

U.S. Department of Homeland Security  
500 12<sup>th</sup> St., SW  
Washington, D.C. 20536



U.S. Immigration  
and Customs  
Enforcement

March 3, 2025

Ms. Jacqueline Stevens  
601 University Place, 2d floor  
Political Science Department  
Evanston, IL 60208

**RE: Stevens v. ICE 20-cv-2725**  
**ICE FOIA Case Number 2020-ICLI-00042**  
**Supplemental Release**

Dear Ms. Stevens:

This letter is a supplemental response to your client's Freedom of Information Act (FOIA) requests to U.S. Immigration and Customs Enforcement (ICE). Your client seeks records relating to the following Freedom of Information Act requests: 2018-ICFO-56530, 2018-ICFO-59138, 2019-ICFO-24680, 2019-ICFO-29171, 2019-ICFO-33429 and 2020-ICFO-18634. ICE has considered your request under the FOIA, 5 U.S.C. § 552.

2018-ICFO-56530 seeks:

- 1) A list of all ICE Enforcement and Removal Field and Subfield offices by control city, including the complete phone numbers and addresses of these offices in the United States and abroad and information on holding cells in these locations, as well as the number of unique individuals in custody at that location between Monday, July 30 and August 5, 2018. Please include as well all locations at which individuals were held for more than 24 hours and the dates on which that occurred between January 1, 2016 and the day of the release of information.
- 2) Please include the Excel spreadsheet and screen shots of the data base interface used to produce the search results.
- 3) A list of addresses for locations listed as "unavailable" in the release to the NIJC of 11/6/2017 ([https://immigrantjustice.org/sites/default/files/uploaded-files/no-content-type/2018-06/ICE\\_Facility\\_List\\_11-06-2017-web.xlsx](https://immigrantjustice.org/sites/default/files/uploaded-files/no-content-type/2018-06/ICE_Facility_List_11-06-2017-web.xlsx)).

2018-ICFO-59138 seeks:

A. The most recent Jail Services Costs Statement (JSCS) for the following facilities ICE uses to hold people under immigration laws:

- 1) the Berks County Residential Center, Berks County, PA;
- 2) South Texas Family Residential Center, Dilley, TX;
- 3) Hudson County Jail, Hudson County, NJ;

- 4) Stewart County, GA, (CoreCivic);
- 5) Aurora, Colorado (GEO)
- 6) Tacoma, WA (GEO)
- 7) Otay Mesa, CA (CoreCivic)
- 8) Eloy, AZ (CoreCivic)
- 9) Pinal County Jail, AZ
- 10) Otero County Processing Center, NM (MTC)
- 11) Joe Corley Detention Facility, Conroe TX (GEO)
- 12) Houston, TX (CoreCivic on Export Drive)
- 13) IAH, Secure Adult Detention Center (MTC) (Livingstone, TX)
- 14) LaSalle, LA

B. Memorandum from Michael J. Davidson, Chief, CALD, OPLA, ICE to William C. Randolph, Director and Head of Contracting Activity, OAQ, ICE, Funding Intergovernmental Service Agreements (Feb. 7, 2013)

C. All information in any medium including but not limited to e-mail, text messages, reports, contracts, memoranda, letters, or faxes signed by, from, to OR about Charlie Dent, John McCormack, Eric Ruth, Matthew Lerch, Judith Kraine, Mark Baldwin, William Dennis, Thomas Gajewski, Judith Schwank, Mark Scott in ICE components that handle Berks County, PA ICE Intergovernmental Service Agreements (IGSAs) and not responsive to previous requests. This means any document under ICE control associated with detention or removal operations, facility leases, purchases, sales, or services rendered in Berks County, PA that references any of the individuals listed above is responsive to this request. Please make sure to inquire of any ICE component responsible for any negotiations with Berks County. The time frame of this request is 2000 to the present.

The most likely location of records responsive to this request are offices responsible for the Berks County, PA operations, contracts, and reviews, including but not limited to litigation for that facility. In particular, there should be communications in 2006 about ICE-contracted facility firings based on allegations of unlawful actions. Components within ICE that are alerted about misconduct, or possible litigation should be searched for responsive records.

D. Please also include all grievance logs and grievances for Berks County, PA, Hudson County, NJ, and Otero County Processing Center, January 1, 2010, to present. (Names and other Personally Identifying information is of course exempt and may be redacted.)

E. All Jail Services Costs Statements for Berks County Family Facility and Hudson County, NJ 2001 to present.

F. Since January 1, 1999, the earliest first 100 pages of documents associated with the IGSA for:

1. Berks County, PA
2. Hudson County, NJ

For "F" please request documents of the component of ICE predecessor INS that would initiate discussions of IGSAs for the purposes of holding people under immigration laws. I am seeking the first information referencing these county governments as suitable detention locations by an

INS component in any medium, including but not limited to emails, letters, proposals, memorandums, or reports.

G. All Evaluations associated with contracts for facilities below, including technical and performance evaluations by the Contracting Officers and ICE Detention Planning and Acquisition Unit and ongoing performance and renewals by contract officers EXCEPT Inspector reports. The time frame for this request is January 1, 2000, or the first year of the facility's submission of the JCSC through the present.

- 1) the Berks County Residential Center, Berks County, PA;
- 2) South Texas Family Residential Center, Dilley, TX;
- 3) Hudson County Jail, Hudson County, NJ;
- 4) Stewart County, GA, (CoreCivic);
- 5) Aurora, Colorado (GEO)
- 6) Tacoma, WA (GEO)
- 7) Otay Mesa, CA (CoreCivic)
- 8) Eloy, AZ (CoreCivic)
- 9) Pinal County Jail, AZ
- 10) Otero County Processing Center, NM (MTC)
- 11) Joe Corley Detention Facility, Conroe TX (GEO)
- 12) Houston, TX (CoreCivic on Export Drive)
- 13) IAH, Secure Adult Detention Center (MTC) (Livingstone, TX)
- 14) LaSalle, LA

H. Evaluations of JCSCs by Contracting Officers and ICE Detention Planning and Acquisition Unit for all detention contracts since January 1, 2008.

I. Evaluations of the FIRST JCSCs by Contracting Officers and ICE Detention Planning and Acquisition Units (or their predecessors) for all currently operating ICE/INS detention facilities except as covered by (H).

Please note that ICE has stated that its IGSA packages include JSCSs and their evaluations by Contracting Officers. <https://www.oig.dhs.gov/sites/default/files/assets/2018-02/OIG-18-53-Feb18.pdf> See page 14 of the pdf, letter from John Kelly, January 8, 2018.

2019-ICFO-24680 seeks:

Items maintained, received, or required to be produced by ICE related to health care services at the Hudson County jail for individuals held under immigration laws.

1. All contracts and associated attachments, memorandums of understanding, e-mail, and all other items associated with the submission; acceptance, and review of the CFG Health Systems, LLC contracts with Hudson County for health care provided to people held under immigration laws.
2. All logs of grievances (oral and written) submitted by people detained at the Hudson County facility.
3. All medical expense reports submitted to ICE, including via Hudson County.

4. All reviews and reports on health care services provided to people held under immigration laws at the Hudson County facility, including regular reports, ad hoc reports, and those based on specific grievances or complaints generated by any source.
5. All reports of hunger strikes.
6. All reports of hospitalization outside of the Hudson County facility for people held under immigration laws by Hudson County.

The time frame of this request is January 1, 2015, to the present.

2019-ICFO-29171 seeks:

Items maintained, received, or required to be produced by ICE related to health care services at the Kenosha County, WI jail for individuals held under immigration laws. The component most likely to have responsive records is the ICE Health Service Corps, though contract and civil rights monitoring components of ICE also are likely locations for such records.

1. All contracts and associated attachments, memorandums of understanding, e-mail, and all other items associated with the submission; acceptance, and review of detainee health with Kenosha County, WI for health care provided to people held under immigration laws.
2. All logs of grievances (oral and written) submitted by people detained at the Kenosha County facility.
3. All medical expense reports submitted to ICE for the Kenosha County facility.
4. All reviews and reports on health care services provided to people held under immigration laws at the Kenosha County facility, including regular reports, ad hoc reports, and those based on specific grievances or complaints generated by any source.
5. All reports of hunger strikes.
6. All reports of hospitalization outside of the Kenosha County facility for people held under immigration laws by Hudson County.

The time frame of this request is January 1, 2015, to the present. Databases that may have information responsive to this request include but are not limited to:

CaseTrakker,  
MedEZ,  
Dental X-Ray System,  
Criminal Institution Pharmacy System,  
Medical Payment Authorization Request Web System (MedPAR) and Medical Classification Database

2019-ICFO-33429 seeks:

- 1) all documents ICE has referencing the Butler County Jail work program for detainees, including but not limited to documents with the language about porters Chief Dwyer stated he had personally read in an IGSA, as well as all other correspondence about the Butler County's use of people held under immigration law to perform work in and around the facility.

People likely to have or have access to responsive documents include but are not limited to Tae Johnson and Kevin Landy.



2) In addition, please send me all formal and informal compliance reports and follow-up correspondence, including but not limited to email, attachments, grievances or complaints, and contract addenda for Butler County, in particular associated with the deficiencies noted in the reports.

3) Please also send me all data tracking the length of time people are held in the Butler County facility; if there is a db with the number of days/alien please send me an output from that db with the individually identifying information redacted but including the date of arrival and transfer from the facility, as well as the status of the case at the time of transfer, i.e., VD, removal, termination, transfer to another ICE facility.

The date for this request is April 11, 2014, through the time documents are submitted from the component to the ICE FOIA office for redaction or the time frame when the documents are produced in litigation, whichever is most contemporary to their production to me.

2020-ICFO-18634 seeks:

1) All communications and related materials created, received, or maintained by the Department of Homeland Security to which Rep. Lauren Underwood (D-IL) or any member of her staff were a party. This includes but is not limited to all email, text messages, notes, reports, memorandums, proposed bill texts, and bill evaluations. Please note that in a floor speech of 9/26/2019 Rep. Underwood stated she received information from the "Department of Homeland Security" indicating a request for an integrated Electronic Health Records System she referenced as "EHR." She refers to this in her remarks on HR 3525 as a "direct ask from medical officers at the Department of Homeland Security." Here is a link to the bill text in question: <https://www.congress.gov/bill/116th-congress/house-bill/3525/text> (It is possible that she actually had in mind Immigration and Customs Enforcement but failed to make this explicit. In the event, I am requesting all communications associated with this "direct ask.")

2) DHS communications and related materials created by or received from other components of DHS or the Department of Health and Human Services Office of Refugee Resettlement about the use of Electronic Health Records systems already in place as well as the establishment of an EHR for the use by offices of CBP.

3) Information on meetings and communications with private individuals, including but not limited to lobbyists or company officials related to past, current, or potential "enterprise" or other information technologies for collecting, coordinating, or maintaining health records data for those encountered or detained by DHS or any component of DHS. I have in mind technical reports, email, text messages, or other communications with the private sector tied to past, current, or potential contracts tied to EHR systems.

Information described above created by any party and directed to and accessible by employees of the U.S. Government are responsive to each part of this request. In other words, information on "the cloud" to which employees of DHS or its components have access, even if it is privately owned, is responsive to this request should be produced as long as government employees reviewed the information in the course of their responsibilities for overseeing EHRs and related contracts as described above.

The time frame of this request is January 1, 2017, to the present, by which I mean the date a search is initiated by the tasked component.

ICE has considered your requests under the FOIA, 5 U.S.C. § 552.

For this production, ICE has reprocessed 1566 pages of responsive records and two Excel spreadsheets. Of those 1566 pages, 43 pages were previously deemed non-responsive and/or duplicative and 930 pages were released in full. After further review, ICE has determined that certain redactions on the remaining 593 pages could be lifted. The attached pages maintain their original bates numbering along with an "\*" to help differentiate them from the originally produced pages.

Portions of these pages will be withheld pursuant to FOIA Exemptions 4, 6, 7(C), and 7(E) of the FOIA as described below.

**FOIA Exemption 4** protects trade secrets, and commercial or financial information obtained from a person that is privileged or confidential. The courts have held that this subsection protects (a) confidential commercial information, the disclosure of which is likely to cause substantial harm to the competitive position of the person who submitted the information and (b) information that was voluntarily submitted to the government if it is the kind of information that the provider would not customarily make available to the public. I have reviewed the responsive documents, the submitter's objections to release, and relevant case law, and I have determined that portions of the responsive records are exempt from disclosure under subsection (b)(4) of the FOIA and must be withheld in order to protect the submitter's proprietary interests.

ICE has applied FOIA Exemptions 6 and 7(C) to protect from disclosure the personally identifiable information of DHS employees and third parties contained within the records.

**FOIA Exemption 6** exempts from disclosure personnel or medical files and similar files the release of which would cause a clearly unwarranted invasion of personal privacy. This requires a balancing of the public's right to disclosure against the individual's right to privacy. The privacy interests of the non-public-facing individuals in the records you have requested outweigh any minimal public interest in disclosure of the information. Any private interest you may have in that information does not factor into the aforementioned balancing test.

**FOIA Exemption 7(C)** protects records or information compiled for law enforcement purposes that could reasonably be expected to constitute an unwarranted invasion of personal privacy. This exemption takes note of the strong interests of individuals, whether they are suspects, witnesses, investigators, or individuals performing their official duties in connection with a law enforcement agency, in not being unwarrantably associated with alleged criminal activity or becoming targets for revenge by begrudged individuals. Based upon the traditional recognition of strong privacy interest in law enforcement records, categorical withholding of information that identifies third parties in law enforcement records is ordinarily appropriate. As such, I have determined that the privacy interest in the identities of the non-public-facing individuals in the records you have requested clearly outweigh any minimal public interest in disclosure of the information. Please note that any private interest you may have in that information does not factor into this determination.

**FOIA Exemption 7(E)** protects records compiled for law enforcement purposes, the release of which would disclose techniques and/or procedures for law enforcement investigations or prosecutions or would disclose guidelines for law enforcement investigations or prosecutions if such disclosure could reasonably be expected to risk circumvention of the law. I have determined that disclosure of certain law enforcement sensitive information contained within the responsive records could reasonably be expected to risk circumvention of the law. Additionally, the techniques and procedures at issue are not well known to the public.

If you have any questions about this letter, please contact Assistant United States Attorney Alex Hartzler at [Alex.Hartzler@usdoj.gov](mailto:Alex.Hartzler@usdoj.gov).

Sincerely,

Marcus K. Francis Sr.  
Supervisory Paralegal Specialist

Enclosure: 593 pages/2 Excel spreadsheets

**STG International, Inc.**  
**IHSC Staffing Model and Bill Rates**  
**70CDCR18C0000003 AS OF 6/25/2018**

POSITION	STATE	BASE CONTRACTUAL FTES	ADJUSTMENT P0000X	P000X CONTRACTUAL FTES	ANNUAL MAXIMUM HOURS	BASE - BILL RATE
<b>ALEXANDRIA STAGING FACILITY (AX)</b>						
Administrative Assistant	LA	1.0		1.0	2,080	(b)(4)
APP - Nurse Practitioner / Physicians Assistant	LA	2.0		2.0	2,080	(b)(4)
BHP - Social Worker / Psychologist	LA	0.0	1.0	1.0	2,080	TBD
Contract Coordinator	LA	1.0	0.0	1.0	2,080	(b)(4)
Licensed Vocational/Practical Nurse	LA	5.0	4.0	9.0	2,080	(b)(4)
Medical Records Technician	LA	3.0	1.0	4.0	2,080	(b)(4)
Pharmacist	LA	0.0	1.0	1.0	2,080	TBD
Pharmacy Technician	LA	1.0		1.0	2,080	(b)(4)
Radiology Technician	LA	2.0		2.0	2,080	(b)(4)
Registered Nurse	LA	14.0	3.0	17.0	2,080	(b)(4)
<i>Subtotal</i>		<b>29.0</b>	<b>10.0</b>	<b>39.0</b>		
<b>BERKS COUNTY FAMILY RESIDENTIAL SHELTER (BE)</b>						
Administrative Assistant	PA	1.0		1.0	2,080	(b)(4)
APP - Nurse Practitioner / Physicians Assistant	PA	2.0		2.0	2,080	(b)(4)
BHP - Social Worker / Psychologist	PA	3.0		3.0	2,080	(b)(4)
Contract Coordinator (Shared with York)	PA	0.8		0.8	2,080	(b)(4)
Licensed Vocational/Practical Nurse	PA	4.0		4.0	2,080	(b)(4)
Medical Records Technician	PA	1.0		1.0	2,080	(b)(4)
Registered Nurse	PA	7.0	2.0	9.0	2,080	(b)(4)
<i>Subtotal</i>		<b>18.8</b>	<b>2.0</b>	<b>20.8</b>		
<b>BUFFALO FEDERAL DETENTION FACILITY (BU)</b>						
Administrative Assistant	NY	1.0		1.0	2,080	(b)(4)
APP - Nurse Practitioner / Physicians Assistant	NY	3.0	1.0	4.0	2,080	(b)(4)
APP - Nurse Practitioner / Physicians Assistant -Part Time	NY	1.0	-1.0	0.0	1,040	(b)(4)
BHP - Social Worker / Psychologist	NY	1.0		1.0	2,080	(b)(4)
Contract Coordinator	NY	1.0		1.0	2,080	(b)(4)
Dental Assistant	NY	1.0		1.0	2,080	(b)(4)
Dentist	NY	0.0	1.0	1.0	2,080	TBD
Licensed Vocational/Practical Nurse	NY	3.0		3.0	2,080	(b)(4)
Medical Records Technician	NY	3.0	1.0	4.0	2,080	(b)(4)
Pharmacy Technician	NY	1.0		1.0	2,080	(b)(4)
Psychiatrist- Part Time	NY	1.0		1.0	1,040	(b)(4)
Registered Nurse	NY	11.0		11.0	2,080	(b)(4)
<i>Subtotal</i>		<b>27.0</b>	<b>2.0</b>	<b>29.0</b>		
<b>CIBOLA COUNTY CORRECTIONAL CENTER (CI)</b>						
Custody Resource Coordinator	NM	0.0	1.0	1.0	2,080	TBD
<i>Subtotal</i>		<b>0.0</b>	<b>1.0</b>	<b>1.0</b>		
<b>DILLEY - STFRG (DY)</b>						
Administrative Assistant	TX	2.0		2.0	2,080	(b)(4)
APP - Family Nurse Practitioner/Physician Assistant	TX	12.0		12.0	2,080	(b)(4)
APP - Nurse Practitioner-Pediatric-Immunizations	TX	1.0		1.0	2,080	(b)(4)
BHP - Social Worker / Psychologist	TX	20.0		20.0	2,080	(b)(4)
Certified Medical Assistant-Immunization	TX	2.0		2.0	2,080	(b)(4)
Clinical Services Manager	TX	1.0		1.0	2,080	(b)(4)
Contract Coordinator	TX	1.0		1.0	2,080	(b)(4)
Dental Assistant	TX	2.0		2.0	2,080	(b)(4)
Dentist	TX	2.0		2.0	2,080	(b)(4)
Dental Hygienist	TX	1.0		1.0	2,080	(b)(4)
Family Practice Physician/Pediatrician	TX	1.0	1.0	2.0	2,080	(b)(4)
Licensed Vocational Nurse	TX	17.0		17.0	2,080	(b)(4)
Licensed Vocational Nurse-S	TX	3.0		3.0	2,080	(b)(4)
Licensed Vocational Nurse-Immunization-S	TX	3.0		3.0	2,080	(b)(4)
Medical Records Technician	TX	6.0		6.0	2,080	(b)(4)
Nurse Manager	TX	1.0		1.0	2,080	(b)(4)
Pediatrician	TX	1.0		1.0	2,080	(b)(4)
Pharmacist	TX	2.0		2.0	2,080	(b)(4)
Psychiatrist	TX	2.0		2.0	2,080	(b)(4)
Pharmacy Technician	TX	3.0		3.0	2,080	(b)(4)
<b>Registered Nurse</b>	<b>TX</b>	<b>25.0</b>		<b>25.0</b>	<b>2,080</b>	<b>(b)(4)</b>
Registered Nurse-S	TX	5.0		5.0	2,080	(b)(4)
Radiology Technician	TX	2.0		2.0	2,080	(b)(4)
Registered Nurse-Immunizations	TX	5.0		5.0	2,080	(b)(4)
<i>Subtotal</i>		<b>120.0</b>	<b>1.0</b>	<b>121.0</b>		
<b>EL PASO ICE MEDICAL REFERRAL CENTER (EP)</b>						
Administrative Assistant	TX	1.0		1.0	2,080	(b)(4)
APP - Nurse Practitioner / Physicians Assistant	TX	3.0	1.0	4.0	2,080	(b)(4)
APP - Nurse Practitioner - Mental Health	TX	0.0	1.0	1.0	2,080	TBD
BHP - Social Worker/Psychologist	TX	0.0	1.0	1.0	2,080	TBD
Contract Coordinator	TX	1.0		1.0	2,080	(b)(4)
Dental Assistant	TX	1.0		1.0	2,080	(b)(4)
Dentist	TX	1.0	-1.0	0.0	2,080	(b)(4)
Licensed Vocational/Practical Nurse	TX	6.0		6.0	2,080	(b)(4)
Medical Records Technician	TX	3.0		3.0	2,080	(b)(4)
Pharmacist	TX	1.0	-1.0	0.0	2,080	(b)(4)
Pharmacy Technician	TX	1.0		1.0	2,080	(b)(4)
Physician	TX	0.0	1.0	1.0	2,080	TBD
Physician - Part Time	TX	0.0	1.0	1.0	1,040	TBD



Psychiatrist	TX	1.0		1.0	2,080	(b)(4)
Radiology Technician	TX	0.0	1.0	1.0	2,080	TBD
Registered Nurse		8.0	1.0	9.0	2,080	(b)(4)
<i>Subtotal</i>		<b>27.0</b>	<b>5.0</b>	<b>32.0</b>		
<b>ELIZABETH ICE MEDICAL FACILITY (ET)</b>						
Administrative Assistant	NJ	1.0		1.0	2,080	(b)(4)
APP - Nurse Practitioner / Physicians Assistant	NJ	2.0	-1.0	1.0	2,080	
Contract Coordinator (Shared with Varick)	NJ	0.8		0.8	2,080	(b)(4)
Licensed Vocational/Practical Nurse	NJ	2.0		2.0	2,080	
Physician	NJ	0.0	1.0	1.0	2,080	TBD
Psychiatrist- Part Time	NJ	1.0		1.0	1,040	(b)(4)
Registered Nurse	NJ	5.0	1.0	6.0	2,080	
<i>Subtotal</i>		<b>11.8</b>	<b>1.0</b>	<b>12.8</b>		
<b>ELOY ICE MEDICAL FACILITY (EY)</b>						
Administrative Assistant	AZ	1.0		1.0	2,080	(b)(4)
APP - Nurse Practitioner / Physicians Assistant	AZ	6.0		6.0	2,080	
BHP - Social Worker / Psychologist	AZ	3.0	2.0	5.0	2,080	(b)(4)
Contract Coordinator	AZ	1.0		1.0	2,080	
Dental Assistant	AZ	1.0		1.0	2,080	(b)(4)
Dentist	AZ	1.0		1.0	2,080	
Licensed Vocational/Practical Nurse	AZ	12.0		12.0	2,080	(b)(4)
Medical Records Technician	AZ	6.0		6.0	2,080	
Pharmacist (Part-Time)	AZ	0.0	1.0	1.0	2,080	TBD
Pharmacy Technician	AZ	2.0		2.0	2,080	(b)(4)
Psychiatrist	AZ	1.0		1.0	2,080	
Psychiatrist- Part Time	AZ	1.0		1.0	1,040	(b)(4)
Physician	AZ	1.0		1.0	2,080	
Radiology Technician	AZ	1.0		1.0	2,080	(b)(4)
Registered Nurse	AZ	17.0	4.0	21.0	2,080	
<i>Subtotal</i>		<b>54.0</b>	<b>7.0</b>	<b>61.0</b>		
<b>FLORENCE ICE MEDICAL FACILITY (FL)</b>						
Administrative Assistant	AZ	1.0		1.0	2,080	(b)(4)
APP - Nurse Practitioner / Physicians Assistant	AZ	1.0		1.0	2,080	
BHP - Social Worker / Psychologist	AZ	1.0	1.0	2.0	2,080	(b)(4)
Contract Coordinator	AZ	1.0		1.0	2,080	
Licensed Vocational/Practical Nurse	AZ	10.0	4.0	6.0	2,080	(b)(4)
Medical Records Technician	AZ	6.0	-2.0	4.0	2,080	
Pharmacy Technician	AZ	1.0		1.0	2,080	(b)(4)
Physician	AZ	0.0	1.0	1.0	2,080	
Psychiatrist- Part Time	AZ	1.0		1.0	1,040	TBD
Radiology Technician	AZ	0.0	1.0	1.0	2,080	TBD
Registered Nurse	AZ	9.0	2.0	11.0	2,080	(b)(4)
<i>Subtotal</i>		<b>31.0</b>	<b>-1.0</b>	<b>30.0</b>		
<b>HOUSTON - CCA HOUSTON CDF (HN)</b>						
Administrative Assistant	TX	1.0		1.0	2,080	(b)(4)
APP - Nurse Practitioner / Physicians Assistant	TX	2.0	2.0	4.0	2,080	
BHP - Social Worker / Psychologist	TX	1.0		1.0	2,080	(b)(4)
Contract Coordinator	TX	1.0		1.0	2,080	
Dental Assistant	TX	1.0		1.0	2,080	(b)(4)
Licensed Vocational/Practical Nurse	TX	6.0	-2.0	4.0	2,080	
Medical Records Technician	TX	4.0		4.0	2,080	(b)(4)
Pharmacist	TX	0.0	1.0	1.0	2,080	
Pharmacy Technician	TX	2.0		2.0	2,080	TBD
Physician	TX	0.0	1.0	1.0	2,080	TBD
Psychiatrist	TX	1.0		1.0	2,080	(b)(4)
Radiology Technician	TX	0.0	2.0	2.0	2,080	TBD
Registered Nurse	TX	8.0	6.0	14.0	2,080	(b)(4)
<i>Subtotal</i>		<b>27.0</b>	<b>10.0</b>	<b>37.0</b>		
<b>JENA ICE DETENTION FACILITY (JE)</b>						
Administrative Assistant	LA	1.0		1.0	2,080	(b)(4)
APP - Nurse Practitioner / Physicians Assistant	LA	5.0		5.0	2,080	
APP - Nurse Practitioner - Mental Health	LA	0.0	1.0	1.0	2,080	TBD
BHP - Social Worker / Psychologist	LA	2.0	1.0	3.0	2,080	(b)(4)
Contract Coordinator	LA	1.0		1.0	2,080	
Dental Assistant	LA	1.0		1.0	2,080	(b)(4)
Licensed Vocational/Practical Nurse	LA	10.0		10.0	2,080	
Medical Records Technician	LA	6.0		6.0	2,080	(b)(4)
Pharmacist	LA	0.0	2.0	2.0	2,080	
Pharmacy Technician	LA	2.0		2.0	2,080	(b)(4)
Physician	LA	1.0		1.0	2,080	
Psychiatrist	LA	1.0		1.0	2,080	(b)(4)
Radiology Technician	LA	2.0		2.0	2,080	
Registered Nurse	LA	15.0	4.0	19.0	2,080	
<i>Subtotal</i>		<b>47.0</b>	<b>8.0</b>	<b>55.0</b>		
<b>JOE CORLEY DETENTION CENTER (CO)</b>						
Custody Resource Coordinator	TX	0.0	1.0	1.0	2,080	TBD
<i>Subtotal</i>		<b>0.0</b>	<b>1.0</b>	<b>1.0</b>		
<b>KROME ICE MEDICAL REFERRAL CENTER (KR)</b>						
Administrative Assistant	FL	1.0		1.0	2,080	(b)(4)
APP - Nurse Practitioner / Physicians Assistant	FL	1.0		1.0	2,080	
BHP - Social Worker / Psychologist	FL	4.0	1.0	5.0	2,080	(b)(4)
Contract Coordinator	FL	1.0		1.0	2,080	
Licensed Vocational/Practical Nurse	FL	3.0	5.0	8.0	2,080	(b)(4)
Medical Records Technician	FL	1.0		1.0	2,080	
Pharmacy Technician	FL	2.0		2.0	2,080	(b)(4)
Physician	FL	1.0		1.0	2,080	
Psychiatric-Mental Health Registered Nurse	FL	9.0		9.0	2,080	



Psychiatrist	FL	1.0	1.0	2.0	2,080	(b)(4)
Radiology Technician	FL	0.0	1.0	1.0	2,080	TBD
Registered Nurse	FL	10.0	-1.0	9.0	2,080	(b)(4)
<i>Subtotal</i>		<b>34.0</b>	<b>7.0</b>	<b>41.0</b>		
<b>LOS ANGELES STAGING (LA)</b>						
Administrative Assistant	CA	1.0		1.0	2,080	(b)(4)
Contract Coordinator (Shared with Santa Ana)	CA	0.8		0.8	2,080	
Licensed Vocational/Practical Nurse	CA	5.0		5.0	2,080	
Medical Records Technician	CA	3.0	-1.0	2.0	2,080	
Registered Nurse	CA	6.0		6.0	2,080	
<i>Subtotal</i>		<b>15.8</b>	<b>-1.0</b>	<b>14.8</b>		
<b>PEARSALL SOUTH TEXAS DETENTION COMPLEX (PE)</b>						
Administrative Assistant	TX	1.0		1.0	2,080	(b)(4)
APP - Nurse Practitioner / Physicians Assistant	TX	4.0	1.0	5.0	2,080	
BHP - Social Worker / Psychologist	TX	3.0		3.0	2,080	
Contract Coordinator	TX	1.0		1.0	2,080	
Dental Assistant	TX	2.0		2.0	2,080	
Dentist - Part Time	TX	0.0	1.0	1.0	1,040	TBD
Licensed Vocational/Practical Nurse	TX	18.0	-3.0	15.0	2,080	(b)(4)
Medical Records Technician	TX	6.0		6.0	2,080	(b)(4)
Pharmacist - Part Time	TX	0.0	1.0	1.0	1,040	
Pharmacy Technician	TX	2.0		2.0	2,080	
Physician	TX	1.0		1.0	2,080	
Psychiatrist	TX	1.0		1.0	2,080	
Radiology Technician	TX	0.0	2.0	2.0	2,080	TBD
Registered Nurse	TX	13.0	7.0	20.0	2,080	(b)(4)
<i>Subtotal</i>		<b>52.0</b>	<b>9.0</b>	<b>61.0</b>		
<b>PORT ISABEL ICE MEDICAL FACILITY (PI)</b>						
Administrative Assistant	TX	1.0		1.0	2,080	(b)(4)
APP - Nurse Practitioner / Physicians Assistant	TX	5.0	-1.0	4.0	2,080	
BHP - Social Worker / Psychologist	TX	2.0		2.0	2,080	
Certified Nurses Assistant	TX	1.0		1.0	2,080	
Contract Coordinator	TX	1.0		1.0	2,080	
Dental Assistant	TX	1.0		1.0	2,080	(b)(4)
Licensed Vocational/Practical Nurse	TX	13.0		13.0	2,080	
Medical Records Technician	TX	6.0	-1.0	5.0	2,080	
Pharmacist - Part Time	TX	0.0	1.0	1.0	1,040	
Pharmacy Technician	TX	2.0		2.0	2,080	
Physician	TX	1.0		1.0	2,080	(b)(4)
Psychiatrist	TX	1.0		1.0	2,080	
Radiology Technician	TX	3.0		3.0	2,080	
Registered Nurse	TX	21.0	-1.0	20.0	2,080	
<i>Subtotal</i>		<b>58.0</b>	<b>-2.0</b>	<b>56.0</b>		
<b>SAN DIEGO ICE MEDICAL REFERRAL CENTER (SD)</b>						
Administrative Assistant	CA	1.0		1.0	2,080	(b)(4)
APP - Nurse Practitioner / Physicians Assistant	CA	3.0	4.0	7.0	2,080	
BHP - Social Worker / Psychologist	CA	3.0	-1.0	2.0	2,080	
Contract Coordinator	CA	1.0		1.0	2,080	
Dental Assistant	CA	1.0		1.0	2,080	
Licensed Vocational/Practical Nurse	CA	9.0		9.0	2,080	(b)(4)
Medical Records Technician	CA	5.0	1.0	6.0	2,080	
Pharmacy Technician	CA	1.0	1.0	2.0	2,080	
Physician	CA	1.0	-1.0	0.0	2,080	
Psychiatric-Mental Health Registered Nurse	CA	7.0		7.0	2,080	
Psychiatrist	CA	1.0		1.0	2,080	(b)(4)
Public Health Analyst	CA	0.0	1.0	1.0	2,080	
Radiology Technician	CA	0.0	1.0	1.0	2,080	
Registered Nurse	CA	12.0	1.0	13.0	2,080	
<i>Subtotal</i>		<b>45.0</b>	<b>7.0</b>	<b>52.0</b>		
<b>SANTA ANA ICE STAGING FACILITY (SA)</b>						
Administrative Assistant	CA	1.0	-1.0	0.0	2,080	(b)(4)
Contract Coordinator (Shared with LA Staging)	CA	0.2		0.2	2,080	
Licensed Vocational/Practical Nurse	CA	2.0	1.0	3.0	2,080	
Registered Nurse	CA	0.0	3.0	3.0	2,080	
<i>Subtotal</i>		<b>3.2</b>	<b>3.0</b>	<b>6.2</b>		
<b>STEWART ICE MEDICAL FACILITY (ST)</b>						
Administrative Assistant	GA	2.0		2.0	2,080	(b)(4)
APP - Nurse Practitioner / Physicians Assistant	GA	5.0	3.0	8.0	2,080	
APP - Nurse Practitioner - Mental Health	GA	0.0	1.0	1.0	2,080	
BHP - Social Worker / Psychologist	GA	1.0	3.0	4.0	2,080	
Contract Coordinator	GA	1.0		1.0	2,080	
Dental Assistant	GA	2.0		2.0	2,080	(b)(4)
Dentist	GA	1.0		1.0	2,080	
Dentist - Part Time	GA	0.0	1.0	1.0	2,080	
Licensed Vocational/Practical Nurse	GA	11.0		11.0	2,080	
Medical Records Technician	GA	6.0		6.0	2,080	
Pharmacy Technician	GA	2.0		2.0	2,080	(b)(4)
Physician	GA	1.0		1.0	2,080	
Psychiatrist	GA	1.0		1.0	2,080	
Radiology Technician	GA	0.0	1.0	1.0	2,080	
Registered Nurse	GA	18.0	7.0	25.0	2,080	
<i>Subtotal</i>		<b>51.0</b>	<b>16.0</b>	<b>67.0</b>		
<b>TACOMA NORTHWEST DETENTION FACILITY (TC)</b>						
Administrative Assistant	WA	1.0		1.0	2,080	(b)(4)
APP - Nurse Practitioner / Physicians Assistant	WA	2.0	2.0	4.0	2,080	
BHP - Social Worker / Psychologist	WA	1.0	1.0	2.0	2,080	
Contract Coordinator	WA	1.0		1.0	2,080	

Dental Assistant	WA	1.0		1.0	2,080	
Dentist - Part Time	WA	1.0		1.0	1,040	
Licensed Vocational/Practical Nurse	WA	7.0		7.0	2,080	
Medical Records Technician	WA	5.0		5.0	2,080	(b)(4)
Pharmacy Technician	WA	2.0		2.0	2,080	
Physician	WA	1.0		1.0	2,080	
Psychiatrist	WA	1.0		1.0	2,080	
Psychiatrist- Part Time	WA	1.0		1.0	1,040	
Radiology Technician	WA	0.0	1.0	1.0	2,080	TBD
Registered Nurse	WA	8.0	13.0	21.0	2,080	(b)(4)
<i>Subtotal</i>		<b>32.0</b>	<b>17.0</b>	<b>49.0</b>		
<b>TAYLOR ICE MEDICAL FACILITY (TR)</b>						
Administrative Assistant	TX	2.0	-1.0	1.0	2,080	
APP - Nurse Practitioner / Physicians Assistant	TX	3.0		3.0	2,080	(b)(4)
BHP - Social Worker / Psychologist	TX	2.0	-1.0	1.0	2,080	
Contract Coordinator	TX	1.0		1.0	2,080	
COR Assistant	TX	0.0	1.0	1.0	2,080	TBD
Dental Assistant	TX	1.0		1.0	2,080	
Licensed Vocational/Practical Nurse	TX	3.0		3.0	2,080	
Medical Records Technician	TX	3.0		3.0	2,080	(b)(4)
Pharmacy Technician	TX	1.0		1.0	2,080	
Physician	TX	1.0		1.0	2,080	
Psychiatrist	TX	1.0		1.0	2,080	
Registered Nurse	TX	11.0	-1.0	10.0	2,080	
<i>Subtotal</i>		<b>29.0</b>	<b>-2.0</b>	<b>27.0</b>		
<b>VARICK ICE STAGING FACILITY (VK)</b>						
Administrative Assistant	NY	1.0		1.0	2,080	(b)(4)
Contract Coordinator (Shared with Elizabeth)	NY	0.2		0.2	2,080	
Registered Nurse	NY	2.0	1.0	3.0	2,080	
<i>Subtotal</i>		<b>3.2</b>	<b>1.0</b>	<b>4.2</b>		
<b>WASHINGTON DC HEADQUARTERS (HQ)</b>						
Behavioral Health Clinical Consultant	DC	0.0	1.0	1.0	2,000	TBD
BHP - Social Worker	DC	1.0	-1.0	0.0	2,000	(b)(4)
Contract Coordinator	DC	1.0		1.0	2,080	
Compliance Monitoring Specialist	DC	0.0	2.0	2.0	2,000	TBD
Credentialing Assistant	DC	1.0	2.0	3.0	2,000	
Executive A.A.- Accounts Manager	DC	2.0	-1.0	1.0	2,000	
Executive A.A.- Mgmt. Analyst	DC	3.0		3.0	2,000	(b)(4)
Executive A.A. - Program Assistant	DC	3.0	-2.0	1.0	2,000	
Health Informatics Analyst	DC	1.0		1.0	2,000	
Health Information Data Specialist	DC	5.0	-4.0	1.0	2,000	
Health Information Management Technician (@Jena)	DC	0.0	1.0	1.0	2,000	TBD
Health Information Management Technician (@Stewart)	DC	0.0	1.0	1.0	2,000	TBD
Provider Relations	DC	1.0	1.0	2.0	2,000	(b)(4)
OutpatientCode Reviewer and Document Specialist	DC	0.0	2.0	2.0	2,000	TBD
Registered Nurse Risk Manager	DC	0.0	1.0	1.0	2,000	TBD
<i>Subtotal</i>		<b>18.0</b>	<b>3.0</b>	<b>21.0</b>		
<b>YORK TRANSFER OPERATIONS PROGRAM (YK)</b>						
Contract Coordinator (Shared with Berks)	PA	0.2		0.2	2,080	
Licensed Vocational/Practical Nurse	PA	2		2	2,080	(b)(4)
Medical Records Technician	PA	1		1	2,080	
Registered Nurse	PA	2		2	2,080	
<i>Subtotal</i>		<b>5.2</b>	<b>0</b>	<b>5.2</b>		
<b>GRAND TOTAL</b>		<b>739.0</b>	<b>105.0</b>	<b>844.0</b>		



J-2 – Quality Assurance Surveillance Plan (QASP)

Functional Area	Performance Requirements	Performance Measure	Method of Surveillance	Acceptable Quality Level	Deduction or Withholding Criteria
Staffing*	Vendor shall have scheduled* and working* on-site*, 100% of the position codes listed in J-1-Site Staffing Matrix and as updated in future contract modifications, according to J-3– Position Descriptions.	<p>The count of the number of position codes listed as vacant or filled as per J-11-Site Status Report</p> <p><i>An employee shall keep the same position code for the duration they are employed on the contract unless otherwise approved in writing by the Contracting Officer's Representative. <u>C</u> <u>OR</u>.</i></p> <p><i>No other criteria other than "filled", "vacant", or "on hold" as per the J-11 Site Status Report, is used to describe the status of a position code.</i></p> <p><i>-Unfilled position codes-due to a contract modification, will be exempt from assessment for 45 days from the date of modification, On day 46 it will be reported as filled or vacant (unless "on hold") on the J-11 Site Status Report.</i></p>	<p>J-11-Site Status Report. Vendor shall provide the competed report to the government weekly.</p> <p>Other methods of surveillance may be used.</p>	<p>100% of position codes at each site as per J-11-Site Status Report will be scheduled and working on-site.</p> <p>Contractor must submit a waiver for consideration to the COR/CO to fill a vacant <del>full-time</del><u>full-time</u> position code with part time or temporary staff (multiple or single employee). Waivers will be evaluated on a case by case basis and shall not exceed 60 days without written permission from the COR/CO.</p> <p>No site may exceed <del>20%</del><u>part 20%-part</u> time or temporary assigned staff at any given time.</p>	<p>-The monthly amount invoiced per site will be reduced by the sum of deductions applicable to each labor category at that site.</p> <p><u>LVN/LPNs</u>                      &lt; 85% = 0.25%                      &lt; 80% = 0.50%                      &lt; 75% = 1.00%                      &lt;XX%=5.00% - See Site Specific Critical Staffing Level- QASP Appendix I</p> <p><u>RNs</u>                      &lt; 88% = 0.25%                      &lt; 83% = 0.50%                      &lt; 78% = 1.00%                      &lt;XX%=5.00% - See Site Specific Critical Staffing Level- QASP Appendix I</p> <p><u>MLPs</u><u>APPs</u>                      &lt; 90% = 0.25%                      &lt; 83% = 0.50%                      &lt; 78% = 1.00%                      &lt;XX%=5.00% - See Site Specific Critical Staffing Level- QASP Appendix I</p> <p><u>MHPs</u><u>BHPs</u>                      &lt; 90% = 0.25%                      &lt; 83% = 0.50%                      &lt; 78% = 1.00%                      &lt;XX%=5.00% - See Site Specific Critical Staffing Level- QASP Appendix I</p> <p><u>Techs/Assistants</u>                      &lt; 92% = 0.25%                      &lt; 87% = 0.50%                      &lt; 82% = 1.00%                      &lt;XX%=5.00% - See Site Specific Critical Staffing Level- QASP Appendix I</p> <p><u>MD/DO-DDS-Pharm</u>                      &lt; 75% = 0.25%                      &lt;XX%=5.00% - See Site Specific Critical Staffing Level- QASP Appendix I</p> <p>Site Specific Critical levels for each facility are</p>



Functional Area	Performance Requirements	Performance Measure	Method of Surveillance	Acceptable Quality Level	Deduction or Withholding Criteria
					identified on the QASP Appendix 1.
<p><b>e-QIP Submission Initiation for Contract Modification - Staff Additions - Vacancy</b></p>	<p>The Contractor will have thirty (30) calendar days from the date of the fully executed contract modification, or effective date of a vacancy, to submit an e-QIP initiation request (with position code) for qualified candidates for those positions.</p> <p>The e-QIP Submission, and Start Date Functional Area timelines are applicable thereafter to staff added under a contract modification; or vacancy.</p>	<p>The number of calendar days from the date of the fully executed contract modification, or vacancy, until the submission of e-QIP initiation request for qualified candidates for those positions.</p>	<p>J-11-Site Status Report. Vendor shall provide the completed report to the government weekly.</p> <p>Other methods of surveillance may be used.</p>	<p>100% of contract modification staff additions, or vacancies, will have e-QIP initiation requests submitted for qualified candidates within thirty (30) calendar days.</p>	<p>Metrics will be reported in CPARS.</p>
<p><b>Backfill* For Nursing Staff</b></p>	<p>The Contractor will provide RN and LVN/LPN backfill for contractor Shift-Call-Out's*</p>	<p>Count of the number of Shift - Call Out's successfully and unsuccessfully backfilled.</p> <p><i>A Call Out shift will be considered successfully backfilled if 50% of that shift has been staffed</i></p>	<p>J-11-Site Status Report. Vendor shall provide the completed report to the government weekly.</p> <p>Other methods of surveillance may be used.</p>	<p>100% of Shift - Call Out's requiring backfill will receive backfill.</p>	<p>Metrics will be reported in CPARS.</p>

Functional Area	Performance Requirements	Performance Measure	Method of Surveillance	Acceptable Quality Level	Deduction or Withholding Criteria
<p><b>e-QIP Submission</b></p>	<p>Vendor shall ensure candidate submits a complete (no missing standard documentation) e-QIP security packet (electronic and hard copy) to the IHSC CORPSU and <u>fingerprint cards to the CORs</u> within ten (10) calendar days after receiving notice of e-QIP initiation.</p> <p><del>Hard copy e-QIP packets will be mailed to the IHSC COR utilizing a mail tracking method through the U.S.P.S, FedEx, UPS or other service provider of equal scope and ability. Exceptions may be granted on a case by case basis, only if approved in writing by COR.</del></p>	<p>Number of complete (no missing standard documentation) e-QIP packets received by the <del>IHSC COR PSU</del> and <u>fingerprint cards to the CORs</u> within ten (10) calendar days of notification of e-QIP initiation.</p>	<p>J-11-Site Status Report. Vendor shall provide the competed report to the government weekly.</p> <p>Other methods of surveillance may be used.</p>	<p>100% of candidates submit complete electronic and <del>hard copy</del> e-QIP (security) packets to the <del>IHSC CORs</del> <u>PSU and fingerprint cards to the CORs</u> within ten (10) calendar days after receiving notice of e-QIP initiation.</p>	<p>Metrics will be reported in CPARS.</p>
<p><b>Start Dates</b></p>	<p>Contractor shall ensure staff are on-site and working (start date) within thirty (30) calendar days of notification of initial favorable fitness determination.</p> <p>Exceptions may be granted on a case by case basis, only if approved in writing by COR.</p>	<p>Number of calendar days between notification of initial favorable fitness determination and when that employee is on-site and working.</p>	<p>J-11-Site Status Report. Vendor shall provide the competed report to the government weekly.</p> <p>Other methods of surveillance may be used.</p>	<p>100% of start dates (on-site and working) shall occur within thirty (30) calendar days of notification of initial favorable fitness determination.</p>	<p>Metrics will be reported in CPARS.</p>
<p><b>Credentialing *</b></p>	<p>The Vendor shall submit, to on-site Key Personnel, and for the Government Technical Monitors</p>	<p>The number of complete and incomplete credentialing packets received,</p>	<p>Government Technical Monitor will review credentialing packet documentation</p>	<p>100% of credentialing packets are complete when reviewed by the</p>	<p>Metrics will be reported in CPARS.</p>

Functional Area	Performance Requirements	Performance Measure	Method of Surveillance	Acceptable Quality Level	Deduction or Withholding Criteria
	<p>review, a complete credentialing packet for each employee hired, no less than <del>three-five (53)</del> <u>three-five (53)</u> calendar-business days before the employee is on-site and working.</p> <p><u>Exceptions may be granted on a case by case basis, only if approved in writing by COR.</u></p>	<p>no less than <del>three five</del> <u>three five</u> calendar business days before the employee is on-site and working.</p>	<p>received from the vendor through on-site Key Personnel each month. -Government Technical Monitor will document and report their findings to the COR's via email.</p> <p>Other methods of surveillance may be used.</p>	<p>Government Technical Monitor pPrior to the start of contract staff.</p>	
<p><b>Privileging* for Licensed Independent Providers (LIP's)</b></p>	<p>Contractor shall present the government with a complete privileging packet, as per J-6-Credentialing and Privileging, no less than ten (10) Business days before start date.</p> <p><u>Exceptions may be granted on a case by case basis, only if approved in writing by COR.</u></p>	<p>Number of complete and incomplete privilege application packets received ten (10) Business days before start date of candidate.</p>	<p>J-11-Site Status Report. Contractor shall provide this competed report to the government weekly.</p> <p>Other methods of surveillance may be used.</p>	<p>100%. The government will be provided a complete and accurate privileging application ten (10) Business days prior to candidate's start date.</p>	<p>Metrics will be reported in CPARS.</p>
<p><b>Competency Assessment (CA)</b></p>	<p>Vendor staff shall complete the Competency Assessment with no discrepancies between the PD performance requirements and actual demonstrated performance during the CA period within ten (10) working days.</p> <p><i>Staff not successfully completing the CA will be not be</i></p>	<p>Number of successful/ unsuccessful, discipline specific, competency assessments completed.</p>	<p>The Vendor shall report to the government on a weekly basis the status of their staff currently in the competency assessment period by name and position code. To include start date and scheduled end date of the assessment period. Staff not completing the orientation and competency</p>	<p>100% of staff completing the competency assessment demonstrates no discrepancies between the PD performance requirements and actual demonstrated performance.</p>	<p>Metrics will be reported in CPARS.</p>



Functional Area	Performance Requirements	Performance Measure	Method of Surveillance	Acceptable Quality Level	Deduction or Withholding Criteria
	<i>considered as qualified.</i>  <i>Position codes assigned to staff unsuccessfully completing their CA will be considered as having been vacant as of the prior effective date of resignation or termination assigned to that position code.</i>		assessment will be clearly identified in J-11-Site Status Report.  Other methods of surveillance may be used.		
<b>Deliverables</b>	100% of deliverables in F-4 – Deliverables Table will be completed by due date.	Date of receipt of deliverables and their corresponding due date.	E-mail receipt to <u>all</u> COR's email boxes <del>IHSCCOR mailbox</del> or other method as required	100 % receipt of completed deliverables	< 100% compliance will result in 0.25% <b>withholding</b> of the entire monthly invoice.

1. The Contractor is responsible for performance of ALL terms and conditions of the contract. The performance measures outlined in this QASP will be used to determine Contractor performance in each Functional Area.

2. The Government performs surveillance to determine Contractor performance and guide the Contracting Officer as to withholding or deduction, if any. Withholdings or Deductions, when applied, will be a sum of applicable withholdings or deductions for each functional area.

3. Where an asterisk is present next to a word in the QASP there is a corresponding definition in Contract Section C-34 – Glossary, specific to the implementation of the QASP.

4. Within 48 hours of the occurrence of Critical-level deficient performance, the Contractor must provide a corrective action plan to the COR and Contracting Officer. During a period of Critical-level deficient performance, the Contractor will provide the COR and Contracting Officer daily updates describing all actions taken to address and correct the deficient performance, and the results of those actions. Upon providing notice to the Contractor, the Government may utilize all resources available, including other contractors, in order to fill critical-level staffing shortages until the government is satisfied that the Contractor is able to resume acceptable performance.

5. Funds may be deducted from a monthly invoice as per the QASP. The Contractor will be notified immediately if such a situation arises. The Contracting Officer in consultation with the ICE Program Office will determine the amount of any deduction. The assessment of deductions does not preclude the Contracting Officer from initiating other applicable contract actions and remedies.

6. For facilities experiencing Critical staffing shortages, the Government may incur additional costs to transfer or re-locate, in-process, and house detainees in alternate facilities. For facilities with guaranteed minimum bed-space, in addition to the costs noted above, the Government will also incur costs for unused bed-space.

The following locations include guaranteed minimum bed-spaces:

**From:** (b)(6),(b)(7)(C)  
**To:**  
**Cc:**  
**Subject:** Changed Post RFP  
**Date:** Friday, June 29, 2018 4:22:38 PM  
**Attachments:** [Contract-Nurse Practitioner-Family.docx](#)  
[Contract-Nurse Practitioner-Pediatric.docx](#)  
[Contract-Physician Assistant.docx](#)  
[Contract-Psychiatrist.docx](#)  
[Contract-Radiology Technologist.docx](#)

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(b)(6),(b)(7)(C)

Attached are the PDs that have been changed since the RFP was released.

Thanks

(b)(6),(b)(7)(C)

(b)(6),(b)(7)(C), LCSW, BCD  
Contracting Officer's Representative  
Health Operations Unit  
ICE Health Service Corps (IHSC)  
Enforcement Removal Operations (ERO)  
Desk: (b)(6),(b)(7)(C)  
Cell:

As a COR, I am not authorized to delete, change, waive, or negotiate any of the technical requirements or other terms and conditions of any contract. Should a change to the contract become necessary, it must be made by a contract modification issued by the Contracting Officer.

Warning: This document is UNCLASSIFIED//FOR OFFICIAL USE ONLY (U//FOUO). It contains information that may be exempt from public release under the Freedom of Information Act (5 U.S.C. 552). It is to be controlled, stored, handled, transmitted, distributed, and disposed of in accordance with DHS policy relating to FOUO information and is not to be released to the public or other personnel who do not have a valid "need-to-know" without prior approval of an authorized DHS official. No portion of this report should be furnished to the media, either in written or verbal form.

**From:**  
**To:**  
**Cc:**  
**Subject:**  
**Date:**  
**Attachments:**

**(b)(6),(b)(7)(C)**

New PD's Post RFP  
Sunday, July 01, 2018 2:00:41 PM  
[Contract-Behavioral Health Clinical Consultant.docx](#)  
[Contract-Certified Medical Assistant-Immunizations.docx](#)  
[Contract-Compliance Monitoring Specialist.docx](#)  
[Contract-COR Assistant.docx](#)  
[Contract-Custody Resource Coordinator.docx](#)  
[Contract-Health Information Management Technician.docx](#)  
[Contract-Licensed Vocational Nurse-Immunization-S.docx](#)  
[Contract-Nurse Practitioner-Psychiatric.docx](#)  
[Contract-Outpatient Code Reviewer and Documentation Specialist.docx](#)  
[Contract-Psychiatrist -Child and Adolescent.docx](#)  
[Contract-Public Health Analyst.docx](#)  
[Contract-Registered Nurse Risk Manager.docx](#)  
[Contract-Registered Nurse-Assistant Nurse Manager.docx](#)  
[Contract-Staff Physician-Family Medicine-Pediatrician.docx](#)  
[Contract-Registered Nurse-S.docx](#)

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**(b)(6),(b)(7)(C)**

Attached are the new position descriptions since issuance of the RFP.

Thanks

**(b)(6),(b)(7)(C)**

**(b)(6),(b)(7)(C)** LCSW, BCD

Contracting Officer's Representative  
Health Operations Unit  
ICE Health Service Corps (IHSC)  
Enforcement Removal Operations (ERO)

Desk: **(b)(6),(b)(7)(C)**  
Cell: **(b)(6),(b)(7)(C)**

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9. Disruptive behavior or threatening to harm another by Contractor employees or subcontractors is grounds for immediate removal from the facility;
10. The Contractor shall immediately remove its employee or subcontractor employee from performing duties under this contract and comply with further guidance from the CO upon learning of adverse or disqualifying information. The Contractor shall not submit and the Government shall not pay for invoiced hours for a Contractor on administrative leave due to any actions potentially in violation of the Standards of Conduct. Disqualifying information may include, but is not limited to:
  - a. Conviction of a crime (felony offenses);
  - b. A record of arrests for traffic offenses (especially DUI); and
  - c. False information entered on suitability forms.
11. At no time will a Contractor's employees nor its subcontractor's employees make statements or represent themselves as government employees to include but not limited to, using social media.

#### **C-19. USE OF SUBCONTRACTORS AND INDEPENDENT CONTRACTORS.**

Contractor is permitted to use independent contractors and or subcontractors for services rendered under this contract unless debarred from government contracts. If Contractor deems it necessary to obtain the services of a subcontractor to fulfill its obligations under this SOW, the Contractor will notify the CO in writing of its intent to use subcontractors for particular positions. No approval is necessary for use of a subcontractor that is a subsidiary of the Prime Contractor or if the subcontractor was identified in the Prime Contractor's proposal in response to the RFP. Responsibility remains with the Prime Contractor for all subcontractor and independent Contractors. Any subcontractor utilized by the Prime Contractor will be held to the same standards as those required of the Prime Contractor. All staff working under this contract shall identify themselves as employees of the Contractor. The Prime Contractor will remain the sole point of contact for the government in all matters related to the delivery of services under this contract without exception. Any and all documentation, memos etc. submitted to the government will be identified as the product of the Prime Contractor.

#### **C-20. SECURITY REQUIREMENTS.**

##### **GENERAL**

The United States Immigration and Customs Enforcement (ICE) has determined that performance of the tasks as described in Contract 70CDCR18C0000002 requires that the Contractor, subcontractor(s), vendor(s), etc. (herein known as Contractor) have access to sensitive DHS information, and that the Contractor will adhere to the following.

##### **C-20.1 PRELIMINARY DETERMINATION**

ICE will exercise full control over granting; denying, withholding or terminating unescorted



4. Foreign National Relatives or Associates Statement. (This document sent as an attachment in an e-mail to applicant from OPR-PSU – must be signed and archived into applicant’s OPM e-QIP account prior to electronic “Release” of data via on-line account)
5. DHS 11000-9, “Disclosure and Authorization Pertaining to Consumer Reports Pursuant to the Fair Credit Reporting Act” (This document sent as an attachment in an e-mail to applicant from OPR-PSU – must be signed and archived into applicant’s OPM e-QIP account prior to electronic “Release” of data via on-line account)
6. Optional Form 306 Declaration for Federal Employment (This document sent as an attachment in an e-mail to applicant from OPR-PSU – must be signed and archived into applicant’s OPM e-QIP account prior to electronic “Release” of data via on-line account)
7. Two additional documents may be applicable if applicant was born abroad and/or if work is in a Detention Environment. If applicable, additional form(s) and instructions will be provided to applicant.

Prospective Contractor employees who currently have an adequate, current investigation and security clearance issued by the Department of Defense Central Adjudications Facility (DoD CAF) or by another Federal Agency may not be required to submit a complete security packet. Information on record will be reviewed and considered for use under Contractor Fitness Reciprocity if applicable.

An adequate and current investigation is one where the investigation is not more than five years old, meets the contract risk level requirement, and applicant has not had a break in service of more than two years.

Required information for submission of security packet will be provided by OPR-PSU at the time of award of the contract. Only complete packages will be accepted by the OPR-PSU as notified via the COR.

Be advised that unless an applicant requiring access to sensitive information has resided in the US for three of the past five years, the Government may not be able to complete a satisfactory background investigation. In such cases, DHS retains the right to deem an applicant as ineligible due to insufficient background information.

The use of Non-U.S. citizens, including Lawful Permanent Residents (LPRs), is not permitted in the performance of this contract for any position that involves access to DHS /ICE IT systems and the information contained therein, to include, the development and / or maintenance of DHS/ICE IT systems; or access to information contained in and / or derived from any DHS/ICE IT system.



### **C-20.3 TRANSFERS FROM OTHER DHS CONTRACTS:**

Personnel may transfer from other DHS Contracts provided they have an adequate and current investigation (see above). If the prospective employee does not have an adequate and current investigation an eQip Worksheet will be submitted to the Intake Team to initiate a new investigation.

Transfers will be submitted on the COR Transfer Form which will be provided by OPR-PSU along with other forms and instructions.

### **C-20.4 CONTINUED ELIGIBILITY**

If a prospective employee is found to be ineligible for access to Government facilities or information, the COR will advise the Contractor that the employee shall not continue to work or to be assigned to work under the contract.

The OPR-PSU may require drug screening for probable cause at any time and/or when the contractor independently identifies, circumstances where probable cause exists.

The OPR-PSU will conduct reinvestigations every 5 years, or when derogatory information is received, to evaluate continued eligibility.

ICE reserves the right and prerogative to deny and/or restrict the facility and information access of any Contractor employee whose actions are in conflict with the standards of conduct, 5 CFR 2635, or whom ICE determines to present a risk of compromising sensitive Government information to which he or she would have access under this contract.

### **C-20.5 REQUIRED REPORTS:**

The Contractor will notify OPR-PSU, via the COR, of terminations/resignations of contract employees under the contract within five days of occurrence. The Contractor will return any ICE issued identification cards and building passes, of terminated/ resigned employees to the COR. If an identification card or building pass is not available to be returned, a report must be submitted to the COR, referencing the pass or card number, name of individual to whom issued, the last known location and disposition of the pass or card. The COR will return the identification cards and building passes to the responsible ID Unit.

The Contractor will report any adverse information coming to their attention concerning contract employees under the contract to the OPR-PSU, via the COR, as soon as possible. Reports based on rumor or innuendo should not be made. The subsequent termination of employment of an employee does not obviate the requirement to submit this report. The report shall include the employees' name and social security number, along with the adverse information being reported.

The Contractor will provide, via the COR, a Quarterly Report containing the names of personnel who are active, pending hire, have departed within the quarter or have had a legal name change



(Submitted with documentation) . The list shall include the Name, Position and SSN (Last Four) and should be derived from system(s) used for contractor payroll/voucher processing to ensure accuracy.

CORs will submit reports to [psu-industrial-security@ice.dhs.gov](mailto:psu-industrial-security@ice.dhs.gov)

#### **C-20.6 EMPLOYMENT ELIGIBILITY**

The contractor will agree that each employee working on this contract will successfully pass the DHS Employment Eligibility Verification (E-Verify) program operated by USCIS to establish work authorization.

The E-Verify system, formerly known as the Basic Pilot/Employment Eligibility verification Program, is an Internet-based system operated by DHS USCIS, in partnership with the Social Security Administration (SSA) that allows participating employers to electronically verify the employment eligibility of their newly hired employees. E-Verify represents the best means currently available for employers to verify the work authorization of their employees.

The Contractor must agree that each employee working on this contract will have a Social Security Card issued and approved by the Social Security Administration. The Contractor shall be responsible to the Government for acts and omissions of his own employees and for any Subcontractor(s) and their employees.

Subject to existing law, regulations and/ or other provisions of this contract, illegal or undocumented aliens will not be employed by the Contractor, or with this contract. The Contractor will ensure that this provision is expressly incorporated into any and all Subcontracts or subordinate agreements issued in support of this contract.

#### **C-20.7 SECURITY MANAGEMENT**

The Contractor shall appoint a senior official to act as the Corporate Security Officer. The individual will interface with the OPR-PSU through the COR on all security matters, to include physical, personnel, and protection of all Government information and data accessed by the Contractor.

The COR and the OPR-PSU shall have the right to inspect the procedures, methods, and facilities utilized by the Contractor in complying with the security requirements under this contract. Should the COR determine that the Contractor is not complying with the security requirements of this contract, the Contractor will be informed in writing by the Contracting Officer of the proper action to be taken in order to effect compliance with such requirements.

The following computer security requirements apply to both Department of Homeland Security (DHS) U.S. Immigration and Customs Enforcement (ICE) operations and to the former Immigration and Naturalization Service operations (FINS). These entities are hereafter referred to as the Department.

#### **C-20.8 INFORMATION TECHNOLOGY**

When sensitive government information is processed on Department telecommunications and



automated information systems, the Contractor agrees to provide for the administrative control of sensitive data being processed and to adhere to the procedures governing such data as outlined in *DHS IT Security Program Publication DHS MD 4300.Pub. or its replacement*. Contractor personnel must have favorably adjudicated background investigations commensurate with the defined sensitivity level.

Contractors who fail to comply with Department security policy are subject to having their access to Department IT systems and facilities terminated, whether or not the failure results in criminal prosecution. Any person who improperly discloses sensitive information is subject to criminal and civil penalties and sanctions under a variety of laws (e.g., Privacy Act).

### **C-20.9 INFORMATION TECHNOLOGY SECURITY TRAINING AND OVERSIGHT**

In accordance with Chief Information Office requirements and provisions, all contractor employees accessing Department IT systems or processing DHS sensitive data via an IT system will require an ICE issued/provisioned Personal Identity Verification (PIV) card. Additionally, Information Assurance Awareness Training (IAAT) will be required upon initial access and annually thereafter. IAAT training will be provided by the appropriate component agency of DHS.

Contractors, who are involved with management, use, or operation of any IT systems that handle sensitive information within or under the supervision of the Department, shall receive periodic training at least annually in security awareness and accepted security practices and systems rules of behavior. Department contractors, with significant security responsibilities, shall receive specialized training specific to their security responsibilities annually. The level of training shall be commensurate with the individual's duties and responsibilities and is intended to promote a consistent understanding of the principles and concepts of telecommunications and IT systems security.

All personnel who access Department information systems will be continually evaluated while performing these duties. Supervisors should be aware of any unusual or inappropriate behavior by personnel accessing systems. Any unauthorized access, sharing of passwords, or other questionable security procedures should be reported to the local Security Office or Information System Security Officer (ISSO).

**C-20.1 PRELIMINARY DETERMINATION.** ICE will exercise full control over granting; denying, withholding or terminating unescorted government facility and/or sensitive Government information access for Contractor employees, based upon the results of a background investigation. ICE may, as it deems appropriate, authorize and make a favorable expedited pre-employment determination based on preliminary security checks. The expedited pre-employment determination will allow the employees to commence work temporarily prior to the completion of the full investigation. The granting of a favorable pre-employment determination shall not be considered as assurance that a favorable full employment determination will follow as a result thereof. The granting of a favorable pre-employment determination or a full employment determination shall in no way prevent, preclude, or bar the withdrawal or termination of any such access by ICE, at any time during the term of the contract. No employee of the Contractor shall be allowed to enter on duty and/or access sensitive information or systems



without a favorable preliminary fitness determination or final fitness determination by the Office of Professional Responsibility, Personnel Security Unit (OPR PSU). No employee of the Contractor shall be allowed unescorted access to a Government facility without a favorable pre-employment determination or full employment determination by the OPR PSU. Contractor employees are processed under the ICE Management Directive 6-8.0. The contractor shall comply with the pre-screening requirements specified in the DHS Special Security Requirement – Contractor Pre-Screening paragraph located in this contract, if HSAR clauses 3052.204-70, Security Requirements for Unclassified Information Technology (IT) Resources; and/or 3052.204-71, Contractor Employee Access are included in the Clause section of this contract.

**C-20.2 BACKGROUND INVESTIGATIONS.** All Contractor personnel, including subcontractor personnel (to include applicants, temporaries, part-time and replacement employees) under the contract, needing access to sensitive information, shall undergo a position sensitivity analysis based on the duties each individual will perform on the contract. The results of the position sensitivity analysis shall identify the appropriate background investigation to be conducted. Background investigations will be processed through the ICE Personnel Security Unit (PSU). Prospective Contractor employees shall submit the following completed forms to the Personnel Security Unit through the COR, no less than 35 days before the starting date of the contract or 5 days prior to the expected entry on duty of any employees, whether a replacement, addition, subcontractor employee, or Contractor:

1. Standard Form 85P “Questionnaire for Public Trust Positions” Form will be submitted via e-QIP (electronic Questionnaires for Investigation Processing) (Original and One Copy)
2. Three signed e-QIP Signature forms: Signature Page, Release of Information and Release of Medical Information (Originals and One Copy)
3. Two FD Form 258, “Fingerprint Card”
4. Foreign National Relatives or Associates Statement (Original and One Copy)
5. DHS 11000-9, “Disclosure and Authorization Pertaining to Consumer Reports Pursuant to the Fair Credit Reporting Act” (Original and One Copy)
6. Optional Form 306 Declaration for Federal Employment (applies to contractors as well) (Original and One Copy)

Prospective Contractor employees who currently have an adequate current investigation and security clearance issued by the Department of Defense Central Adjudications Facility (DoD CAF) or by another Federal Agency may, at the discretion of PSU, not be required to submit complete security packages, and the investigation will be accepted for adjudication under reciprocity.

An adequate and current investigation is one where the investigation is not more than five years old and the subject has not had a break in service of more than two years.



Required forms will be provided by ICE at the time of award of the contract. Only complete packages will be accepted by the OPR PSU. Specific instructions on submission of packages will be provided upon award of the contract.

Be advised that unless an applicant requiring access to sensitive information has resided in the US for three of the past five years, the Government may not be able to complete a satisfactory background investigation. In such cases, DHS retains the right to deem an applicant as ineligible due to insufficient background information.

The use of Non-U.S. citizens, including Lawful Permanent Residents (LPRs), is not permitted in the performance of this contract for any position that involves access to DHS/ICE IT systems and the information contained therein, to include, the development and/or maintenance of DHS/ICE IT systems; or access to information contained in and/or derived from any DHS/ICE IT system.

**C-20.3. TRANSFERS FROM OTHER DHS CONTRACTS.** Personnel may transfer from other DHS Contracts provided they have an adequate and current investigation (see above). If the prospective employee does not have an adequate and current investigation an e-QIP Worksheet will be submitted to the Intake Team to initiate a new investigation.

Transfers will be submitted on the COR Transfer Form which will be provided by the Dallas PSU Office along with other forms and instructions.

**C-20.4. CONTINUED ELIGIBILITY.** If a prospective employee is found to be ineligible for access to Government facilities or information, the COR will advise the Contractor that the employee shall not continue to work or to be assigned to work under the contract.

The OPR PSU may require drug screening for probable cause at any time and/or when the contractor independently identifies, circumstances where probable cause exists.

The OPR PSU will conduct reinvestigations every 5 years, or when derogatory information is received, to evaluate continued eligibility.

ICE reserves the right and prerogative to deny and/or restrict the facility and information access of any Contractor employee whose actions are in conflict with the standards of conduct, 5 CFR 2635 and 5 CFR 3801, or whom ICE determines to present a risk of compromising sensitive Government information to which he or she would have access under this contract.

**C-20.5. REQUIRED REPORTS.** The Contractor will notify OPR PSU through the COR, of all terminations/resignations within five days of occurrence. The Contractor will return any expired ICE issued identification cards and building passes, or those of terminated employees to the COR. If an identification card or building pass is not available to be returned, a report must be submitted to the COR, referencing the pass or card number, name of individual to whom issued, the last known location and disposition of the pass or card. The COR will return the identification cards and building passes to the responsible ID Unit.

The Contractor will report any adverse information coming to their attention concerning contract



employees under the contract to the OPR PSU through the COR, as soon as possible. Reports based on rumor or innuendo should not be made. The subsequent termination of employment of an employee does not obviate the requirement to submit this report. The report shall include the employees' name and social security number, along with the adverse information being reported.

The Contractor will provide, through the COR a Quarterly Report containing the names of personnel who are active, pending hire, have departed within the quarter or have had a legal name change (Submitted with documentation). The list shall include the Name, Position and SSN (Last Four) and should be derived from system(s) used for contractor payroll/voucher processing to ensure accuracy.

Submit reports to the email address [psu-industrial-security@ice.dhs.gov](mailto:psu-industrial-security@ice.dhs.gov)

**C-20.6. EMPLOYMENT ELIGIBILITY.** The Contractor will agree that each employee working on this contract will successfully pass the DHS Employment Eligibility Verification (E-Verify) program operated by USCIS to establish work authorization.

The E-Verify system, formerly known as the Basic Pilot/Employment Eligibility verification Program, is an Internet-based system operated by DHS USCIS, in partnership with the Social Security Administration (SSA) that allows participating employers to electronically verify the employment eligibility of their newly hired employees. E-Verify represents the best means currently available for employers to verify the work authorization of their employees.

The Contractor must agree that each employee working on this contract will have a Social Security Card issued and approved by the Social Security Administration. The Contractor shall be responsible to the Government for acts and omissions of his own employees and for any Subcontractor(s) and their employees.

Subject to existing law, regulations and/or other provisions of this contract, illegal or undocumented aliens will not be employed by the Contractor, or with this contract. The Contractor will ensure that this provision is expressly incorporated into any and all Subcontracts or subordinate agreements issued in support of this contract.

**C-20.7. SECURITY MANAGEMENT.** The Contractor shall appoint a senior official to act as the Corporate Security Officer. The individual will interface with the OPR PSU through the COR on all security matters, to include physical, personnel, and protection of all Government information and data accessed by the Contractor.

The COR and the OPR PSU shall have the right to inspect the procedures, methods, and facilities utilized by the Contractor in complying with the security requirements under this contract. Should the COR determine that the Contractor is not complying with the security requirements of this contract, the Contractor will be informed in writing by the Contracting Officer of the proper action to be taken in order to effect compliance with such requirements.

The following computer security requirements apply to both Department of Homeland Security (DHS) U.S. Immigration and Customs Enforcement (ICE) operations and to the former Immigration and Naturalization Service operations (FINS). These entities are hereafter referred



to as the Department.

**C-20.8. INFORMATION TECHNOLOGY.** When sensitive government information is processed on Department telecommunications and automated information systems, the Contractor agrees to provide for the administrative control of sensitive data being processed and to adhere to the procedures governing such data as outlined in *DHS IT Security Program Publication DHS MD-4300.Pub. or its replacement*. Contractor personnel must have favorably adjudicated background investigations commensurate with the defined sensitivity level. Contractors who fail to comply with Department security policy are subject to having their access to Department IT systems and facilities terminated, whether or not the failure results in criminal prosecution. Any person who improperly discloses sensitive information is subject to criminal and civil penalties and sanctions under a variety of laws (e.g., Privacy Act).

**C-20.9. INFORMATION TECHNOLOGY SECURITY TRAINING AND OVERSIGHT.** In accordance with Chief Information Office requirements and provisions, all contractor employees accessing Department IT systems or processing DHS sensitive data via an IT system will require an ICE issued/provisioned Personal Identity Verification (PIV) card. Additionally, Information Assurance Awareness Training (IAAT) will be required upon initial access and annually thereafter. IAAT training will be provided by the appropriate component agency of DHS.

Contractors, who are involved with management, use, or operation of any IT systems that handle sensitive information within or under the supervision of the Department, shall receive periodic training at least annually in security awareness and accepted security practices and systems rules of behavior. Department contractors, with significant security responsibilities, shall receive specialized training specific to their security responsibilities annually. The level of training shall be commensurate with the individual's duties and responsibilities and is intended to promote a consistent understanding of the principles and concepts of telecommunications and IT systems security.

All personnel who access Department information systems will be continually evaluated while performing these duties. Supervisors should be aware of any unusual or inappropriate behavior by personnel accessing systems. Any unauthorized access, sharing of passwords, or other questionable security procedures should be reported to the local Security Office or Information System Security Officer (ISSO).

## **C-21. EMPLOYMENT SCREENING REQUIREMENTS.**

(a) The Contractor shall certify in writing to the Contracting Officer prior to commencement of work, that each employee performing under this Agreement who has access to ICE detainees, has successfully completed an employment screening that includes at a minimum a criminal history records check, employment reference checks, and a citizenship check. Screening criteria that will exclude applicants from consideration to perform under this agreement include:

1. Felony convictions (including felony drug convictions);
2. Conviction of a sex crime;



(b) All authorized overtime, as identified above, must be approved by the Regional Health Service Administrator in advance.

(c) If the Contractor's employee works over forty (40) hours a week for any other reason, other than at the Government's request, the Government will be responsible for payment of the standard rate while the Contractor will be responsible for any overtime premiums owed to its employee.

(d) In computing overtime rates payable under the terms of this contract, the Contractor shall use the employee's hourly basic rate of pay multiplied by 1.5. The basic rate of pay includes employee contributions to fringe benefits, but excludes the Contractor's contributions, costs, or payment of cash equivalents for fringe benefits. Therefore, when calculating overtime rates, do not calculate overtime on overhead, G&A, Profit, etc. Overtime is calculated on the base rate only.

#### **C-26. TIME CLOCK.**

(a) Contractor employees will utilize the government supplied timeclock and timecards, or its ~~each~~ equivalent, each day of work. In order to receive compensation, all contractor employees will be required use the issued timecard to "clock in" when reporting to work and "clock out" when leaving their period of duty. Each contractor employee will also be required to "clock out" for meal breaks and "clock in" upon returning to work. Upon hire, Contractor staff members are provided training by the on-site Technical Monitor on use of the independent government timekeeping system in use at the site ~~timecard and timeclock function~~. In the event that the timeclock, or its equivalent, is non-operational, the Technical Monitor on-site will manually input the required times on the timecard or otherwise document hours worked. This issue must be reported in writing by email to the technical monitor within 24 hours of occurrence.

(b) The government supplied timecard will be signed and dated by the contract employee and will be presented to the local technical Monitor or their designee weekly.

(c) In order to mitigate the risk of timekeeping technical errors or lost timecards, all Contractor employees will ensure their timecard is placed in a secure area and will not be taken off site.

(d) It is the responsibility of the Contractor employee to secure the government-issued timecard. If the timecard is lost, the contractor will justify the loss in writing within 24 hours of occurrence and submit to the local Technical Monitor via email. The government timekeeping system is how hours worked are verified. If the GTM does not have the data (time cards or equivalent) hours cannot be verified. Exceptions may be granted on a case by case basis by the Contracting Officer.



measurable commitments will be included in the schedule. The Contractor will regularly report status to the COR at periodic meetings and through regular written reports during the transition period. The activities performed during the Transition Term shall begin on the effective date of the Contract.

(c) **Transition Period:** The Contractor will provide a seamless transition from the previous Contractor. New Contractor will have no more than 60 calendar days from contract award date to become fully compliant with all aspects of this contract to include the Statement of Work, Quality Assurance Plan and all deliverables. 100% of the staff listed in **J-1: Site Staffing Matrix**, will complete all prerequisites for employment including fitness determination, credentialing and privileging (as applicable), and be able to invoice the government for professional services for hours worked in the filled positions.

(d) The Transition Plan shall illustrate how the Contractor will provide a seamless transition between the Contractor and the predecessor Contractor to ensure minimal disruption to vital Contractor services and Government activities. The Transition Plan shall address, at a minimum, the following areas:

1. Recruitment, adequate and available staff;
2. Training of new and incumbent employees;
3. Licenses and Permits obtained prior to performance;
4. Insurance obtained prior to performance and in compliance with clause H-5; and
5. Background Investigations; all employees are cleared in accordance with Section C-8.

**C-33. IHSC INVOICING.** Invoicing for hours worked is the last stage of a month long timekeeping process of validating and paying for hours worked by contract staff. The complete process for submitting invoices and providing the corresponding supporting documentation is outlined below. All authorized/security cleared Contractor employees will be included in the month's invoicing. The Contractor will submit 100% accurate invoicing each within 15 calendar days of the end of the preceding month to Consolidation Invoice for processing. Monthly invoices and supporting documentation will be submitted together as one submission separated in three parts. In addition to the requirements noted in **G-4: INVOICING /PAYMENT**, Contractor shall comply with provide the following process requirements information:

1. **Part I – Invoice Document (PDF).** This document will include Full name of awarded Contractor, address, phone number, date of submission, Identify Performance Period, Invoice number, TIN number, DUNS number, Billed to name and address, Contract number, Order number assigned in Consolidation Invoice, Bank Information for payment. This document must also be signed by the authorized contractor representative as accurate. Direct Labor Categories Separated by: Total Direct Labor Hours/Total Dollars, Total Direct Overtime Labor Hours/Total Dollars, Grand Total Labor Hours/Total Dollars. This document must also be signed by the authorized contractor representative as accurate.

2. **Part II – Hours Worked Site Monthly Summary (PDF)** – Contractor will provide the local government technical monitor a monthly summary of staff hours worked by site location. The



report will include the position code, labor category, employee name. The report will break down for each employee the hours worked by each labor category rate. The report will also include any overtime hours incurred with a subcategory for overtime hours billable to the government. The report will also include On-Call hours and phone call hours as applicable. Each page of the "Hours Worked Monthly Summary" will be reviewed, signed/dated by each sites technical monitor (if accurate and no corrections need to be made) and sent back to contractor for submission with the invoice. If corrections need to be made the GTM with work with the Contract Coordinator until the document is accurately reconciled.

Step 1 - Documenting<sup>3</sup>. Part III - Time Sheets (PDF) - For any contract staff incurring overtime the Contractor must submit the corresponding time sheets and the email documentation supporting overtime approval. Contractor Hours Worked

1. Each contractor is required to utilize the government independent timekeeping system in place at each site to record hours worked by clocking in at the beginning of shift, clocking out for their break, clocking in at the end of their break and clocking out at their end of shift.
2. For sites where the government independent timekeeping system requires a punch card recording system, each contractor is required to complete an e-Timesheet (attached) and submit to their Government Technical Monitor no later than the first day of the following month. When completing the e-Timesheets contractors **should only** account for the "Seven Minute Rule" and Authorized and Verified time.
  - a. Authorized Time - Time staff were scheduled to work or time worked outside of the posted schedule whereby written approval received by the GTM to work.
  - b. Verified Time - Time that is documented by the government timekeeping system or that is documented as authorized by the GTM.

Step 2 - Hours Worked List

1. The vendor will produce an Hours Worked List (in Microsoft Excel) of only the contract staff for which they intend to invoice the government for each month, and send the list to the COR's individual email box.
2. The Hours Worked list (in Microsoft Excel) will consist of six columns and will be formatted to fit the specific criteria outlined below.
  - a. Column A - Site Name - The site names must exactly match as indicated here:
    1. Alexandria
    2. Berks
    3. Buffalo
    4. Dilley
    5. El Paso
    6. Elizabeth
    7. Eloy
    8. Florence
    9. Houston
    10. Jena



11. Krome
12. LA Staging
13. Pearsall
14. Port Isabel
15. San Diego
16. Santa Ana
17. Stewart
18. Tacoma
19. Taylor
20. Varick
21. Washington
22. York

- b. Column B - Position Code – Use established position codes provided by the CORs. Any number in a position code less than 10 must be represented by two digits. For example, 1=01, 2=02, 3=03, etc. Please see the attached document “Hours Worked-Formatting Example” for examples on how to format position codes. Ensure there are no duplicates for position codes with the exception of:
  - i. Two people utilizing the same position code because one was terminated or resigned and another person worked during the same invoice period under the position code.
  - ii. A conversion occurred in the same invoice period.
- c. Column C - Labor Category – The labor categories must follow the exact format as listed in the attached document “Hours Worked-Formatting Example”.
- d. Column D - Employee Name – “Last Name, First Name”.
- e. Column E - Month – Invoice Month – Spell out the full name of the month.
- f. Column F - Year – Use four digits when representing the year ex. 2018.

3. The Hours Worked List will be provided to the CORs via their individual email boxes on the 5<sup>th</sup> business day of each month for the previous month’s hours worked.

### Step 3 – Hours Worked Verification Report

1. The GTMs will verify hours worked submitted via the e-Timesheet based on the time clock punch cards or its equivalent for all contract staff listed in the Hours Worked list.
2. By the 13<sup>th</sup> business day of the month following the invoiced period of performance, the COR(s) will submit to the vendor (in excel and PDF format), an Hours Worked Verification Report which contains the hours worked that the government can verify and support for invoice payment based on the independent government timekeeping system. The Hours Worked Verification Report will provide the additional information:
  - a. Regular Hours
  - b. Overtime Hours
  - c. OT Billable to the Gov.
  - d. On-Call Hours
  - e. Phone Call Hours
  - f. Verified By (the name listed here is the GTM that verified the hours worked).



g. Comments

3. The vendor will review and reconcile the PDF and promptly notify the CORs of any errors or discrepancies. The vendor and the CORs shall reconcile the Hours Worked Verification Report prior to submission of an invoice.

Step 4 – Invoice Submission

The monthly invoice will include the invoice and corresponding supporting documentation. The invoice has two parts, an invoice cover page and the hours worked.

1. Invoice Cover Page. (PDF). This cover page document will include full name of awarded Contractor, address, phone number, date of submission, identify performance period, invoice number, TIN number, DUNS number, billed to name and address, contract number, order number assigned in Consolidation Invoice and bank information for payment. This document must also be signed by the authorized contractor representative as 100% true and accurate.
2. Hours Worked. The hours worked section of the monthly invoice will be structured accordingly; hours worked will be reported by IHSC site with each site containing the following subcategories: Regular Hours, Overtime Hours and On-Call/Phone Call Hours.

The Regular Hours section is further divided by Direct Labor and Current Period. The Direct Labor section includes subcategories: Labor Category and Employee Name (Last, First). The Current Period section includes subcategories: Labor Hours, Bill Rate and Total Charges. The list of staff for each section will be grouped according to labor category

The Overtime Hours section is further divided by Direct Labor and Current Period. The Direct Labor section includes subcategories: Labor Category and Employee Name (Last, First). The Current Period section includes subcategories: Labor Hours, Bill Rate and Total Charges.

The On-Call/Phone Call Hours section is further divided by Direct Labor and Current Period. The Direct Labor section includes subcategories: Labor Category and Employee Name (Last, First). The Current Period section includes subcategories: Labor Hours, Bill Rate and Total Charges.

Regular Hours, Overtime Hours and On-Call/Phone-Call Hours will have subtotals for each and a grand total will be provided for each individual site.

3. Supporting Documentation - Hours Worked Verification Report (PDF) - Contractor will provide, along with the invoice, the Hours Worked Verification Report. This document will be provided to the contractor by the CORs monthly by the 13<sup>th</sup> business day of each month.



4. The vendor's submission of the invoice with the supporting documentation (Hours Worked Verification Report) constitutes as acceptance of the document by the vendor as true and accurate, except to any discrepancies or errors which the vendor raises within 30 days. In this regard, the vendor will have 30 days from the date of the official notification that the Government submitted the invoice for payment to identify and notify the CORs of any ambiguities/discrepancies that the vendor determines to be in the Hours Worked Verification Report. Any ambiguities/discrepancies received within the 30 days will be handled on a case-by-case basis and will be corrected on the next available invoice submitted. The Contractor releases the Government of any liability for ambiguities/discrepancies raised after 30 days from the date the Government processes the invoice for payment.

#### Invoice Rejection

When an invoice is rejected by the program office the vendor will resubmit to Invoice Consolidation the corrected invoice and corresponding supporting documentation with a new and unique invoice number after having corrected any issues identified by the program office.

### C-34. GLOSSARY.

#### FOR ICE Health Service Corps (IHSC) DIRECTIVES AND GUIDES

**Acute** – Acute refers to a health effect, usually of rapid onset, brief, not prolonged. (IHSC Operational Definition)

**Acute Care** – Acute care generally is provided for a short duration to treat a serious injury or episode of illness or following surgery. The care may be provided in an inpatient setting such as a hospital or on an outpatient basis such as in an urgent care center. (American Health Lawyers Association)

**Administrative Health Authority** – The administrative health authority is responsible for all access to care, personnel, equipment and fiscal resources to support the delivery of health care services.

**Administrative Support Staff** – For IHSC purposes, this includes Medical Record Technicians (MRTs), Administrative Assistants, Special Assistants and Executive Assistants in IHSC-staffed clinics or at HQ. (IHSC Operational Definition)

**Admission/Admissions Process** – Admissions is the in-processing of newly arrived residents, which includes an orientation to the policies, programs, rules and procedures of the facility. Assignment of living quarters, various inspections, medical intake screening (includes dental and behavioral health) and safeguarding of funds, valuables and other personal property is completed during this process. (PBNDS 2011 Glossary)

## SECTION G – CONTRACT ADMINISTRATION DATA

**G-1. CONTRACT ADMINISTRATION.** Notwithstanding the Contractor’s responsibility for total management responsibility during the performance of this contract, the administration of the contract will require maximum coordination between the ICE and the Contractor.

The individuals outlined in Section G will be the Government points of contact during the performance of this contract for their respective roles as identified herein:

### **Contract Specialist:**

(b)(6),(b)(7)(C)

Office of Acquisition Management  
Detention Compliance and Removals  
801 I Street, NW  
Washington, D.C. 20536  
Phone: (b)(6),(b)(7)(C)  
Email: (b)(6),(b)(7)(C)@ice.dhs.gov

### **Administrative Contracting Officer**

(b)(6),(b)(7)(C)

Office of Acquisition Management  
Detention Compliance and Removals  
801 I Street, NW  
Washington, D.C. 20536  
Phone: (b)(6),(b)(7)(C)  
Email: (b)(6),(b)(7)(C)@ice.dhs.gov

### **Contracting Officer**

(b)(6),(b)(7)(C)

Office of Acquisition Management  
Detention Compliance and Removals  
801 I Street, NW  
Washington, D.C. 20536  
Phone: (b)(6),(b)(7)(C)  
Email: (b)(6),(b)(7)(C)@ice.dhs.gov

### **Contracting Officer Representatives**

CAPT (b)(6),(b)(7)(C)

ICE Health Service Corps (IHSC)  
Enforcement Removal Operations (ERO)  
500 12<sup>th</sup> St., SW  
Washington, D.C. 20536  
Phone: (b)(6),(b)(7)(C)  
Email: (b)(6),(b)(7)(C)@ice.dhs.gov

(b)(6),(b)(7)(C)

ICE Health Service Corps (IHSC)  
Enforcement Removal Operations (ERO)  
500 12<sup>th</sup> St., SW  
Washington, D.C. 20536  
Phone: (b)(6),(b)(7)(C)  
Email: (b)(6),(b)(7)(C)@ice.dhs.gov

LCDR (b)(6),(b)(7)(C)

ICE Health Service Corps (IHSC)  
Enforcement Removal Operations (ERO)  
500 12<sup>th</sup> St., SW  
Washington, D.C. 20536  
Phone: (b)(6),(b)(7)(C)  
Email: (b)(6),(b)(7)(C)@ice.dhs.gov

The CO has the sole authority to award, modify or terminate contracts and obligate Government funds. The CO is responsible for ensuring performance of all necessary actions for effective contracting, ensuring compliance with the terms of the contract, and safeguarding the interest of the United States in its contractual relationships.

**G-2. APPOINTMENT OF CONTRACTING OFFICER'S REPRESENTATIVE.** The Contracting Officer shall designate and authorize, in writing and in accordance with agency procedures, a contracting officer's representative (COR) on all contracts and orders other than those that are firm-fixed price, and for firm-fixed-price contracts and **orders as appropriate.** The Contracting Officer shall designate and authorize a COR as early as practicable after the nomination.

A COR—

- (1) Shall be a Government employee, unless otherwise authorized in agency regulations;
- (2) Shall be certified and maintain certification in accordance with the current Office of Management and Budget memorandum on the Federal Acquisition Certification for Contracting Officer Representatives (FAC-COR) guidance, or for DoD, in accordance with the current applicable DoD policy guidance;
- (3) Shall be qualified by training and experience commensurate with the responsibilities to be delegated in accordance with agency procedures;
- (4) May not be delegated responsibility to perform functions that have been delegated under 42.202 to a contract administration office, but may be assigned some duties at 42.302 by the contracting officer;
- (5) Has no authority to make any commitments or changes that affect price, quality, quantity,



- h. All problems, potential disagreements or controversy, both oral and in writing regarding the status of the contract and performance of its requirements.

(c) **Government Technical Monitor (GTM):** The CO may appoint a Government Technical Monitor (GTM) to assist the COR in monitoring a Contractor's performance. A GTM shall be a U.S. Government employee.

**G-4. INVOICES/PAYMENTS.** Time sheets for all staff during the invoice period whereby overtime is incurred must be included in addition to the pre approval documentation for any invoiced OT. All travel that is invoiced must also include all required documentation as per FTR. Service Providers/Contractors shall use these procedures when submitting an invoice.

1. Invoice Submission: Invoices shall be submitted in a .pdf format on a monthly basis via email to:

**(b)(6),(b)(7)(C)**@ice.dhs.gov

Each email shall contain only one (1) invoice and the subject line of the email will annotate the invoice number. The emailed invoice shall include the "bill to" address shown below:

DHS, ICE  
Financial Operations - Burlington  
P.O. Box 1620  
ATTN: ICE-ERO/FOD-BTV  
Williston, VT 05495-1620

Note: the Service Provider's or Contractor's Dunn and Bradstreet (D&B) DUNS Number must be registered in the System for Award Management (SAM) at <https://www.sam.gov> prior to award and shall be notated on every invoice submitted to ensure prompt payment provisions are met. The ICE program office identified in the contract shall also be notated on every invoice.

2. Content of Invoices: Each invoice submission shall contain the following information:

(i) Name and address of the Service Provider/Contractor. Note: the name, address and DUNS number on the invoice MUST match the information in both the Contract/Agreement and the information in the SAM. If payment is remitted to another entity, the name, address and DUNS information of that entity must also be provided which will require Government verification before payment can be processed;

(ii) Dunn and Bradstreet (D&B) DUNS Number;

(iii) Invoice date and invoice number;

(iv) Contract number, contract line item number and, if applicable, the order number;

(v) Description, quantity, unit of measure, unit price and extended price of the items delivered;



(b)(6),(b)(7)(C) or by e-mail at (b)(6),(b)(7)(C)@ice.dhs.gov

**G-5. TECHNICAL DIRECTION.**

- (a) Technical Direction is defined to include:
1. Written directions to the Contractor which fill in details, suggest possible lines of inquiry, or otherwise facilitate completion of work;
  2. Provision of written information to the Contractor which assists in the interpretation of drawings, specifications, or technical portions of the work statement; and
  3. Review and, where required, provide written approval of technical reports, drawings, specifications, or technical information to be delivered. Technical directions must be in writing, and must be within the scope of the work as detailed in Section C.
- (b) The COR is authorized by designation to take any or all action with respect to the following which could lawfully be taken by the Contracting Officer, except any action specifically prohibited by the terms of this Contract:
1. Assure that the Contractor performs the technical requirements of the contract in accordance with the contract terms, conditions, and specifications;
  2. Perform or cause to be performed, inspections necessary in connection with (a) above and require the Contractor to correct all deficiencies; perform acceptance for the Government;
  3. Maintain all liaison and direct communications with the Contractor. Written communications with the Contractor and documents shall be signed as "Contracting Officer's Representative" with a copy furnished to the Contracting Officer;
  4. Issue written interpretations of technical requirements of Government drawings, designs, and specifications;
  5. Monitor the Contractor's production or performance progress and notify the Contractor in writing of deficiencies observed during surveillance, and direct appropriate action to effect correction. Record and report to the Contracting Officer incidents of faulty or nonconforming work, delays or problems; and
  6. Obtain necessary security clearance and appropriate identification if access to Government facilities is required. If to be provided, ensure that Government furnished property is available when required.

## **SECTION H – SPECIAL CONTRACT REQUIREMENTS**

### **H-1. GOVERNMENT-CONTRACTOR RELATIONSHIP.**

(a) The government and the Contractor understand and agree that the services to be delivered under this contract by the Contractor to the government are non-personal services and the parties recognize and agree that no employer-employee or master-servant relationships exist or will exist under the contract between the government and the Contractor and/or between the government and the Contractor's employees. It is, therefore, in the best interest of the government to afford the parties a full and complete understanding of their respective obligations.

(b) Contractor personnel under this contract shall not be placed in a position where they are appointed or employed by a Federal Officer, or are under the supervision, direction, or evaluation of a Federal officer, military or civilian.

### **H-2. SUBCONTRACTING PLAN & USE OF SUBCONTRACTORS AND INDEPENDENT CONTRACTORS.**

The Contractor is permitted to use independent contractors for services rendered under this contract. If the Contractor deems it necessary to obtain the services of a subcontractor to fulfill its obligations under this contract, Contractor will notify the CO in writing of its intent to use subcontractor for particular positions. No approval is necessary for use of a subcontractor that is a subsidiary of Contractor or a subcontractor identified in the Contractor's original proposal. Responsibility remains with the Contractor for all subcontractor and independent Contractors. Any subcontractor utilized by the Contractor shall be responsible for the same requirements as the prime Contractor. Contractor will remain the sole point of contact for the government in all matters related to the delivery of services under this contract.

The Contractor's Subcontracting Plan dated 12/4/2017 is determined to be acceptable and is hereby incorporated by reference as a material part of this contract. In accordance with FAR 19.704(a)(10)(iii) and (iv), submit the Individual Subcontract Report (ISR), and the Summary Subcontract Report (SSR) using the Electronic Subcontracting Reporting System (eSRS) at <http://www.esrs.gov>, following the instructions in the eSRS.

The following list constitutes the approved subcontractors under this contract:

1. Ruby Recruiting
2. AllMedSearch
3. Fidelity Partners
4. CompHealth
5. Dartmouth Global Solutions
6. GBX
7. Staffing Etc.
8. Vista Staffing Solutions
9. GiaCare
10. Medical Staffing Solutions
11. Spectrum Services Group

## **Lost, Stolen or Compromised Personal Identity Verification Card (PIV)**

---

ICE PIV card holders are required to immediately notify the ICE HSPD-12 program office when their DHS issued PIV card has been lost, stolen or the Public Key Infrastructure (PKI) certificates are compromised. Failure to report could adversely affect physical and logical access to ICE facilities and systems.

Before any ICE PIV cardholder can be issued a replacement PIV card, they must complete and submit the Report of Survey (ROS). When completing the ROS, cardholders shall ensure the serial number (if known) and acquisition date (card issuance date) are included in the applicable data fields. If the serial number or issuance date of a PIV card is unknown, please contact the ICE HSPD-12 program office at (b)(6),(b)(7)(C)@ice.dhs.gov or (b)(6),(b)(7)(C).

Following a successful submission of the ROS, the cardholder will be notified by the HSPD-12 office via email on where to obtain a replacement PIV card and once their PIV profile has been set for reissuance.

### **Lost/Compromised PIV Cards**

In cases where the PIV card has been misplaced or lost, the individual will notify and advise the ICE Service Desk and the ICE HSPD-12 program office that their PIV card has been lost.

- └ The ICE Service Desk will create a service ticket number and provide a temporary 24-hour user name and password for continued access to the ICE network.
- └ The ICE HSPD-12 program office will immediately revoke the certificates on the PIV card and disable all physical accesses programmed on the PIV card.

### **Stolen PIV cards**

In addition to the above notification requirements, a PIV cardholder shall file a police report with the law enforcement agency in the jurisdiction where the theft occurred when a PIV card has been stolen.

- └ A police report is required to be uploaded with the ROS. If a report is not immediately available, the police report/case file number shall be provided in the applicable data field.

To determine the location of the nearest PCIF, cardholders should consult the DHS Nationwide PIV Card Issuance Facility Listing.

HSPD-12 Program Office  
U.S. Immigration and Customs Enforcement  
Office of Professional Responsibility (OPR)  
Physical Security Operations Unit (PSO)

1/31/2017



**From:** (b)(6),(b)(7)(C)  
**To:**  
**Cc:**  
**Subject:** RE: Wage Determinations  
**Date:** Thursday, August 16, 2018 7:34:00 AM  
**Attachments:** [image001.png](#)

---

(b)(6),(b)(7)(C)

I did notice that the wage determinations for those sites that were added were missing. Please note that there will be no wage determinations for the Cibola County Correctional Center or Joe Corley Detention Facility as there are only Custody Resource Coordinators which are not SCA applicable positions.

There are SCA positions at the Caroline Detention Center and the Montgomery Processing Center. The following wage determinations are applicable for the locations:

Caroline - WD 2015-4313, Rev.-8, Date of Revision: 07/17/2018

Montgomery – WD 2015-5233, Rev.-9, Date of Revision: 01/10/2018

These two wage determination will be incorporated into the contract on the next modification.

Thank you,

(b)(6),(b)(7)(C) s

Contracting Officer

Detention, Compliance & Removals (DCR)

DHS | ICE | Office of Acquisition Management (OAQ)

Office: (b)(6),(b)(7)(C)

Mobile: (b)(6),(b)(7)(C) s

(b)(6),(b)(7)(C)@ice.dhs.gov

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---

**From:** (b)(6),(b)(7)(C)@stginternational.com]  
**Sent:** Wednesday, August 15, 2018 5:07 PM  
**To:** (b)(6),(b)(7)(C)@ice.dhs.gov>; (b)(6),(b)(7)(C)@ice.dhs.gov>; (b)(6),(b)(7)(C)@ice.dhs.gov>  
**Cc:** (b)(6),(b)(7)(C)@stginternational.com>  
**Subject:** Wage Determinations

Good afternoon,

Based on the additions of Cibola and Caroline Detention Center we are asking for the wage

determinations you have associated with these two locations.

Thank you.

(b)(6),(b)(7)(C)

*VP of Finance*

STG International, Inc

99 Canal Center Plaza, Suite (b)(6),(b)(7)(C)

Alexandria, Virginia 22314

tel (b)(6),(b)(7)(C)

fax 571.255.6545

[www.stginternational.com](http://www.stginternational.com)



(b)(6),(b)(7)(C)

---

**From:** (b)(6),(b)(7)(C)  
**Sent:** Tuesday, January 14, 2020 8:44 AM  
**To:** (b)(6),(b)(7)(C)  
**Cc:**  
**Subject:** Contract Language to add...

(b)(6),(b)(7)(C)

IHSC leadership has requested that we add your recommended language below for the next mod. Is there anything else you need from us for this action?

Thanks

(b)(6),(b)(7)(C)

(b)(6),(b)(7)(C) LCSW  
Contracting Officer's Representative  
Resource Management Unit (RMU)  
ICE Health Service Corps (IHSC)  
Enforcement Removal Operations (ERO)  
Desk: (b)(6),(b)(7)(C)  
Cell: (b)(6),(b)(7)(C)

As a COR, I am not authorized to delete, change, waive, or negotiate any of the technical requirements or other terms and conditions of any contract. Should a change to the contract become necessary, it must be made by a contract modification issued by the Contracting Officer.

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---

**From:** (b)(6),(b)(7)(C)  
**Sent:** Monday, January 13, 2020 2:43 PM  
**To:** (b)(6),(b)(7)(C)@ice.dhs.gov>  
**Subject:** FW: STGI

(b)(6),(b)(7)(C) LCSW  
Contracting Officer's Representative  
Resource Management Unit (RMU)  
ICE Health Service Corps (IHSC)  
Enforcement Removal Operations (ERO)  
Desk: (b)(6),(b)(7)(C)  
Cell: (b)(6),(b)(7)(C)

As a COR, I am not authorized to delete, change, waive, or negotiate any of the technical requirements or other terms and conditions of any contract. Should a change to the contract become necessary, it must be made by a contract modification issued by the Contracting Officer.



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---

**From:** Lucero, Enrique M (b)(6),(b)(7)(C)@ice.dhs.gov>  
**Sent:** Thursday, December 19, 2019 10:28 AM  
**To:** (b)(6),(b)(7)(C)@ice.dhs.gov>  
**Subject:** RE: STGI

Thank you

Enrique M. Lucero  
(A) Deputy Executive Associate Director  
Enforcement and Removal Operations  
U.S. Immigration and Customs Enforcement  
(b)(6),(b)(7)(C) (office)  
(b)(6),(b)(7)(C)@ice.dhs.gov

---

**From:** (b)(6),(b)(7)(C)@ice.dhs.gov>  
**Sent:** Monday, December 16, 2019 7:20 AM  
**To:** Lucero, Enrique M (b)(6),(b)(7)(C)@ice.dhs.gov>  
**Subject:** RE: STGI

Sir,  
Please see below. The highlighted area would be the draft language.

(b)(6),(b)(7)(C)

**C-3. STATEMENT OF WORK (SOW).** This solicitation includes two (2) complete statements of work (SOWs). The first SOW addresses the requirement for all sites except for the South Texas Family Residential Center (STFRC) located in Dilley, Texas. The separation was made to clarify the critical mission differences and work requirements for the STFRC. While there are two (2) separate SOWs, there will be a single Quality Assurance Surveillance Plan (QASP) used to evaluate the Contractor's ability to meet the common requirements of the contract. The objective of this contract is to obtain health care staffing in support of the IHSC as outlined in these SOWs and based on the government's mission requirements at all times. Mission changes may be frequent and require substantial flexibility and adaptability on the part of the Contractor.

Medical services shall be compliant with recognized state and national standards and with clinical practice guidelines associated with medical, mental and dental health, nursing, radiology, pharmacy, medical records management and personnel licensing requirements where the facility is located, see **J-7: IHSC Locations**. All offsite and emergent care shall be in compliance with the Medical Provider Analysis and Review Referral and Payment system (MedPars) outlined in **J-4: Offsite and Emergent Care**.

The contract staff providing these services will be managed solely by their employer based on the government needs. The contract staff will augment federal (General Schedule and Commissioned Corps of the United States Public Health Service) providers.

*The contractor may be required to provide medical services to detainees at IHSC locations but are in the custody of other law enforcement agencies, including but not limited to the U.S. Marshall's Services and U.S. Customs and Border*

*Protection. Services for detainees which are not in ICE custody are to be performed in accordance with IHSC policies and procedures, and the terms of this contract.*

The Contractor shall provide the government with all labor necessary to supply qualified medical staffing in accordance with the specifications of this contract. The scope of this request is to obtain a Contractor with the capability to provide the services required to all IHSC facilities included in this requirement. Current facilities identified in this requirement are located within the Continental United States.

(b)(6),(b)(7)(C) LCSW  
Contracting Officer's Representative  
Resource Management Unit (RMU)  
ICE Health Service Corps (IHSC)  
Enforcement Removal Operations (ERO)  
Desk: (b)(6),(b)(7)(C)  
Cell: (b)(6),(b)(7)(C)

As a COR, I am not authorized to delete, change, waive, or negotiate any of the technical requirements or other terms and conditions of any contract. Should a change to the contract become necessary, it must be made by a contract modification issued by the Contracting Officer.

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---

**From:** Lucero, Enrique M <(b)(6),(b)(7)(C)@ice.dhs.gov>  
**Sent:** Friday, December 13, 2019 2:25 PM  
**To:** (b)(6),(b)(7)(C)@ice.dhs.gov; (b)(6),(b)(7)(C)@ice.dhs.gov; (b)(6),(b)(7)(C)@ice.dhs.gov  
(b)(6),(b)(7)(C)@ice.dhs.gov  
**Cc:** Johnson, Tae D <(b)(6),(b)(7)(C)@ice.dhs.gov>; (b)(6),(b)(7)(C)@ice.dhs.gov  
**Subject:** RE: STGI

I don't see the language, please resend.

---

**From:** (b)(6),(b)(7)(C)@ice.dhs.gov  
**Date:** Friday, Dec 13, 2019, 7:50 AM  
**To:** Lucero, Enrique M <(b)(6),(b)(7)(C)@ice.dhs.gov>; (b)(6),(b)(7)(C)@ice.dhs.gov; (b)(6),(b)(7)(C)@ice.dhs.gov  
(b)(6),(b)(7)(C)@ice.dhs.gov  
**Cc:** Johnson, Tae D <(b)(6),(b)(7)(C)@ice.dhs.gov>; (b)(6),(b)(7)(C)@ice.dhs.gov  
**Subject:** RE: STGI

Sir,  
Please the contract language with the highlights in yellow as the additional language.

Thanks  
(b)(6),(b)(7)(C)

(b)(6),(b)(7)(C) LCSW  
Contracting Officer's Representative

Resource Management Unit (RMU)  
ICE Health Service Corps (IHSC)  
Enforcement Removal Operations (ERO)  
Desk: (b)(6),(b)(7)(C)  
Cell: (b)(6),(b)(7)(C)

As a COR, I am not authorized to delete, change, waive, or negotiate any of the technical requirements or other terms and conditions of any contract. Should a change to the contract become necessary, it must be made by a contract modification issued by the Contracting Officer.

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---

**From:** Lucero, Enrique M <(b)(6),(b)(7)(C)@ice.dhs.gov>  
**Sent:** Friday, December 13, 2019 9:46 AM  
**To:** (b)(6),(b)(7)(C)@ice.dhs.gov; (b)(6),(b)(7)(C)@ice.dhs.gov; (b)(6),(b)(7)(C)@ice.dhs.gov  
(b)(6),(b)(7)(C)@ice.dhs.gov  
**Cc:** Johnson, Tae D <(b)(6),(b)(7)(C)@ice.dhs.gov>; (b)(6),(b)(7)(C)@ice.dhs.gov  
**Subject:** RE: STGI

Understood, please cut and paste what the contract states today and what your proposal was for a potential modification.

Thank you

---

**From:** (b)(6),(b)(7)(C)@ice.dhs.gov  
**Date:** Friday, Dec 13, 2019, 6:39 AM  
**To:** Lucero, Enrique M <(b)(6),(b)(7)(C)@ice.dhs.gov>; (b)(6),(b)(7)(C)@ice.dhs.gov; (b)(6),(b)(7)(C)@ice.dhs.gov  
(b)(6),(b)(7)(C)@ice.dhs.gov  
**Cc:** Johnson, Tae D <(b)(6),(b)(7)(C)@ice.dhs.gov>; (b)(6),(b)(7)(C)@ice.dhs.gov  
**Subject:** RE: STGI

Sir,  
It is not explicitly written into the Medical Staffing Contract currently (or historically). STGi is aware of the USMS inmate population and our requirement to serve them, as they fund us to do so. There are no conflicts in this regard with STGi. That being said, I am working with OAQ to finalize the language to include the Marshalls so that we avoid any confusion. I spoke with OAQ about the time line to complete the modification and due to existing funding mods in the que it will be about two weeks to complete the bilateral modification. I hope this is helpful. Please let me know if this is an acceptable course of action.

Thanks

(b)(6),(b)(7)(C)

(b)(6),(b)(7)(C) LCSW  
Contracting Officer's Representative  
Resource Management Unit (RMU)  
ICE Health Service Corps (IHSC)



Enforcement Removal Operations (ERO)

Desk: (b)(6),(b)(7)(C)

Cell: (b)(6),(b)(7)(C)

As a COR, I am not authorized to delete, change, waive, or negotiate any of the technical requirements or other terms and conditions of any contract. Should a change to the contract become necessary, it must be made by a contract modification issued by the Contracting Officer.

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---

**From:** Lucero, Enrique M <(b)(6),(b)(7)(C)@ice.dhs.gov>

**Sent:** Friday, December 13, 2019 9:32 AM

**To:** (b)(6),(b)(7)(C)@ice.dhs.gov; (b)(6),(b)(7)(C)@ice.dhs.gov; (b)(6),(b)(7)(C)@ice.dhs.gov

**Cc:** Johnson, Tae D <(b)(6),(b)(7)(C)@ice.dhs.gov>; (b)(6),(b)(7)(C)@ice.dhs.gov

**Subject:** RE: STGI

Hello Team,

The ask is simply to review the language as written in the current contract.

As you know, Otay is different than all other facilities in that IHSC treats USMS inmates as well as ICE detainees. I just want to make sure the contract covers care for both as it is currently written so it does not limit our contractors to ICE detainees only like many of our contracts are written.

---

**From:** (b)(6),(b)(7)(C)@ice.dhs.gov

**Date:** Friday, Dec 13, 2019, 6:25 AM

**To:** (b)(6),(b)(7)(C)@ice.dhs.gov; (b)(6),(b)(7)(C)@ice.dhs.gov

**Cc:** Johnson, Tae D <(b)(6),(b)(7)(C)@ice.dhs.gov>; Lucero, Enrique M <(b)(6),(b)(7)(C)@ice.dhs.gov>; (b)(6),(b)(7)(C)@ice.dhs.gov

**Subject:** RE: STGI

Sir,  
To better assist with the ask.... what is the concern as it relates to the contract? We have not had explicit language in before and Ian does not think it is necessary, That being said I send some draft language to him already to review and will forward if he is ok with it.

Thanks

Tom

(b)(6),(b)(7)(C) LCSW  
Contracting Officer's Representative  
Resource Management Unit (RMU)  
ICE Health Service Corps (IHSC)  
Enforcement Removal Operations (ERO)  
Desk: (b)(6),(b)(7)(C)  
Cell: (b)(6),(b)(7)(C)

As a COR, I am not authorized to delete, change, waive, or negotiate any of the technical requirements or other terms and conditions of any contract. Should a change to the contract become necessary, it must be made by a contract modification issued by the Contracting Officer.

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---

**From:** (b)(6),(b)(7)(C)@ice.dhs.gov  
**Sent:** Friday, December 13, 2019 9:20 AM  
**To:** (b)(6),(b)(7)(C)@ice.dhs.gov; (b)(6),(b)(7)(C)@ice.dhs.gov  
**Cc:** Johnson, Tae D (b)(6),(b)(7)(C)@ice.dhs.gov; Lucero, Enrique M (b)(6),(b)(7)(C)@ice.dhs.gov  
**Subject:** RE: STGI

Thx, (b)(6),(b)(7)(C)

(b)(6),(b)(7)(C) CCHP, FACHE  
Assistant Director | ICE Health Service Corps  
Desk: (b)(6),(b)(7)(C) Cell: (b)(6),(b)(7)(C)

---

**From:** (b)(6),(b)(7)(C)@ice.dhs.gov  
**Date:** Friday, Dec 13, 2019, 9:12 AM  
**To:** (b)(6),(b)(7)(C)@ice.dhs.gov; (b)(6),(b)(7)(C)@ice.dhs.gov  
**Cc:** Johnson, Tae D (b)(6),(b)(7)(C)@ice.dhs.gov; Lucero, Enrique M (b)(6),(b)(7)(C)@ice.dhs.gov  
**Subject:** RE: STGI

Sir,  
I am working with the CO on this as we speak.

(b)(6),(b)(7)(C)

(b)(6),(b)(7)(C) LCSW  
Contracting Officer's Representative  
Resource Management Unit (RMU)  
ICE Health Service Corps (IHSC)  
Enforcement Removal Operations (ERO)  
Desk: (b)(6),(b)(7)(C)  
Cell: (b)(6),(b)(7)(C)

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**From:** (b)(6),(b)(7)(C)@ice.dhs.gov  
**Sent:** Friday, December 13, 2019 8:42 AM  
**To:** (b)(6),(b)(7)(C)@ice.dhs.gov; (b)(6),(b)(7)(C)@ice.dhs.gov  
**Cc:** Johnson, Tae D (b)(6),(b)(7)(C)@ice.dhs.gov; Lucero, Enrique M (b)(6),(b)(7)(C)@ice.dhs.gov  
**Subject:** RE: STGI

(b)(6),(b)(7)(C)

Please see below and provide the language. My Lucero needs this ASAP.

(b)(6),(b)(7)(C)

(b)(6),(b)(7)(C), CCHP, FACHE  
Assistant Director | ICE Health Service Corps  
Desk: (b)(6),(b)(7)(C) | Cell: (b)(6),(b)(7)(C)  
Executive Assistant: (b)(6),(b)(7)(C)@associates.ice.dhs.gov  
Desk: (b)(6),(b)(7)(C) | Cell: (b)(6),(b)(7)(C)  
*"IHSC: One Team, One Mission...Leading the Way in Immigration Health Care"*

**From:** Lucero, Enrique M (b)(6),(b)(7)(C)@ice.dhs.gov  
**Sent:** Friday, December 13, 2019 8:40 AM  
**To:** (b)(6),(b)(7)(C)@ice.dhs.gov  
**Cc:** Johnson, Tae D (b)(6),(b)(7)(C)@ice.dhs.gov  
**Subject:** RE: STGI

Thanks, can you send the specific language so we see exactly how it reads?

(b)(6),(b)(7)(C)

**From:** (b)(6),(b)(7)(C)@ice.dhs.gov  
**Date:** Friday, Dec 13, 2019, 5:33 AM  
**To:** Lucero, Enrique M (b)(6),(b)(7)(C)@ice.dhs.gov  
**Cc:** Johnson, Tae D (b)(6),(b)(7)(C)@ice.dhs.gov  
**Subject:** FW: STGI

Henry –

Please see below.

(b)(6),(b)(7)(C)

(b)(6),(b)(7)(C), CCHP, FACHE  
Assistant Director | ICE Health Service Corps  
Desk: (b)(6),(b)(7)(C) | Cell: (b)(6),(b)(7)(C)  
Executive Assistant: (b)(6),(b)(7)(C)@associates.ice.dhs.gov  
Desk: (b)(6),(b)(7)(C) | Cell: (b)(6),(b)(7)(C)  
*"IHSC: One Team, One Mission...Leading the Way in Immigration Health Care"*

**From:** (b)(6),(b)(7)(C)@ice.dhs.gov  
**Sent:** Friday, December 13, 2019 8:31 AM  
**To:** (b)(6),(b)(7)(C)@ice.dhs.gov; (b)(6),(b)(7)(C)@ice.dhs.gov

Cc: (b)(6),(b)(7)(C)@ice.dhs.gov> (b)(6),(b)(7)(C)@ice.dhs.gov>

Subject: RE: STGI

Sir,

It is not explicitly written into the contract. STGi, InGenesis before them and STGi before that have treated all patients at the site to include the USMS patients. I spoke with Mr. Ian Somppi this morning and we can draft language to include in a contract modification if needed.

Thanks

(b)(6),(b)(7)(C)

(b)(6),(b)(7)(C) LCSW

Contracting Officer's Representative

Resource Management Unit (RMU)

ICE Health Service Corps (IHSC)

Enforcement Removal Operations (ERO)

Desk: (b)(6),(b)(7)(C)

Cell: (b)(6),(b)(7)(C)

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---

From: (b)(6),(b)(7)(C)@ice.dhs.gov>

Sent: Friday, December 13, 2019 4:01 AM

To: (b)(6),(b)(7)(C)@ice.dhs.gov>; (b)(6),(b)(7)(C)@ice.dhs.gov>

Cc: (b)(6),(b)(7)(C)@ice.dhs.gov>; (b)(6),(b)(7)(C)@ice.dhs.gov>

Subject: FW: STGI

Guys -

Please see below. Mr. Lucero is visiting Otay today and would like this info. Please check into and get back to me first thing this morning.

Many thx (b)(6),(b)(7)(C)

(b)(6),(b)(7)(C) CCHP, FACHE

Assistant Director | ICE Health Service Corps

Desk: (b)(6),(b)(7)(C) | Cell: (b)(6),(b)(7)(C)

---

From: Johnson, Tae D (b)(6),(b)(7)(C)@ice.dhs.gov>

Date: Thursday, Dec 12, 2019, 8:26 PM

To: (b)(6),(b)(7)(C)@ice.dhs.gov>

Subject: RE: STGI

Copy



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**From:** (b)(6),(b)(7)(C)@ice.dhs.gov>  
**Date:** Thursday, Dec 12, 2019, 7:34 PM  
**To:** Johnson, Tae D (b)(6),(b)(7)(C)@ice.dhs.gov>  
**Subject:** RE: STGI

Let me check. I know they are treating USMS.

(b)(6),(b)(7)(C) CCHP, FACHE  
Assistant Director | ICE Health Service Corps  
Desk: (b)(6),(b)(7)(C) | Cell: (b)(6),(b)(7)(C)

---

**From:** Johnson, Tae D (b)(6),(b)(7)(C)@ice.dhs.gov>  
**Date:** Thursday, Dec 12, 2019, 5:58 PM  
**To:** (b)(6),(b)(7)(C)@ice.dhs.gov>  
**Subject:** FW: STGI

DO we know off hand if the STGI contact explicitly states that they will be treating USMS detainees at Otay too, or does it specifically say ICE detainees or something broader like detainees.

---

**From:** Lucero, Enrique M (b)(6),(b)(7)(C)@ice.dhs.gov>  
**Sent:** Thursday, December 12, 2019 5:46 PM  
**To:** Johnson, Tae D (b)(6),(b)(7)(C)@ice.dhs.gov>; (b)(6),(b)(7)(C)@ice.dhs.gov>  
**Subject:** RE: STGI

Yes, medical. Just wanted to make sure it is written in the contract.

---

**From:** Johnson, Tae D (b)(6),(b)(7)(C)@ice.dhs.gov>  
**Date:** Thursday, Dec 12, 2019, 2:43 PM  
**To:** Lucero, Enrique M (b)(6),(b)(7)(C)@ice.dhs.gov>; (b)(6),(b)(7)(C)@ice.dhs.gov>  
**Subject:** RE: STGI

Medical contract? Yes.

---

**From:** Lucero, Enrique M (b)(6),(b)(7)(C)@ice.dhs.gov>  
**Sent:** Thursday, December 12, 2019 5:42 PM  
**To:** Johnson, Tae D (b)(6),(b)(7)(C)@ice.dhs.gov>; (b)(6),(b)(7)(C)@ice.dhs.gov>  
**Subject:** STGI

Regarding Otay does the stgi contract cover USMS inmates?

(b)(6),(b)(7)(C)

---

**From:** (b)(6),(b)(7)(C)  
**Sent:** Monday, December 16, 2019 3:46 PM  
**To:** (b)(6),(b)(7)(C)  
**Cc:** (b)(6),(b)(7)(C)  
**Subject:** Request for Cost Out-All Sites  
**Attachments:** Contract -Behavioral Health Technician .docx; Contract-Medical Assistant.docx

(b)(6),(b)(7)(C)

Attached are two PDs for cost out by STGi. The Behavioral Health Technician (BHT) is new to IHSC and we have no precedent for cost. U.S. Bureau of Labor Statistics reports the Median Annual Salary for BHT is \$30,860 (\$14.84/hr) as of 2018. For the Medical Assistant we have two bill rates that were submitted by STGi with their Price Proposal; a Certified Nurses Assistant at Port Isabel \$ (b)(4) and Dilley Certified Medical Assistant-Immunizations \$ (b)(4). Note the Dilley Medical Assistant – Immunization requires some specialization in immunizations and therefore the higher bill rate. Regardless, I don't imagine any of the MAs would come back with a higher bill rate than the LVNs/LPNs at their respective sites.

Thanks

(b)(6),(b)(7)(C)

(b)(6),(b)(7)(C), LCSW  
Contracting Officer's Representative  
Resource Management Unit (RMU)  
ICE Health Service Corps (IHSC)  
Enforcement Removal Operations (ERO)  
Desk: (b)(6),(b)(7)(C)  
Cell: (b)(6),(b)(7)(C)

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Mission changes may be frequent and require substantial flexibility and adaptability on the part of the Contractor.

Medical services shall be compliant with recognized state and national standards and with clinical practice guidelines associated with medical, mental and dental health, nursing, radiology, pharmacy, medical records management and personnel licensing requirements where the facility is located, see **J-7: IHSC Locations**. All offsite and emergent care shall be in compliance with the Medical Provider Analysis and Review Referral and Payment system (MedPars) outlined in **J-4: Offsite and Emergent Care**.

The contract staff providing these services will be managed solely by their employer based on the government needs. The contract staff will augment federal (General Schedule and Commissioned Corps of the United States Public Health Service) providers.

The contractor may be required to provide medical services to detainees at IHSC locations but are in the custody of other law enforcement agencies, including but not limited to the U.S. Marshall's Services and U.S. Customs and Border Protection. Services for detainees which are not in ICE custody are to be performed in accordance with IHSC policies and procedures, and the terms of this contract, unless otherwise directed in writing by the COR.

The Contractor shall provide the government with all labor necessary to supply qualified medical staffing in accordance with the specifications of this ~~Request for Proposals~~ contract. The scope of this ~~request~~ contract is to obtain a Contractor with the capability to provide the services required to all IHSC facilities included in this requirement. Current facilities identified in this requirement are located within the Continental United States.

**Section C-4 – C-7 will cover all sites EXCLUDING South Texas Family Residential Center located in Dilley, TX.**

**C-4. SPECIFIC TASKS/SERVICES.** The Contractor shall render the following services to the government:

- (a) The Contractor shall be responsible for providing fully qualified employees in accordance with the position descriptions outlined in **J-3: Position Descriptions**. Certifications, Degrees, Licensing, etc. shall be provided by the Contractor at the request of the government.
- (b) The Contractor shall regularly report status of all deliverables both verbally and in writing. The Contractor shall be required to update the Government in weekly meetings as determined by the Government to ensure all deliverables are being met.
- (c) The Site Status Report template (**J-11 – Site Status Report**) shall be provided by the Government and may be modified during the life of the contract based on the government's needs. The Contractor shall maintain and submit the completed report electronically to the Contracting Officer Representative (COR) weekly.

## SECTION G – CONTRACT ADMINISTRATION DATA

**G-1. CONTRACT ADMINISTRATION.** Notwithstanding the Contractor’s responsibility for total management responsibility during the performance of this contract, the administration of the contract will require maximum coordination between the ICE and the Contractor.

The individuals outlined in Section G will be the Government points of contact during the performance of this contract for their respective roles as identified herein:

### **Contract Specialist:**

TBD

Office of Acquisition Management  
Detention Compliance and Removals  
801 I Street, NW  
Washington, D.C. 20536  
Phone: (b)(6),(b)(7)(C)  
Email: TBD

### **Administrative Contracting Officer**

Ian Somppi  
Office of Acquisition Management  
Detention Compliance and Removals  
801 I Street, NW  
Washington, D.C. 20536  
Phone: (b)(6),(b)(7)(C)  
Email: (b)(6),(b)(7)(C)@ice.dhs.gov

### **Contracting Officer**

(b)(6),(b)(7)(C)  
Office of Acquisition Management  
Detention Compliance and Removals  
801 I Street, NW  
Washington, D.C. 20536  
Phone: (b)(6),(b)(7)(C)  
Email: (b)(6),(b)(7)(C)@ice.dhs.gov

### **Contracting Officer Representatives**

(b)(6),(b)(7)(C)  
ICE Health Service Corps (IHSC)  
Enforcement Removal Operations (ERO)  
500 12<sup>th</sup> St., SW  
Washington, D.C. 20536  
Phone: (b)(6),(b)(7)(C)  
Email: (b)(6),(b)(7)(C)@ice.dhs.gov

(b)(6),(b)(7)(C)



ICE Health Service Corps (IHSC)  
Enforcement Removal Operations (ERO)  
500 12<sup>th</sup> St., SW  
Washington, D.C. 20536  
Phone: (b)(6),(b)(7)(C)  
Email: (b)(6),(b)(7)(C)@ice.dhs.gov

LCDR (b)(6),(b)(7)(C)  
ICE Health Service Corps (IHSC)  
Enforcement Removal Operations (ERO)  
500 12<sup>th</sup> St., SW  
Washington, D.C. 20536  
Phone: (b)(6),(b)(7)(C)  
Email: (b)(6),(b)(7)(C)@ice.dhs.gov

The CO has the sole authority to award, modify or terminate contracts and obligate Government funds. The CO is responsible for ensuring performance of all necessary actions for effective contracting, ensuring compliance with the terms of the contract, and safeguarding the interest of the United States in its contractual relationships.

#### **G-2. APPOINTMENT OF CONTRACTING OFFICER'S REPRESENTATIVE.**

The Contracting Officer shall designate and authorize, in writing and in accordance with agency procedures, a contracting officer's representative (COR) on all contracts and orders other than those that are firm-fixed price, and for firm-fixed-price contracts and **orders as appropriate**. The Contracting Officer shall designate and authorize a COR as early as practicable after the nomination.

A COR—

- (1) Shall be a Government employee, unless otherwise authorized in agency regulations;
- (2) Shall be certified and maintain certification in accordance with the current Office of Management and Budget memorandum on the Federal Acquisition Certification for Contracting Officer Representatives (FAC-COR) guidance, or for DoD, in accordance with the current applicable DoD policy guidance;
- (3) Shall be qualified by training and experience commensurate with the responsibilities to be delegated in accordance with agency procedures;
- (4) May not be delegated responsibility to perform functions that have been delegated under 42.202 to a contract administration office, but may be assigned some duties at 42.302 by the contracting officer;
- (5) Has no authority to make any commitments or changes that affect price, quality, quantity, delivery, or other terms and conditions of the contract nor in any way direct the contractor or its

Monitor (GTM) to assist the COR in monitoring a Contractor's performance. A GTM shall be a U.S. Government employee.

**G-4. INVOICES/PAYMENTS.**

All travel that is invoiced must also include all required documentation as per FTR. Service Providers/Contractors shall use these procedures when submitting an invoice.

1. Invoice Submission: Invoices shall be submitted in a .pdf format on a monthly basis via email to:

Invoice.Consolidation@ice.dhs.gov

Each email shall contain only one (1) invoice and the subject line of the email will annotate the invoice number. The emailed invoice shall include the "bill to" address shown below:

DHS, ICE  
Financial Operations - Burlington  
P.O. Box 1620  
ATTN: ICE-ERO/FOD-BTV  
Williston, VT 05495-1620

Note: the Service Provider's or Contractor's Dunn and Bradstreet (D&B) DUNS Number must be registered in the System for Award Management (SAM) at <https://www.sam.gov> prior to award and shall be notated on every invoice submitted to ensure prompt payment provisions are met. The ICE program office identified in the contract shall also be notated on every invoice.

2. Content of Invoices: Each invoice submission shall contain the following information:

(i) Name and address of the Service Provider/Contractor. Note: the name, address and DUNS number on the invoice MUST match the information in both the Contract/Agreement and the information in the SAM. If payment is remitted to another entity, the name, address and DUNS information of that entity must also be provided which will require Government verification before payment can be processed;

(ii) Dunn and Bradstreet (D&B) DUNS Number;

(iii) Invoice date and invoice number;

(iv) Contract number, contract line item number and, if applicable, the order number;

(v) Description, quantity, unit of measure, unit price and extended price of the items delivered;

(vi) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;

(vii) Terms of any discount for prompt payment offered;



(viii) Remit to Address;

(ix) Name, title, and phone number of person to notify in event of defective invoice; and

3. Invoice Supporting Documentation. In order to ensure payment, the Contractor must also submit supporting documentation to the Contracting Officer's Representative (COR) identified in the contract as described below. Supporting documentation shall be submitted to the COR or contract Point of Contact (POC) identified in the contract or task order with all invoices, as appropriate. See paragraph 4 for details regarding the safeguarding of information. Invoices without documentation to support invoiced items, containing charges for items outside the scope of the contract, or not based on the most recent contract base or modification rates will be considered improper and returned for resubmission. Supporting documentation requirements include:

4. Safeguarding Information: As a contractor or Contractor conducting business with Immigration and Customs Enforcement (ICE), you are required to comply with DHS Policy regarding the safeguarding of Sensitive Personally Identifiable Information (PII). Sensitive PII is information that identifies an individual, including an alien, and could result in harm, embarrassment, inconvenience or unfairness. Examples of Sensitive PII include information such as: Social Security Numbers, Alien Registration Numbers (A-Numbers), or combinations of information such as the individual's name or other unique identifier and full date of birth, citizenship, or immigration status.

As part of your obligation to safeguard information, the follow precautions are required:

- Email supporting documents containing Sensitive PII in an encrypted attachment with password sent separately.
- Never leave paper documents containing Sensitive PII unattended and unsecure. When not in use, these documents will be locked in drawers, cabinets, desks, etc. so the information is not accessible to those without a need to know.
- Use shredders when discarding paper documents containing Sensitive PII.
- Refer to the DHS Handbook for Safeguarding Sensitive Personally Identifiable Information (March 2012) found at <http://www.dhs.gov/xlibrary/assets/privacy/dhs-privacy-safeguardingsensitivepiihandbook-march2012.pdf> for more information on and/or examples of Sensitive PII.

5. If you have questions regarding payment, please contact ICE Financial Operations at 1-877-491-6521 or by e-mail at [OCFO.CustomerService@ice.dhs.gov](mailto:OCFO.CustomerService@ice.dhs.gov)

#### **G-5. TECHNICAL DIRECTION.**

(a) Technical Direction is defined to include:

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE	PAGE OF PAGES 1 5
2. AMENDMENT/MODIFICATION NO. P00012	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO. 192119FHQIHSCSTG1.04	5. PROJECT NO. (If applicable)	
6. ISSUED BY ICE/Detention Compliance & Removals Immigration and Customs Enforcement Office of Acquisition Management 801 I Street, NW Suite (b)(6),(b)(7)(C) WASHINGTON DC 20536	CODE ICE/DCR	7. ADMINISTERED BY (If other than Item 6)		CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) STG INTERNATIONAL INC ATTN (b)(6),(b)(7)(C) 99 CANAL CENTER PLAZA SUITE 500 ALEXANDRIA VA 22314		(x)	9A. AMENDMENT OF SOLICITATION NO.	
CODE (b)(7)(E) FACILITY CODE		X	9B. DATED (SEE ITEM 11)	
		X	10A. MODIFICATION OF CONTRACT/ORDER NO. 70CDCR18C00000003	
			10B. DATED (SEE ITEM 13) 02/20/2018	
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>				
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule		Net Increase:		(b)(4)
<b>13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>				
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.			
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).			
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:			
X	D. OTHER (Specify type of modification and authority) Mutual Agreement of Both Parties			
<b>E. IMPORTANT:</b> Contractor <input type="checkbox"/> is not. <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)				
DUNS Number: 179570403				
COR: (b)(6),(b)(7)(C)				
Phone: (b)(6),(b)(7)(C)				
Email: (b)(6),(b)(7)(C)g@ice.dhs.gov				
COR: (b)(6),(b)(7)(C)				
Phone: (b)(6),(b)(7)(C)				
Email: (b)(6),(b)(7)(C)r@ice.dhs.gov				
COR: (b)(6),(b)(7)(C)				
Phone: (b)(6),(b)(7)(C)				
Continued ...				
Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
		(b)(6),(b)(7)(C)		
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED	
(Signature of person authorized to sign)		(Signature of Contracting Officer)		



NAME OF OFFEROR OR CONTRACTOR  
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Email: (b)(6),(b)(7)(C)@ice.dhs.gov</p> <p>COR: (b)(6),(b)(7)(C)s</p> <p>Phone: (b)(6),(b)(7)(C)</p> <p>Email: (b)(6),(b)(7)(C)@ice.dhs.gov</p> <p>Contracting Officer: (b)(6),(b)(7)(C)</p> <p>Phone: (b)(6),(b)(7)(C)</p> <p>Email: (b)(6),(b)(7)(C)@ice.dhs.gov</p> <p>Requisition 192119FHQIHSCSTG1.04 is associated with this modification.</p> <p>The purpose of P00012 is the following:</p> <ol style="list-style-type: none"> <li>1. Change FTE counts across various sites due to changes in mission needs. These changes are tracked in the Site Staffing and Bill Rates document attached to this modification.</li> <li>2. Establish a contract hourly rate for the following positions: <ul style="list-style-type: none"> <li>- Eloy: Nurse Practitioner - Psychiatric (APP-BH)</li> <li>- Montgomery: Nurse Practitioner - Psychiatric (APP-BH)</li> <li>- San Diego: Nurse Practitioner - Psychiatric (APP-BH)</li> <li>- Tacoma: Nurse Practitioner - Psychiatric (APP-BH)</li> <li>- Tacoma: Registered Dental Hygienist (RDH) - No FTE increase at this time</li> </ul> </li> <li>3. Maintain the MRT (1 FTE) and AA (1 FTE) positions at LA Staging.</li> <li>4. Revise Option Period labor rates for all labor categories at Dilley (STFRC).</li> <li>5. Update the Position Description (PD) for Public Health Analyst.</li> <li>6. Update attachment J-2 QASP to reduce the Critical Threshold Level Deduction Criteria from 5% to 3%.</li> <li>7. The following CLINs are modified: <p>CLIN 0001 The total obligated amount of this CLIN increases Continued ...</p> </li> </ol>				

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED  
70CDCR18C00000003/P00012

PAGE OF  
3 5

NAME OF OFFEROR OR CONTRACTOR  
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0001	<p>from (b)(4) by (b)(4) to (b)(4)</p> <p>CLIN 0002 The total obligated amount of this CLIN increases from (b)(4) by (b)(4) to (b)(4)</p> <p>8. As a result, the total obligated amount on 70CDCR18C000000003 has increased: From: (b)(4) By: To:</p> <p>9. The total contract value of 70CDCR18C000000003 does not change, remaining (b)(4)</p> <p>Delivery Location Code: ICE/ERO ICE Enforcement &amp; Removal Immigration and Customs Enforcement 801 I Street, NW Suite 900 Washington DC 20536</p> <p>Period of Performance: 02/20/2018 to 05/28/2022</p> <p>Change Item 0001 to read as follows (amount shown is the obligated amount):</p> <p>Base Year - IHSC Medical Staffing Services Period of Performance: 06/29/2018 - 06/28/2019 Fully Funded Obligation Amount: (b)(4) Incrementally Funded Amount: (b)(4) Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Accounting Info: (b)(7)(E) Funded: \$0.00 Accounting Info: (b)(7)(E) Funded: \$0.00 Accounting Info: (b)(7)(E) Continued ...</p>				(b)(4)

NAME OF OFFEROR OR CONTRACTOR  
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	(b)(7)(E)				
	Funded: \$0.00				
	(b)(7)(E)				
	Funded: \$0.00				
	Accounting Info:				
	(b)(7)(E)				
	Funded: \$0.00				
	Accounting Info:				
	(b)(7)(E)				
	Funded: \$0.00				
	Accounting Info:				
	(b)(7)(E)				
	Funded: \$0.00				
	Accounting Info:				
	(b)(7)(E)				
	Funded: \$0.00				
	Accounting Info:				
	(b)(7)(E)				
	Funded: \$0.00				
	Accounting Info:				
	(b)(7)(E)				
	Funded: \$0.00				
	Accounting Info:				
	(b)(7)(E)				
	Funded: (b)(4)				
0002	Change Item 0002 to read as follows (amount shown is the obligated amount): Dilley Facility Period of Performance: 06/29/2018 - 06/28/2019 Continued ...				(b)(4)



NAME OF OFFEROR OR CONTRACTOR  
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Estimated Hours Per Year (EHPY): 251,680</p> <p>This is a Labor Hour CLIN</p> <p>Fully Funded Obligation Amount: (b)(4)</p> <p>Incrementally Funded Amount: (b)(4)</p> <p>Product/Service Code: Q201</p> <p>Product/Service Description: MEDICAL- GENERAL HEALTH CARE</p> <p>Accounting Info:</p> <p>(b)(7)(E)</p> <p>Funded: \$0.00</p> <p>Accounting Info:</p> <p>(b)(7)(E)</p> <p>Funded: \$0.00</p> <p>Accounting Info:</p> <p>(b)(7)(E)</p> <p>Funded: \$0.00</p> <p>Accounting Info:</p> <p>(b)(7)(E)</p> <p>Funded: (b)(4)</p>				

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE	PAGE OF PAGES 1 7
2. AMENDMENT/MODIFICATION NO. P00013	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO. See Schedule	5. PROJECT NO. (If applicable)	
6. ISSUED BY ICE/Detention Compliance & Removals Immigration and Customs Enforcement Office of Acquisition Management 801 I Street, NW Suite (b)(6),(b)(7)(C) WASHINGTON DC 20536	CODE ICE/DCR	7. ADMINISTERED BY (If other than Item 6)		CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) STG INTERNATIONAL INC ATTN (b)(6),(b)(7)(C) 99 CANAL CENTER PLAZA SUITE 500 ALEXANDRIA VA 22314		(x)	9A. AMENDMENT OF SOLICITATION NO.	
CODE (b)(4)		9B. DATED (SEE ITEM 11)		
FACILITY CODE		x	10A. MODIFICATION OF CONTRACT/ORDER NO. 70CDCR18C00000003	
		10B. DATED (SEE ITEM 13) 02/20/2018		
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>				
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule		Net Increase:		(b)(4)
<b>13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>				
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.			
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).			
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:			
	D. OTHER (Specify type of modification and authority)			
<b>E. IMPORTANT:</b> Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)				
DUNS Number: 179570403				
COR: (b)(6),(b)(7)(C)				
Phone: (b)(6),(b)(7)(C)				
Email: (b)(6),(b)(7)(C)@ice.dhs.gov				
COR: (b)(6),(b)(7)(C)				
Phone: (b)(6),(b)(7)(C)				
Email: (b)(6),(b)(7)(C)@ice.dhs.gov				
COR: (b)(6),(b)(7)(C)				
Phone: (b)(6),(b)(7)(C)				
Continued ...				
Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
		(b)(6),(b)(7)(C)		
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED	
(Signature of person authorized to sign)		(Signature of Contracting Officer)		

NAME OF OFFEROR OR CONTRACTOR  
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Email: (b)(6),(b)(7)(C)@ice.dhs.gov</p> <p>COR: (b)(6),(b)(7)(C)</p> <p>Phone: (b)(6),(b)(7)(C)</p> <p>Email: (b)(6),(b)(7)(C)@ice.dhs.gov</p> <p>Contracting Officer: (b)(6),(b)(7)(C)</p> <p>Phone: (b)(6),(b)(7)(C)</p> <p>Email: (b)(6),(b)(7)(C)@ice.dhs.gov</p> <p>The following requisitions are associated with this modification: 192119FHQIHSCSTG1.05, 192119FHQCMCP0236, and 192119FHQIHSCSTG2.00.</p> <p>The purpose of P00013 is the following:</p> <ol style="list-style-type: none"> <li>Exercise Option Period 1 - 06/28/2019-06/29/2020</li> <li>Change FTE counts across various sites due to changes in mission needs. These changes are tracked in the Site Staffing and Bill Rates document attached to this modification.</li> <li>The following CLINs are modified:                     <ul style="list-style-type: none"> <li>CLIN 0001                             <ul style="list-style-type: none"> <li>The total obligated amount of this CLIN increases from (b)(4) by (b)(4) to (b)(4)</li> </ul> </li> <li>CLIN 0002                             <ul style="list-style-type: none"> <li>The total obligated amount of this CLIN increases from (b)(4) by (b)(4) to (b)(4)</li> </ul> </li> <li>CLIN 1001                             <ul style="list-style-type: none"> <li>The total obligated amount of this CLIN increases from \$0 by (b)(4) to (b)(4)</li> </ul> </li> <li>CLIN 1003                             <ul style="list-style-type: none"> <li>The total obligated amount of this CLIN increases from \$0 by (b)(4) to (b)(4)</li> </ul> </li> <li>CLIN 1004                             <ul style="list-style-type: none"> <li>The total obligated amount of this CLIN increases from \$0 by (b)(4) to (b)(4)</li> </ul> </li> </ul> <p>Continued ...</p> </li></ol>				



NAME OF OFFEROR OR CONTRACTOR  
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0001	<p>4. As a result, the total obligated amount on 70CDCR18C00000003 has increased: From: (b)(4) By: (b)(4) To: (b)(4)</p> <p>5. The total contract value of 70CDCR18C00000003 has increased: From: (b)(4) By: (b)(4) To: (b)(4)</p> <p>Delivery Location Code: ICE/ERO ICE Enforcement &amp; Removal Immigration and Customs Enforcement 801 I Street, NW Suite 900 Washington DC 20536</p> <p>Period of Performance: 02/20/2018 to 05/28/2022</p> <p>Change Item 0001 to read as follows (amount shown is the obligated amount):</p> <p>Base Year - IHSC Medical Staffing Services Period of Performance: 06/29/2018 - 06/28/2019 Fully Funded Obligation Amount: (b)(4) Incrementally Funded Amount: (b)(4) Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE Requisition No: 192118FHQCMCP0229.1, 192118FHQIHSCNEW1.00, 192118FHQIHSCNEW1.1, 192118FHQIHSCNEW2.0, 192118FHQIHSCNEW3.0, 192119FHQIHSCSTG1.01, 192119FHQIHSCSTG1.02, 192119FHQIHSCSTG1.03, 192119FHQIHSCSTG1.04, 192119FHQIHSCSTG1.05</p> <p>Accounting Info: (b)(7)(E)</p> <p>Funded: \$0.00 Accounting Info: (b)(7)(E)</p> <p>Continued ...</p>				(b)(4)

NAME OF OFFEROR OR CONTRACTOR  
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Funded: \$0.00 Accounting Info: <b>(b)(7)(E)</b>				
	Funded: \$0.00 Accounting Info: <b>(b)(7)(E)</b>				
	Funded: \$0.00 Accounting Info: <b>(b)(7)(E)</b>				
	Funded: \$0.00 Accounting Info: <b>(b)(7)(E)</b>				
	Funded: \$0.00 Accounting Info: <b>(b)(7)(E)</b>				
	Funded: \$0.00 Accounting Info: <b>(b)(7)(E)</b>				
	Funded: \$0.00 Accounting Info: <b>(b)(7)(E)</b>				
	Funded: \$0.00 Accounting Info: <b>(b)(7)(E)</b>				
	Funded: \$0.00 Accounting Info: <b>(b)(7)(E)</b>				
	Funded: \$0.00 Accounting Info: <b>(b)(7)(E)</b>				
	Funded: \$0.00 Accounting Info: <b>(b)(7)(E)</b>				
	Funded: \$0.00 Accounting Info: <b>(b)(7)(E)</b>				
	Continued ...				

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED  
70CDCR18C00000003/P00013

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NAME OF OFFEROR OR CONTRACTOR  
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0002	<p>Funded: (b)(4)</p> <p>Change Item 0002 to read as follows(amount shown is the obligated amount):</p> <p>Dillely Facility Period of Performance: 06/29/2018 - 06/28/2019</p> <p>Estimated Hours Per Year (EHPY): 251,680</p> <p>This is a Labor Hour CLIN Fully Funded Obligation Amount: (b)(4) Incrementally Funded Amount: (b)(4) Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE Requisition No: 192118FHQIHSCNEW1.00, 192119FHQIHSCSTG1.00, 192119FHQIHSCSTG1.03, 192119FHQIHSCSTG1.04, 192119FHQIHSCSTG1.05</p>				(b)(4)
	<p>Accounting Info:</p> <p>(b)(7)(E)</p>				
	<p>Funded: \$0.00 Accounting Info:</p>				
	<p>(b)(7)(E)</p>				
	<p>Funded: \$0.00 Accounting Info:</p>				
	<p>(b)(7)(E)</p>				
	<p>Funded: \$0.00 Accounting Info:</p>				
	<p>(b)(7)(E)</p>				
	<p>Funded: \$0.00 Accounting Info:</p>				
	<p>(b)(7)(E)</p>				
1001	<p>Funded: (b)(4)</p> <p>Change Item 1001 to read as follows(amount shown is the obligated amount):</p> <p>Option Year 1 - IHSC Medical Staffing Services Continued ...</p>				(b)(4)



**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED  
70CDCR18C00000003/P00013

PAGE OF  
6 7

NAME OF OFFEROR OR CONTRACTOR  
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Period of Performance: 06/29/2019 - 06/28/2020</p> <p>This is a Labor Hour CLIN</p> <p>The proposed rates and other information in the incorporated proposal which applied to CLINs 1001 to 1003 and 1005 to 1022 apply to this CLIN. This change in CLIN structure is administrative in nature to ease accounting and invoicing burdens and does not substantively affect the rights of the parties. Facilities to be covered under this CLIN and their Estimated Hours Per Year (EHPY) include:</p> <p>Adelanto Facility - EHPY: 2,080                      Alexandria Facility - EHPY: 83,200                      Berks Facility - EHPY: 43,264                      Buffalo Facility - EHPY: 63,440                      Caroline County Facility - EHPY: 47,840                      Cibola County Facility - EHPY: 2,080                      Dilley Facility - EHPY: 249,600                      El Paso Facility - EHPY: 69,680                      Elizabeth Facility - EHPY: 25,584                      Eloy Facility - EHPY: 125,840                      Florence Facility - EHPY: 5,520                      Houston Facility - EHPY: 89,440                      Jena Facility - EHPY: 114,400                      Joe Corley Facility - EHPY: 2080                      Krome Facility - EHPY: 101,920                      Laguna Niguel Facility - EHPY: 4,160                      LA Staging Facility - EHPY: 4,160                      Montgomery Facility - EHPY: 106,080                      Pearsall Facility - EHPY: 130,080                      Port Isabel Facility - EHPY: 122,720                      San Diego Facility - EHPY: 156,000                      Santa Ana Facility - EHPY: 0                      Tacoma Facility - EHPY: 101,920                      Taylor Facility - EHPY: 52,000                      Varick Facility - EHPY: 8,736                      Washington DC (HQ) Facility (includes Custody Resource Coordinators) - EHPY: 52,880                      York Facility - EHPY: 10,816                      Fully Funded Obligation Amount: (b)(4)                      Incrementally Funded Amount: (b)(4)                      Product/Service Code: Q201                      Product/Service Description: MEDICAL- GENERAL HEALTH CARE                      Requisition No: 192119FHQCMCP0236, 192119FHQIHSCSTG2.00</p> <p>Continued ...</p>				

NAME OF OFFEROR OR CONTRACTOR  
STG INTERNATIONAL INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Accounting Info:				
	<b>(b)(7)(E)</b>				
	Funded: <b>(b)(4)</b>				
	Accounting Info:				
	<b>(b)(7)(E)</b>				
	Funded: <b>(b)(4)</b>				
	Change Item 1003 to read as follows (amount shown is the obligated amount):				
1003	Option Year 1 - NTE Travel Period of Performance: 06/29/2019 - 06/28/2020				<b>(b)(4)</b>
	This is a Cost-Reimbursable CLIN Fully Funded Obligation Amount: <b>(b)(4)</b> Incrementally Funded Amount: <b>(b)(4)</b> Product/Service Code: Q201 Product/Service Description: MEDICAL- GENERAL HEALTH CARE Requisition No: 192119FHQIHSCSTG2.00				
	Accounting Info:				
	<b>(b)(7)(E)</b>				
	Funded: <b>(b)(4)</b>				
	Add Item 1004 as follows:				
1004	NTE Travel for CRC Period of Performance: 06/29/2019 - 06/28/2020				<b>(b)(4)</b>
	This is a Cost-Reimbursable CLIN Obligated Amount: <b>(b)(4)</b> Requisition No: 192119FHQCMCP0236				
	Accounting Info:				
	<b>(b)(7)(E)</b>				
	Funded: <b>(b)(4)</b>				

**From:** webpublishing@hq.dhs.gov on behalf of WCM DHS  
**Sent:** 26 Jun 2019 19:09:28 -0400  
**To:** ice-foia@dhs.gov  
**Subject:** Form submission from: DHS FOIA / Privacy Act Request Submission Form

Submitted on Wednesday, June 26, 2019 - 19:09  
Submitted by user: Anonymous  
Submitted values are:

Select the DHS component you wish to submit your request to: : U.S.  
Immigration and Customs Enforcement (ICE)

Title: Mr.

First Name: (b)(6),(b)(7)(C)

Middle Initial:

Last Name: (b)(6),(b)(7)(C)

Suffix:

Email Address: (b)(6),(b)(7)(C)@verizon.net

Country: United States

Address 1: 530 Third

Address 2:

City: Port Carbon

State: Pennsylvania

Zip Code: 17965

Telephone Number: (b)(6),(b)(7)(C)

Fax Number:

Are you requesting records on yourself? No

If yes, you must check the perjury statement:

By initialing here you are providing your electronic signature.:

Please describe the records you are seeking as clearly and precisely as possible: Please provide contracts of S.T.G International that is under contract for the Family Detention Center in Berks County Pennsylvania for the years 2017 to present.

I am willing to pay fees for this request up to the amount of: \$: 25.00

Select from the list below: An individual seeking information for personal use and not for commercial use.

I request a waiver of all fees for this request.:

Please provide an explanation for your request for a fee waiver:

Please select and describe in detail if you believe your request warrants expeditious handling:

Please provide information to support your selection: