment without physical limitations.
9. Must be capable of standing on hard services (cement floors) for long periods of time.

SUPERVISORY CONTROLS

This is a contract position and supervisory controls will be set forth by the contract vendor. Technical oversight will be provided by the Government Technical Monitor (GTM).

ACKNOWLEDGEMENT

My signature below acknowledges that I have read, understand and am able to perform, the duties and requirements of this position description.

1 May 2018

Employee: _____

Sign / Print

Date

Witness: _____

Sign / Print

Date

1 May 2018

REGISTERED NURSE – PSYCHIATRIC- KBHU

Contract Position Description

INTRODUCTION

The ICE Health Services Corps (IHSC) exists within the organizational structure of the United States Immigration and Customs Enforcement (ICE), Enforcement and Removal Operations (ERO) under the supervision of the Department of Homeland Security (DHS). The United States Public Health Service (USPHS) Commissioned Corps Officers, civil service staff and contractors comprise the healthcare professionals working together to provide quality healthcare services. IHSC serves as the medical experts for ICE for detainee health care.

MISSION

IHSC's mission is to provide medical care to maintain the health of individuals in the custody of ICE through an integrated health care delivery system, based on nationally recognized correctional, detention and residential health care standards. The Agency is committed to providing healthcare services to protect the nation's health, reduce global disease and provide medical support for the law enforcement mission of the safe apprehension, enforcement and removal of detained individuals involved in immigration proceedings. IHSC is committed to ensuring a system of care that is ethical, responsible, and accountable through rigorous surveillance and monitoring activities.

ATTRIBUTES AND PROFESSIONAL QUALITIES

1. Strong oral and written communication skills.
2. Excellent interpersonal skills.
3. Critical thinking skills.
4. Cultural competency.
5. Integrity and honesty.

REQUIRED EDUCATION AND EXPERIENCE

Degree issuing institution and or program must be accredited by an entity recognized by the U.S. Department of Education

1. Graduate from an associate's or baccalaureate nursing program for Registered Nurses located in a State, the District of Columbia, or a U.S. territory accredited by The Accreditation Commission for Education in Nursing (ACEN) or The Commission on Collegiate Nursing Education (CCNE).
2. Minimum one-year psychiatric nursing experience as a licensed registered nurse, in a hospital, medical office or residential setting.
3. Experience in a detention/correctional or residential healthcare setting (preferred, not required).

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REOURED LICENSURE / CERTIFICATION

1. Current, full and unrestricted licensed as Registered Nurse in the state in which the duty station is located. Any changes to license must be reported to employer immediately.
2. Board Certification in Psychiatric Nursing by the American Nurses Credentialing Center (ANCC).
3. Any candidate who is not board certified at the time of hiring must be presented to the IHSC Medical Director for concurrence.
4. Maintains BLS for Healthcare Providers® certification through the American Heart Association®.
5. This position does not require privileging by IHSC.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

1. Ability to properly use equipment, materials and supplies in simple diagnostic and treatment procedures.
2. Verbal and written proficiency in English and Spanish.
3. Ability to work in a multi-cultural and multi-lingual environment.
4. Ability to utilize telephonic interpreter/translation services to complete assigned duties if not fluent in a language the patient understands.
5. Ability to adapt to sudden changes in schedules and flexibility in work requirements.
6. Ability to communicate proficiently in English and Spanish (verbal and written) in order to develop positive rapport with patients, co-workers and other stakeholders.
7. Ability to establish and maintain positive working relationships in a multidisciplinary environment.
8. Ability to navigate in an electronic work environment including electronic health records, web based training and communications.
9. Knowledge of, and moderate proficiency in, common Microsoft Office programs, specifically Microsoft Word, Excel, Outlook and SharePoint.
10. Knowledge of regulations (HIPAA/Privacy Act) regarding the confidentiality of patient medical records and information as well as Personally Identifiable Information (PII).

MAJOR DUTIES AND RESPONSIBILITIES

1. Provides direct care to patients within discipline Scope of Practice and performs functions in accordance with current accepted practice, licensure, certification, credentialing and or granted privileges.
2. Provides treatment of persons throughout the life span as appropriate to discipline and facility setting.
3. May be expected to respond to and or coordinate response to medical emergencies.
4. Assesses and identifies high risk symptoms/behaviors in patients to include suicidal risk, homicidal risk, and verbally/physical difficult detainees.
5. Assesses patient learning needs, and develops a plan of care based on identified needs.
6. Observes, interprets and documents all pertinent patient behaviors.
7. Demonstrates an understanding of psychiatric conditions as defined in the DSM-V in planning nursing care for patients. Must appropriately document patient/resident encounters

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- electronically according to current standards of care using electronic health records.
8. Performs individual and group patient education/instruction to facilitate meeting the health needs of patients and preventing disability or disease.
 9. Maintains a therapeutic relationship with patients and differentiates therapeutic action from social interactions.
Coordinates health care needs of patients with multidisciplinary team members and coordinates referrals to off-site providers as required.
 10. Provides supervision of Licensed Vocational/Practical Nurses, as assigned.
 11. Evaluates health care needs of residents and develops nursing care plans to meet those needs.
 12. Provides assessment and treatment of residents during sick call utilizing the IHSC RN Guidelines and refers to mid-level provider and/or physician as appropriate.
 13. Provides screening of residents during intake per IHSC established policies and procedures.
 14. Obtains residents' medical histories and appropriately refers abnormal findings or responses or stated medical problems to the physician and/ or mid-level provider.
 15. Draws labs as requested and collects laboratory specimens.
 16. Destroys and properly disposes of all sharps to include but not limited to needles and syringes according to hazardous waste, infection control and safety guidance.
 17. Assists in the disposal of biologically hazardous wastes on a regular basis as needed.
 18. Administers medications, immunizations, education or other needed treatments as ordered/recommended.
 19. Adheres to professional nursing principals, procedures and techniques for appropriate patient care and take direction from onsite administrative personnel.
 20. Adheres to medication administration guidelines, understand pharmaceutical agents and their desired effects recognize adverse effects and take appropriate corrective measures as needed.
 21. Maintains safety when dispensing medications and is continually cognizant of the potential hazards of drug hoarding and trafficking among residents.
 22. Provide patient/resident health education as appropriate. Participates as member of multidisciplinary team to ensure that equipment, supplies and logs are available, correct and updated. Ensures all equipment is functional and appropriately maintained according to manufacturer's requirements.
 23. Provides radiological services in accordance with scope of practice for practice state and IHSC Policies and Procedures. These services will be primarily to conduct tuberculosis surveillance i.e. digital single view chest x-rays.
 24. May serve as clinic coordinator to ensure effective and efficient clinical operations.
 25. May participate in peer reviews, Quality Improvement/Quality Assurance activities, Infection Control activities, investigations or other clinically significant activities onsite.
 26. Performs record keeping functions in accordance with program policies and position.
 27. Maintains functional proficiency and ease of use utilizing electronic health records as required by, and appropriate to, position.
 28. Completes and passes all discipline specific competencies testing, initially and annually.
 29. Completes all initial, annual and ad hoc training as required/assigned.
 30. Maintains patient confidentiality, and confidentiality of medical records, in compliance with the Privacy Act and HIPAA regulations in all work activities.
 31. Adheres to, and maintains awareness of, IHSC Policies, Procedures, Directives, Operational Memoranda and accreditation standards as prescribed by ICE/IHSC.
 32. Adheres to, and participates in, IHSC's Safety, Prevention, Infection and Control, Quality Improvement, Patient Education and other programs and collateral duties as appropriate to position.

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33. Attends and participates in general/medical staff meetings.

DUTY HOURS/ ON-CALL REQUIREMENTS

1. IHSC operates 24/7/365; this position is required to respond during an emergency activation.
2. This full-time position requires availability to work day, evening and night shifts; availability during weekends and holidays is also required.
3. On-call availability is not required for this position.

SECURITY REQUIREMENTS

1. The Department of Homeland Security’s Personnel Security Unit (PSU) must render an Initial Preliminary Favorable Fitness Determination to be considered a qualified candidate.
2. A Complete Favorable Fitness Determination must be rendered by PSU upon completion of initial, and between, subsequent background investigations to meet the requirements of this position.

PHYSICAL DEMANDS

1. Required to walk unaided at a normal pace for up to 10 minutes and maintain balance.
2. Required to respond to any medical emergency within 4 minutes, where a fast walk or jog may be necessary to provide assistance.
3. Required to perform CPR/emergency care standing or kneeling.
4. Must have the ability to assist sick, injured or aging detainees or staff exiting the building during an emergency (may require lifting, dragging, wheeling or carrying someone who weighs significantly more than self).
5. Must be able to see, hear and smell with or without the use of aides if necessary (exceptions on a case by case basis).
6. Must easily alternate between kneeling and standing.
7. Must be able to lift, push, or carry 30 pounds.
8. Must perform the duties in a stressful and often austere environment without physical limitations.
9. Must be capable of standing on hard services (cement floors) for long periods of time.

SUPERVISORY CONTROLS

This is a contract position and supervisory controls will be set forth by the contract vendor. Technical oversight will be provided by the Government Technical Monitor (GTM).

ACKNOWLEDGEMENT

My signature below acknowledges that I have read, understand and am able to perform, the duties and requirements of this position description.

Employee: _____
Sign / Print

_____ Date

1 May 2018

Witness: _____
Sign / Print

Date

1 May 2018

Lost, Stolen or Compromised Personal Identity Verification Card (PIV)

ICE PIV card holders are required to immediately notify the ICE HSPD-12 program office when their DHS issued PIV card has been lost, stolen or the Public Key Infrastructure (PKI) certificates are compromised. Failure to report could adversely affect physical and logical access to ICE facilities and systems.

Before any ICE PIV cardholder can be issued a replacement PIV card, they must complete and submit the Report of Survey (ROS). When completing the ROS, cardholders shall ensure the serial number (if known) and acquisition date (card issuance date) are included in the applicable data fields. If the serial number or issuance date of a PIV card is unknown, please contact the ICE HSPD-12 program office at (b)(6); (b)(7)(C)

Following a successful submission of the ROS, the cardholder will be notified by the HSPD-12 office via email on where to obtain a replacement PIV card and once their PIV profile has been set for reissuance.

Lost/Compromised PIV Cards

In cases where the PIV card has been misplaced or lost, the individual will notify and advise the ICE Service Desk and the ICE HSPD-12 program office that their PIV card has been lost.

- └ The ICE Service Desk will create a service ticket number and provide a temporary 24-hour user name and password for continued access to the ICE network.
- └ The ICE HSPD-12 program office will immediately revoke the certificates on the PIV card and disable all physical accesses programmed on the PIV card.

Stolen PIV cards

In addition to the above notification requirements, a PIV cardholder shall file a police report with the law enforcement agency in the jurisdiction where the theft occurred when a PIV card has been stolen.

- └ A police report is required to be uploaded with the ROS. If a report is not immediately available, the police report/case file number shall be provided in the applicable data field.

To determine the location of the nearest PCIF, cardholders should consult the DHS Nationwide PIV Card Issuance Facility Listing.

HSPD-12 Program Office
U.S. Immigration and Customs Enforcement
Office of Professional Responsibility (OPR)
Physical Security Operations Unit (PSO)

2. AMENDMENT/MODIFICATION NO. 3. EFFECTIVE DATE 4. REQUISITION/PURCHASE REQ. NO. 5. PROJECT NO. (If applicable)
 P00006 See Block 16C (b)(7)(E)

6. ISSUED BY CODE ICE/DCR 7. ADMINISTERED BY (If other than Item 6) CODE
 ICE/Detention Compliance & Removals
 Immigration and Customs Enforcement
 Office of Acquisition Management
 801 I Street, NW Suite 930
 WASHINGTON DC 20536

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) 9A. AMENDMENT OF SOLICITATION NO.
 (x)
 STG INTERNATIONAL INC
 ATTN: (b)(6); (b)(7)(C)
 99 CANAL CENTER PLAZA
 SUITE 500
 ALEXANDRIA VA 22314
 9B. DATED (SEE ITEM 11)
 x (b)(7)(E) T/ORDER NO.
 10B. DATED (SEE ITEM 13)
 02/20/2018
 CODE 1795704030000 FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS
 The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. is not extended.
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) Net Increase: (b)(4)
 See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 52.212-4 (c)
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not. is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
 DUNS Number: 179570403
 COR: (b)(6); (b)(7)(C)
 Phone
 Email

ACOR: (b)(6); (b)(7)(C)
 Phone
 Email

ACOR: (b)(6); (b)(7)(C)
 Phone

Continued ...
 Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) For (b)(6); (b)(7)(C) President & CEO	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) (b)(6); (b)(7)(C)
15B. (b)(6); (b)(7)(C)	15C. DATE SIGNED 9/24/2018
	16B. UNITED STATES OF AMERICA (b)(6); (b)(7)(C)
	16C. DATE SIGNED

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

(b)(7)(E)

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Email: (b)(6); (b)(7)(C)</p> <p>COR: (b)(6); (b)(7)(C)</p> <p>Phone: (b)(6); (b)(7)(C)</p> <p>Email: (b)(6); (b)(7)(C)</p> <p>Contracting Officer: (b)(6); (b)(7)(C)</p> <p>Phone: (b)(6); (b)(7)(C)</p> <p>Email: (b)(6); (b)(7)(C)</p> <p>There is one (1) requisition associated with this modification: (b)(7)(E)</p> <p>The purpose of P00006 is the following:</p> <ol style="list-style-type: none"> 1. Release the delay of the transition for Dilley from P00003 of this contract. The transition of Dilley will be from 09/23/2018 - 11/22/2018. STGi will begin full performance for all positions at Dilley on 11/23/2018. 2. Release the delay of transition for Stewart from P00003 of this contract. Stewart will be removed from this contract as an authorized location. All positions will be removed from the Staffing Model and Bill Rates. 3. Incorporate an updated J-1 Staffing Model and Bill Rates for the following facilities: Cibola, Houston, Joe Corley, Montgomery, Stewart, and Washington DC. See attached "IHSC Staffing Model and Bill Rates - Modification P00006" below for complete listing. <ol style="list-style-type: none"> a. All positions at Stewart have been removed from the IHSC Staffing Model. b. Incorporate new Position Descriptions and bill rates for: Executive Assistant, Public Health Analyst, and Health Informatics Analyst. The position description are attached to this modification below. c. Incorporate revised position descriptions and bill rates for the Custody Resource Coordinators. The revised CRC position descriptions are as follows: CRC-1 (Cibola and Joe Corley), CRC-2 (Adelanto, Laguna, CA, Jena/LaSalle), and CRC-3 (KBHU). The position description are attached to this modification below. <p>Continued ...</p>				

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

(b)(7)(E)

PAGE OF

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>d. Add the Adelanto location and the Laguna location for the CRC revised positions. The place of performance is as follows:</p> <p>Adelanto 10250 Rancho Road, Adelanto, CA 92301</p> <p>Laguna 24000 Avila Road Laguna Niguel, CA 92677</p> <p>4. Incorporate a NTE Travel Amount originally from the solicitation for all periods of performance for Travel. The following values have been added for each Travel CLIN:</p> <p>a. CLIN 0003: NTE (b)(4)</p> <p>b. CLIN 1003: NTE (b)(4)</p> <p>c. CLIN 2003: NTE (b)(4)</p> <p>d. CLIN 3003: NTE (b)(4)</p> <p>e. CLIN 4003: NTE (b)(4)</p> <p>5. Deobligate funding from CLIN 0001, Item 1, MDL 1 in the total amount of (b)(4). As a result, Item 1, MDL 1 has decreased:</p> <p>From (b)(4)</p> <p>By:</p> <p>To:</p> <p>As a result, CLIN 0001's total obligated amount has decreased:</p> <p>From (b)(4)</p> <p>By:</p> <p>To:</p> <p>6. Move the deobligated funding of \$(b)(4) from CLIN 0001 to CLIN 0003. As a result, CLIN 0003 has increased:</p> <p>From (b)(4)</p> <p>By:</p> <p>To:</p> <p>7. Provide funding in the total amount of (b)(4) to CLIN 0001. As a result, the total obligated amount on CLIN 0001 has increased: Continued ...</p>				

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

(b)(7)(E)

PAGE 4 OF 36

NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0001	<p>From (b)(4) By: To:</p> <p>8. Incorporate CLIN 0005: NTE Travel CLIN for Custody Resource Coordinators with a NTE amount of (b)(4)</p> <p>9. Provide funding to CLIN 0005 in the total amount of (b)(4) As a result, CLIN 0005 has increased:</p> <p>From (b)(4) By: To:</p> <p>10. As a result, the total obligated amount on (b)(7)(E) has increased:</p> <p>From (b)(4) By: To:</p> <p>11. The ceiling for this contract has increased:</p> <p>From (b)(4) By: To:</p> <p>Exempt Action: Y Sensitive Award: PII Delivery Location Code: ICE/ERO ICE Enforcement & Removal Immigration and Customs Enforcement 801 I Street, NW Suite 900 Washington DC 20536</p> <p>Period of Performance: 02/20/2018 to 06/28/2023</p> <p>Change Item 0001 to read as follows (amount shown is the obligated amount):</p> <p>Base Year - IHSC Medical Staffing Services Period of Performance: 06/29/2018 - 06/28/2019 Fully Funded Obligation Amount (b)(4) Incrementally Funded Amount (b)(4) Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Continued ...</p>				(b)(4)

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
70CDCR18C00000003/P00006

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Accounting Info: (b)(4); (b)(7)(E)				
	Accounting Info: (b)(4); (b)(7)(E)				
	Accounting Info: (b)(4); (b)(7)(E)				
	Accounting Info: (b)(4); (b)(7)(E)				
	Accounting Info: (b)(4); (b)(7)(E)				
	Accounting Info: (b)(4); (b)(7)(E)				
0003	Change Item 0003 to read as follows (amount shown is the obligated amount): NTE Travel Period of Performance: 06/29/2018 - 06/28/2019 This is a Cost-Reimbursable CLIN Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE Accounting Info: (b)(4); (b)(7)(E)				(b)(4)
	Add Item 0005 as follows: Continued ...				

NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0005	<p>NTE Travel for CRC Period of Performance: 06/29/2018 - 06/28/2019</p> <p>This is a Cost-Reimbursable CLIN Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Accounting Info: (b)(4); (b)(7)(E)</p>				(b)(4)
1003	<p>Change Item 1003 to read as follows (amount shown is the obligated amount):</p> <p>Option Year 1 - NTE Travel Period of Performance: 06/29/2019 - 06/28/2020</p> <p>This is a Cost-Reimbursable CLIN Amount: (b)(4) (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p>				0.00
2003	<p>Change Item 2003 to read as follows (amount shown is the obligated amount):</p> <p>Option Year 2 - NTE Travel Period of Performance: 06/29/2020 - 06/28/2021</p> <p>This is a Cost-Reimbursable CLIN Amount: (b)(4) (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p>				0.00
3003	<p>Change Item 3003 to read as follows (amount shown is the obligated amount):</p> <p>Option Year 3 - NTE Travel Period of Performance: 06/29/2021 - 06/28/2022</p> <p>This is a Cost-Reimbursable CLIN Amount: (b)(4) (Option Line Item) 30 Days After Award Product/Service Code: Q201 Continued ...</p>				0.00

NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
4003	<p>Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 4003 to read as follows (amount shown is the obligated amount):</p> <p>Option Year 4 - NTE Travel Period of Performance: 06/29/2022- 06/28/2023</p> <p>This is a Cost-Reimbursable CLIN Amount: (b)(4) (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>CONTRACTOR STATEMENT OF RELEASE: In consideration of the modification agreed to herein, as complete equitable adjustment for the changes specified, the Contractor hereby releases U.S. Immigration and Customs Enforcement (ICE) from any and all liability under this contract for further adjustments attributable to such facts or circumstances giving rise to this adjustment.</p> <p>Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.</p>				0.00

STG International, Inc.
 IHSC Staffing Model and Bill Rates
 70CDCR18C0000003 P00006

POSITION	STATE	PREVIOUS MOD CONTRACTUAL FTES	ADJUSTMENT P00006	P0006 CONTRACTUAL FTES	ANNUAL MAXIMUM HOURS	BASE - BILL RATE
ADELANTO ICE PROCESSING CENTER (AD)	(b)(4)					
Custody Resource Coordinator-2						
<i>Subtotal</i>						
ALEXANDRIA STAGING FACILITY (AX)						
Administrative Assistant						
APP - Nurse Practitioner / Physicians Assistant						
BHP - Social Worker / Psychologist						
Contract Coordinator						
Licensed Vocational/Practical Nurse						
Medical Records Technician						
Pharmacist						
Pharmacy Technician						
Radiology Technician						
Registered Nurse						
<i>Subtotal</i>						
BERKS COUNTY FAMILY RESIDENTIAL SHELTER (BE)						
Administrative Assistant						
APP - Nurse Practitioner / Physicians Assistant						
BHP - Social Worker / Psychologist						
Contract Coordinator (Shared with York)						
Licensed Vocational/Practical Nurse						
Medical Records Technician						
Registered Nurse						
<i>Subtotal</i>						
BUFFALO FEDERAL DETENTION FACILITY (BU)						
Administrative Assistant						
APP - Nurse Practitioner / Physicians Assistant						
APP - Nurse Practitioner / Physicians Assistant -Part Time						
BHP -Social Worker / Psychologist						
Contract Coordinator						
Dental Assistant						
Dentist						
Licensed Vocational/Practical Nurse						
Medical Records Technician						
Pharmacy Technician						
Psychiatrist- Part Time						
Registered Nurse						
<i>Subtotal</i>						
CAROLINE COUNTY DETENTION CENTER (CA)						
Administrative Assistant						
APP - Nurse Practitioner / Physicians Assistant						
BHP -Social Worker / Psychologist						
Contract Coordinator						
Dental Assistant						
Dentist - Part Time						
Licensed Vocational/Practical Nurse						
Medical Records Technician						
Pharmacist						
Pharmacy Technician						
Physician						
Psychiatrist- Part Time						
Registered Nurse						
<i>Subtotal</i>						
CIBOLA COUNTY CORRECTIONAL CENTER (CI)						
Custody Resource Coordinator-1						
<i>Subtotal</i>						
DILLEY - STERC (DY)						
Administrative Assistant						
APP - Family Nurse Practitioner/Physician Assistant						
APP - Nurse Practitioner-Pediatric-Immunizations						
BHP - Social Worker / Psychologist						
Certified Medical Assistant-Immunization						
Clinical Services Manager						
Contract Coordinator						
Dental Assistant						
Dentist						
Dental Hygienist						
Family Practice Physician/Pediatrician						
Licensed Vocational Nurse						
Licensed Vocational Nurse-S						
Licensed Vocational Nurse-Immunization-S						
Medical Records Technician						
Nurse Manager						
Pediatrician						
Pharmacist						
Psychiatrist						
Pharmacy Technician						
Registered Nurse						
Registered Nurse-S						
Radiology Technician						
Registered Nurse-Immunizations						
<i>Subtotal</i>						
EL PASO ICE MEDICAL REFERRAL CENTER (EP)						
Administrative Assistant						
APP - Nurse Practitioner / Physicians Assistant						
APP - Nurse Practitioner - Mental Health						
BHP - Social Worker/Psychologist						
Contract Coordinator						
Dental Assistant						
Dentist						
Licensed Vocational/Practical Nurse						
Medical Records Technician						
Pharmacist						
Pharmacy Technician						
Physician						
Physician - Part Time						
Psychiatrist						
Radiology Technician						

(b)(4)

Registered Nurse	
<i>Subtotal</i>	
ELIZABETH ICE MEDICAL FACILITY (ET)	
Administrative Assistant	NJ
APP - Nurse Practitioner / Physicians Assistant	NJ
Contract Coordinator (Shared with Varick)	NJ
Licensed Vocational/Practical Nurse	NJ
Physician	NJ
Psychiatrist- Part Time	NJ
Registered Nurse	NJ
<i>Subtotal</i>	
ELOY ICE MEDICAL FACILITY (EY)	
Administrative Assistant	AZ
APP - Nurse Practitioner / Physicians Assistant	AZ
BHP - Social Worker / Psychologist	AZ
Contract Coordinator	AZ
Dental Assistant	AZ
Dentist	AZ
Licensed Vocational/Practical Nurse	AZ
Medical Records Technician	AZ
Pharmacist (Part-Time)	AZ
Pharmacy Technician	AZ
Psychiatrist	AZ
Psychiatrist- Part Time	AZ
Physician	AZ
Radiology Technician	AZ
Registered Nurse	AZ
<i>Subtotal</i>	
FLORENCE ICE MEDICAL FACILITY (FL)	
Administrative Assistant	AZ
APP - Nurse Practitioner / Physicians Assistant	AZ
BHP - Social Worker / Psychologist	AZ
Contract Coordinator	AZ
Licensed Vocational/Practical Nurse	AZ
Medical Records Technician	AZ
Pharmacy Technician	AZ
Physician	AZ
Psychiatrist- Part Time	AZ
Radiology Technician	AZ
Registered Nurse	AZ
<i>Subtotal</i>	
HOUSTON - CCA HOUSTON CDF (HN)	
Administrative Assistant	TX
APP - Nurse Practitioner / Physicians Assistant	TX
BHP - Social Worker / Psychologist	TX
Contract Coordinator	TX
Dental Assistant	TX
Licensed Vocational/Practical Nurse	TX
Medical Records Technician	TX
Pharmacist	TX
Pharmacy Technician	TX
Physician	TX
Psychiatrist	TX
Radiology Technician	TX
Registered Nurse	TX
<i>Subtotal</i>	
JENA ICE DETENTION FACILITY (JE)	
Administrative Assistant	LA
APP - Nurse Practitioner / Physicians Assistant	LA
APP - Nurse Practitioner - Mental Health	LA
BHP - Social Worker / Psychologist	LA
Contract Coordinator	LA
Dental Assistant	LA
Licensed Vocational/Practical Nurse	LA
Medical Records Technician	LA
Pharmacist	LA
Pharmacy Technician	LA
Physician	LA
Psychiatrist	LA
Radiology Technician	LA
Registered Nurse	LA
<i>Subtotal</i>	
JOE CORLEY DETENTION CENTER (CO)	
Custody Resource Coordinator-1	TX
<i>Subtotal</i>	
KROME ICE MEDICAL REFERRAL CENTER (KR)	
Administrative Assistant	FL
APP - Nurse Practitioner / Physicians Assistant	FL
APP - Nurse Practitioner - Psychiatric (KBHU)	FL
BHP - Social Worker / Psychologist	FL
BHP - Social Worker/Psychologist (KBHU)	FL
Contract Coordinator	FL
Custody Resource Coordinator-3 (KBHU)	FL
Licensed Vocational/Practical Nurse	FL
Medical Records Technician	FL
Pharmacy Technician	FL
Physician	FL
Psychiatric-Mental Health Registered Nurse	FL
Psychiatric-Mental Health Registered Nurse (KBHU)	FL
Psychiatrist	FL
Radiology Technician	FL
Registered Nurse	FL
<i>Subtotal</i>	
LAGUNA NIGUEL	
Custody Resource Coordinator-2	CA
<i>Subtotal</i>	
LOS ANGELES STAGING (LA)	
Administrative Assistant	CA
Contract Coordinator (Shared with Santa Ana)	CA
Licensed Vocational/Practical Nurse	CA
Medical Records Technician	CA
Registered Nurse	CA
<i>Subtotal</i>	
MONTGOMERY PROCESSING CENTER (MN)	
Administrative Assistant	TX
APP - Nurse Practitioner / Physicians Assistant	TX

(b)(4)

BHP - Social Worker / Psychologist	TX
Contract Coordinator	TX
Dental Assistant	TX
Dentist	TX
Licensed Vocational/Practical Nurse	TX
Medical Records Technician	TX
Pharmacist	TX
Pharmacy Technician	TX
Physician	TX
Psychiatrist	TX
Radiology Technician	TX
Registered Nurse	TX
<i>Subtotal</i>	
PEARSALL SOUTH TEXAS DETENTION COMPLEX (PE)	
Administrative Assistant	TX
APP - Nurse Practitioner / Physicians Assistant	TX
BHP - Social Worker / Psychologist	TX
Contract Coordinator	TX
Dental Assistant	TX
Dentist - Part Time	TX
Licensed Vocational/Practical Nurse	TX
Medical Records Technician	TX
Pharmacist - Part Time	TX
Pharmacy Technician	TX
Physician	TX
Psychiatrist	TX
Radiology Technician	TX
Registered Nurse	TX
<i>Subtotal</i>	
PORT ISABEL ICE MEDICAL FACILITY (PI)	
Administrative Assistant	TX
APP - Nurse Practitioner / Physicians Assistant	TX
BHP - Social Worker / Psychologist	TX
Certified Nurses Assistant	TX
Contract Coordinator	TX
Dental Assistant	TX
Licensed Vocational/Practical Nurse	TX
Medical Records Technician	TX
Pharmacist - Part Time	TX
Pharmacy Technician	TX
Physician	TX
Psychiatrist	TX
Radiology Technician	TX
Registered Nurse	TX
<i>Subtotal</i>	
SAN DIEGO ICE MEDICAL REFERRAL CENTER (SD)	
Administrative Assistant	CA
APP - Nurse Practitioner / Physicians Assistant	CA
BHP - Social Worker / Psychologist	CA
Contract Coordinator	CA
Dental Assistant	CA
Licensed Vocational/Practical Nurse	CA
Medical Records Technician	CA
Pharmacy Technician	CA
Physician	CA
Psychiatric-Mental Health Registered Nurse	CA
Psychiatrist	CA
Radiology Technician	CA
Registered Nurse	CA
<i>Subtotal</i>	
SANTA ANA ICE STAGING FACILITY (SA)	
Administrative Assistant	CA
Contract Coordinator (Shared with LA Staging)	CA
Licensed Vocational/Practical Nurse	CA
Registered Nurse	CA
<i>Subtotal</i>	
STEWART ICE MEDICAL FACILITY (ST)	
Administrative Assistant	GA
APP - Nurse Practitioner / Physicians Assistant	GA
BHP - Social Worker / Psychologist	GA
Contract Coordinator	GA
Dental Assistant	GA
Dentist	GA
Licensed Vocational/Practical Nurse	GA
Medical Records Technician	GA
Pharmacy Technician	GA
Physician	GA
Psychiatrist	GA
Registered Nurse	GA
<i>Subtotal</i>	
TACOMA NORTHWEST DETENTION FACILITY (TC)	
Administrative Assistant	WA
APP - Nurse Practitioner / Physicians Assistant	WA
BHP - Social Worker / Psychologist	WA
Contract Coordinator	WA
Dental Assistant	WA
Dentist - Part Time	WA
Licensed Vocational/Practical Nurse	WA
Medical Records Technician	WA
Pharmacy Technician	WA
Physician	WA
Psychiatrist	WA
Psychiatrist- Part Time	WA
Radiology Technician	WA
Registered Nurse	WA
<i>Subtotal</i>	
TAYLOR ICE MEDICAL FACILITY (TR)	
Administrative Assistant	TX
APP - Nurse Practitioner / Physicians Assistant	TX
BHP - Social Worker / Psychologist	TX
Contract Coordinator	TX
Dental Assistant	TX
Licensed Vocational/Practical Nurse	TX
Medical Records Technician	TX
Pharmacy Technician	TX
Physician	TX

Psychiatrist	TX
Registered Nurse	TX
<i>Subtotal</i>	
VARICK ICE STAGING FACILITY (VK)	
Administrative Assistant	NY
Contract Coordinator (Shared with Elizabeth)	NY
Registered Nurse	NY
<i>Subtotal</i>	
WASHINGTON DC HEADQUARTERS (HQ)	
Behavioral Health Clinical Consultant	DC
BHP - Social Worker	DC
Contract Coordinator	DC
Compliance Monitoring Specialist	DC
COR Assistant (@ Taylor)	TX
Credentialing Assistant	DC
Executive Assistant	DC
Executive A.A.- Accounts Manager	DC
Executive A.A.- Mgmt. Analyst	DC
Executive A.A. - Program Assistant	DC
Health Informatics Analyst	DC
Health Information Data Specialist	DC
Health Information Management Technician (@Jena)	LA
Health Information Management Technician (@Stewart)	GA
Provider Relations	DC
Public Health Analyst (@ San Diego)	CA
OutpatientCode Reviewer and Document Specialist	DC
Registered Nurse Risk Manager	DC
<i>Subtotal</i>	
YORK TRANSFER OPERATIONS PROGRAM (YK)	
Contract Coordinator (Shared with Berks)	PA
Licensed Vocational/Practical Nurse	PA
Medical Records Technician	PA
Registered Nurse	PA
<i>Subtotal</i>	
GRAND TOTAL	

(b)(4)

Custody Resource Coordinator – Cibola and Joe Corley

Contract Position Description

JOB SUMMARY

The Custody Resource Coordinator (CRC) assists ERO and detention facility staff in maintaining a safe detention environment and provides services and support to individuals in ICE custody on issues that commonly affect the ICE detainee population such as responsive support to trauma, sexual abuse and assault, domestic violence, human trafficking, and, medical and mental health care.

The duty location of each CRC will be at an ICE detention facility or Family Residential Center. At each duty location, the CRC will be responsible for working with ERO and facility staff to determine needed services (e.g. assistance with language translation, standards compliance, facilitation of detainee-staff communication and developing educational programming for ERO, medical, and contract facility staff). In addition, the CRC will act as a liaison with community resources to provide a range of support activities for detainees who could benefit from connection to resources both in detention and upon discharge.

Each CRC will report to a Custody Resource Program Manager (CRP PM) located at ERO Headquarters in Washington, DC.

ATTRIBUTES AND PROFESSIONAL QUALITIES

1. Strong oral and written communication skills.
2. Excellent interpersonal skills.
3. Critical thinking skills.
4. Cultural competency.
5. Integrity and honesty.
6. Experience in a detention/correctional or residential healthcare setting (preferred, not required).

REQUIRED EDUCATION

Degree issuing institution and or program must be accredited by an entity recognized by the U.S. Department of Education

1. Bachelor's degree in social work, Social Work Education, or an equivalent degree.
2. Preferred: Master's degree in social work accredited by the Council on Social Work Education, or an equivalent degree.

March 2017

REQUIRED EXPERIENCE

1. Two years of related experience (e.g., experience providing trauma-informed programming, experience working with immigrants or foreign-born individuals) and have knowledge of program objectives, policies, procedures and requirements conducting a case management program at a local level.
2. Experience working in or with individuals in a confinement setting.
3. Two years of experience providing services to vulnerable populations.
4. Experience with and an understanding of situations that contribute to family stress, problems and crisis situations.
5. Experience providing service to and/or coordinating services for transgender individuals.

REQUIRED LICENSURE / CERTIFICATION

1. Maintains current certification in either the American Heart Association Basic Life Support Course (BLS) or the American Red Cross CPR/BLS Course.
2. As per CDC guidelines – candidates must provide proof of a negative TB skin test, as well immunization from the following diseases: Hepatitis B, MMR, Varicella and Influenza.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

1. Knowledge of the case management process commensurate with training and education at a minimum at the bachelor's level.
2. Fluent in Spanish.
3. Ability to work in a multi-cultural and multi-lingual environment.
4. Ability to utilize telephonic interpreter/translation services to complete assigned duties if not fluent in a language the detainee understands.
5. Ability to adapt to sudden changes in schedules and flexibility in work requirements.
6. Ability to communicate proficiently in English (verbal and written) in order to develop positive rapport with patients, co-workers and other stakeholders.
7. Ability to establish and maintain positive working relationships in a multidisciplinary environment.
8. Ability to navigate in an electronic work environment including electronic health records, web based training and communications.
9. Knowledge of, and moderate proficiency in, common Microsoft Office programs, specifically Microsoft Word, Excel, Outlook and SharePoint.

MAJOR DUTIES AND RESPONSIBILITIES

ERO and facility staff support

1. Assist ERO and detention facility staff as a resource to facilitate the compliance of applicable agency policies and detention standards. Facilitate discussions and communicate directly with detainees. Areas of facilitation include but are not limited to the following topic areas: allegations of sexual abuse and assault, identification and monitoring of pregnant detainees,

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resources for detainees in segregated housing or special management units, and admission and release.

2. Address ERO and facility staff questions or concerns related to specific detainees.
3. Conduct informational sessions where staff can learn and share best practices and responses regarding issues that commonly affect the detainee population (e.g. trauma, abuse, sexual assault, domestic violence, human trafficking, child abuse).
4. Coordinate post-sexual abuse and assault allegation-related activities per agency policy and applicable detention standards.
5. Provide additional services that will support an effective and efficient custody environment, as determined by ERO facility and field office leadership and the Custody Resource Program staff and leadership.
6. As appropriate, coordinate effectively with ERO personnel on Alternative to Detention (ATD) programs.

Programming

1. Conduct removal planning with detainees such as referrals and connections to resources in home country to support removals.
2. Conduct release planning for pregnant women and other vulnerable populations – referrals to housing, medical and needed support services.
3. Lead group sessions, and facilitate peer-support groups and workshops with detainees on relevant topics, such as safety, coping skills, resiliency, parenting, and empowerment.

Outreach

1. Liaise and partner with local, national, and international resources to provide detainees services in detention and upon release from detention, including access to resources in cities and countries of final destination.

Other

1. Collaborate on, implement, and evaluate facility programming that addresses and supports a holistic trauma-informed care approach.
2. In an effort to advance the mission of the program and enhance the CRC's knowledge-base, the CRC may travel to headquarters and/or other relevant sites, as needed, to participate in training events.
3. Other duties as assigned by the CRP PM, or the Government Technical Monitor (GTM), or the CRP Contracting Officer's Representative (COR) in conjunction with the ICE facility COR.

DUTY HOURS/ ON-CALL REQUIREMENTS

This full time position requires availability to work days, specific hours determined by the facility and the program. This position does not require on-call duty, and there is no overtime permitted.

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SECURITY AND OTHER REQUIREMENTS

1. The Department of Homeland Security’s Personnel Security Unit (PSU) must render an Initial Preliminary Favorable Fitness Determination to be considered a qualified candidate.
2. A Complete Favorable Fitness Determination must be rendered by PSU upon completion of initial, and between, subsequent background investigations to meet the requirements of this position.
3. Must be a U.S. citizen.

PHYSICAL DEMANDS

1. Must perform the duties in a stressful and often austere environment without physical limitations.
2. Must be capable of standing on hard services (cement floors) for long periods of time.

TRAVEL REQUIREMENT

1. Workday travel and/or overnight travel may be required to perform some of your assigned duties during surge support in designated ICE locations during crisis situations
2. Travel is reimbursed by the government per the FAR guidelines

SUPERVISORY CONTROLS

This is a contract position and supervisory controls will be set forth by the contract vendor. Technical oversight will be provided by the GTM.

ACKNOWLEDGEMENT

My signature below acknowledges that I have read, understand and am able to perform, the duties and requirements of this position description.

Employee: _____
Sign / Print

Date

Witness: _____
Sign / Print

Date

Custody Resource Coordinator 2 – Adelanto, Laguna, CA, Jenna/LaSalle

Contract Position Description

JOB SUMMARY

The Custody Resource Coordinator (CRC) assists HQ ERO and detention facility staff in maintaining a safe detention environment and provides services and support to individuals on issues that commonly affect the ICE detainee population and ICE mission such as responsive support to victims, trauma, sexual abuse and assault, domestic violence, human trafficking, and, medical and mental health care.

The duty location of each CRC will be at an ICE detention facility or an ICE office. At each duty location, the CRC will be responsible for working with ERO and facility staff to determine needed services (e.g. assistance with language translation, standards compliance, facilitation of detainee-staff communication and developing educational programming for ERO, assisting medical, and contract facility staff). In addition, the CRC will act as a liaison with community resources to provide a range of support activities for the population to benefit from connection to resources.

Each CRC will report to a Program Manager located at ERO Headquarters in Washington, DC.

ATTRIBUTES AND PROFESSIONAL QUALITIES

1. Strong oral and written communication skills.
2. Excellent interpersonal skills.
3. Critical thinking skills.
4. Cultural competency.
5. Integrity and honesty.
6. Experience in a detention/correctional or residential healthcare setting (preferred, not required).

REQUIRED EDUCATION

Degree issuing institution and or program must be accredited by an entity recognized by the U.S. Department of Education

1. Bachelor's degree in social work accredited by the Council on Social Work Education, or an equivalent degree.
2. Master's degree, or an equivalent advanced degree.

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REQUIRED EXPERIENCE

1. At least two years of related experience (e.g., experience providing services to victims, trauma-informed programming, experience working with immigrants or foreign-born individuals) and have knowledge of program objectives, policies, procedures and requirements conducting a case management program at a local level.
2. Experience working in or with victims or individuals in a confinement setting.
3. At least two years of experience providing services to vulnerable populations.
4. Experience with and an understanding of situations that contribute to family stress, problems and crisis situations.

REQUIRED LICENSURE / CERTIFICATION

1. Maintains current certification in either the American Heart Association Basic Life Support Course (BLS) or the American Red Cross CPR/BLS Course.
2. As per CDC guidelines – candidates must provide proof of a negative TB skin test, as well immunization from the following diseases: Hepatitis B, MMR, Varicella and Influenza.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

1. Knowledge of the case management process commensurate with training and education at a minimum at the bachelor's level.
2. Fluent in Spanish.
3. Ability to work in a multi-cultural and multi-lingual environment.
4. Ability to utilize telephonic interpreter/translation services to complete assigned duties if not fluent in a language the detainee understands.
5. Ability to adapt to sudden changes in schedules and flexibility in work requirements.
6. Ability to communicate proficiently in English (verbal and written) in order to develop positive rapport with patients, co-workers and other stakeholders.
7. Ability to establish and maintain positive working relationships in a multidisciplinary environment.
8. Ability to navigate in an electronic work environment including electronic health records, web based training and communications.
9. Knowledge of, and moderate proficiency in, common Microsoft Office programs, specifically Microsoft Word, Excel, Outlook and SharePoint.

MAJOR DUTIES AND RESPONSIBILITIES

ERO and facility staff support

1. Assist ERO and detention facility staff as a resource to facilitate the compliance of applicable agency policies and detention standards. Facilitate discussions and communicate directly with detainees. Areas of facilitation include but are not limited to the following topic areas: allegations of sexual abuse and assault, identification and monitoring of pregnant detainees, resources for detainees in segregated housing or special management units, and admission and release.

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2. Address ERO and facility staff questions or concerns related to specific detainees.
3. Conduct informational sessions where staff can learn and share best practices and responses regarding issues that commonly affect the detainee population (e.g. trauma, abuse, sexual assault, domestic violence, human trafficking, child abuse).
4. Coordinate post-sexual abuse and assault allegation-related activities per agency policy and applicable detention standards.
5. Provide additional services that will support an effective and efficient custody environment, as determined by ERO facility and field office leadership and the Custody Resource Program staff and leadership.
6. As appropriate, coordinate effectively with ERO personnel on Alternative to Detention (ATD) programs.
7. Provided assistance to victims
8. Provide data and reports on the program

Programming

1. Conduct removal planning with detainees such as referrals and connections to resources in home country to support removals.
2. Conduct release planning for pregnant women and other vulnerable populations – referrals to housing, medical and needed support services.
3. Lead group sessions, and facilitate peer-support groups and workshops with detainees on relevant topics, such as safety, coping skills, resiliency, parenting, and empowerment.

Outreach

1. Liaise and partner with local, national, and international resources to provide detainees services in detention and upon release from detention, including access to resources in cities and countries of final destination.

Other

1. Collaborate on, implement, and evaluate facility programming that addresses and supports a holistic trauma-informed care approach.
2. In an effort to advance the mission of the program and enhance the CRC's knowledge-base, the CRC may travel to headquarters and/or other relevant sites, as needed, to participate in training events.
3. Other duties as assigned by the CRP PM, or the Government Technical Monitor (GTM), or the CRP Contracting Officer's Representative (COR) in conjunction with the ICE facility COR.

DUTY HOURS/ ON-CALL REQUIREMENTS

This full-time position requires availability to work days, specific hours determined by the facility and the program. This position does not require on-call duty, and there is no overtime permitted.

SECURITY AND OTHER REQUIREMENTS

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1. The Department of Homeland Security's Personnel Security Unit (PSU) must render an Initial Preliminary Favorable Fitness Determination to be considered a qualified candidate.
2. A Complete Favorable Fitness Determination must be rendered by PSU upon completion of initial, and between, subsequent background investigations to meet the requirements of this position.
3. **Must be a U.S. citizen.**

PHYSICAL DEMANDS

1. Must perform the duties in a stressful and often austere environment without physical limitations.
2. Must be capable of standing on hard services (cement floors) for long periods of time.

TRAVEL REQUIREMENT

1. Workday travel and/or overnight travel may be required to perform some of your assigned duties during surge support in designated ICE locations during crisis situations
2. Travel is reimbursed by the government per the FAR guidelines

SUPERVISORY CONTROLS

This is a contract position and supervisory controls will be set forth by the contract vendor. Technical oversight will be provided by the GTM.

ACKNOWLEDGEMENT

My signature below acknowledges that I have read, understand and am able to perform, the duties and requirements of this position description.

Employee: _____
Sign / Print Date

Witness: _____
Sign / Print Date

Custody Resource Coordinator – KBHU - Miami, FL.

Contract Position Description

JOB SUMMARY

The Custody Resource Coordinator (CRC) assists ERO and detention facility staff in maintaining a safe detention environment and provides services and support to individuals in ICE custody on issues that commonly affect the ICE detainee population such as responsive support to trauma, sexual abuse and assault, domestic violence, human trafficking, and, medical and mental health care.

The duty location of each CRC will be at an ICE detention facility or Family Residential Center. At each duty location, the CRC will be responsible for working with ERO and facility staff to determine needed services (e.g. assistance with language translation, standards compliance, facilitation of detainee-staff communication and developing educational programming for ERO, medical, and contract facility staff). In addition, the CRC will act as a liaison with community resources to provide a range of support activities for detainees who could benefit from connection to resources both in detention and upon discharge.

Each CRC will report to a Custody Resource Program Manager (CRP PM) located at ERO Headquarters in Washington, DC.

ATTRIBUTES AND PROFESSIONAL QUALITIES

1. Strong oral and written communication skills.
2. Excellent interpersonal skills.
3. Critical thinking skills.
4. Cultural competency.
5. Integrity and honesty.
6. Experience in a detention/correctional or residential healthcare setting (preferred, not required).

REQUIRED EDUCATION

Degree issuing institution and or program must be accredited by an entity recognized by the U.S. Department of Education

1. Bachelor's degree in Social work, Psychology, or an equivalent degree.
2. Master's degree or an equivalent advanced degree

REQUIRED EXPERIENCE

1. At least two years of experience in Utilization review and utilization management of adult mental health programs to develop procedures to ensure efficiency and appropriate use of limited resources.

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2. At least two years of related experience (e.g., experience providing trauma-informed programming, experience working with immigrants or foreign-born individuals) and have knowledge of program objectives, policies, procedures and requirements conducting a case management program at a local level.
3. Experience working in or with individuals in a confinement setting.
4. At least two years of experience providing services to vulnerable populations.
5. Experience with and an understanding of situations that contribute to family stress, problems and crisis situations.
6. Preferred, but not required: Experience providing service to and/or coordinating services for transgender individuals.

REQUIRED LICENSURE / CERTIFICATION

1. Maintains current certification in either the American Heart Association Basic Life Support Course (BLS) or the American Red Cross CPR/BLS Course.
2. As per CDC guidelines – candidates must provide proof of a negative TB skin test, as well immunization from the following diseases: Hepatitis B, MMR, Varicella and Influenza.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

1. Knowledge of the case management process commensurate with training and education at a minimum at the bachelor's level.
2. Fluent in Spanish.
3. Ability to work in a multi-cultural and multi-lingual environment.
4. Ability to utilize telephonic interpreter/translation services to complete assigned duties if not fluent in a language the detainee understands.
5. Ability to adapt to sudden changes in schedules and flexibility in work requirements.
6. Ability to communicate proficiently in English (verbal and written) in order to develop positive rapport with patients, co-workers and other stakeholders.
7. Ability to establish and maintain positive working relationships in a multidisciplinary environment.
8. Ability to navigate in an electronic work environment including electronic health records, web based training and communications.
9. Knowledge of, and moderate proficiency in, common Microsoft Office programs, specifically Microsoft Word, Excel, Outlook and SharePoint.

MAJOR DUTIES AND RESPONSIBILITIES

ERO and facility staff support

1. Assist ERO and detention facility staff as a resource to facilitate the compliance of applicable agency policies and detention standards. Facilitate discussions and communicate directly with detainees. Areas of facilitation include but are not limited to the following topic areas: allegations of sexual abuse and assault, identification and monitoring of pregnant detainees, resources for detainees in segregated housing or special management units, and admission and release.

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2. Address ERO and facility staff questions or concerns related to specific detainees.
3. Conduct informational sessions where staff can learn and share best practices and responses regarding issues that commonly affect the detainee population (e.g. trauma, abuse, sexual assault, domestic violence, human trafficking, child abuse).
4. Coordinate post-sexual abuse and assault allegation-related activities per agency policy and applicable detention standards.
5. Provide additional services that will support an effective and efficient custody environment, as determined by ERO facility and field office leadership and the Custody Resource Program staff and leadership.
6. As appropriate, coordinate effectively with ERO personnel on Alternative to Detention (ATD) programs.

Programming

1. Conduct removal planning with detainees such as referrals and connections to resources in home country to support removals.
2. Conduct release planning for pregnant women and other vulnerable populations – referrals to housing, medical and needed support services.
3. Lead group sessions, and facilitate peer-support groups and workshops with detainees on relevant topics, such as safety, coping skills, resiliency, parenting, and empowerment.

Outreach

1. Liaise and partner with local, national, and international resources to provide detainees services in detention and upon release from detention, including access to resources in cities and countries of final destination.

Other

1. Collaborate on, implement, and evaluate facility programming that addresses and supports a holistic trauma-informed care approach.
2. In an effort to advance the mission of the program and enhance the CRC's knowledge-base, the CRC may travel to headquarters and/or other relevant sites, as needed, to participate in training events.
3. Other duties as assigned by the CRP PM, or the Government Technical Monitor (GTM), or the CRP Contracting Officer's Representative (COR) in conjunction with the ICE facility COR.

DUTY HOURS/ ON-CALL REQUIREMENTS

This full time position requires availability to work days, specific hours determined by the facility and the program. This position does not require on-call duty, and there is no overtime permitted.

SECURITY AND OTHER REQUIREMENTS

1. The Department of Homeland Security's Personnel Security Unit (PSU) must render an Initial Preliminary Favorable Fitness Determination to be considered a qualified candidate.

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HEALTH INFORMATICS ANALYST

Contract Position Description

INTRODUCTION

The ICE Health Services Corps (IHSC) exists within the organizational structure of the United States Immigration and Customs Enforcement (ICE), Enforcement and Removal Operations (ERO) under the supervision of the Department of Homeland Security (DHS). The United States Public Health Service (USPHS) Commissioned Corps Officers, civil service staff and contractors comprise the healthcare professionals working together to provide quality healthcare services. IHSC serves as the medical experts for ICE for detainee health care.

MISSION

IHSC's mission is to provide medical care to maintain the health of individuals in the custody of ICE through an integrated health care delivery system, based on nationally recognized correctional, detention and residential health care standards. The Agency is committed to providing healthcare services to protect the nation's health, reduce global disease and provide medical support for the law enforcement mission of the safe apprehension, enforcement and removal of detained individuals involved in immigration proceedings. IHSC is committed to ensuring a system of care that is ethical, responsible, and accountable through rigorous surveillance and monitoring activities.

ATTRIBUTES AND PROFESSIONAL QUALITIES

1. Strong oral and written communication skills.
2. Excellent interpersonal skills.
3. Critical thinking skills
4. Computer competency.
5. Cultural competency.
6. Integrity and honesty.

REQUIRED EDUCATION AND EXPERIENCE

Degree issuing institution and or program must be accredited by an entity recognized by the U.S. Department of Education

1. Master's degree in Data Analytics, Information Governance, Information Management, Informatics, Health Information Technology or similar Field.
2. Minimum of five year's experience working within a health data analytic, information governance, information management or informatics role with similar duties as responsibilities as contained herein.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

1. Extract the performance improvement and data quality indicators dataset to assist leadership to assess achievement of strategic goals.
2. Analyze data and trends of patient population and conversion into actionable information.
3. Use analytics to compile and trend patient population health status, costs and quality of care.
4. Strong foundational knowledge in information systems in healthcare
5. Data extraction, categorization, mining, simulation, optimization and presentation.
6. Development of solutions to extract, collect and store data sets and metadata.
7. Utilize data analytic software and tools to process and manipulate large datasets and metadata, such as Tableau, SAS, WPS, SPAA, Advance Excel functionality and similar software
8. Knowledge and proficiency in standard languages such as SQL and Visual Basic to retrieve data and interface with other systems.
9. Import data into other software to analyze
10. Exploratory graphical and data analysis and correlations among variables
11. Provides professionally designed reports to support leadership and management insight, strategic planning and decision making,
12. Knowledge and understanding of the Health Level Seven framework and standards for data.
13. Preparing and validating data for file transfer protocol and transmission.
14. Utilize Access Database and Excel to import data for manipulation and analysis
15. Ability to manage multiple, complex projects.
16. Ability to coordinate projects from the concept stage to completion.
17. Ability to communicate proficiently in English (verbal and written) in order to develop positive rapport with patients, co-workers and other stakeholders.
18. Ability to establish and maintain positive working relationships in a multidisciplinary environment.
19. Proficiency in, using Microsoft Office Suite and SharePoint software.

MAJOR DUTIES AND RESPONSIBILITIES

1. Provides assistance in assessing, planning, organizing, implementing, and evaluating systems processes and application to patient care.
2. Assist management in planning, collecting, aggregating, analyzing and disseminating patient information and aggregate clinical data.
3. Evaluation of the impact of information on the clinical process, clinical outcome, organizations, and resources.
4. Create and develop essential division reports and deliverables to ensure timely

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- dissemination of accurate information to organizational decision-makers.
5. Assist staff to fully utilize the electronic health record information systems and processes.
 6. Accurately reviews data quality and other documents according to IHSC policy and procedures to ensure reported data is accurate and reliable.
 7. Inputs data into various data collection systems for statistical analysis.
 8. Possess a working knowledge of IHSC facility medical protocols, policies, procedures, regulatory standards and guidelines.
 9. Effectively recognize and validate accuracy of data in the electronic health record.
 10. Demonstrate efficiency with electronic health records process flow.
 11. Performs record keeping functions in accordance with program policies and position.
 12. Maintains functional proficiency utilizing electronic health records as required by, and appropriate to, position.
 13. Completes all initial, annual and ad hoc training as required/assigned.
 14. Maintains patient confidentiality, and confidentiality of medical records, in compliance with the Privacy Act and HIPAA regulations in all work activities.
 15. Adheres to, and maintains awareness of, IHSC Policies, Procedures, Directives, Operational Memoranda and accreditation standards as prescribed by ICE/IHSC.
 16. Adheres to, and participates in, IHSC's Safety, Prevention, Infection and Control, Quality Improvement, Patient Education and other programs and collateral duties as appropriate to position.
 17. Attends and participates in general/medical staff meetings.
 18. Other duties as assigned.

ON-CALL REQUIREMENTS

1. IHSC operates 24/7/365; this position may be required to respond during an emergency activation.
2. On-call availability is not required for this position.

SECURITY REQUIREMENTS

1. The Department of Homeland Security's Personnel Security Unit (PSU) must render an Initial Preliminary Favorable Fitness Determination to be considered a qualified candidate.
2. A Complete Favorable Fitness Determination must be rendered by PSU upon completion of initial, and between, subsequent background investigations to meet the requirements of this position.

PHYSICAL DEMANDS

1. Physically capable of performing duties and responsibilities as listed above.
2. Sitting for prolonged periods of time.
3. Frequent use of common office technology such as the computer, telephone etc.
4. Ability to lift, carry and move up to 30 lbs.

PUBLIC HEALTH ANALYST (HEADQUARTERS/FIELD OFFICE)

Contract Position Description

INTRODUCTION

The ICE Health Services Corps (IHSC) exists within the organizational structure of the United States Immigration and Customs Enforcement (ICE), Enforcement and Removal Operations (ERO) under the supervision of the Department of Homeland Security (DHS). The United States Public Health Service (USPHS) Commissioned Corps Officers, civil service staff and contractors comprise the healthcare professionals working together to provide quality healthcare services. IHSC serves as the medical experts for ICE for detainee health care. The incumbent will support the Infectious Disease Consultant with a duty station in San Diego, CA.

MISSION

IHSC's mission is to provide medical care to maintain the health of individuals in the custody of ICE through an integrated health care delivery system, based on nationally recognized correctional, detention and residential health care standards. The Agency is committed to providing healthcare services to protect the nation's health, reduce global disease and provide medical support for the law enforcement mission of the safe apprehension, enforcement and removal of detained individuals involved in immigration proceedings. IHSC is committed to ensuring a system of care that is ethical, responsible, and accountable through rigorous surveillance and monitoring activities.

ATTRIBUTES AND PROFESSIONAL QUALITIES:

1. Strong leadership skills.
2. Strong organizational and time management skills.
3. Strong analytic problem solving, judgment and decision-making skills.
4. Cultural competency.
5. Excellent interpersonal skills.
6. Superior oral and written communication skills in English.
7. Integrity and honesty.

REQUIRED EDUCATION AND EXPERIENCE:

Degree issuing institution and or program must be accredited by an entity recognized by the U.S. Department of Education

1. Master's degree in public health epidemiology or related analytical public health field.
2. Professional background in epidemiology preferably associated with a correctional setting.
3. Minimum of one-year experience with public health practice.

REOURED LICENSURE/CERTIFICATION

1. This position does not require licensure, certification, or privileging by IHSC.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

1. Proficiency with quantitative data analysis, statistical programming, and data interpretation.
2. Flexibility in applying analytical public health skills and knowledge in a detention health services environment.
3. Proficiency designing, collecting, and managing data using Microsoft Access and EpiInfo.
4. Strong quantitative skills in data collection, data management, and data analysis
5. Proficiency with epidemiologic analysis using SAS statistical analysis software package.
6. Knowledge and understanding of public health actions for tuberculosis care and other infectious diseases of public health significance.
7. Proficiency with professional and technical writing in English.
8. Proficiency with presentation of scientific and public health information
9. Ability to adapt to sudden changes in schedules and flexibility in work requirements.
10. Ability to communicate proficiently in English (verbal and written) to develop positive rapport with co-workers and other stakeholders.
11. Ability to maintain positive working relationships in a multidisciplinary environment.
12. Ability to navigate in an electronic work environment including electronic health records, web based training and communications.
13. Proficiency with Adobe Acrobat Pro.
14. Knowledge of, and proficiency in, common Microsoft Office programs, specifically Microsoft Word, Excel, Access, Outlook, PowerPoint, and SharePoint.
15. Ability to create and edit documents using Microsoft Office Tools including database building and manipulation in Access.
16. Knowledge of regulations (HIPAA/Privacy Act) regarding the confidentiality of patient medical records and information as well as Personally Identifiable Information (PII).

MAJOR DUTIES AND RESPONSIBILITIES:

1. Conducts data collection, data management, surveillance, epidemiologic, and operational analyses involving statistical programming, data interpretation, and preparation of results.
2. Supports the IHSC Tuberculosis Coordination and Care Team, infectious disease surveillance, public health interventions, and special projects.
3. Prepares written analytic reports.
4. Prepares literature reviews; compiles, analyzes, and summarizes information concisely and at a level suitable for the intended audience; presents data at intra-agency, inter-agency, and national meetings
5. Write official guidance and planning documents.

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6. Collaborates with public health and law enforcement partners.
7. Maintains current knowledge of program areas.
8. Assesses program goals, objectives, priorities, progress, impact, and outcomes.
9. Mentors student volunteers assisting with various surveillance, program assessment and process improvement projects.
10. Travel as directed for the needs of the Agency.
11. Completes all initial, annual and ad hoc training as required/assigned.
12. Maintains patient confidentiality, and confidentiality of medical records, in compliance with the Privacy Act and HIPAA regulations in all work activities.
13. Adheres to, and maintains awareness of, IHSC official guidance and accreditation standards as prescribed by ICE/IHSC.
14. Attends and participates in meetings, workgroups, and committees appropriate to the position.
15. Maintains professional skills via continuing education opportunities.

ON-CALL REQUIREMENTS

1. IHSC operates 24/7/365; this position may be required to respond during an emergency activation.
2. On-call availability is not required for this position.

SECURITY REQUIREMENTS

1. The Department of Homeland Security's Personnel Security Unit (PSU) must render an Initial Preliminary Favorable Fitness Determination to be considered a qualified candidate.
2. A Complete Favorable Fitness Determination must be rendered by PSU upon completion of initial, and between, subsequent background investigations to meet the requirements of this position.

PHYSICAL DEMANDS

1. Required to walk unaided at a normal pace for up to 10 minutes and maintain balance.
2. Must easily alternate between kneeling and standing.
3. Must be able to lift, push, or carry 30 pounds.

SUPERVISORY CONTROLS

This is a contract position and supervisory controls will be set forth by the contract vendor. Technical oversight will be provided by the Government Technical Monitor (GTM).

EXECUTIVE ASSISTANT

Contract Position Description

INTRODUCTION

The ICE Health Service Corps (IHSC) exists within the organizational structure of the Department of Homeland Security (DHS), Immigration and Customs Enforcement (ICE), Enforcement and Removal Operations (ERO). IHSC health care professionals are comprised of U.S. Public Health Service (PHS) Commissioned Corps officers, federal civil servants, and contract staff working together to provide quality health care services. IHSC serves as the medical experts for ICE for detainee health care.

MISSION

IHSC's mission is to provide the safe delivery of high-quality health care to those in ICE custody. The Agency is committed to providing health care services to reduce global disease and support the safe apprehension, enforcement, and removal of detained individuals involved in immigration proceedings. IHSC is also committed to ensuring a system of care that is ethical, responsible, and accountable through rigorous surveillance and monitoring activities.

ATTRIBUTES AND PROFESSIONAL QUALITIES

1. Strong oral and written communication skills.
2. Excellent interpersonal skills.
3. Critical thinking skills.
4. Cultural competency.
5. Integrity and honesty.
6. High level of attention to detail.

REQUIRED EDUCATION AND EXPERIENCE

Degree issuing institution and or program must be accredited by an entity recognized by the U.S. Department of Education.

1. Bachelor's Degree, or
2. A combination of education, training, and experience which provides the desired knowledge, skills, and abilities to perform the positions duties and responsibilities.
3. Minimum of one year of direct experience with, and high level of proficiency in Microsoft Office programs, specifically Microsoft Word®, Excel, PowerPoint, Outlook and SharePoint.

REQUIRED LICENSURE/CERTIFICATION

1. This position does not require privileging by IHSC.
2. Maintains Heartsaver® CPR AED certification through the American Heart Association®.

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REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

1. Ability to adapt to sudden changes in schedules and flexibility in work requirements.
2. Ability to communicate proficiently in English (verbal and written) in order to develop positive rapport with co-workers and other stakeholders.
3. Ability to establish and maintain positive working relationships in a multidisciplinary environment.
4. Ability to navigate in an electronic work environment including electronic health records, web-based training, and communications.
5. Proficiency with Adobe Acrobat Pro.
6. Knowledge of, and moderate proficiency in, common Microsoft Office programs, specifically Microsoft Word, Excel, PowerPoint, Outlook and SharePoint.
7. Knowledgeable in areas of administration and database management.
8. Ability to create and edit documents using Microsoft Office.
9. Knowledge of regulations (HIPAA/Privacy Act) regarding the confidentiality of patient medical records and information, as well as personally identifiable information (PII).
10. Proficient in typing.

MAJOR DUTIES AND RESPONSIBILITIES

1. Screens calls and visitors, referring them to the appropriate staff member or office, handling some personally, and forwarding to the director only those calls or visitors requiring the director's attention. Schedules appointments and makes commitments for the director to attend meetings.
 2. Reviews incoming correspondence, determines proper action, and routes to the appropriate staff or office.
 3. Responds to inquiries of a routine, non-technical nature.
 4. Follows up with staff, or other offices, to assure that responses are prepared in a timely manner.
 5. Receives requests for information for both ad hoc and recurring reports.
 6. Assembles data from a variety of sources and compiles statistics for use in response.
 7. Formats information and assures that results are clear and understandable.
 8. Prepares correspondence for the assistant director, chief of staff, deputy assistant director, or branch chief's signature, and maintains records and files required by the office.
 9. Reviews outgoing correspondence and reports prepared for signature, ensuring proper format, mathematical correctness, correct grammar and necessary coordination.
 10. Works with authors to resolve problems.
 11. Explains non-technical policies and procedures used in office to managers and staff.
 12. Conducts periodic training to update those throughout the office on administrative procedures and recommends changes as necessary.
 13. Makes arrangement for travel, meetings, conferences, etc. For visits to organizations, makes transportation and hotel arrangements, notifies subordinate organizations, prepares agenda and other materials needed for the affair.
 14. Provides management assistance to IHSC leadership as follows: calendar management, WebTA, drafting and editing documents for management consideration, research regulations and other requirements, project management and project status updates.
 15. Receives incoming correspondence, determines proper action, and routes to the appropriate
- 14 September 2018

- subject matter expert or unit (i.e., Taskings/other short turn around reports).
16. Manages, prepares, and trends reports for large data files using Microsoft products.
 17. Performs record keeping functions in accordance with program policies and position.
 18. Completes all initial, annual, and ad hoc training as required/assigned.
 19. Manages, assigns, refines, monitors, reviews, and balances task workload and closes out all taskings on behalf of IHSC.
 20. Obtains a comprehensive knowledge of IHSC clinical and administrative roles and responsibilities to manage the day-to-day tasking process.
 21. Collaborates with ICE Task Management offices to request adjustments to suspense dates and provide updates on tasks in progress.
 22. Maintains broad and extensive knowledge of the IHSC health care system, program principles, missions and functions, and applicable correctional health care standards.
 23. Develops, schedules, and performs IHSC Task Management System (iTMS) training for IHSC staff and leadership.
 24. Prepare agenda and minutes/notes for regularly scheduled and ad hoc meetings.

ON-CALL REQUIREMENTS

1. IHSC operates 24/7/365; this position may be required to respond during an emergency activation.
2. On-call availability is not required for this position.

SECURITY REQUIREMENTS

1. The Department of Homeland Security's Personnel Security Unit (PSU) must render an Initial Preliminary Favorable Fitness Determination to be considered a qualified candidate.
2. A Complete Favorable Fitness Determination must be rendered by PSU upon completion of initial, and between, subsequent background investigations to meet the requirements of this position.

PHYSICAL DEMANDS

1. Physically capable of performing duties and responsibilities as listed above.
2. Sitting for prolonged periods of time.
3. Frequent use of common office technology such as the computer, telephone etc.
4. Ability to lift, carry and move up to 30 lbs.

SUPERVISORY CONTROLS

This is a contract position and supervisory controls will be set forth by the contract vendor. Technical oversight will be provided by the Government Technical Monitor (GTM).

ACKNOWLEDGEMENT

My signature below acknowledges that I have read, understand and am able to perform, the duties and requirements of this position description.

Employee: _____

14 September 2018

Sign / Print

Date

14 September 2018

Witness: _____
Sign / Print

Date

14 September 2018

2. AMENDMENT/MODIFICATION NO. P00007	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO. (b)(7)(E)	5. PROJECT NO. (If applicable)
---	------------------------------------	---	--------------------------------

6. ISSUED BY ICE/DCR ICE/Detention Compliance & Removals Immigration and Customs Enforcement Office of Acquisition Management 801 I Street, NW Suite 930 WASHINGTON DC 20536	7. ADMINISTERED BY (If other than Item 6)
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) STG INTERNATIONAL INC ATTN: (b)(6); (b)(7)(C) 99 CANAL CENTER PLAZA SUITE 500 ALEXANDRIA VA 22314	(x) 9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) 9C. MODIFICATION OF CONTRACT/ORDER NO. X (b)(7)(E) 10B. DATED (SEE ITEM 13) 02/20/2018
--	---

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. is not extended.
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) Net Increase: (b)(4)
See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority) X Funding Only Action

E. IMPORTANT: Contractor is not. is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 179570403

COR: (b)(6); (b)(7)(C)
Phone: _____
Email: _____

ACOR: (b)(6); (b)(7)(C)
Phone: _____
Email: _____

ACOR: (b)(6); (b)(7)(C)
Phone: _____

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) (b)(6); (b)(7)(C)
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED
	16B. UNITED STATES OF AMERICA (b)(6); (b)(7)(C)
	16C. DATE SIGNED

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

(b)(7)(E)

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0001	<p>Email: (b)(6); (b)(7)(C)</p> <p>COR: Ramond (b)(6); (b)(7)(C)</p> <p>Phone: (b)(6); (b)(7)(C)</p> <p>Email: (b)(6); (b)(7)(C)</p> <p>Contracting Officer: (b)(6); (b)(7)(C)</p> <p>Phone: (b)(6); (b)(7)(C)</p> <p>Email: (b)(6); (b)(7)(C)</p> <p>There is one (1) requisition associated with this modification: (b)(7)(E)</p> <p>The purpose of P00007 is the following:</p> <p>1. Provide funding in the total amount of (b)(7)(E) to CLIN 0001. As a result, the total obligated amount on CLIN 0001 has increased:</p> <p>From (b)(4)</p> <p>By: (b)(4)</p> <p>To: (b)(4)</p> <p>2. As a result, the total obligated amount on (b)(7)(E) has increased:</p> <p>From (b)(4)</p> <p>By: (b)(4)</p> <p>To: (b)(4)</p> <p>3. The ceiling for this contract remains (b)(4)</p> <p>Exempt Action: Y Sensitive Award: PII Delivery Location Code: ICE/ERO ICE Enforcement & Removal Immigration and Customs Enforcement 801 I Street, NW Suite 900 Washington DC 20536</p> <p>Period of Performance: 02/20/2018 to 06/28/2023</p> <p>Change Item 0001 to read as follows (amount shown is the obligated amount):</p> <p>Base Year - IHSC Medical Staffing Services Period of Performance: 06/29/2018 - 06/28/2019 Fully Funded Obligation Amount (b)(4) Incrementally Funded Amount: (b)(4) Continued ...</p>				(b)(4)

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

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(b)(7)(E)

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE Accounting Info: (b)(4); (b)(7)(E) ----- Accounting Info: (b)(4); (b)(7)(E) ----- Accounting Info: (b)(4); (b)(7)(E) ----- Accounting Info: (b)(4); (b)(7)(E) ----- Accounting Info: (b)(4); (b)(7)(E) ----- Accounting Info: (b)(4); (b)(7)(E) ----- Accounting Info: (b)(4); (b)(7)(E) ----- Accounting Info: (b)(4); (b)(7)(E) ----- Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				

2. AMENDMENT/MODIFICATION NO. P00008	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO. (b)(7)(E)	5. PROJECT NO. (If applicable)
---	------------------------------------	---	--------------------------------

6. ISSUED BY ICE/DCR ICE/Detention Compliance & Removals Immigration and Customs Enforcement Office of Acquisition Management 801 I Street, NW Suite 930 WASHINGTON DC 20536	7. ADMINISTERED BY (If other than Item 6)
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) STG INTERNATIONAL INC ATTN: (b)(6); (b)(7)(C) 99 CANAL CENTER PLAZA SUITE 500 ALEXANDRIA VA 22314	9A. AMENDMENT OF SOLICITATION NO. (x)
	9B. DATED (SEE ITEM 11)
	10A. MODIFICATION OF CONTRACT/ORDER NO. x (b)(7)(E)
	10B. DATED (SEE ITEM 13) 02/20/2018
CODE 1795704030000 FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule	Net Increase: (b)(4)
---	----------------------

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority) X Mutual Agreement of Both Parties

E. IMPORTANT: Contractor is not. is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 179570403

COR: (b)(6); (b)(7)(C)

Phone: [Redacted]

Email: [Redacted]

ACOR: (b)(6); (b)(7)(C)

Phone: [Redacted]

Email: [Redacted]

ACOR: (b)(6); (b)(7)(C)

Phone: [Redacted]

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) For (b)(6); (b)(7)(C) President & CEO	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) (b)(6); (b)(7)(C)
15B. (b)(6); (b)(7)(C)	16B. UNITED STATES OF AMERICA (b)(6); (b)(7)(C) <small>(Contracting Officer)</small>
15C. DATE SIGNED 12/14/2018	16C. DATE SIGNED 12/14/2018

CONTINUATION SHEET

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0001	<p>Email: (b)(6); (b)(7)(C)</p> <p>COR: (b)(6); (b)(7)(C)</p> <p>Phone: [Redacted]</p> <p>Email: [Redacted]</p> <p>Contracting Officer: (b)(6); (b)(7)(C)</p> <p>Phone: (b)(6); (b)(7)(C)</p> <p>Email: [Redacted]</p> <p>There is one (1) requisition associated with this modification: (b)(7)(E)</p> <p>For a complete breakdown of this modification see the attached pages 10 and 11.</p> <p>Attachments associated with this modification:</p> <ol style="list-style-type: none"> 1) Updated Contract (b)(7)(E) - Sections B-H (see conformed attachment) 2) J-2 QASP 3) PD Assistant Nurse Manager 4) STGi Site Staffing and Bill Rates <p>As a result, the total obligated amount on (b)(7)(E) has increased:</p> <p>From (b)(4)</p> <p>By: [Redacted]</p> <p>To: [Redacted]</p> <p>As a result, the total contract value of (b)(7)(E) has decreased:</p> <p>From (b)(4)</p> <p>By: [Redacted]</p> <p>To: [Redacted]</p> <p>Exempt Action: Y Sensitive Award: PII</p> <p>Delivery Location Code: ICE/ERO</p> <p>ICE Enforcement & Removal</p> <p>Immigration and Customs Enforcement</p> <p>801 I Street, NW</p> <p>Suite 900</p> <p>Washington DC 20536</p> <p>Period of Performance: 02/20/2018 to 01/28/2023</p> <p>Change Item 0001 to read as follows (amount shown is the obligated amount):</p> <p>Base Year - IHSC Medical Staffing Services</p> <p>Continued ...</p>				0.00

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
1001	<p>This is a Labor Hour CLIN Fully Funded Obligation Amount: (b)(4) Incrementally Funded Amount: Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Accounting Info: (b)(4); (b)(7)(E) -----</p> <p>Accounting Info: (b)(4); (b)(7)(E) -----</p> <p>Change Item 1001 to read as follows (amount shown is the obligated amount):</p> <p>Option Year 1 - IHSC Medical Staffing Services Period of Performance: 06/29/2019 - 06/28/2020</p> <p>This is a Labor Hour CLIN</p> <p>The proposed rates and other information in the incorporated proposal which applied to CLINs 1001 to 1003 and 1005 to 1022 apply to this CLIN. This change in CLIN structure is administrative in nature to ease accounting and invoicing burdens and does not substantively affect the rights of the parties. Facilities to be covered under this CLIN and their Estimated Hours Per Year (EHPY) include:</p> <p>Adelanto Facility (b)(4) Alexandria Facility Berks Facility - E Buffalo Facility - Caroline County Fa Cibola County Faci El Paso Facility - Elizabeth Facility Eloy Facility - EH Florence Facility Houston Facility - Jena Facility - EH Joe Corley Facilit Continued ...</p>				0.00

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

(b)(7)(E)

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Krome Facility - EHPY (b)(4)</p> <p>Laguna Niguel Facility</p> <p>LA Staging Facility</p> <p>Montgomery Facility</p> <p>Pearsall Facility -</p> <p>Port Isabel Facility</p> <p>San Diego Facility -</p> <p>Santa Ana Facility -</p> <p>Tacoma Facility - EHPY</p> <p>Taylor Facility - EHPY</p> <p>Varick Facility - EHPY</p> <p>Washington DC (HQ) EHPY</p> <p>York Facility - EHPY</p> <p>Amount: (b)(4) (Option Line Item) 30 Days After Award</p> <p>Product/Service Code: Q201</p> <p>Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 1002 to read as follows (amount shown is the obligated amount):</p>				
1002	<p>Option Year 1 - Dilley Facility</p> <p>Period of Performance: 06/29/2019 - 06/28/2020</p> <p>Estimated Hours Per Year (EHPY): (b)(4)</p> <p>This is a Labor Hour CLIN</p> <p>Amount: (b)(4) (Option Line Item) 30 Days After Award</p> <p>Product/Service Code: Q201</p> <p>Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 2001 to read as follows (amount shown is the obligated amount):</p>				0.00
2001	<p>Option Year 2 - IHSC Medical Staffing Services</p> <p>Period of Performance: 06/29/2020 - 06/28/2021</p> <p>This is a Labor Hour CLIN</p> <p>The proposed rates and other information in the incorporated proposal which applied to CLINs 2001 to 2003 and 2005 to 2022 apply to this CLIN. This change in CLIN structure is administrative in nature to ease accounting and invoicing burdens and does not substantively affect the rights of the parties. Facilities to be covered under this CLIN and their Estimated Hours Per Year (EHPY)</p> <p>Continued ...</p>				0.00

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

(b)(7)(E)

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
2002	<p>include:</p> <p>Adelanto Facility (b)(4)</p> <p>Alexandria Facility</p> <p>Berks Facility - EH</p> <p>Buffalo Facility -</p> <p>Caroline County Fac</p> <p>Cibola County Faci</p> <p>El Paso Facility -</p> <p>Elizabeth Facility</p> <p>Eloy Facility - EH</p> <p>Florence Facility -</p> <p>Houston Facility -</p> <p>Jena Facility - EH</p> <p>Joe Corley Facility</p> <p>Krome Facility - EH</p> <p>Laguna Niguel Faci</p> <p>LA Staging Facility</p> <p>Montgomery Facility</p> <p>Pearsall Facility -</p> <p>Port Isabel Facili</p> <p>San Diego Facility</p> <p>Santa Ana Facility</p> <p>Tacoma Facility - E</p> <p>Taylor Facility - E</p> <p>Varick Facility - E</p> <p>Washington DC (HQ)</p> <p>York Facility - EH</p> <p>Amount: (b)(4) Option Line Item) 30 Days After Award</p> <p>Product/Service Code: Q201</p> <p>Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 2002 to read as follows (amount shown is the obligated amount):</p> <p>Option Year 2 - Dilley Facility</p> <p>Period of Performance: 06/29/2020 - 06/28/2021</p> <p>Estimated Hours Per Year (EHPY): (b)(4)</p> <p>This is a Labor Hour CLIN</p> <p>Amount: (b)(4) Option Line Item) 30 Days After Award</p> <p>Product/Service Code: Q201</p> <p>Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 3001 to read as follows (amount shown Continued ...</p>				0.00

NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
3001	<p>is the obligated amount):</p> <p>Option Year 3 - IHSC Medical Staffing Services Period of Performance: 06/29/2021 - 06/28/2022</p> <p>This is a Labor Hour CLIN</p> <p>The proposed rates and other information in the incorporated proposal which applied to CLINs 3001 to 3003 and 3005 to 3022 apply to this CLIN. This change in CLIN structure is administrative in nature to ease accounting and invoicing burdens and does not substantively affect the rights of the parties. Facilities to be covered under this CLIN and their Estimated Hours Per Year (EHPY) include:</p> <p>Adelanto Facility (b)(4) Alexandria Facility Berks Facility - EHPY Buffalo Facility - EHPY Caroline County Facility Cibola County Facility El Paso Facility - EHPY Elizabeth Facility Eloy Facility - EHPY Florence Facility Houston Facility - EHPY Jena Facility - EHPY Joe Corley Facility Krome Facility - EHPY Laguna Niguel Facility LA Staging Facility Montgomery Facility Pearsall Facility Port Isabel Facility San Diego Facility Santa Ana Facility Tacoma Facility - EHPY Taylor Facility - EHPY Varick Facility - EHPY Washington DC (HQ) York Facility - EHPY</p> <p>Amount: (b)(4) (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 3002 to read as follows (amount shown Continued ...</p>				0.00

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

(b)(7)(E)

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
3002	<p>is the obligated amount):</p> <p>Option Year 3 - Dilley Facility Period of Performance: 06/29/2021 - 06/28/2022</p> <p>Estimated Hours Per Year (EHPY): (b)(4)</p> <p>This is a Labor Hour CLIN Amount: (b)(4) (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 4001 to read as follows (amount shown is the obligated amount):</p>				0.00
4001	<p>Option Year 4 - IHSC Medical Staffing Services Period of Performance: 06/29/2022-01/28/2023</p> <p>This is a Labor Hour CLIN</p> <p>The proposed rates and other information in the incorporated proposal which applied to CLINs 4001 to 4003 and 4005 to 4022 apply to this CLIN. This change in CLIN structure is administrative in nature to ease accounting and invoicing burdens and does not substantively affect the rights of the parties. Facilities to be covered under this CLIN and their Estimated Hours Per Year (EHPY) include:</p> <p>Adelanto Facility (b)(4) Alexandria Facility Berks Facility - E Buffalo Facility - Caroline County Fa Cibola County Faci El Paso Facility - Elizabeth Facility Eloy Facility - EH Florence Facility Houston Facility - Jena Facility - EH Joe Corley Facilit Krome Facility - E Laguna Niguel Faci LA Staging Facilit Montgomery Facilit Pearsall Facility Continued ...</p>				0.00

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Port Isabel Facility (b)(4) San Diego Facility Santa Ana Facility Tacoma Facility - E Taylor Facility - E Varick Facility - E Washington DC (HQ) York Facility - EHP Amount: (b)(4) (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE Change Item 4002 to read as follows (amount shown is the obligated amount):				
4002	Option Year 4 - Dilley Facility Period of Performance: 06/29/2022-01/28/2023 Estimated Hours Per Year (EHPY): (b)(4)				0.00
	This is a Labor Hour CLIN Amount: (b)(4) (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE Change Item 4003 to read as follows (amount shown is the obligated amount):				
4003	Option Year 4 - NTE Travel Period of Performance: 06/29/2022-01/28/2023 This is a Cost-Reimbursable CLIN Amount: (b)(4) (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE				0.00

The purpose of P00008 is the following:

1. Update Administrative Contracting Officer from (b)(6); (b)(7)(C) [redacted]
2. Update Contracting Officer's Representative from LCMD (b)(6); (b)(7)(C) [redacted] to LCMD (b)(6); (b)(7)(C) [redacted]
3. The contract period of performance is revised from 02/20/2018-06/28/2023 to 02/20/2018-01/28/2023;
4. The following changes are made to the contract (Sections B through H):
 - Remove H.5 Insurance Requirements, and add clause FAR 52.237-7 - Indemnification and Medical Liability Insurance;
 - Update C.20 Security Requirements
5. Update the performance requirement for the Competency Assessment metric in Attachment J-2 QASP from ten days to thirty days.
6. Changes in Staffing and Labor Rates are reflected in the attachment "STGi Site Staffing and Bill Rates";
7. The following CLINs are modified:

CLIN 0001

- The total CLIN value decreases from (b)(4) [redacted]

CLIN 0002

- The total obligated amount of this CLIN increases from (b)(4) [redacted] to (b)(4) [redacted]
- The total CLIN value increases from (b)(4) [redacted]

CLIN 1001

- The total CLIN value decreases from (b)(4) [redacted]

CLIN 1002

- The total CLIN value increases from (b)(4) [redacted]

CLIN 2001

- The total CLIN value decreases from (b)(4) [redacted]

CLIN 2002

- The total CLIN value increases from (b)(4) [redacted]

CLIN 3001

- The total CLIN value decreases from (b)(4) [redacted]

CLIN 3002

- The total CLIN value increases from (b)(4)

CLIN 4001

- The total CLIN value decreases from (b)(4)
(b)(4)

CLIN 4002

- The total CLIN value decreases from (b)(4)
(b)(4)

8. As a result, the total obligated amount on (b)(7)(E) has increased:

From (b)(4)
By
To:

9. As a result, the total contract value of (b)(7)(E) has decreased:

From (b)(4)
By
To:

2. AMENDMENT/MODIFICATION NO. P00009	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO. See Schedule	5. PROJECT NO. (If applicable)
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6. ISSUED BY ICE/DCR	7. ADMINISTERED BY (If other than Item 6)
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ICE/Detention Compliance & Removals
Immigration and Customs Enforcement
Office of Acquisition Management
801 I Street, NW Suite 930
WASHINGTON DC 20536

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) STG INTERNATIONAL INC ATTN MICHELLE S LEE 99 CANAL CENTER PLAZA SUITE 500 ALEXANDRIA VA 22314	(x) 9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) x 10A. MODIFICATION OF CONTRACT/ORDER NO. 70CDCR18C00000003 10B. DATED (SEE ITEM 13) 02/20/2018
--	--

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule	Net Increase:	\$16,193,633.20
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13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)
X	By mutual agreement of both parties

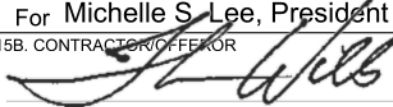
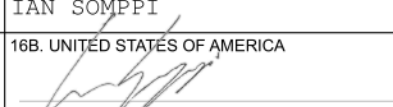
E. IMPORTANT: Contractor is not. is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
 DUNS Number: 179570403
 COR: CAPT Thomas Hochberg
 Phone: 202-732-5949
 Email: Thomas.Hochberg@ice.dhs.gov

ACOR: Eric Wishner
 Phone: 202-732-3547
 Email: Eric.Wishner@ice.dhs.gov

ACOR: LCDR Michelle L. Hohensee
 Phone: 202-732-4308
 Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) For Michelle S Lee, President & CEO	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) IAN SOMPPPI		
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED 1/29/2019	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 02/04/2019

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
70CDCR18C00000003/P00009

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0001	<p>Email: Michelle.L.Hohensee@ice.dhs.gov</p> <p>ACOR: Ramond D. Burries Phone: 202-732-5506 Email: Ramond.D.Burries@ice.dhs.gov</p> <p>Contracting Officer: Ian Somppi Phone: 202-732-1066 Email: ian.somppi@ice.dhs.gov</p> <p>There are two (2) requisitions associated with this modification: 192119FHQIHSCSTG1.01 and 192119FHQIHSCSTG1.02</p> <p>The purpose of this modification is the following:</p> <p>A) Provide funding in the amount of \$16,193,633.20 to CLIN 0001.</p> <p>The total obligation for CLIN 0001 increases from \$23,600,936.73 by \$16,193,633.20 to \$39,794,569.93. The total CLIN value does not change.</p> <p>B) Clarify the Major Duties and Responsibilities required for the Nurse Practitioner-Pediatric (APP), to explicitly include the Vaccine for Children Program (VFC).</p> <p>Attachments associated with this modification: 1) Updated J-3 - Position Description: Nurse Practitioner-Pediatric (APP)</p> <p>The total obligated amount on 70CDCR18C00000003 has increased:</p> <p>From: \$31,731,865.35 By: \$16,193,633.20 To: \$47,925,498.55</p> <p>The total contract value of 70CDCR18C00000003 does not change, remaining \$448,417,236.96. Exempt Action: Y Sensitive Award: PII Period of Performance: 02/20/2018 to 01/28/2023</p> <p>Change Item 0001 to read as follows (amount shown is the obligated amount):</p> <p>Base Year - IHSC Medical Staffing Services Period of Performance: 06/29/2018 - 06/28/2019 Continued ...</p>				16,193,633.20

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
70CDCR18C00000003/P00009

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Fully Funded Obligation Amount: \$72,264,177.60 Incrementally Funded Amount: \$39,794,569.93 Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE Requisition No: 192118FHQCMCP0229.1, 192118FHQIHSCNEW1.00, 192118FHQIHSCNEW1.1, 192118FHQIHSCNEW2.0, 192118FHQIHSCNEW3.0, 192119FHQIHSCSTG1.01, 192119FHQIHSCSTG1.02 Accounting Info: EROHLTH-HCS E1 31-15-00-000 18-06-0600-00-00-00-00 GE-25-28-00- ----- 000000 Funded: \$0.00 Accounting Info: EROHLTH-HCS E1 31-15-00-000 18-06-0600-00-00-00-00 GE-25-28-00- ----- 000000 Funded: \$0.00 Accounting Info: EROHLTH-HCS E1 31-15-00-000 18-06-0600-00-00-00-00 GE-25-28-00- ----- 000000 Funded: \$0.00 Accounting Info: NONE000-000 E1 31-59-00-000 18-06-0300-00-00-00-00 GE-25-76-00- ----- 000000 Funded: \$0.00 Accounting Info: CETEAM0-000 E1 81-31-00-000 18-06-0300-00-00-00-00 GE-25-76-00- ----- 000000 Funded: \$0.00 Accounting Info: NONE000-000 E1 31-59-00-000 18-06-0300-00-00-00-00 GE-25-76-00- ----- 000000 Funded: \$0.00 Accounting Info: EROHLTH-HCS E1 31-15-00-000 18-06-0600-00-00-00-00 GE-25-28-00- ----- 000000 Funded: \$0.00 Accounting Info: EROHLTH-HCS E1 31-15-00-000 18-06-0600-00-00-00-00 GE-25-28-00- ----- 000000 Funded: \$15,459,699.00 Continued ...				

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
70CDCR18C000000003/P00009

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Accounting Info: RER9001-000 R7 31-15-00-000 18-06-0600-00-00-00-00 GE-25-28-00- ----- 000000 Funded: \$733,934.20				

NURSE PRACTITIONER – PEDIATRIC (APP)

Contract Position Description

INTRODUCTION

The ICE Health Services Corps (IHSC) exists within the organizational structure of the United States Immigration and Customs Enforcement (ICE), Enforcement and Removal Operations (ERO) under the supervision of the Department of Homeland Security (DHS). The United States Public Health Service (USPHS) Commissioned Corps Officers, civil service staff and contractors comprise the healthcare professionals working together to provide quality healthcare services. IHSC serves as the medical experts for ICE for detainee health care.

MISSION

IHSC's mission is to provide medical care to maintain the health of individuals in the custody of ICE through an integrated health care delivery system, based on nationally recognized correctional, detention and residential health care standards. The Agency is committed to providing healthcare services to protect the nation's health, reduce global disease and provide medical support for the law enforcement mission of the safe apprehension, enforcement and removal of detained individuals involved in immigration proceedings. IHSC is committed to ensuring a system of care that is ethical, responsible, and accountable through rigorous surveillance and monitoring activities.

ATTRIBUTES AND PROFESSIONAL QUALITIES

1. Strong oral and written communication skills.
2. Excellent interpersonal skills.
3. Critical thinking skills.
4. Cultural competency.
5. Integrity and honesty.
6. Experience in a detention/correctional or residential healthcare setting (preferred, not required).

REQUIRED EDUCATION AND EXPERIENCE

Degree issuing institution and or program must be accredited by an entity recognized by the U.S. Department of Education

1. Graduate from an accredited Nurse Practitioner program located in a State, the District of Columbia, or a U.S. territory.
2. A minimum of one year of clinical provider experience in direct patient care as a Certified Pediatric Nurse Practitioner, or the approval of IHSC's Medical Director based on the receiving sites ability to mentor and teach the newly licensed provider.
3. A minimum of one year experience with pediatric immunization.
4. Experience in a detention/correctional or residential healthcare setting (preferred, not required).

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REQUIRED LICENSURE/CERTIFICATION

1. Certified Pediatric Nurse Practitioner – Primary Care (CPNP-PC) by the Pediatric Nursing Certification Board (PNCB)
or
2. Board Certification through the American Nurses Credentialing Center (ANCC) as Pediatric Primary Care Nurse Practitioner (PPCNP-BC)
3. Must have an unrestricted, current RN and Advanced Practice Registered Nurse license in the state in which the duty station is located. Any changes to license must be reported to employer immediately
4. Maintains BLS for Healthcare Providers® certification through the American Heart Association®.
5. This position does not require privileging by IHSC.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

1. Knowledge of pediatric immunization schedule(s) and appropriate application and contraindications.
2. Knowledge of and ability to apply professional nursing principles, procedures, and techniques to pediatric patient care.
3. Knowledge of drugs and therapeutics when prescribing and dispensing medication to pediatric population (as allowed through state licensure).
4. Practical knowledge of laboratory procedures and guideline; skill in collecting a variety of samples.
5. Ability to properly use equipment, materials and supplies in simple pediatric diagnostic and treatment procedures.
6. Ability to work in a multi-cultural and multi-lingual environment.
7. Ability to utilize telephonic interpreter/translation services to complete assigned duties if not fluent in a language the patient understands.
8. Ability to adapt to sudden changes in schedules and flexibility in work requirements.
9. Ability to communicate proficiently in English (verbal and written) in order to develop positive rapport with patients, co-workers and other stakeholders.
10. Ability to establish and maintain positive working relationships in a multidisciplinary environment.
11. Ability to navigate in an electronic work environment including electronic health records, web based training and communications.
12. Knowledge of, and moderate proficiency in, common Microsoft Office programs, specifically Microsoft Word, Excel, Outlook and SharePoint.
13. Knowledge of regulations (HIPAA/Privacy Act) regarding the confidentiality of patient medical records and information as well as Personally Identifiable Information (PII).
14. Verbal and written proficiency in Spanish (preferred, not required).

MAJOR DUTIES AND RESPONSIBILITIES

1. Responsible for the implementation, oversight, clinical management, and operations of

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- immunization program, to include the Vaccine for Children Program (VFC).
2. Provides direct care to pediatric patients within discipline Scope of Practice and performs functions in accordance with current accepted practice, licensure, certification, credentialing and or granted privileges.
 3. Primarily provides direct care to pediatric population, but may provide treatment of persons throughout the life span as permitted within scope of practice.
 4. May be expected to respond to and or coordinate response to medical emergencies.
 5. Functions independently to perform age appropriate history and physicals for acute, chronic and complex medical conditions.
 6. Performs physical examinations appropriate to age and developmental stage.
 7. Assess, treat and evaluate pediatric patients who represent with medical complaints during sick call, walk-ins and/or chronic care clinics.
 8. Provides emergency and First Aid treatment to include but not limited to suturing, when required.
 9. Performs minor surgical procedures as needed.
 10. Prescribes appropriate pharmacologic and non-pharmacologic treatment modalities.
 11. On a weekly or as needed basis, reviews/re-evaluates cases requiring ongoing medical/pharmaceutical intervention.
 12. Complete orders recommended/authorized by the physician.
 13. Plant and reads tuberculin skin test (purified protein derivative – PPD) and provides Direct Observation Therapy (DOT) of INH/B6 to those residents requiring it.
 14. Provides relevant health education to residents and residents parents verbally and/or with handouts.
 15. Collaborate with the multidisciplinary team members regarding the health care needs of the residents and coordinate referrals to off-site providers as required.
 16. Maintains safety when dispensing medications and is continually cognizant of the potential hazard of drug hoarding and trafficking among residents.
 17. Collect blood, urine, sputum, culture specimens, etc. and performs laboratory analysis for early detection of communicable and/or other contagious diseases.
 18. Orders and interprets appropriate diagnostic and therapeutic tests and provides necessary treatment and/or medications as required.
 19. Initiate direct and indirect action to isolate and quarantine cases and provide health, safety and treatment/management for all employees and residents at the facility when contagious/communicable illnesses have been identified.
 20. If an Infirmary (Medical Health Unit) is onsite, may do daily rounds on patients and notify the Physician, or Clinical Director of any abnormal findings.
 21. May assist with providing radiological services according to the scope of practice in the state licensed. These services will be primarily to conduct tuberculosis surveillance i.e. digital single view chest x-rays.
 22. Consult with Clinical Director or Pediatrician for management of complex medical conditions.
 21. Performs record keeping functions in accordance with program policies and position.
 22. Maintains functional proficiency and ease of use utilizing electronic health records as required by, and appropriate to, position.
 23. Completes and passes all discipline specific competencies testing, initially and annually.
 24. Completes all initial, annual and ad hoc training as required/assigned.

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25. Maintains patient confidentiality, and confidentiality of medical records, in compliance with the Privacy Act and HIPAA regulations in all work activities.
26. Adheres to, and maintains awareness of, IHSC Policies, Procedures, Directives, Operational Memoranda and accreditation standards as prescribed by ICE/IHSC.
27. Adheres to, and participates in, IHSC's Safety, Prevention, Infection and Control, Quality Improvement, Patient Education and other programs and collateral duties as appropriate to position.
28. Attends and participates in general/medical staff meetings.
29. Other duties as assigned.

DUTY HOURS / ON-CALL REQUIREMENTS

IHSC operates 365/24/7 you may be required to respond telephonically during emergency call back roster activation.

1. This full time position is required to be available telephonically when off site.
2. This full time position requires availability to work day and evening shifts. Availability during weekends and holiday may also be required.

SECURITY REQUIREMENTS

1. The Department of Homeland Security's Personnel Security Unit (PSU) must render an Initial Preliminary Favorable Fitness Determination to be considered a qualified candidate.
2. A Complete Favorable Fitness Determination must be rendered by PSU upon completion of initial, and between, subsequent background investigations to meet the requirements of this position.

PHYSICAL DEMANDS

1. Required to walk unaided at a normal pace for up to 10 minutes and maintain balance.
2. Required to respond to any medical emergency within 4 minutes, where a fast walk or jog may be necessary to provide assistance.
3. Required to perform CPR/emergency care standing or kneeling.
4. Must have the ability to assist sick, injured or aging detainees or staff exiting the building during an emergency (may require lifting, dragging, wheeling or carrying someone who weighs significantly more than self).
5. Must be able to see, hear and smell with or without the use of aides if necessary (exceptions on a case by case basis).
6. Must easily alternate between kneeling and standing.
7. Must be able to lift, push, or carry 30 pounds.
8. Must perform the duties in a stressful and often austere environment without physical limitations.
9. Must be capable of standing on hard services (cement floors) for long periods of time.

SUPERVISORY CONTROLS

This is a contract position and supervisory controls will be set forth by the contract vendor. Technical oversight will be provided by the Government Technical Monitor (GTM).

28 January 2019

2. AMENDMENT/MODIFICATION NO. P00010	3. EFFECTIVE DATE 04/01/2019	4. REQUISITION/PURCHASE REQ. NO. (b)(7)(E)	5. PROJECT NO. (If applicable)
---	---------------------------------	---	--------------------------------

6. ISSUED BY ICE/DCR ICE/Detention Compliance & Removals Immigration and Customs Enforcement Office of Acquisition Management 801 I Street, NW Suite 930 WASHINGTON DC 20536	7. ADMINISTERED BY (If other than Item 6)
--	---

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) STG INTERNATIONAL INC ATTN: (b)(6); (b)(7)(C) 99 CANAL CENTER PLAZA SUITE 500 ALEXANDRIA VA 22314	9A. AMENDMENT OF SOLICITATION NO. (x)
	9B. DATED (SEE ITEM 11)
	9C. MODIFICATION OF CONTRACT/ORDER NO. x (b)(7)(E)
	10B. DATED (SEE ITEM 13) 02/20/2018

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
See Schedule Net Increase: (b)(4)

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority) X Mutual Agreement of Both Parties

E. IMPORTANT: Contractor is not. is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 179570403

COR: (b)(6); (b)(7)(C)
Phone
Email

COR: (b)(6); (b)(7)(C)
Phone
Email

COR: (b)(6); (b)(7)(C)
Phone

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) For (b)(6); (b)(7)(C) & CEO	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) (b)(6); (b)(7)(C)
15B. C	16C. DATE SIGNED
3/29/2019	03/29/2019
<small>(Signature of person authorized to sign)</small>	<small>(Signature of Contracting Officer)</small>

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

(b)(7)(E)

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0001	<p>Email: (b)(6); (b)(7)(C)</p> <p>COR: (b)(6); (b)(7)(C)</p> <p>Phone: [Redacted]</p> <p>Email: [Redacted]</p> <p>Contracting Officer: (b)(6); (b)(7)(C)</p> <p>Phone: (b)(6); (b)(7)(C)</p> <p>Email: [Redacted]</p> <p>The requisitions associated with this modification is (b)(7)(E)</p> <p>SEE PAGES 10-11 FOR ALL THE CLIN AND CONTRACTUAL CHANGES ASSOCIATED WITH THIS MODIFICATION.</p> <p>Delivery Location Code: ICE/ERO ICE Enforcement & Removal Immigration and Customs Enforcement 801 I Street, NW Suite 900 Washington DC 20536</p> <p>Period of Performance: 02/20/2018 to 05/28/2022</p> <p>Change Item 0001 to read as follows (amount shown is the obligated amount):</p> <p>Base Year - IHSC Medical Staffing Services Period of Performance: 06/29/2018 - 06/28/2019 Fully Funded Obligation Amount: (b)(4)</p> <p>Incrementally Funded Amount: [Redacted]</p> <p>Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Accounting Info: (b)(4); (b)(7)(E)</p> <p>-----</p> <p>Accounting Info: (b)(4); (b)(7)(E)</p> <p>-----</p> <p>Accounting Info: (b)(4); (b)(7)(E)</p> <p>-----</p> <p>Continued ...</p>				(b)(7)(E)

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

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(b)(7)(E)

NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
1001	<p>HEALTH CARE</p> <p>Accounting Info: (b)(4); (b)(7)(E) -----</p> <p>Accounting Info: (b)(4); (b)(7)(E) -----</p> <p>Accounting Info: (b)(4); (b)(7)(E) -----</p> <p>Change Item 1001 to read as follows (amount shown is the obligated amount):</p> <p>Option Year 1 - IHSC Medical Staffing Services Period of Performance: 06/29/2019 - 06/28/2020</p> <p>This is a Labor Hour CLIN</p> <p>The proposed rates and other information in the incorporated proposal which applied to CLINs 1001 to 1003 and 1005 to 1022 apply to this CLIN. This change in CLIN structure is administrative in nature to ease accounting and invoicing burdens and does not substantively affect the rights of the parties. Facilities to be covered under this CLIN and their Estimated Hours Per Year (EHPY) include:</p> <p>Adelanto Facility (b)(4) Alexandria Facility Berks Facility - E Buffalo Facility - Caroline County Fa Cibola County Faci Dilley Facility - El Paso Facility - Elizabeth Facility Eloy Facility - EH Florence Facility Houston Facility - Jena Facility - EH Joe Corley Facilit Continued ...</p>				0.00

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
70CDCR18C00000003/P00010

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Krome Facility - E (b)(4) Laguna Niguel Faci LA Staging Facilit Montgomery Facilit Pearsall Facility Port Isabel Facili San Diego Facility Santa Ana Facility Tacoma Facility - Taylor Facility - Varick Facility - Washington DC (HQ) Facility (includes Custody Resource Coordinators) - EHPY: (b)(4) York Facility - EHPY: (b)(4) Amount: (b)(4) Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 1002 to read as follows (amount shown is the obligated amount):</p>				
1002	<p>Option Year 1 - Dilley Facility (Moved to CLIN 1001) Period of Performance: 06/29/2019 - 06/28/2020</p> <p>The scope of work for this CLIN is now 0 hours and has no value.</p> <p>This is a Labor Hour CLIN Amount: \$0.00 (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 2001 to read as follows (amount shown is the obligated amount):</p>				0.00
2001	<p>Option Year 2 - IHSC Medical Staffing Services Period of Performance: 06/29/2020 - 06/28/2021</p> <p>This is a Labor Hour CLIN</p> <p>The proposed rates and other information in the incorporated proposal which applied to CLINs 2001 to 2003 and 2005 to 2022 apply to this CLIN. This change in CLIN structure is administrative in nature to ease accounting and invoicing burdens Continued ...</p>				0.00

(b)(7)(E)

NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>and does not substantively affect the rights of the parties. Facilities to be covered under this CLIN and their Estimated Hours Per Year (EHPY) include:</p> <p>Adelanto Facility - (b)(4)</p> <p>Alexandria Facility</p> <p>Berks Facility - EHPY</p> <p>Buffalo Facility - EHPY</p> <p>Caroline County Facility</p> <p>Cibola County Facility</p> <p>Dilley Facility - EHPY</p> <p>El Paso Facility - EHPY</p> <p>Elizabeth Facility</p> <p>Eloy Facility - EHPY</p> <p>Florence Facility - EHPY</p> <p>Houston Facility - EHPY</p> <p>Jena Facility - EHPY</p> <p>Joe Corley Facility</p> <p>Krome Facility - EHPY</p> <p>Laguna Niguel Facility</p> <p>LA Staging Facility</p> <p>Montgomery Facility</p> <p>Pearsall Facility - EHPY</p> <p>Port Isabel Facility</p> <p>San Diego Facility</p> <p>Santa Ana Facility</p> <p>Tacoma Facility - EHPY</p> <p>Taylor Facility - EHPY</p> <p>Varick Facility - EHPY</p> <p>Washington DC (HQ) Facility (includes Custody Resource Coordinators) - EHPY: (b)(4)</p> <p>York Facility - EHPY (b)(4)</p> <p>Amount: (b)(4) Option Line Item)</p> <p>30 Days After Award</p> <p>Product/Service Code: Q201</p> <p>Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 2002 to read as follows (amount shown is the obligated amount):</p> <p>2002 Option Year 2 - Dilley Facility (Moved to CLIN 2001)</p> <p>Period of Performance: 06/29/2020 - 06/28/2021</p> <p>The scope of work for this CLIN is now 0 hours and has no value.</p> <p>Amount: \$0.00 (Option Line Item)</p> <p>30 Days After Award</p> <p>Continued ...</p>				0.00

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
3001	<p>Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Change Item 3001 to read as follows (amount shown is the obligated amount):</p> <p>Option Year 3 - IHSC Medical Staffing Services Period of Performance: 06/29/2021 - 05/28/2022</p> <p>This is a Labor Hour CLIN</p> <p>The proposed rates and other information in the incorporated proposal which applied to CLINs 3001 to 3003 and 3005 to 3022 apply to this CLIN. This change in CLIN structure is administrative in nature to ease accounting and invoicing burdens and does not substantively affect the rights of the parties. Facilities to be covered under this CLIN and their Estimated Hours Per Year (EHPY) include:</p> <p>Adelanto Facility - EHPY: (b)(4) Alexandria Facility - EHPY: (b)(4) Berks Facility - EHPY: (b)(4) Buffalo Facility - EHPY: (b)(4) Caroline County Facility - EHPY: (b)(4) Cibola County Facility - EHPY: (b)(4) Dilley Facility - EHPY: (b)(4) El Paso Facility - EHPY: (b)(4) Elizabeth Facility - EHPY: (b)(4) Eloy Facility - EHPY: (b)(4) Florence Facility - EHPY: (b)(4) Houston Facility - EHPY: (b)(4) Jena Facility - EHPY: (b)(4) Joe Corley Facility - EHPY: (b)(4) Krome Facility - EHPY: (b)(4) Laguna Niguel Facility - EHPY: (b)(4) LA Staging Facility - EHPY: (b)(4) Montgomery Facility - EHPY: (b)(4) Pearsall Facility - EHPY: (b)(4) Port Isabel Facility - EHPY: (b)(4) San Diego Facility - EHPY: (b)(4) Santa Ana Facility - EHPY: (b)(4) Tacoma Facility - EHPY: (b)(4) Taylor Facility - EHPY: (b)(4) Varick Facility - EHPY: (b)(4) Washington DC (HQ) Facility (includes Custody Resource Coordinators) - EHPY: (b)(4) York Facility - EHPY: (b)(4) Continued ...</p>				0.00

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REFERENCE NO. OF DOCUMENT BEING CONTINUED

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Amount: (b)(4) Option Line Item 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE Change Item 3002 to read as follows (amount shown is the obligated amount):				
3002	Option Year 3 - Dilley Facility (Moved to CLIN 3001) Period of Performance: 06/29/2021 - 05/28/2022 The scope of work for this CLIN is now 0 hours and has no value. Amount: \$0.00 (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE Change Item 3003 to read as follows (amount shown is the obligated amount):				0.00
3003	Option Year 3 - NTE Travel Period of Performance: 06/29/2021 - 05/28/2022 This is a Cost-Reimbursable CLIN Amount: (b)(4) (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE Change Item 4001 to read as follows (amount shown is the obligated amount):				0.00
4001	Option Year 4 - IHSC Medical Staffing Services The scope of work for this CLIN is now 0 hours and has no value. Amount: \$0.00 (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE Change Item 4002 to read as follows (amount shown is the obligated amount): Continued ...				0.00

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REFERENCE NO. OF DOCUMENT BEING CONTINUED

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
4002	Option Year 4 - Dilley Facility The scope of work for this CLIN is now 0 hours and has no value. Amount: \$0.00 (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE Change Item 4003 to read as follows (amount shown is the obligated amount):				0.00
4003	Option Year 4 - NTE Travel The scope of work for this CLIN is now 0 hours and has no value. Amount: \$0.00 (Option Line Item) 30 Days After Award Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE				0.00

The purpose of P00010 is the following:

1. The contract period of performance is revised from 02/20/2018-01/28/2023 to 02/20/2018-05/28/2022.
2. The following changes are made to the contract (Sections B through H):
 - Update C-26 Time Clock to reemphasize that clocking out prior to the end of a schedule shift is not allowable unless previously authorized by the GTM.
 - Update C.33 – IHSC Invoicing has been updated to provide more clarity and reflect updates to sites and the invoicing process.
3. Increase contract rates for APP, BHP, Physician, and RN labor categories at all sites with the exception of Dilley. Additionally, the rates for Contract Coordinator at Buffalo and Houston are increased as well as the rates for Psychiatric-Mental Health Registered Nurse at Krome and San Diego.

The agree upon increases in rates are required to be solely for employee compensation, fringe benefits and shift/on-call differentials for the associated labor categories. There is no associated increase in G&A, Overhead, Profit, or any other non-compensation elements. The Government reserves the right, at any time, to conduct audits, including pay stub reviews of some or all employees in these labor categories to ensure compliance with the terms of this rate increase.

4. Change FTE counts across various sites due to changes in mission needs. These changes are tracked in the Site Staffing and Bill Rates document attached to this modification.
5. Combine CLIN series X001 and X002 to streamline invoice payment.
6. The following CLINs are modified:

CLIN 0001

- The total obligated amount of this CLIN increases from (b)(4) by (b)(4)
- The total CLIN value increases from (b)(4) to (b)(4)

CLIN 0002

- The total obligated amount of this CLIN increases from (b)(4) to (b)(4)

CLIN 1001

- The total CLIN value increases from (b)(4) to (b)(4)

CLIN 1002

- The total CLIN value decreases from (b)(4)
- The services for this CLIN are moved to CLIN 1001

CLIN 2001

- The total CLIN value increases from (b)(4) to (b)(4)

CLIN 2002

- The total CLIN value decreases from (b)(4)
- The services for this CLIN are moved to CLIN 2001

CLIN 3001

- The total CLIN value increases from (b)(4) to (b)(4)
- The period of performance for this CLIN is now 06/29/2021-05/28/2022

CLIN 3002

- The total CLIN value decreases from (b)(4)
- The services for this CLIN are moved to CLIN 3001

CLIN 3003

- The period of performance for this CLIN is now 06/29/2021-05/28/2022

CLIN 4001

- The total CLIN value decreases from (b)(4)

CLIN 4002

- The total CLIN value decreases from (b)(4)

CLIN 4003

- The total CLIN value decreases from (b)(4)

8. As a result, the total obligated amount on (b)(7)(E) has increased:

From (b)(4)
By:
To:

9. As a result, the total contract value of (b)(7)(E) has decreased:

From (b)(4)
By:
To:

2. AMENDMENT/MODIFICATION NO. P00011	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
---	------------------------------------	----------------------------------	--------------------------------

6. ISSUED BY ICE/DCR ICE/Detention Compliance & Removals Immigration and Customs Enforcement Office of Acquisition Management 801 I Street, NW Suite 930 WASHINGTON DC 20536	7. ADMINISTERED BY (If other than Item 6) CODE
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) STG INTERNATIONAL INC ATTN (b)(6); (b)(7)(C) 99 CANAL CENTER PLAZA SUITE 500 ALEXANDRIA VA 22314	9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) 9C. CONTRACT/ORDER NO. X (b)(7)(E) 10B. DATED (SEE ITEM 13) 02/20/2018
CODE 1795704030000 FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers _____ is extended. is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority) X Mutual Agreement of Both Parties

E. IMPORTANT: Contractor is not. is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 179570403

COR: (b)(6); (b)(7)(C)
Phone
Email

COR: (b)(6); (b)(7)(C)
Phone
Email

COR: (b)(6); (b)(7)(C)
Phone

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) F (b)(6); (b)(7)(C) Director & CEO	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) CA (b)(6); (b)(7)(C)
15B. DATE SIGNED 4/25/2019	16C. DATE SIGNED 04/29/2019

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REFERENCE NO. OF DOCUMENT BEING CONTINUED

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Email: (b)(6); (b)(7)(C)</p> <p>COR: (b)(6); (b)(7)(C)</p> <p>Phone: (b)(6); (b)(7)(C)</p> <p>Email: (b)(6); (b)(7)(C)</p> <p>Contracting Officer: (b)(6); (b)(7)(C)</p> <p>Phone: (b)(6); (b)(7)(C)</p> <p>Email: (b)(6); (b)(7)(C)</p> <p>There is no requisition associated with this action.</p> <p>The purpose of P00011 is the following:</p> <ol style="list-style-type: none"> 1. Change FTE counts across various sites due to changes in mission needs. These changes are tracked in the Site Staffing and Bill Rates document attached to this modification. 2. Establish a contract hourly rate for Dentist and the Dental Hygienist at San Diego. 3. Establish the Position Description and an hourly rate for Custody Resource Coordinator Level III for Aurora Colorado. At this time, not FTE increase is associated with this labor category. 4. Establish Option Period hourly rates for various labor categories, added through modification, which were not established at the time of incorporation. 5. Medical Services at Santa Ana will not be required. All FTE will be decreased to 0. This action was effective April 16, 2019. 6. Effective May 16, 2019, medical services at LA Staging will no longer be required. All FTE will be decreased to 0. Notification of this change was provided April 16, 2019 in accordance with Section C.15(M) of the Statement of Work. <p>The total obligated amount of (b)(7)(E) does not change:</p> <p>The total contract value of (b)(7)(E) does not change.</p> <p>Continued ...</p>				

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

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NAME OF OFFEROR OR CONTRACTOR
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Period of Performance: 02/20/2018 to 05/28/2022				

Custody Resource Coordinator – Aurora CO.

Contract Position Description

JOB SUMMARY

The Custody Resource Coordinator (CRC) assists ERO and detention facility staff in maintaining a safe detention environment and provides services and support to individuals in ICE custody on issues that commonly affect the ICE detainee population such as responsive support to trauma, sexual abuse and assault, domestic violence, human trafficking, and, medical and mental health care.

The duty location of each CRC will be at an ICE detention facility or Family Residential Center. At each duty location, the CRC will be responsible for working with ERO and facility staff to determine needed services (e.g. assistance with language translation, standards compliance, facilitation of detainee-staff communication and developing educational programming for ERO, medical, and contract facility staff). In addition, the CRC will act as a liaison with community resources to provide a range of support activities for detainees who could benefit from connection to resources both in detention and upon discharge.

Each CRC will report to a Custody Resource Program Manager (CRP PM) located at ERO Headquarters in Washington, DC.

ATTRIBUTES AND PROFESSIONAL QUALITIES

1. Strong oral and written communication skills.
2. Excellent interpersonal skills.
3. Critical thinking skills.
4. Cultural competency.
5. Integrity and honesty.
6. Experience in a detention/correctional or residential healthcare setting (preferred, not required).

REQUIRED EDUCATION

Degree issuing institution and or program must be accredited by an entity recognized by the U.S. Department of Education

1. Bachelor's degree in Social work, Psychology, or an equivalent degree.
2. Master's degree or an equivalent advanced degree

REQUIRED EXPERIENCE

1. At least two years of experience in Utilization review and utilization management of adult mental health programs to develop procedures to ensure efficiency and appropriate use of limited resources.

March 2017

2. At least two years of related experience (e.g., experience providing trauma-informed programming, experience working with immigrants or foreign-born individuals) and have knowledge of program objectives, policies, procedures and requirements conducting a case management program at a local level.
3. Experience working in or with individuals in a confinement setting.
4. At least two years of experience providing services to vulnerable populations.
5. Experience with and an understanding of situations that contribute to family stress, problems and crisis situations.
6. Preferred, but not required: Experience providing service to and/or coordinating services for transgender individuals.

REQUIRED LICENSURE / CERTIFICATION

1. Maintains current certification in either the American Heart Association Basic Life Support Course (BLS) or the American Red Cross CPR/BLS Course.
2. As per CDC guidelines – candidates must provide proof of a negative TB skin test, as well immunization from the following diseases: Hepatitis B, MMR, Varicella and Influenza.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

1. Knowledge of the case management process commensurate with training and education at a minimum at the bachelor's level.
2. Fluent in Spanish.
3. Ability to work in a multi-cultural and multi-lingual environment.
4. Ability to utilize telephonic interpreter/translation services to complete assigned duties if not fluent in a language the detainee understands.
5. Ability to adapt to sudden changes in schedules and flexibility in work requirements.
6. Ability to communicate proficiently in English (verbal and written) in order to develop positive rapport with patients, co-workers and other stakeholders.
7. Ability to establish and maintain positive working relationships in a multidisciplinary environment.
8. Ability to navigate in an electronic work environment including electronic health records, web based training and communications.
9. Knowledge of, and moderate proficiency in, common Microsoft Office programs, specifically Microsoft Word, Excel, Outlook and SharePoint.

MAJOR DUTIES AND RESPONSIBILITIES

ERO and facility staff support

1. Assist ERO and detention facility staff as a resource to facilitate the compliance of applicable agency policies and detention standards. Facilitate discussions and communicate directly with detainees. Areas of facilitation include but are not limited to the following topic areas: allegations of sexual abuse and assault, identification and monitoring of pregnant detainees, resources for detainees in segregated housing or special management units, and admission and release.

March 2017

2. Address ERO and facility staff questions or concerns related to specific detainees.
3. Conduct informational sessions where staff can learn and share best practices and responses regarding issues that commonly affect the detainee population (e.g. trauma, abuse, sexual assault, domestic violence, human trafficking, child abuse).
4. Coordinate post-sexual abuse and assault allegation-related activities per agency policy and applicable detention standards.
5. Provide additional services that will support an effective and efficient custody environment, as determined by ERO facility and field office leadership and the Custody Resource Program staff and leadership.
6. As appropriate, coordinate effectively with ERO personnel on Alternative to Detention (ATD) programs.

Programming

1. Conduct removal planning with detainees such as referrals and connections to resources in home country to support removals.
2. Conduct release planning for pregnant women and other vulnerable populations – referrals to housing, medical and needed support services.
3. Lead group sessions, and facilitate peer-support groups and workshops with detainees on relevant topics, such as safety, coping skills, resiliency, parenting, and empowerment.

Outreach

1. Liaise and partner with local, national, and international resources to provide detainees services in detention and upon release from detention, including access to resources in cities and countries of final destination.

Other

1. Collaborate on, implement, and evaluate facility programming that addresses and supports a holistic trauma-informed care approach.
2. In an effort to advance the mission of the program and enhance the CRC's knowledge-base, the CRC may travel to headquarters and/or other relevant sites, as needed, to participate in training events.
3. Other duties as assigned by the CRP PM, or the Government Technical Monitor (GTM), or the CRP Contracting Officer's Representative (COR) in conjunction with the ICE facility COR.

DUTY HOURS/ ON-CALL REQUIREMENTS

This full time position requires availability to work days, specific hours determined by the facility and the program. This position does not require on-call duty, and there is no overtime permitted.

SECURITY AND OTHER REQUIREMENTS

1. The Department of Homeland Security's Personnel Security Unit (PSU) must render an Initial Preliminary Favorable Fitness Determination to be considered a qualified candidate.

March 2017

**U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT
ENFORCEMENT AND REMOVAL OPERATIONS
ICE HEALTH SERVICE CORPS**

COMPRESSED WORK SCHEDULE (CWS) PILOT PROGRAM

**IHSC Directive: 17-003
ERO Directive Number: 11759.3
Federal Enterprise Architecture Number: 306-112-002b
Effective 10-02-2017**

**By Order of the Assistant Director
Dr. Stewart D. Smith, DHSc, MPH**

STEWART D SMITH

Digitally signed by STEWART D SMITH
DN: c=US, ou=U.S. Government, ou=Department of Homeland
Security, ou=ICE, ou=People, cn=STEWART D SMITH,
0.9.2342.19200300.100.1.1-0252285165.ICE
Date: 2017.10.03 15:34:19 -0400

- 1. PURPOSE:** The purpose of this issuance is to set forth the policies and procedures that govern a Compressed Work Schedule (CWS), which is any work schedule other than a designated fixed, five-days a week, eight-hours per day work schedule. CWS will initially be implemented as a pilot program to verify the feasibility of this schedule process.
- 2. APPLICABILITY:** This directive applies to U.S. Public Health Service (PHS) officers and General Schedule (GS) employees assigned to U.S. Immigration and Customs Enforcement (ICE) Health Service Corps (IHSC)-staffed facilities. Contract personnel assigned to IHSC staffed facilities must follow their employer's policy in conformity with the current medical staffing contract.
- 3. AUTHORITIES AND REFERENCES:** The relevant laws and regulations pertaining to the management of PHS officers and GS employees provide the authority to establish policy and management practices for this issuance.
 - 3-1.** Title 5, Code of Federal Regulations, Part 610, Subpart D (5 CFR Part 610, Subpart D), Hours of Duty – Flexible and Compressed Work Schedules.
 - 3-2.** DHS Directive 254-04, Alternative Work Schedules.
 - 3-3.** Title 5, U.S. Code, Section 6122 (5 U.S.C. § 6122), Flexible Schedules; Agencies Authorized to Use.
 - 3-4.** Title 5, U.S. Code, Section 6127 (5 U.S.C. § 6127), Compressed Schedules; Agencies Authorized to Use.

- 3-5. Office of Personnel Management (OPM) Handbook on Alternative Work Schedules.
 - 3-6. CCPM, Part 2, Chapter CC 23 Staffing, Subchapter CC 23.5 Utilization, Personnel Instruction 8, Detail of Commissioned Officers to Federal Agencies.
 - 3-7. IHSC Directive 01-01, Alternate Work Place – Telework (AWP) & Alternate Work Schedules (AWS).
 - 3-8. IHSC OM 16-010, Clinic Administration.
4. **POLICY:** IHSC supports the concept of a CWS; however, the desire of the employee must be balanced with the ability of IHSC to support mission requirements without a loss of productivity or service. At IHSC-staffed facilities, the Health Services Administrator (HSA) is the local authority for facilities operations. The HSA is responsible for ensuring appropriate staffing levels and mixes of disciplines are achieved to optimize the use of human resources and ensure efficiency of operations in meeting the local mission.

4-1. Schedule Administration

- 4-1.1 Core hours of operation are outlined in the *IHSC OM 16-010, Clinic Administration*.
- 4-1.2 The HSA or approved scheduling authority may delegate the development of the schedule at their discretion. All schedules will be reviewed by the HSA to ensure adequate staff coverage to meet the facility's mission prior to finalization and posting. Facility leadership will be included in the development of the facility schedule.
- 4-1.3 Schedules will be based on 24/7/365 operations with the appropriate mix and level of staff allocated for each shift. Any deviations from the core hours of operations, or the IHSC scheduling policy, will be sent to the Regional Health Services Administrator (RHSA) for approval via submission of the *IHSC Non-Core Shift Request (Appendix D)* referenced in Section 5, Procedures.
- 4-1.4 Schedules will be developed using the *IHSC Scheduling Template (Appendix A)* and will follow the *IHSC Scheduling Submission Timelines (Appendix B)*.
- 4-1.5 CWS may not incur overtime.

4-2. CWS Eligibility

4-2.1 The HSA has the authority to implement the CWS pilot program, if the facility meets the eligibility requirements.

4-2.2 The HSA will review the site's staffing model and program needs to determine which departments and/or posts are eligible for inclusion in the CWS pilot program. Specific posts and/or departments that participate in CWS may vary from site to site based on staffing model, vacancy rate, and local mission demands. Refer to *IHSC Clinical Core Hours of Operation (Appendix E)*.

4-2.3 The facility must meet the following site-specific requirements for participation in the CWS:

4-2.3.a The department must have clinical coverage that meets the health care needs of the facility without a lapse in service. No lapse of any one service can exceed 3 calendar days or place the site out of any accreditation standards;

4-2.3.b The department must have a fill-rate of equal to, or greater than, 80%; and

4-2.3.c The site vacancy rate must be less than 20%.

4-2.4 The staff member must meet the following eligibility requirements to participate in the CWS:

4-2.4.a Must be an authorized full-time staff member;

4-2.4.b GS and PHS staff must complete the initial 90-day probationary period;

4-2.4.c The staff member should not have any disciplinary actions in the previous six months, or an excessive call-out history (defined as three or more episodes per quarter that are not accompanied by a doctor's work excuse); and

4-2.4.d May only participate in either an Alternate Workplace Plan (AWP) or a Compressed Work Schedule (CWS) program.

4-3. CWS Implementation

4-3.1 Staff members interested in participating in the CWS must complete

the *IHSC Compressed Work Schedule (CWS) Request (Appendix C)* or vendor equivalent (Contract Staff).

- 4-3.2** The HSA will review all CWS requests and determine a disposition (approved or denied) for government employees. The HSA will acknowledge that the contract staff meets eligibility to participate in CWS. All CWS requests will be filed in the staff member's personnel file.
 - 4-3.3** The scheduling options for CWS are:
 - 4-3.3.a** Four 10-hour shifts per work week; or
 - 4-3.3.b** Two 12-hour shifts and two 8-hour shifts per week, used during the work week (Monday through Friday); or
 - 4-3.3.c** Three 12-hour shifts one week followed by three 12-hour shifts and one 8-hour shift the alternate week (only PHS officers are eligible).
 - 4-3.4** The HSA will rotate CWS posts equitably among individuals participating in the program.
 - 4-3.5** The HSA is responsible for providing ongoing monitoring of the effectiveness and appropriateness of the CWS.
 - 4-3.6** Participation in CWS is not an entitlement or guaranteed schedule each week, as adjustments may need to be made to meet mission needs and staffing level changes.
 - 4-3.7** The HSA has the authority to suspend the CWS options in the schedule by department, posts, or in its entirety based on local mission needs and staffing levels.
 - 4-3.8** Staff members can be suspended from the program if they fail to maintain eligibility requirements.
- 5. PROCEDURES:** Detailed procedures related to this directive are found in the following guide and appendices:
- 5-1.** *Appendix A – IHSC Scheduling Template*
 - 5-2.** *Appendix B – IHSC Scheduling Submission Timelines*

5-3. *Appendix C – IHSC Compressed Work Schedule (CWS) Request*

5-4. *Appendix D – IHSC Non-Core Shift Request*

5-5. *Appendix E – IHSC Clinical Core Hours of Operation*

6. **HISTORICAL NOTES:** There are no historical notes. This directive incorporates an IHSC pilot program and voluntary CWS option to evaluate whether this schedule enhances work-life balance for clinical staff, while ensuring continuity of facility operations.

7. **DEFINITIONS.** Definitions for this policy are listed in the IHSC Glossary at <https://team.ice.dhs.gov/sites/ihsc/cos/GetToKnowIHSC/Glossary>.

8. **APPLICABLE STANDARDS:**

8-1. **Performance-Based National Detention Standards (PBNDS) 2011** (2016 Revision):

8-1.1 **4.3 Medical Care; Section V: Expected Practices; B. Designation of Authority** (page 283): “All facilities shall provide medical staff and sufficient support personnel to meet these standards. A staffing plan will be reviewed at least annually which identifies the positions needed to perform the required service.”

8-2. **American Correctional Association (ACA):**

8-2.1 **1-HC-7B-01- Personnel Policies.**

8.3. **National Commission on Correctional Health Care (NCCHC):**

8-3.1 **J-C-07 Staffing:** “A sufficient number of health staff of varying types provides inmates with adequate and timely evaluation and treatment consistent with contemporary standards of care.”

Compliance indicators: (1) The responsible health authority approves the staffing plan; and (2) The adequacy and effectiveness of the staffing plan are assessed by the facility’s ability to meet the health needs of the inmate population.

9. **RECORDKEEPING.** Retention of CWS requests are maintained in individual personnel files as per IHSC policy 15-002, *IHSC Personnel Unit Guide*.

10. **NO PRIVATE RIGHT STATEMENT:** This policy is an internal policy statement of

IHSC. It is not intended to, and does not create, any rights, privileges, or benefits, substantive or procedural, enforceable against the United States; its departments, agencies, or other entities; its officers or employees; or any other person.

APPENDIX B - IHSC SCHEDULE SUBMISSION TIMELINES

IHSC Health Operations 2018 Schedule Submission Due Dates

Schedule Period		Leave Request Due	Schedule to H.S.A.	Scheduled Posted
From SUN	To SAT	FRI	FRI	FRI
01/14/18	02/10/18	12/15/17	12/22/17	12/29/17
02/11/18	03/10/18	01/12/18	01/19/18	01/26/18
03/11/18	04/07/18	02/09/18	02/16/18	02/23/18
04/08/18	05/05/18	03/09/18	03/16/18	03/23/18
05/06/18	06/02/18	04/06/18	04/13/18	04/20/18
06/03/18	06/30/18	05/04/18	05/11/18	05/18/18
07/01/18	07/28/18	06/01/18	06/08/18	06/15/18
07/29/18	08/25/18	06/29/18	07/06/18	07/13/18
08/26/18	09/22/18	07/27/18	08/03/18	08/10/18
09/23/18	10/20/18	08/24/18	08/31/18	09/07/18
10/21/18	11/17/18	09/21/18	09/28/18	10/05/18
11/18/18	12/15/18	10/19/18	10/26/18	11/02/18
12/16/18	01/12/19	11/16/18	11/23/18	11/30/18

2017 Schedule Submission Due Dates

Schedule Period		Leave Request Due	Schedule to H.S.A.	Scheduled Posted
From SUN	To SAT	FRI	FRI	FRI
01/15/17	02/11/17	12/16/16	12/23/16	12/30/16
02/12/17	03/11/17	01/13/17	01/20/17	01/27/17
03/12/17	04/08/17	02/10/17	02/17/17	02/24/17
04/09/17	05/06/17	03/10/17	03/17/17	03/24/17
05/07/17	06/03/17	04/07/17	04/14/17	04/21/17
06/04/17	07/01/17	05/05/17	05/12/17	05/19/17
07/02/17	07/29/17	06/02/17	06/09/17	06/16/17
07/30/17	08/26/17	06/30/17	07/07/17	07/14/17
08/27/17	09/23/17	07/28/17	08/04/17	08/11/17
09/24/17	10/21/17	08/25/17	09/01/17	09/08/17
10/22/17	11/18/17	09/22/17	09/29/17	10/06/17
11/19/17	12/16/17	10/20/17	10/27/17	11/03/17
12/17/17	01/13/18	11/17/17	11/24/17	12/01/17

APPENDIX C – IHSC COMPRESSED WORK SCHEDULE (CWS) Request

ICE Health Service Corps Medical Facility Compressed Work Schedule Request

The following outlines the basic fundamentals associated with a U.S. Immigration and Customs Enforcement (ICE) Health Service Corps (IHSC) staff member's option to request a compressed work schedule (CWS) and the responsibilities and expectations associated if approved to participate.

IHSC is piloting a voluntary CWS option to evaluate if this schedule enhances work-life balance for the staff member while ensuring continuity of facility operations. Mission needs dictate how many staff members CWS can support at any given time and may vary site-to-site and by department. The health authority, the Health Services Administrator (HSA), is responsible for ensuring that an adequate mix of staff is available to support local and national mission needs.

The HSA will evaluate program needs and determine if a schedule can be developed utilizing the Compressed Work Schedules example shown below. All schedules developed utilizing the CWS will ensure the appropriate staffing ratios are available so operations and service availability to the detained population is not adversely impacted. The Regional Health Services Administrator (RHSA) will review and approve the site-specific staffing plan prior to releasing the schedule to staff.

Staff may elect to participate in this voluntary work schedule option by submitting this CWS request to their local HSA. The HSA will review, approve*, and process CWS requests by order of submission. If the number of CWS requests exceeds what can be locally supported, the HSA will employ a method to ensure an equitable rotation of CWS is achieved. IHSC staffing models are based on the premise that each full time equivalent (FTE) position contributes 160 hours to the work requirement for each scheduling period. Therefore, acceptance to participate does not establish a fixed or permanent shift or schedule. Staff schedules will be adjusted as needed to ensure mission needs are met.

*The HSA cannot approve participation in the CWS pilot program for contractors. Contractors must submit this form to their employer after it has been reviewed by the HSA.

CWS is any work schedule other than a designated fixed 5 days a week, 8-hours/day work schedule. Schedules are based on the work week starting on Sunday and ending on Saturday.

Schedule Options

Compressed Work Schedules include the following:

- **4 10-hour shifts** each work week;
- **2-12s and 2 8-hour shifts** each work week; or
- **6-12s and 1 8-hour shift** every 2 weeks (only available for U.S. Public Health Service (PHS officers)).

Note: The RHSA must review and approve any schedules that have start times outside of the traditional core-hours prior to implementation.

ICE Health Service Corps Medical Facility Compressed Work Schedule

Eligibility:

The following staff members are eligible to request to participate in CWS:

- This schedule option is open to all staff at the facility.
- All new government staff **after the initial 90-day probation period.**
- Contract staff must complete a probationary period as defined by the contract vendor.
- New graduates must complete orientation and three months of supervised practice with approval to work independently.
- Staff with no pending or prior disciplinary actions in the previous six months.
- Staff with no excessive call outs. Excessive call outs are defined as three or more episodes per quarter. Staff may be allowed to participate if they exceed the call out threshold if they provide appropriate documentation from their medical provider.

The following clinic requirements must be met:

- Facility staffing fill rates are equal to or greater than 80%;
- Discipline staffing fill rate is equal to or greater than 80%; and
- There are at least two similar staff members in the department to ensure the availability of clinical services seven days/week as applicable.

Participation:

Participation in the CWS is a privilege, not an entitlement. All IHSC full-time staff must fulfill the 160-hour work requirement for each scheduling period. The HSA or designee may terminate the CWS request at any time based on the staff member's performance, conduct, or changes in the mission needs.

Termination of CWS:

The HSA or designee may terminate the CWS program for the site, specific department, or individual based on the following:

- Change in mission requirements (workload influxes, public emergency, natural disasters).
- Change in staffing levels.
- Change in performance, conduct, or accountability.
- Excessive call outs.
- Non-compliance with IHSC mission and/or any identified measures of compliance.

ICE Health Service Corps Medical Facility Compressed Work Schedule

PARTICIPATION REQUEST

Date of Request: _____

Name of Participant (print): _____

Participant's First Line Supervisor (print): _____

Facility Health Services Administrator (print): _____

Participant's Facility: _____

I am requesting to participate in the CWS program and have read and understand the CWS operational memorandum/policy and the contents contained in this request. Please consider me for the following CWS as indicated by my initials below:

___ 4 10-hour shifts

___ 2-12s and 2-8s per week

___ 6-12s and 1 8-hour shift each two weeks (PHS only)

I agree to the following:

- I agree to remain on CWS for at least three, four-week scheduling periods.
- My schedule may be adjusted to traditional shifts to meet staffing or mission needs and/or to ensure I fulfill the 160 hours staffing requirement associated with being a FTE on the staffing model.
- My schedule may change if there are performances, behavior, conduct, or attendance issues.
- My schedule may change if the number of staff requesting to participate for a particular CWS exceeds the operational needs to support the request.

I have read and understand the IHSC Compressed Work Schedule operational memorandum/policy and this CWS request and agree to abide by the established policies and provisions of this agreement.

Participant **Date**

Health Services Administrator **Date**

- Noted (for contract staff)
- Approved (for government staff)

**ICE Health Service Corps
Medical Facility Compressed Work Schedule**

Unable to accommodate request (Reason) _____

Employer Representative/Name of Vendor **Date**

- Approved
- Not approved

Regional Health Services Administrator **Date**

TERMINATION OF CWS AGREEMENT

1. CWS Agreement terminated on (date): _____
2. Individual requesting termination: _____
3. Reason for termination: _____
4. HSA: _____
5. Participant: _____

**ICE Health Service Corps
Medical Facility Compressed Work Schedule**

APPENDIX D - IHSC NON-CORE SHIFT REQUEST IHSC Non-Core Shift Approval Request

All shifts that fall outside of the core shifts (D, E, N, D12, N12) require written RHSA approval. Non-Core Shift requests will be reviewed and approved on an annual basis.

Discipline	Code	Description	Days	Hours	Perm	Justification

Discipline: RN, LVN, MRT, etc. **Code and Description:** refer to IHSC Schedule Legend **Days:** of the week (M-F, all week, etc.)
Hours: of the shift, 1500-0300 **Perm:** Will the same staff member be assigned to this shift permanently? (Y or N)
Justification: how does the facility benefit from having this shift?

_____ Submitted _____ Date _____ Approved

Approver
Comments

APPENDIX E – IHSC CLINICAL CORE HOURS OF OPERATION

IHSC Clinical Core Hours of Operation

Department	1st Shift	2nd Shift	3rd Shift	Weekends	Holidays	On-Call
Administration	X	X				X
Pharmacy	X	X				
Dental	X	X				
Medical Records	X	X		X	X	
Behavioral Health Professional (BHP)	X	X		X	X	
Advanced Practice Nurse (APN) and Mid-level Provider (MLP)	X	X		X	X	X
Nursing	X	X	X	X	X	
Physician	X	X				X
Psychiatrist	X	X				X
Rad Tech	X	X				



U.S. Immigration and Customs Enforcement

OFFICE OF ACQUISITION MANAGEMENT

Detention, Compliance and Removals
801 I Street, NW
Washington, D.C. 20536

MEMORANDUM FOR RECORD

SUBJECT: Incorporating FAR 52.222-62 Paid Sick Leave Under Executive Order 13706 into (b)(7)(E) STGi's contract for IHSC Medical Staffing Services

I. Background

In March 2016, the solicitation for IHSC Medical Staffing Services ((b)(7)(E)) was issued. The award was issued in February 2018 to STG International, Inc. The award replaced two contracts: InGenesis's (b)(7)(E) (bridge contract of (b)(7)(E) (b)(7)(E) issued in January 2018) and Maxim's (b)(7)(E)

When the award was issued, STGi requested if FAR 52.222-62, Paid Sick Leave Under Executive Order 13706 would be incorporated into the contract. In reviewing the EO and FAR Clause, the CO originally determined that the clause was not required as the FAQ's on DOL's website (https://www.dol.gov/whd/govcontracts/eo13706/faq.htm#CC1) stated:

The Final Rule applies to "new contracts," that is, contracts with the Federal Government that result from solicitations issued on or after January 1, 2017 or that are awarded outside the solicitation process on or after January 1, 2017. A contract that is entered into prior to January 1, 2017 will constitute a new contract if, through bilateral negotiation, on or after January 1, 2017: (1) the contract is renewed; (2) the contract is extended, unless the extension is made pursuant to a term in the contract as of December 31, 2016 providing for a short-term limited extension; or (3) the contract is amended pursuant to a modification that is outside the scope of the contract. The definition of "new contract" does not include the unilateral exercise of a pre-negotiated option to renew an existing contract by the Federal Government.

OPLA also agreed with the interpretation and stated that, if needed, we do have the ability to incorporate the clause to benefit the Government. On January 28, 2018, STG inquired again regarding the incorporation of the clause given that both incumbent contracts contained the clause. The clause allows for a lower Health and Welfare Rate but a higher amount of paid sick leave required to be offered to Contractors (56 hours vs. 40 hours).

The Contracting Officer has decided that it is in the best interest to incorporate the clause FAR 52.222-62. Although not a required clause, the current incumbent contractors are currently receiving 56 hours of paid sick leave. A disruption to sick leave is not beneficial during a sensitive transition period. In addition, the contractor is responsible to ensure all shifts are covered (paid sick leave or not) and the increase in paid sick leave would not affect the Government's requirements being met by the contractor. It is in the Government's best interest to incorporate FAR 52.222-62 Paid Sick Leave Under Executive Order 13706.

(b)(6); (b)(7)(C)

Contracting Officer

(b)(6); (b)(7)(C)

(b)(6); (b)(7)(C)

Section Chief

END OF MEMORANDUM

BEHAVIORAL HEALTH CLINICAL CONSULTANT - HQ/BHU

Contract Position Description

INTRODUCTION

The ICE Health Services Corps (IHSC) exists within the organizational structure of the United States Immigration and Customs Enforcement (ICE), Enforcement and Removal Operations (ERO) under the supervision of the Department of Homeland Security (DHS). The United States Public Health Service (USPHS) Commissioned Corps Officers, civil service staff and contractors comprise the healthcare professionals working together to provide quality healthcare services. IHSC serves as the medical experts for ICE for detainee health care.

MISSION

IHSC's mission is to provide medical care to maintain the health of individuals in the custody of ICE through an integrated health care delivery system, based on nationally recognized correctional, detention and residential health care standards. The Agency is committed to providing healthcare services to protect the nation's health, reduce global disease and provide medical support for the law enforcement mission of the safe apprehension, enforcement and removal of detained individuals involved in immigration proceedings. IHSC is committed to ensuring a system of care that is ethical, responsible, and accountable through rigorous surveillance and monitoring activities.

ATTRIBUTES AND PROFESSIONAL QUALITIES

1. Strong oral and written communication skills.
2. Excellent interpersonal skills.
3. Critical thinking skills.
4. Cultural competency.
5. Integrity and honesty.

REQUIRED EDUCATION AND EXPERIENCE

Degree issuing institution and or program must be accredited by an entity recognized by the U.S. Department of Education

1. Master's Degree in Social Work from a program accredited by the Council on Social Work Education (CSWE).
2. Minimum of one year experience as a Licensed Clinical Social Worker, at the independent level as recognized in the state licensed, whereby clinical supervision is not required.
3. Experience in a detention/correctional or residential healthcare setting (preferred, not required).

REQUIRED LICENSURE / CERTIFICATION

1. A current, permanent, full and unrestricted license to practice clinical social work independently in any U.S State, the District of Columbia or U.S Territory is required.

7 June 2017

4. This position requires privileging by IHSC.
5. Maintains BLS for Healthcare Providers® certification through the American Heart Association®.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

1. Knowledge of the case management process commensurate with training and education at the master's level.
2. Knowledge of and experience in the indications and contraindications, complications and techniques in the various social work treatment and diagnostic modalities.
3. Ability to properly use equipment, materials and supplies in simple diagnostic and treatment procedures.
4. Ability to work in a multi-cultural and multi-lingual environment.
5. Ability to utilize telephonic interpreter/translation services to complete assigned duties if not fluent in a language the patient understands.
6. Ability to adapt to sudden changes in schedules and flexibility in work requirements.
7. Ability to communicate proficiently in English (verbal and written) in order to develop positive rapport with patients, co-workers and other stakeholders.
8. Ability to establish and maintain positive working relationships in a multidisciplinary environment.
9. Ability to navigate in an electronic work environment including electronic health records, web based training and communications.
10. Knowledge of, and moderate proficiency in, common Microsoft Office programs, specifically Microsoft Word, Excel, Outlook and SharePoint.
11. Knowledge of regulations (HIPAA/Privacy Act) regarding the confidentiality of patient medical records and information as well as Personally Identifiable Information (PII).

MAJOR DUTIES AND RESPONSIBILITIES

1. Provides direct care to patients within discipline Scope of Practice and performs functions in accordance with current accepted practice, licensure, certification, credentialing and or granted privileges.
2. Provides treatment of persons throughout the life span as appropriate to discipline and facility setting.
3. May be expected to respond to and or coordinate response to medical emergencies.
4. Assesses and evaluates the mental health of residents according to DSM V diagnosis and refer to outside treatment facilities if necessary.
5. Works in conjunction with ICE/OPLA legal counsel providing written evaluation reports on the mental health status of individuals placed on SMI (Seriously Mental Illness) List.
6. Provides weekly reports/updates on individuals on SMI list to HQ mental health department.
7. Provides weekly reports/updates on individuals housed in segregation and report to HQ Behavioral Health Unit.
8. Provides brief counseling, psychotherapy, behavioral analysis, and substance abuse education, as required by ICE Residential Standards.
9. Provides mental health treatment to individuals that are present with signs/symptoms of sexual or physical assault, abuse, and/or neglect using the multidisciplinary approach.

7 June 2017

10. Provides mental health treatment to individuals that present with signs/symptoms of suicidal, dangerous, or psychotic behaviors.
11. Provides post-discharge follow up for individuals returning from inpatient mental health treatment.
12. Serves as the suicide prevention program coordinator.
13. Possesses a high level of skill in assessing, recognizing, and treating behavioral or other mental health conditions that interfere with successful treatment.
14. Serves as a mental health consultant to other health professionals at the facility.
15. Provides education and training to medical, ICE, and contract staff.
16. Responsible for all case management which may involve community treatment placement, hospital placement, or other after care situations.
17. Coordinates and monitors program functions including Post Order Custody Reviews (POCR), and Availability of Health Care Programs.
18. Obtains information to assist IHSC in responding to external inquires regarding ICE Case Management Unit related issues.
19. Develops training/education materials as required.
20. Coordinate with HQ Behavioral Health Unit for continuity of care for placement in, or treatment of, residents in appropriate settings as required by the conditions of release outlined by ICE.
21. Utilizes EHR system for completing treatment authorization request, case entry and exit reports.
22. Assists the case manager in the development of detail oriented research into availability of
20. Assists the local performance improvement coordinator in completion of clinical performance improvement activities/risk identification and management directly related to mental health healthcare in countries worldwide.
21. Performs record keeping functions in accordance with program policies and position.
22. Maintains functional proficiency and ease of use utilizing electronic health records as required by, and appropriate to, position.
23. Completes and passes all discipline specific competencies testing, initially and annually.
24. Completes all initial, annual and ad hoc training as required/assigned.
25. Maintains patient confidentiality, and confidentiality of medical records, in compliance with the Privacy Act and HIPAA regulations in all work activities.
26. Adheres to, and maintains awareness of, IHSC Policies, Procedures, Directives, Operational Memoranda and accreditation standards as prescribed by ICE/IHSC.
27. Adheres to, and participates in, IHSC's Safety, Prevention, Infection and Control, Quality Improvement, Patient Education and other programs and collateral duties as appropriate to position.
28. Attends and participates in general/medical staff meetings.
29. Other duties as assigned.

DUTY HOURS/ ON-CALL REQUIREMENTS

1. This full time position requires availability to work days during normal business hours.
2. There are no on call requirements for this position.
3. IHSC operates 24/7/365; this position is required to respond during an emergency activation.

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SECURITY REQUIREMENTS

1. The Department of Homeland Security’s Personnel Security Unit (PSU) must render an Initial Preliminary Favorable Fitness Determination to be considered a qualified candidate.
2. A Complete Favorable Fitness Determination must be rendered by PSU upon completion of initial, and between, subsequent background investigations to meet the requirements of this position.

PHYSICAL DEMANDS

1. Required to walk unaided at a normal pace for up to 10 minutes and maintain balance.
2. Required to respond to any medical emergency within 4 minutes, where a fast walk or jog may be necessary to provide assistance.
3. Required to perform CPR/emergency care standing or kneeling.
4. Must have the ability to assist sick, injured or aging detainees or staff exiting the building during an emergency (may require lifting, dragging, wheeling or carrying someone who weighs significantly more than self).
5. Must be able to see, hear and smell with or without the use of aides if necessary (exceptions on a case by case basis).
6. Must easily alternate between kneeling and standing.
7. Must be able to lift, push, or carry 30 pounds.
8. Must perform the duties in a stressful and often austere environment without physical limitations.
9. Must be capable of standing on hard services (cement floors) for long periods of time.

SUPERVISORY CONTROLS

This is a contract position and supervisory controls will be set forth by the contract vendor. Technical oversight will be provided by the Government Technical Monitor (GTM) within the Behavioral Health Unit.

ACKNOWLEDGEMENT

My signature below acknowledges that I have read, understand and am able to perform, the duties and requirements of this position description.

Employee: _____

Sign / Print

Date

Witness: _____

Sign / Print

Date

7 June 2017

MEDICAL ASSISTANT – IMMUNIZATIONS

Contract Position Description

INTRODUCTION

The ICE Health Services Corps (IHSC) exists within the organizational structure of the United States Immigration and Customs Enforcement (ICE), Enforcement and Removal Operations (ERO) under the supervision of the Department of Homeland Security (DHS). The United States Public Health Service (USPHS) Commissioned Corps Officers, civil service staff and contractors comprise the healthcare professionals working together to provide quality healthcare services. IHSC serves as the medical experts for ICE for detainee health care.

It is the responsibility of the Medical Assistant to adhere to policies and procedures as stated in the IHSC Policies and Procedures Manual and IHSC National Guidance.

MISSION

IHSCs mission is to manage and provide medical care to maintain the health of individuals in the custody of ICE through an integrated health care delivery system, based on nationally recognized correctional and detention health care standards. The Agency is committed to providing healthcare services to protect the nation's health, reduce global disease and support the safe apprehension, enforcement and removal of detained individuals involved in immigration proceedings. IHSC is committed to ensuring a system of care that is ethical, responsible, and accountable through rigorous surveillance and monitoring activities that are in place.

ATTRIBUTES AND PROFESSIONAL QUALITIES

1. Strong oral and written communication skills.
2. Excellent interpersonal skills.
3. Critical thinking skills.
4. Cultural competency.
5. Integrity and honesty.
6. Experience in a detention/correctional or residential healthcare setting (preferred, not required).

REQUIRED EDUCATION AND EXPERIENCE

Degree issuing institution and or program must be accredited by an entity recognized by the U.S. Department of Education

1. Minimum Education: High School Graduate
2. Graduate of an approved Medical Assistant Program located in a State, the District of Columbia, or a U.S. Territory.
3. Must have a minimum of one year of experience as a medical assistant in a clinical setting.

12 February 2016

REQUIRED LICENSURE / CERTIFICATION

1. Active, unrestricted certification as a Medical Assistant. Certified by one of the following: Certified Medical Assistant (CMA) by the American Association of Medical Assistants (AAMA), Registered Medical Assistant by the American Society of Medical Technologists (AMT), Certified Clinical Medical Assistant (CCMA) by the National Healthcareer Association (NHA), or National Certified Medical Assistant (NCMA) by the National Center for Competency Testing (NCCT)
2. This position does not require privileging by IHSC.
3. Maintains BLS for Healthcare Providers certification through the American Heart Association®.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

1. Must be fluent in writing and speaking Spanish.
2. Ability and proficiency to properly use equipment, materials and supplies in simple diagnostic and treatment procedures.
3. Ability to work in a multi-cultural and multi-lingual environment.
4. Ability to utilize telephonic interpreter/translation services to complete assigned duties if not fluent in a language the patient understands.
5. Ability to adapt to sudden changes in schedules and flexibility in work requirements.
6. Ability to communicate proficiently in English (verbal and written) in order to develop positive rapport with patients, co-workers and other stakeholders.
7. Ability to establish and maintain positive working relationships in a multidisciplinary environment.
8. Ability to navigate in an electronic work environment including electronic health records, web based training and communications.
9. Moderate proficiency in, common Microsoft Office programs, specifically Microsoft Word, Excel, Outlook and SharePoint.
10. Knowledge of regulations (HIPAA/Privacy Act) regarding the confidentiality of patient medical records and information as well as Personally Identifiable Information (PII).

MAJOR DUTIES AND RESPONSIBILITIES

1. Provides direct care within discipline Scope of Practice primarily to patients within the immunization program and performs functions in accordance with current accepted practice and certification.
2. Provides treatment of persons throughout the life span as appropriate to discipline and facility setting.
3. May be expected to respond to medical emergencies.
4. Obtains medical histories and completes necessary charting requirements including vital signs on residents entering the Family Residential facility. Any medical problems are referred to the RN, NP/PA, and/or Physician.
5. Assists with gathering resident data during sick call, medical appointments, and emergencies. Data includes medical complaints and vital signs.

12 February 2016