

The following contractor questions pertain to: HSCEDM-09-R-00008 (El Centro)

1. Section B, CLINs, Transportation Services: In order to ascertain the quantity of 40-48 Passenger Vehicles and less than 40 Passenger Vehicles, can ICE provide the number of transportation shifts per day and the number of these vehicles needed per shift. Can ICE provide the volume of detainees per trip, per shift, per day? Can ICE provide a log of the most recent year's provided transportation services?

**A: Transportation is not currently contracted out at this facility. Transportation is accomplished by ICE at this time and there is no statistical data as to the amount of vehicles used during shifts or amount of detainees moved per trip. ICE currently has a fleet of five 48-50 passenger buses, one 24 passenger bus and eighteen 13 passenger vans. Although, you must realize we do have back-up vehicles to use while line vehicles are in for service. We do conduct movements at times that include up to 140 detainees while still operating other details with detainee movement. The offeror is responsible for proposing a solution to the requirements of the RFP.**

2. Section B, CLINs, Transportation Services: Can ICE provide historic information of the number of hours, events, frequency, time, etc. of the travel costs of Detention Officers that exceeded the standard working hours?

**A: This information is not available.**

1. On page 24 there appears a chart indicating 5 2-member teams are required M-F for each 24 hour period or 400 hours (10 officers x 8 hours x 5 days) for the week; and 3 2-member teams required S-S-H for each 24 hour period or 96 hours (6 officers x 8 hours x 2 days) a week. This totals out at 25,792 total "transport" hours; however, attachment one totals 29,120 annual transport hours.

**A: The chart is giving the minimum of the requirement, the contractor may propose more teams but the minimum is 5-two person teams M-F and 3-two person teams weekends and holidays. The attachment 1 provides an estimate based on the population current needs.**

2. Page 25, LOCATION CHART.

Is the correct interpretation of this chart as follows?

For Centinela State Prison, 7 trips of 32 miles each per week? Or this a monthly frequency? Or do you mean 224 trips per year of 32 miles?

**A. The charts are being amended as follows:**

Routes	Pick up Location	Mileage (Round Trip)	Miles per week	No. of Trips per week
1	Centinela State Prison	32	160	5
2	Calipatria State Prison	54	270	5
3	San Diego Detention Facility (Points in Between)	240	720	3
4	Otay Mesa (Full Name Listed)	260	780	3
5	Calexico Port of Entry	30	150	5

6	Imperial County Jail, Sheriffs Office	8	24	3
7	Los Angeles Detention Office (or Points in Between)	400	2000	5
8	El Centro Regional Medical Center	4	12	3
9	Pioneers Memorial Hospital	30	90	3

3. Page 25, para 5(b) If one officer is assigned to guard a detainee in a hospital for a 24 hour period, are we required to "relieve" these officers or may they take "in area" restroom and lunch breaks?

**A: Detainees must be guarded at all times. If a guard takes a break, he or she must be relieved.**

4. Page 27 para C. Health Requirements: As written, the SF 88 could require a visit to a doctor, a dentist, an eye doctor and extensive lab work. Is a dental exam performed by a dentist required, or is a physician allowed to perform a cursory exam without requiring x-rays; in addition, are the serology lab tests in Block 19 required?

**A: All exams required on the SF88 must be accomplished by the appropriate medical personnel.**

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19. TEST RESULTS (Copies of results are preferred as attachments)

A. URINALYSIS: (1) SPECIFIC GRAVITY

B. CHEST X-RAY OR PPD (Place, date, film number and result)

(2) URINE ALBUMIN

(4) MICROSCOPIC

(3) URINE SUGAR

C. SYPHILIS SEROLOGY (Specify test used and results)

D. EKG

E. BLOOD TYPE AND RH FACTOR

F. OTHER TESTS

breaks and therefore this period would be paid. Is that a correct presumption.

We are also presuming that all breaks (which must be net 10 minutes x 2 per 8 hour shift) are also paid. Is this correct?

Neither issue is addressed in the CBA.

**A: The contractor must comply with all state and local laws as they relate to labor.**

7. Page 35, para C. What is ratio of detainees to Housing Officers in each housing unit, such as 50 detainees to each housing officer? If ratio exceeds 50, will the contractor be required to provide an additional housing officer?

**A. The RFP will be revised to include the requirement for the contractor to provide a second officer per housing unit. Of the two detention officers in each housing unit, one must be the same gender as the detainees in the housing unit.**

8. Page 36, para I. Attachment 1 contains "Mail Man" and a "Detainee Mail Man" post. Are these officers responsible for all incoming facility and detainee mail or is mail pre-sorted into ICE mail and contractor/detainee mail by an ICE employee?

**A. The mailman and the detainee mailman are two different posts, the mailman is responsible for all incoming mail. Detainee mailman is responsible for delivering the mail to the detainees. The contractor is responsible for sorting all mail.**

9. Page 37 para M. What "intermediate devices" are authorized for this facility?

**A: The intermediate devices authorized for this facility are listed in the ICE/DRO Detention Standard entitled "Use of Force and Restraints".**

10. Page 38, para R and Attachment 1; what post is associated with safeguarding detainee funds, or is the contractor to provide clerical staff to account for and dispense detainee cash?

**A: Currently, the processing officer and the supervisor are responsible for safeguarding detainee funds. However, the Offeror is responsible for proposing a solution to the requirements of the RFP.**

Other Detainee service questions:

Attachment 1 does not specifically list several positions addressed in questions above and it does not specifically require admin/clerical workers for detainee services:

11. Does the contractor provide managers/workers for any facility maintenance functions?

**A: No**

12. Assuming detainee cleaning crews (in addition to detainees) clean housing units, there does not appear to be a post associated with "housekeeping". Does the contractor provide any janitorial labor/equipment/supplies, or a detainee labor supervisor?

**A: The offeror is responsible for providing a solution to the requirements in the RFP. Equipment and supplies are provided by the Government. The contractor is responsible for oversight of the detainee workforce.**

13. Page 39, Subsection 7: DCT requirements.

How many personnel comprise one team?

**A: The industry standard is a 12 person team to include a supervisor; however, the offeror is responsible to propose a solution to the requirements of the RFP.**

Is a team required for each shift?

**A: The offeror is responsible for proposing a solution to the requirements stated in the RFP.**

What equipment is required for the DCT? (Such as neck/chest protectors, elbow, knee, shin protectors, batons, shields, helmet with face mask?)

**A: Equipment requirements are listed in the Performance Based National Detention Standard Number 18 "Use of Force and Restraints."**

Can equipment provided for riot control be used by the DCT in lieu of providing "x" amount for DCT and additional "y" amount for riot control?

**A. Yes**

How many sets of riot gear are required, and what constitutes one set?

**A: The offeror is responsible for proposing a solution to the requirements stated in the RFP. Equipment and riot gear are listed in the Performance Based National Detention Standard Number 18 "Use of Force and Restraints."**

14. Page 39, Subsection 7, paragraph A: "The Contractor shall establish and maintain a Disturbance Control Team..." What equipment must be provided by the Contractor for the Disturbance Control Team? Is there a requirement as to the number of people that must be trained for this duty?

**A. See above. The offeror is responsible for proposing a solution to the requirements stated in the RFP.**

14. Page 41 para B. What is the square footage of office space provided to the contractor for PM and administration personnel? Is space provided sufficient for Human Resources activities such as processing new hires, maintaining on-site employee files, contractor overhead staff?

**A: Office space will be provided for the Project Manager, administrative personnel and human resources.**

15. Is any government space on site provided for contractor training?

**A: Yes**

16. Page 41, para C. Radios. Do radios utilized within the facility require encryption? (Basic, inexpensive Motorola models are compatible with Motorola 3000/5000, however, if encryption is required, the radios are VERY expensive)

**A. Radios used within the facility do not require encryption. However, the RFP will be revised to reflect that the encrypted radios for transportation duties only will be provided by the Government.**

17. Page 42 para D-4 states uniformed supervisors receive ammunition; attachment 1 does not reflect any armed supervisor posts; does this infer that transportation supervisors are armed? Are there any other armed supervisor posts?

**A: Transportation supervisors must be armed, however, there are no armed supervisor posts within the facility.**

18. Are any guard posts other than the main gate "armed"?

**A. No**

19. Page 42, para D-9; is there currently an "armory" area within the facility? May the contractor use this area if it exists?

**A. No, the contractor is responsible for proposing a solution to the requirements stated in the RFP.**

20. Is there a weapons clearing area with clearing barrels available on site?

**A. Yes.**

21. Does the contractor provide clearing barrels?

**A. No, the government will provide the clearing barrels.**

22. Is there an ICE firing range on site? If so, is the contractor permitted to use the range?

**A. No**

23. How much general storage space is provided on site for the contractor to utilize for such things as weapons/ammo storage, and detainee linens/other detainee supplies?

**A. There is no weapons and ammo storage within the facility. Storage for detainee linen and other detainee supplies will be provided by the government.**

24. Is any off site office/storage required?

**A. No; however, the offeror is free to propose potential solutions to the requirement of the RFP.**

25. Page 42, Para D-24. What intermediate weapons are required and in what quantities?

**A. The intermediate weapons and quantities are specified in the ICE/DRO detention standards.**

26. Attachment 1 provides 3 library officers; do these posts cover both general library and law library?

**A. Yes**

27. Attachment 1 does not include a Barbershop/Beauty shop post? Is one required? Who provides barber services, equipment and supplies?

**A. The government provides the equipment and supplies; however, detainees through detainee workforce provide barber service.**

28. Detainee work details (page 39, subsection 6). Attachment 1 provides laundry officers, Kitchen and "meal" officers; and 2 "detail" officers; do details include vehicle cleaning and/or general office/facility cleaning crews?

**A. No.**

29. Are these the only work details provided, or do detainees provide paint details as well?

**A. The detainees may be utilized through the detainee workforce to provide paint details.**

30. If paint details are performed, who provides respirators?

**A. The government provides respirators**

31. Attachment 1 provides 3 recreation officers and 2 Recreation Specialists. What is the difference? Are recreation specialists, trained as such, required/provided by the contractor?

**A. The recreation specialists put the recreation program together including activities such as the library, dispensing game equipment, soccer balls, etc. The recreation officers**

**supervise detainees during recreational activities. The offerors are responsible for providing solutions to the requirements in the RFP.**

32. Do all 5 day posts (such as bailiffs) include Federal Holidays occurring Monday – Friday?

**A. Normally a 5 day post would include federal holidays falling Monday - Friday, however, a post such a bailiff would not be needed on a federal holiday falling on Monday – Friday.**

If they do not, then would not the following apply?

For 2009, M-F = 365-104 weekend days and – 9 weekday holidays =  $252 \times 8 = 2,016$  hours.

For 2010, M-F = 365-104 weekend days and 8 weekday holidays =  $253 \times 8 = 2,024$

For 2011, M-F = 365-104 weekend days and 8 weekday holidays =  $253 \times 8 = 2,024$

For 2012, M-F = 366 (including Wed Leap Day)-104 weekend days and 8 weekday holidays =

$254 \times 8 = 2,032$

For 2013, M-F = 365-104 weekend days and 10 weekday holidays =  $251 \times 8 = 2,008$

For 2014, M-F = 365-104 weekend days and 9 weekday holidays =  $252 \times 8 = 2,016$

To ensure accuracy, please confirm that posts ARE including the holidays, or indicate which 5 days posts do and which do not.

**A: Offerors are required to propose a bed date rate based on the estimates provided in CLIN 0001. It is the offerors' responsibility to determine manning levels to ensure detainees are guarded at all times.**

If the posts do NOT include holidays, can we use an “average” number of days x hours such as 252.8 to include these variations and the leap year?

**A. The contractor is responsible for proposing a solution to the requirements stated in the RFP.**

33. Will the Contractor be obligated to offer employment to current employees?

**A. No**

34. Numerous references are made to ACA standards. Is the facility currently ACA accredited?

**A. Yes.**

35. Can the Contractor utilize its own policy and procedures as long as they are ACA compliant and adhere to National Detention Standards?

**A. Yes**

36. We noticed there is only one courtroom. Are there any off-site court trips?

**A. There are two courtrooms, a large one and a small one. Off-site court trips are currently frequent due to maintenance in the court area. When the maintenance has been finished, off-site court trips may occur from time to time, depending on the judge.**

37. Is there a Legal Orientation Program? If so, how many days per week and hours per day?

**A: No.**

38. How many off-site medical trips are conducted each day?

**A: The information is not available.**

39. Is the Contractor required to provide armed bailiffs for off-site court appearances?

**A. Yes.**

40. Will Contractor staff or ICE run Receiving and Discharge?

**A: The Contractor.**

41. What is the ratio of detainees to showers?

**A. There are 8 showerheads in every housing unit.**

42. Do the four negative air pressure rooms deliver 6 air changes per hour or 12 air changes per hour?

**A. 12 per hour.**

43. What is the rate of incidents such as assaults, fights, contraband, etc.?

**A. The information is not available.**

44. There are two Food Service Administrators, one private and one ICE. Is this temporary?

**A. Yes it is temporary. The contractor is required to provide a food service administrator.**

45. A full time Nakamoto compliance officer is present. Would the Government provide a copy of recent monthly reports?

**A. No.**

46. Are 40 passenger buses + up to 4 crew, and 10 passenger vans + 2 crew adequate?

**A. The contractor is responsible for proposing a solution to the requirements of the RFP.**

47. Are all off site escort officers armed?

**A. Yes.**

48. Page 15, "On call Post/Remote Custody Officer Post." Are these posts considered hospitalization posts? Are they billable under Clin 0002?



**A. The posts are not necessarily considered hospitalization posts. They would be billable under CLIN 00002.**

49. In the solicitation for El Centro the wage determination refers to Custody Officers. Is this rate the same as for a Detention officer? The Union agreement refers to Detention Officers and not Custody Officers, that's why I am asking.

**A: The collective bargaining agreement (Attachment 2) uses the term Custody Officer. The wage determination (Attachment 3) is for food service only. The offeror is advised to read the description of duties related to each labor category when preparing their proposal.**

50. Can ICE provide the make and model of the current firearm being utilized by the incumbent work force?

**A. The current requirement is for a standard police-type semi-automatic weapon as stated in Subsection 8, Paragraph D.3.**

51. Will any of the required detainee transport cross State lines?

**A. Infrequently, if at all.**

52. Please clarify which Food Service Labor Classifications apply to this contract.

**A. The contractor is responsible for proposing a solution. Please refer to Attachment 3 of the RFP.**

53. Please identify the security requirement for the installation of the detainee location monitoring system, as part of the ICE DRO Modernization program (awarded to Northrop Grumman). Please clarify if the contractor needs to include costs associated or required with staging and installing the system at the facility during the performance period?

**A. This RFP does not include any requirements for the installation of the detainee location monitoring system. The contractor should only include costs as specified in the RFP.**

54. We understand that the Service Processing Centers (SPC) will move to the new ICE Performance Based National Detention Standards in April of 2009. As such, can ICE please confirm which set of performance standards apply to this RFP (National Detention Standards for Performance Based National Detention Standards)? Have the PBNDS outcome measures for each performance standard been established for the SPCs? If so, can ICE please provide these for the prospective bidders?

**The ICE Performance Based National Detention Standards (PBNDS) were issued in September 2008. Every reference in the RFP to the former ICE/DHS Detention Standards will be replaced with the PBNDS.**

55. Please clarify if it will be the contractor's responsibility to determine the alienage of the detainees.

**A. No.**

56. Please identify the security requirement for the installation of the detainee location monitoring system, as part of the ICE DRO Modernization program (awarded to Northrop Grumman). Please clarify if the contractor needs to include costs associated or required with staging and installing the system at the facility during the performance period?

**A. The RFP does not include any requirements for the installation of the detainee location monitoring system. The contractor should only include costs as specified in the RFP.**

57. Section C, Contract Objectives, Item A.3 (page 8): How many unauthorized access attempts/successful unauthorized access events and attempted escapes have occurred during the prior performance period? If there were any events, were any of these attributed to physical plant deficiencies that have not been addressed?

**A. The information is not available.**

58. Section C, Contract Objectives, Item A.4.2 (page 8): Have there been any conditions of confinement or CRIPA findings at the facility?

**A. The information is not available.**

59. Section C, Contract Objectives, Item A.3 (page 8): How many unauthorized access attempts/successful unauthorized access events and attempted escapes have occurred during the prior performance period? If there were any events, were any of these attributed to physical plant deficiencies that have not been addressed?

**A. The information is not available.**

60. Section C, Contract Objectives, Item A.4.2 (page 8): Have there been any conditions of confinement or CRIPA findings at the facility?

**A. The information is not available.**

61. Section C, Contract Objectives, Item B General (page 10): ICE reserves the right to operate the facility at 10% over capacity at no additional cost to the Government. How often has the facility operated above 100% capacity in the past five years?

**A. The facility has not operated above 100% capacity in the last five years.**

62. Section C, Contract Objectives, Item C Explanation of Terms (page 16): Weapons – Is Mace or other chemical agents used routinely within the facility? Do they represent general issue items?

**A. No. Reference National Detention Standard entitled “Use of Force and Restraints”.**

63. Section C, Contract Objectives, Item D Ambiguities (page 17): States “Should a conflict exist between any of these standards, the most stringent shall apply.” However, on page 10, it states, “Some ACA standards are augmented by ICE policy and/or procedure. In cases where other standards conflict with DHS/ICE Policy or Standards, DHS/ICE Policy and Standards prevail.” Please clarify which applies?

**A. Reference Section C, Contract Objectives, Item D Ambiguities – “If the Contractor is unable to determine which standard is more stringent, the Contracting Officer shall determine the appropriate standard.” In general, ICE policy and standards follow ACA standards.**

64. Section C, Subsection 1, QCP (page 18): Quality Control Plan – Do the audits have to be completed on site or can they be conducted remotely/via video conference?

**A. This would be an onsite audit for compliance with the Contractor’s Quality Control Plan.**

65. Section C, Subsection 1, Item L.2 (page 22): When does the Contractor have to notify COTR/ICE designee of detainee request for medical treatment - immediately upon notification by the detainee or within a specific period of time (one hour, three hours, etc.)? Does this include evenings, weekends, holidays, etc.?

**A. The contractor notifies USPHS of all detainee requests for medical treatment immediately.**

66. Section C, Subsection 1, Item L.3 (page 22): Will USPHS staff screen for Suicide Risk upon arrival at the facility. Will the outcome of the health care screening be made known to Contractor’s staff to ensure proper precautions are followed?

**A. Arrivals to the facility are screened by DIHS as soon as possible. Yes, the outcome will be forwarded to the appropriate section.**

67. Section C, Subsection 1, Item L.3 (page 22): What is the average detainee population housed in the infirmary at any one time?

**A. The average is five, the capacity is ten.**

68. Section C, Subsection 1, Item L.3 (page 22): Is USPHS responsible for providing and maintaining first aid kits and AED’s?

**A. The Government maintains the first aid kits. Only Government personnel operate AEDs.**

69. Section C, Subsection 1, Item L.4 (page 24): Will ICE provide sufficient space for vehicle parking and washing area for buses, vans, etc. Please clarify if there are any associated costs for parking at the Service Processing Center. Are there any associated costs for parking at any of the medical facilities, courthouses, etc. as part of the detainee transport?

**A. The Government will provide parking for buses, vans, etc. There are no associated costs for parking at the SPC. The cost of parking at medical facilities, courthouses etc. will depend on the particular facility. It would be impracticable to list all potential facilities and parking rates. A washing area for vehicles is not provided.**

70. Section C, Subsection 1, Item L.4.d (page 24): Please clarify what equipment and modifications are required in accordance to the ICE National Detention Standards for each Transport Vehicle.

**A. Attached to this amendment is a copy of the Detention and Removal Operations Policy and Procedures Manual, Appendix 32-1, Vehicle Ordering Menu.**

**Please note: all vehicles must comply with Department of Transportation requirements, including restrooms, handicapped access, temperature controls, etc.**

**Offerors are responsible for providing a solution to the requirements for vehicle equipment meeting the requirements of the Performance Based National Detention Standards. Below is a sample list of vehicle equipment.**

- **Mobile radio(s) able to communicate on frequencies used by Border Patrol and other law enforcement agencies;**
- **Cellular Phone (backup communication system)**
- **In the forward baggage compartment, two equipment boxes containing:**
- **Box#1: large bolt cutters, fuses, fan belts, jack, small hand tools, flashlight, lantern, rags, disposable trash bags, broom, ground cloth, two sets of coveralls, and work gloves (Fleet officer/shop supervisor maintains inventory; checks written inventory quarterly).**
- **Box #2: Transmission fluid, water for radiator, oil, toilet disinfectant, extra fire extinguisher(s), road flares, and reflectors ( transporting officers record amount and date used and by whom on inventory sheets kept in box 2, likewise maintaining MSDS sheets as necessary).**
- **Other equipment may be added as necessary (transporting officers shall provide supervisors with written notification of inventory needs, including items that need replenishing or replacing).**
- **First-aid equipment bag (disaster kit), auxiliary to the first-aid kit the driver's compartment (officers shall document each emergency requiring first-aid treatment, including whether and how quickly the injured received proper medical care);**
- **Emergency blankets equal to the rated capacity of the vehicle;**
- **Boarding bag containing extra forms, camera that produces instant photographs, film, batteries, emergency phone numbers: ICE DRO offices, local police, state police, etc.;**
- **Spare tire and snow chains (if applicable);**
- **Restraining equipment, including, at minimum: Buses-50 sets of waist chains; 50 sets of leg irons; 2 sets of leg irons modified for use as hand cuffs (extra-large); other vehicles-equipment equal to the rated capacity of the vehicle.**
- **All restraining equipment must be of high quality and needs to be maintained in good operating condition and kept in the forward baggage compartment with the other supplies.**

71. Section C, Subsection 1, Item L.4.f (page 24): Please clarify the quantity and type of restraint devices needed for the contract.

**A. A definition of Restraint Equipment is included under the Section for Explanation of Terms. The types and quantities for transportation restraint equipment is contained in the ICE/DRO Detention Standard entitled "Transportation (by Land)." The offeror is responsible for providing a solution to the requirements in the referenced paragraph.**

72. Section C, Subsection 1, Item L.4.n (page 25): Please clarify the chart indicating "Frequency" of transportation routes. How many daily and/or weekly routes are required? Will any of these trips require transport outside of the State? How many ad hock trips are taken estimated daily and weekly? Can ICE provide an average number of detainees on these routes?

**A. Frequencies are provided in the referenced table. It is not likely, but possible, that transportation will take place outside of the State. The table provided includes all known routes and frequencies. The average number of detainees on the routes is not available. The table in the RFP is being revised, see the revised table provided in the response to a previous question.**

73. Section C, Subsection 1, Item L.5 (page 25): Can ICE provide an estimate based on historic data on the amount of time (days/hours) detainees may have to spend at medical facilities that require stationary guard services.

**A. The information is not available.**

74. Section C, Subsection 1, Item L.7 (page 26): Will detainees always be returned without escorts on the plane? If there is an escort, does the Detention Officer have to wait for gate agent confirmation of the plane being in flight?

**A. In accordance with referenced paragraph, the contractor is required to escort the detainee onto the aircraft and remain at the gate until aircraft is airborne and verify verbally with carrier gate attendant that aircraft in is flight.**

75. Section C, Subsection 3 (page 32): Please clarify if contractor is to provide ICE Van training Driving Course?

**A. Yes.**

76. Section C, Subsection 3, Item A.3 (page 33): Will ICE provide training on detainee processing to include a period of "On the Job Training" specific to the detainee processing? Will this include training on all of the required Government forms? Will the Government provide all of the required forms?

**A: The Government will provide training and all required forms regarding detainee processing.**

77. Section C, Subsection 3, Item C Proficiency Testing (page 34): Are tests expected to be independently validated (i.e. bias based on gender/ethnicity etc.)? If not, this could lead to challenges with whether the testing is biased.

**A. No, tests are not expected to be independently validated.**

78. Section C, Subsection 4, Item K (page 36): Will ICE provide copies of the postorders to bidders? Can the successful contractor add to post-orders? If so, does this require COTR permission/authorization?

**A. The Government will not provide copies of the post orders to bidders. The successful contractor can make recommendations for additions to post orders, but it will require COTR approval.**

79. Section C, Subsection 4, Item N (page 37): Have four-point restraints ever been used? What is their anticipated requirement during the course of the contract?

**A. No.**

80. Section C, Subsection 4, Item T (page 38): What information will the contractor receive to make appropriate detainee classification decisions?

**A. Contractors will make appropriate detainee classification decision in accordance with the Performance Based Detention Standard 5 entitled “Classification System.”**

81. Section C, Subsection 7, Item C (page 39): Have there been any incidents of infectious diseases such as MRSA at the facility? If so, with what frequency and how recently?

**A: This information is not available.**

82. Section C, Subsection 8, Item B (page 41): Please clarify if the government will provide office space for the pre-assignment training to be conducted for new personnel. If not, will ICE allow Contractor to bring temporary trailers for the required training?

**A. The Government will provide training space.**

83. Section C, Subsection 8, Item C (page 41): Will the contractor be required to provide special equipment to transport special needs detainees such as wheelchairs, canes, etc.

**A: The Government provides wheelchairs to transport special needs detainees.**

84. Section C, Subsection 8, Item C (page 42): Please clarify the requirement for “civil disturbance-type equipment” and the required quantity. Please clarify if Contractor is to provide any additional training for utilizing this equipment for riots, etc.

**A: No additional training and equipment will be provided by the Government. Equipment requirements are listed in the Performance Based National Detention Standard Number 18 “Use of Force and Restraints.”**

85. Section C, Subsection 8, Item D (page 42): Please clarify the equipment needed for “ICE-approved intermediate weapons” and the required quantity.

**A: The definition of intermediate weapons refers to weapons otherwise known as “non-deadly force weapons,” “non-lethal weapons,” “less-than-lethal weapons” per the Performance Based National Detention Standards. Oleoresin capsicum spray and collapsible steel baton are the two intermediate weapons approved by ICE.**

86. Section C, Subsection 8, Item E (page 43): Can bidders have a copy of the ICE Body Armor policy to ensure that the correct specification of body armor is priced into the proposal?

**A: The ICE Body Armor Policy is attached to this amendment.**

87. Section C, PWS for Food Services, Item C (page 47): Please clarify if the key personnel positions (On-Site Manager and Cook Supervisor) are included in the productive hours provided

in CLINs Detention and Food Services Hours or if these are outside the provided productive hours.

**A: The offeror must price these positions in accordance with their standard accounting practices.**

88. CII L.4(1)- Will the Government be prepared to use digital communications on the contract start date or will analog radios be necessary at contract start up?

**A: The Government is in the process in switching from analog to digital, but the process is not expected to be completed by the anticipated contract date.**

89. Subsection 8 B.2 – Will the government be providing a sufficient number of computers for processing detainees or will the contractor be expected to purchase additional computers?

**A. The Government will provide all computers for processing detainees.**

90. Will the government provide and pay for the 4 hours of training required for individuals using government computers?

**A. ICE will provide training to the training officer who will train the contract officers.**

91. Attachment 1-Post positions is provided for Detention Officer Services. Can a similar list be provided for Food Services? What is the current staffing structure for food services (number of cooks, etc)?

**A. It is the responsibility of the contractor to submit post position descriptions for each position. Staff structure is currently as follows: Project Manager - 1; Asst Project Manager - 1; Cook II - 3; Cook I - 4; Food Service Worker – 4.**

92. Attachment 1 – Post positions for El Centro is provided for the current security service contract. The post list indicates an increase in hours of more than 180,000 to 200,000 hours per year over the current security services contract. Are there currently employees covering these additional posts (e.g. transportation, Assist Processing Officers, Bailiffs, Recreation Specialists, etc) which could be hired by the new Contractor or are they new posts for which the new Contractor will have to recruit?

**A. No. The offeror is responsible for proposing a solution to the requirements of the RFP.**

93. The mileage on the pricing pages (CLINS 0002B and 0002C) add up to an estimated 450,000 miles per year. Page 25 paragraph n, lists anticipated transportation requirements which seem to be much higher – as much as 1.5 million miles per year.

- a. Does the frequency column mean the number of times that the route is driven in a year?
- b. Route 7 says the RT mileage is 400 and that the frequency is 2800. Does this mean that they travel this route 2800 times per year (about 7 or 8 times per day)?
- c. Please clarify whether the pricing pages CLIN 0002B and C or page 25 is believed to be the most accurate estimate of needs as it will make a difference in vehicle costs such as maintenance, how long they will be serviceable, how many will be purchased over the 5 year period, etc.

**A. The table referenced in Paragraph N is being revised. Please use the estimated quantities in Section B in preparation of your proposal.**

94. Page 25, paragraph 5: Please confirm that the Stationary Detention Services described is time that is not included in the posts in Attachment 1 and that these hours will be billed at the hourly rate provided for Transportation Services (CLIN 0002A).

**A: Stationary Detention Services should be proposed under CLIN 0002A Transportation Services. See Subsection 1 Paragraph L 5 of the RFP**

95. Page 41, paragraph C states that the “contractor shall furnish, install, operate and maintain in acceptable condition all equipment and supplies necessary for performance under this contract...” There are many items in the facility that are not listed as either Government furnished equipment (GFE) or Contractor furnished equipment (CFE). Please clarify what is the responsibility of the Contractor and/or provide a complete list of GFE and CFE (for example: key control systems, metal detectors, x-ray equipment, recreation equipment, laundry equipment including washers and dryers, furniture, TVs, alarm systems, cameras, phones, data lines, access control devices, medical equipment, kitchen appliances and utensils, storage facilities, cleaning supplies, food, linen, hygiene supplies, etc.).

**A: Offerors are requested to reread the referenced paragraph. The paragraph references (1) office equipment, (2) detention officer’s uniforms and equipment, (3) communications equipment, and (4) personnel protection equipment. The paragraph does not specify, and does not intend to mean, the contractor is to furnish, install, operate and maintain all equipment throughout the facility.**

96. How many buses and vans are currently in use for transportation of detainees? How many are 40 to 48 passenger buses? How many are less than 40 passenger? How many of the latter category are vans?

**A. The information is not available.**

97. Approximately how many miles have been logged transporting detainees annually for the last 2 or 3 years?

**A. The information is not available.**

98. Subsection 4-R, page 38: Which post or position in attachment 1 handles the funds and valuables? Does ICE want a Supervisor to cover this position? How much cash does this position manage? Will the valuables and cash be turned over to ICE for storage or will it remain in the custody of the Contractor?

**A: It is up to the offeror to propose a solution to the requirements. The Detention Standards state that the secure locker for holding valuables and the baggage and property storage area can only be accessed by a designated supervisor. In response to the question of how much cash this position manages, each detainee is allowed no more than \$40.00 cash on their person. The average cash this position manages is approximately \$80,000, but has gone as high as \$110,000 and could conceivably go higher. The contractor is responsible for storage and safekeeping of all property.**



99. Is there sufficient training space on-site to accommodate concurrent new hire and in-service training?

A. Yes.

100. Subsection 6 – Detainee work details: Can ICE provide a range or estimate of how many hours or days of detainee work details there are? Can these work details generally be monitored by positions listed in Attachment 1 or are extra people needed for this task? What tasks do detainees regularly perform?

**A: Please refer to Section B CLIN 0003. The RFP will be revised to reflect an estimated quantity of 39,712 detainee work days per year. Offerors should propose \$1.00 per detainee work day for 39,712 days.**

101. What equipment must the Contractor provide for the Disturbance Control Team?

**A: The contractor must provide all DCT equipment as required by the Performance Based National Detention Standard entitled “Use of Force and Restraints”.**

102. Is it an OSHA requirement for all officers to be offered Hepatitis B vaccinations?

**A: If an employee is required to have a Hepatitis shot under OSHA requirements, then the contractor shall provide it.**

103. Assuming that the staffing requirements do not decrease incrementally as the number of detainees decrease, the price for the first 225 detainees is much more expensive than the next 225 detainees. The Government is asking for one price per bed day for the entire range of 225-450.

- a. Would the Government consider changing the billing structure to a fixed monthly price for the first 225 detainees and a bed day price for anything over 225? This is the structure used in recent RFPs for Batavia, El Paso and Krome. This would protect the Government from paying too much if the Offerors base their bed day rate on 225 bed days and from having a Contractor that cannot cover costs if they based their price on 450 bed days but because of low census can only bill for some lesser number.

A. No.

- b. Can one Bed Day Rate be given for the first 225 detainees and a discounted rate be given for any detainees over that amount?

A. No.

104. Page 39, Subsection 7, paragraph A: “The Contractor shall establish and maintain a Disturbance Control Team...” What equipment must be provided by the Contractor for the Disturbance Control Team? Is there a requirement as to the number of people that must be trained for this duty?

**A: The contractor must provide all DCT equipment as required by the Performance Based National Detention Standard entitled “Use of Force and Restraints”. The offeror is responsible for providing a solution to the requirements of the RFP.**

105. CLIN 0002A estimates 150,000 hours of transportation services, but Attachment 1 lists

only 37,856 hours for Transportation Officers (posts 74 through 82 including the Transportation Supervisor). How many hours are anticipated for transportation services? Is there any data on actual hours for the last year or two?

**A: The offeror shall propose pricing based on the quantity specified in Section B. The data on actual hours is not available.**

106. Will the government provide sufficient space for parking transportation vehicles at the SPC?

**A: The Government will provide parking for buses, vans, etc. There are no associated costs for parking at the SPC.**

107. According to Attachment 1 – Post positions 74-82, there are 4 people or 2 teams on during the day shift (posts 75-78) and 4 people/2 teams on during the swing shift (posts 75-78) as well as 2 people or 1 team on the grave shift (post 81 and 82). During the day and swing shifts this would only allow for 2 buses to be out at the same time since there needs to be one team on each bus trip.

- a. Are the transportation posts listed in Attachment 1 (2 teams day, 2 teams swing and 1 team grave) sufficient to cover the transportation needs listed on page 25, paragraph n?

**A. The offeror should propose a solution to the requirements of the RFP and estimated quantities listed in Section B.**

- b. The post list also seems to conflict with the requirement on page 24 paragraph b. Are transportation hours in Attachment 1 correct?

**A. The offeror should propose a solution to the requirements of the RFP and estimated quantities listed in Section B.**

108. Attachment 1, Posts 72 and 73, Recreation Specialists: Are these positions Detention Officers? If not, what are the job qualifications and requirements for this job? What is the wage currently being paid for these posts?

**A. Recreation Specialists are not detention officers. Please refer to Attachment 3 Wage Determination and/or [www.dol.gov](http://www.dol.gov) for the proper job classification information and wages for the recreation specialist. The wage currently being paid is not releasable to the public.**

109. It is our understanding the contract offices are to be moved at some point during the contract period.

- a. What is the estimated date of this move?

**A. The office move will be completed by contract start date.**

- b. Will the Contractor be required to install new phone and data lines, at their own expense, when the new offices are ready?

**A. Yes**

110. Page 32 Paragraph A provides basic training requirements of 60 hours. Currently the requirement is 54 hours. Will the incumbent guards require any additional basic training or will they just be required to attend the refresher training?

**A. Incumbent guards that only have 54 hours of training will require an additional 6 hours to obtain the required 60 hours.**

1. Section J, Attachment 1, Post Positions: please clarify if all the food service positions have been included in this breakdown. If not, can ICE provide the food service breakdown?

**A: It is the responsibility of the contractor to submit post position descriptions for each position. Staff structure is currently as follows: Project Manager - 1; Asst Project Manager - 1; Cook II - 3; Cook I - 4; Food Service Worker – 4. The RFP will be amended to include the statement that no detainee shall be used in preparation of food.**

2. Section J, Attachment 1, Post Positions, Armed Transportation (page 2 of 3): The Post Position provides the number of Transportation personnel per shift; however this does not correspond to Subsection 3, Item L.4.b on page 24 that indicates eight 2-man teams. Please clarify?

**A: The chart is giving the minimum of the requirement, the contractor may propose more teams but the minimum is specified in Subsection 3 Paragraph L.4.b. The attachment 1 provides an estimate based on the population needs currently.**

1. C II-H.3.f: Will the Government elaborate on the duties and responsibilities of the Key Personnel position of Corporate Security Officer. Will this position be located at the facility?

**A: No. The duties of the Corporate Security Officer are determined by the Offeror. The position is located at the facility.**

2. Can the government supply current wages and benefits being paid to food service employees and Recreation Specialists so that their wages and benefits can be maintained?

**A: The food service employees and Recreation Specialists are new positions. Attachment 3, Wage Determination 2005-2057, Rev. 7, should be used to determine wages and benefits.**

3. The CBA wage (page 9 and 10 of CBA) increases on January 1 of each year. Will the government give a price adjustment for the increase that falls in the middle of the base period?

**A: The Government will follow the process outlined in FAR Clause 52.222-43 entitled “Fair Labor Standards Act and Service Contract Act – Price Adjustment (Multiple Year and Option Contracts).**

4. Page 22, paragraph 1(c): “the Contractor shall furnish, supervise and distribute suitable linens.” Does the government purchase/pay for the linens which are then distributed by the Contractor? If the Contractor is responsible for the cost for linens, please provide historical information on how many of each item has been purchased each year? Please include kitchen towels, aprons, etc. if applicable. Does the government pay for the laundry detergent?

A: The Government provides linens, kitchen towels, aprons, etc., but the contractor will distribute these items. The Government will provide laundry detergent.

5. Page 22, paragraph 1(g): “the Contractor shall furnish, supervise and distribute articles of personal hygiene.” Does the government purchase/pay for these items which are then distributed by the Contractor? If the Contractor is responsible for the cost, please provide historical data on annual costs and the numbers of various items purchased annually.

**A: The Government provides the personal hygiene kits. The contractor dispenses the items to the detainees. The RFP will be revised to include the language below:**

**The Government shall furnish personal hygiene kits and the Contractor will disperse the kits to the detainees.**

6. Page 44, Paragraph A states that the Contractor orders food and supplies. Does the government have a mechanism for payment for this food which is ordered by the Contractor?

**A: The Government has a mechanism in place for payment that the contractor will utilize.**

7. CLIN 0002B: “This is a fully burdened rate inclusive of the mileage rate in accordance with the GSA Federal Travel Regulation, equipment, maintenance and fuel costs.”

- a. Are there FTR mileage rates for buses that carry 40 to 48 passengers? Please clarify what FTR mileage rates apply since the costs for fuel, maintenance, etc would be very different for personally owned vehicles than for buses.

**A: The FTR mileage rate as of the date of this amendment is 50.5 cents per mile. This is the only motor vehicle rate allowed by GSA. Please refer to the actual wording of CLIN 0002B and 0002C for pricing purposes.**

- b. Why are the FTR mileage rates applicable in building fixed unit rates for a competitive RFP process?

**A: The FTR mileage rate is one component of your fully burdened rate per mile.**

8. CLIN 0002D asks for a cost for Detention Officers exceeding the standard working hours. Please clarify what this would include:

- a. Since this will be reimbursed at cost, should offerors leave this blank?

**A: CLIN 0002D will be amended to include a Not to Exceed dollar amount of \$30,000 per year. All offerors are instructed to propose that same dollar amount.**

- b. Since this will be reimbursed at actual costs, is the government requesting a markup rather than a cost for something that will not be the same for each occurrence?

**A: See answer directly above.**

- c. Is 1 Lot equal to 1 occurrence? Since the specifics of each occurrence may vary and will be paid at cost, what does the government want included in the cost for 1 Lot?

For example, should the FTR rate for El Centro for one day of lodging and one day of per diem be included?

**A: See answer above.**

9. An hourly rate for transportation officers is required for CLIN 0002A. Page 23, paragraph 4(a) states that when not doing transportation duties, these officers will be assigned to other security duties and that these officers “shall not incur any additional expenses to the Government.” Please confirm that the transportation officer hours, whether spent on transportation or other security duties, will be billed hourly at the rate provided in CLIN 0002A.

**A: When officers are providing transportation their hours will be billed under the Transportation CLIN 0002A. If those same officers perform other security duties, their hours will be included in the bed day rate under CLIN 0001.**

10. Page 49, paragraph J, states that “except for those items or services specifically stated as Government furnished or Government reimbursed, the contractor shall furnish everything required to perform this contract. Please provide a list of government furnished equipment. Does the government provide plates, silverware, napkins, refrigerators, stoves, ovens, cooking utensils, food, trash cans, cooking and serving dishes, tables and chairs, dish soap, etc?

**A: An inventory has been submitted and the Government does supply the items stated above. Some of the items such as plates, silverware, napkins, etc. are ordered by the contractor and is included in their amount allowed to spend from the Government.**

11. Please confirm that there is no CBA for Food Service employees?

**A: There is not currently a CBA for Food Service employees.**

12. Do the staffing requirements in Attachment 1 decrease as the number of detainees in the facility decrease, or must the Contractor always maintain the staffing levels in Attachment 1? If they decrease, please clarify the minimum posts required at 225 detainees and maximum at 450 detainees.

**A: The contractor shall maintain the staffing levels in Attachment 1. The RFP will be amended to increase the number of beds to a maximum of 544 (the minimum will also be revised to be 272 beds.)**

13. Page 39, Subsection 7, paragraph A: “The Contractor shall establish and maintain a Disturbance Control Team...” What equipment must be provided by the Contractor for the Disturbance Control Team? Is there a requirement as to the number of people that must be trained for this duty?

**A: The contractor must provide all DCT equipment as required by the Performance Based National Standard. The offeror is responsible for providing a solution to the requirements of the RFP.**

14. Section L.8.1 – Markings: Does the Government intend that each volume is to be shipped in a separate box, or may the shipping label be marked Volumes I, II, III?

**A: The shipping label must be marked to indicate the volumes contained in each box or envelope. A separate box is not required for each volume.**

15. Will the government provide sufficient office space for key personnel required within this solicitation?

**A: Yes.**

16. Will the government provide sufficient weapons storage space and/or weapons lockers for armed transportation and access DO's?

**A: The Government will provide storage space, the contractor provides the weapons lockers.**

17. The CBA does not include the H&W increase as of 1/1/09 (current rate is \$4.70). Please incorporate LOU with the current rate.

**A: The RFP will be revised to incorporate the LOU into Attachment 2. The LOU is also attached in this amendment.**

18. How long will the phase-in period be?

**A: There is no phase-in period. A transition period of 30 days is planned.**

19. Since there is a large increase in hours over the current security services contract, there will be many new employees to train during phase in. Will ICE allow enough phase in time to train all these new employees?

**A: Transition is anticipated to be 30 days. Training of all employees is the responsibility of the contractor selected for award.**

20. Will ICE allow an opportunity to negotiate the Terms and Conditions provided in the RFP?

**A: No, this is not a commercial contract; therefore, terms and conditions are not negotiable.**

21. Please clarify if the incumbent work force satisfies all the requirements provided in this RFP.

**A: The incumbent's performance on the current contract is operating under a different Statement of Work and has no bearing on the requirements for this RFP**

22. Please clarify if ICE requires a small business subcontracting plan for the submission of the proposal

**A: Please see Section I, FAR 52.219-9. When an offeror has been identified as the apparently successful offeror, that firm will be contacted and instructed to submit a subcontractor plan within 7 days of notification. If the apparently successful offeror fails to negotiate an acceptable subcontracting plan within an additional 7 days, the offeror will be ineligible for award.**

23. Please clarify if ICE requires any type of SECRET security clearances or any other special clearances for the required personnel.

**A: No security clearances are required; however a positive Suitability for Employment Determination is required for all contractor employees.**

24. Will the SPC facility house juveniles? How will the SPC be informed if they are emancipated or convicted of a crime as an adult?

**A: No, juvenile detainees will not be housed at the El Centro SPC. All juveniles will be transferred to an appropriate facility**

25. Section C, Contract Objectives, Item A.4.2 (page 8): Does the contractor need to include costs for preventative maintenance within the bill rate?

**A: This is done by a separate contractor.**

26. Section C, Contract Objectives, Item A.7 (page 10): Can bidders have copies of the MOUs to determine what areas impact costing, staffing of the overall program?

**A: Copies cannot be provided; however, it is unlikely that there would be any impacts to cost or staffing of the overall program.**

27. Section C, Contract Objectives, Item B General (page 10): What is the average gender mix of the detainee population?

**A: The facility has a male only population. All references to females have been removed from the RFP.**

28. Section C, Subsection 1, QASP (page 18): Please clarify what financial values and associated work performance measurements will be applied in any adjustments to the Contractor's invoices. Can ICE provide a copy of the current QASP for review by Contractors so they can understand the financial values and mechanisms for applying adjustments as part of our pricing the contract?

**A: Performance work measurements are contained in the Performance Requirements Summary. The QASP will be issued as a modification to the contract.**

29. Section C, Subsection 1, Item H.1 (page 20): On average how many detainees are processed daily?

**A: On average, 55 detainees are processed per day.**

30. Section C, Subsection 1, Item H.2 (page 20): If only one officer is required within the unit for supervision purposes, does the contractor have to provide a male and a female if both genders are represented in the unit's population?

**A: The facility has a male only population. All references to females have been removed from the RFP.**

31. Section C, Subsection 1, Item H.3.a Key Personnel (page 20): Please define "accredited" bachelor's degree? Does this refer to the school? What accreditation is required?

**A: Education must be from an institution accredited by an accrediting agency recognized by the U.S. Department of Education.**

32. Section C, Subsection 1, Item H.3 Key Personnel (pages 20 – 21): Please clarify the number of required Supervisory Detention Officers and Training Officers.

**A: The current numbers are 8 supervisors on shift each day and 2 training officer with a back-up. However, the offeror is responsible for proposing a solution to the requirements of the RFP.**

33. Section C, Subsection 1, Item H.3 Key Personnel (pages 20 – 21): Please clarify if the key personnel positions (Project Manager, Assistant Project Manager, Supervisory Detention Officers, Training Officers, Quality Assurance Manager, and Corporate Security Officer) are included in the productive hours provided in the CLINs Detention and Food Services Hours and Transportation Labor Hours or if these are outside the provided productive hours.

**A: Key personnel will be either included or excluded based on your firm's standard accounting practices.**

34. Section C, Subsection 1, Item H.3 Key Personnel (pages 20 – 21): Please clarify if the Corporate Security Officer position is a dedicated position to the contract.

**A: The Corporate Security Officer is a dedicated position under this contract**

35. Section C, Subsection 1, Item L.4 (page 24): Please clarify if the number of two person teams required for transportation is per day or per shift. Of the eight (8) two man teams



described will any other Detention Officers require a Commercial Drivers license (CDL)?  
Will all Detention Officers be required to have a CDL?

**A: Offerors must follow the Department of Transportation and the California Department of Motor Vehicles requirements regarding Commercial Drivers Licenses**

36. Section C, Subsection 1, Item L.4 (page 24): Are male and female detainees ever transported together?

**A: The facility has a male only population. All references to females have been removed from the RFP.**

37. Section C, Subsection 1, Item L.4 (page 24): Will ICE provide sufficient space for vehicle parking and washing area for buses, vans, etc. Please clarify if there are any associated costs for parking at the Service Processing Center. Are there any associated costs for parking at any of the medical facilities, courthouses, etc. as part of the detainee transport?

**A: The Government will provide parking and washing areas for buses, vans, etc. There are no associated costs for parking at the SPC. The cost of parking at medical facilities, courthouses etc. will depend on the particular facility. It would be impracticable to list all potential facilities and parking rates.**

38. Section C, Subsection 1, Item L.5 (page 25): Are hospital costs paid for directly by ICE or is it via reimbursement to the contractor?

**A: Detainee medical costs are billed directly to and paid by USPHS/DIHS**

39. Section C, Subsection 2, Item I Post Relief (page 30): Will ICE allow the Contractor to use supervision as part of the relief plan? Are there any posts that have been or could be designated as "self relief posts" where guards can rotate to take their lunch but still maintain the post? If so, can ICE identify these posts?

**A: As stated in Subsection 2 paragraph H "Dual Positions," a contractor employee shall not hold the position of Detention Officer and Supervisory Detention Officer simultaneously; therefore, a supervisor on duty cannot relieve an officer of their post. Detainees must be guarded at all times. It is up to the offeror to propose the relief plan.**

40. Section C, Subsection 3, Item A (page 32): During the first 60 days, an additional 40 hours of training is required which brings the total training in the first year to 140 hours in the three months or less, is this correct?

**A: That is correct.**

41. Section C, Subsection 3 (pages 32-34): Will any of the required training be billable to ICE?

**A: Any training conducted after EOD is billable to ICE; however, it must be incorporated into the bed day rate.**

42. Section C, Subsection 3, Item A.2 Refresher Training (page 33): Please clarify if the 40 hours of required refresher training includes the CPR/First Aid Certification, Supervisory Refresher Training, and Firearms requalification.

**A: CPR/First Aid is part of the refresher training. As stated in Subsection 3 A 2, “in addition to the refresher training requirements for Detention Officers, supervisors must receive refresher training relating to supervisory duties.” Firearms re-qualification training is separate and not included in the refresher training.**

43. Section C, Subsection 3, Item A.5 (page 34): Please clarify if there is any requirement for AED training and certification.

**A: Only Government employees will be using the AED**

44. Section C, Subsection 3, Item D (page 34): Please define “certified instructor.” Who has to certify the instructor? Which State/Local/National authorities are acceptable?

**A: As stated in the referenced paragraph “A state or nationally recognized institution shall certify instructors unless otherwise approved in writing by the COTR.”**

45. Section C, Subsection 4, Item J (page 36): Have there been any OSHA infractions at the facility during the prior period of performance? If so, were any related to physical plant concerns that have not been remedied?

**A: No.**

46. Section C, Subsection 6 (page 38): Can detainees be used to provide laundry services as part of their paid work?

**A: Yes.**

47. Section C, Subsection 4, Item R (page 38): Will ICE provide the process for securing detainee funds and valuables and a safe place to store these valuables? If not, will Contractor have to provide a safe?

**A: The Government will provide a secure storage locker for holding valuables and a baggage and property storage area. The Contractor is responsible for providing a procedure for documentation, inventory of and receipt of surrendered property.**

48. Section C, Subsection 5 (page 38): Does ICE provide the books/materials for the law library?

**A: Yes.**

49. Section C, Subsection 8, Item B (page 41): Please provide an aged inventory listing of Government Furnished Equipment (GFE) so that the prospective contractors can make a determination of the value of GFE and replacement costs in the event of damage.

**A: Loss, damage destruction or theft of Government Furnished Property will be handled in accordance with FAR 52.245-1.**

50. Section C, Subsection 8, Item B (page 41): Will ICE or the Contractor be responsible for the maintenance of the video camera and monitors and metal detectors used throughout the facility?

**A: The Government.**

51. Section C, Subsection 8, Item C (page 41): Please clarify if the contractor is required to provide detainee clothing to include shoes, jumpsuits, etc. If yes, please provide the quantity and approved types.

**A: The Government will provide clothing.**

52. Section C, Subsection 8, Item C (page 41): Will the contractor be required to provide special equipment to transport special needs detainees such as wheelchairs, canes, etc.

**A: The Government provides special equipment to transport special needs detainees.**

53. Section C, PWS for Food Services: Does ICE have any contract-specific requirements for pre-employment screening for the food service personnel.

**A: Yes, all contractor personnel are subject to a suitable pre-employment determination**

54. Section J, Attachment 1, Post Positions: Can ICE provide a job description for each of the positions listed in the Post Position breakdown?

**A: This information is not available. It is the responsibility of the offeror to submit post position descriptions for each position. The offeror is responsible for providing a solution to the current RFP requirements**

55. Will the contractor employees need to have clearance to access sensitive information within this facility that requires the contractor to be a cleared facility?

**A: No.**

56. Page 77, clause 52-204-8. Why is a small business size standard included in the solicitation if this is a full and open competition?

**A: The size standard is included so that a business can certify as a small business if they qualify. The solicitation is full and open.**

57. Section L Page 82 does not require a separate "plan" for Food Service/Laundry Service? Can Factor 1.6 "Food Service/Laundry Service" be added to the factor list, or do we just integrate these plans into the overall Management Plan under factor 1.4.

**A: A separate factor for food service/laundry service will not be added.**

62. Attachment 2: CBA; is there an amendment to the CBA specifying the January 1, 2009 Health & Welfare and Pension benefit rates, or are we to bid the April 2008 rates and seek adjustment post award?

**A: The LOU with the latest rates has been incorporated into Attachment 2.**

58. Is transportation in frequencies indicated in the Locations chart on page 25 currently performed by the incumbent contractor? If so, how many buses/vans and what size vehicles

are provided? Are 40 passenger buses + up to 4 crew, and 10 passenger vans + 2 crew adequate?

**A: No. Transportation service is currently provided by the Government.**

59. Page 2: Clins: There is no "transition/mobilization" clin established in pricing sheets. Where do we charge start up costs?

**A: Correct, there is no transition/mobilization CLIN established. All allowable, allocable costs need to be included under the existing CLIN structure.**

60. Page 2, Clin 0001 Detention & Food Services; per page 11 "bed day rate" definition, Clin 1 encompasses all costs for detention and overhead labor, overhead, G&A and profit associated with Detention & Food Services. The Clin provides a minimum of 225 beds per day and a maximum of 450. Yet, on page 10, General: it states the government may increase the population 10% above operating capacity without additional cost to the government. Three options therefore present themselves:

- (1) Contractor bids 10% above actual cost to meet this contingency, or
- (2) the government agrees to pay the daily bed rate in excess of 450 when this occurs or
- (3) the government agrees to pay the daily bed rate for every detainee over 164,250 in any calendar year.

Will the government agree to either establish Clin 1-A for this purpose (to pay for any detainees above 450 on any day in a billing period) as it will remove the guesswork and reduce risk to both parties?

**A: The contractor will be reimbursed at the daily bed day rate for the 10% above the maximum quantity stated in CLIN 0001. The maximum number of beds has been amended to 544 and the minimum amended to 272.**

65. Page 2, Clin 0002; does the 150,000 hours for evaluation purposes include "escort" time spent at hospitals, clinics, courts, etc.? On page 25 Para "c", there appears billing instructions for these services, in that they are billed separately from regular transport (assuming driving time) hours.

**A: Yes.**

66. On page 24 there appears a chart indicating 5 2-member teams are required M-F for each 24 hour period or 400 hours (10 officers x 8 hours x 5 days) for the week; and 3 2-member teams required S-S-H for each 24 hour period or 96 hours (6 officers x 8 hours x 2 days) a week. This totals out at 25,792 total "transport" hours; however, attachment one totals 29,120 annual transport hours.

Are we to base the hourly rate for Clin 0002 on labor and overhead for 29,120 hours per attachment 1, and then use this same hourly rate to bill any stationary "escort" hours?

**A: The hourly rate should be based on the estimated quantity provided in CLIN 0002A.**

Are all off site escort officers armed?

**A: Yes – Section C, Subsection II, Para L-Armed Transportation**

68. Page 2, Clin 0002B/0002C: The Federal Travel Regulation mileage rate (currently 50.5 cents per mile) is based on travel by government employees while performing temporary duty in their private auto. Gas mileage portion is based on a typical sedan. Transport vehicles, especially buses, do not obtain typical sedan gas mileage. Do we put “excess” fuel costs for transport vehicles into overhead against Clin 0002A?

(Recent Google of California diesel fuel is range of \$2.40 to \$2.56 with prices going up weekly; with expected 6-7 miles per gallon mileage for average diesel bus, the FTR rate barely covers the gas and does not cover maintenance, repairs and insurance.)

Insurance costs for transport of persons per DOT regulations are MUCH higher than “typical sedan” rates considered in the Federal Travel Regulations. (An additional 5 million in liability is a standard DOT requirement for bus operations.) Are these excess insurance costs also to be included under Clin 0002A overhead component?

**A: Please see the specific wording under CLIN 0002B and 0002C. Insurance costs are to be incorporated in accordance with your firm’s standard accounting procedures.**

69. Page 8, A.4.1. Facility Security and Control. Is there a vehicle mounted outside perimeter patrol required? If so, what is the frequency per shift of the patrol? What is the total facility circumference / distance traveled for one patrol route? What type of vehicle/markings would be required?

**A: No, a vehicle mounted outside perimeter patrol is not required under the RFP.**

70. Page 8, A.4.2. States “facility shall be fully compliant with all applicable health and safety codes.” Whose responsibility is it to maintain compliance when facility infrastructure such as electrical systems, drains, plumbing, air conditioning, or other physical plant items do not meet code?

**A: This is done by a separate contractor.**

71. Page 9, A.5.2. states “no health and safety code violations shall occur...” Is the contractor responsible for the building(s) structural or physical plant equipment such as boilers, HVAC, etc?

**A: This is done by a separate contractor.**

72. Page 9, A.5.3. Will the government provide safes for detainee funds/valuables?

**A: Yes**

73. Page 10, A.7.B. Who provides initial and annual IT security training?

**A: The Government will provide training for the Training Officer, who will then provide training to the contractor employees.**

**The RFP will be revised to include the following under Subsection 3 A 1 “Basic Training Requirements”:**

**Add: Annual IT Security Training 1 Hour**  
**Revise: Use of Restraints 5 Hours**

74. Page 14, "Juvenile Detainee". Does El Centro house juvenile detainees? If so, who provides educational services, counseling, etc.?

**A: No, juvenile detainees will not be housed at the El Centro SPC. All juveniles will be transferred to an appropriate facility**

76. Page 16. Tour of Duty. DOT regulations proscribe that a driver may “work” no more than 15 hours per day, with no more than 10 hours spent driving. This limits driving radius to about 6.5 hours one way including 2 hours of down time for lunch/loading-unloading; ICE specifies no more than 12 hours total work per day. One page 24, item 4-J, it states the COTR may direct transport to “miscellaneous” locations. While no trip listed on page 25 is longer than 400 miles, should the total round trip to a miscellaneous location require driver teams to exceed 12 hours, will the 12 hour rule be waived?

**A: Trips exceeding 12 hours will be unlikely, mostly in emergency situations. The Performance Based National Detention Standard-Number 3 entitled “Transportation (by Land)” dictates following USDOT regulations for maximum driving times.**

77. Page 18, Para A states: The contractor shall audit the facility operations monthly does this require that a “corporate level” audit be accomplished, or that on site Quality Assurance manager audit take place?

**A: This would be an onsite audit for compliance with the Contractor’s Quality Control Plan.**

78. Page 19, Para H states that deductions may be made if staffing falls below 95%. Most staff shortfalls are caused by the time it takes to receive a suitability determination/clearance. Is the contractor penalized when it can “show cause” that applicants’ suitability determinations were processed timely but not received timely?

**A: This would be taken into consideration if the circumstances are outside the control of the Contractor.**

79. Page 20, Supervisor Staffing and Attachment 1: Are any of the supervisor posts in Attachment 1 considered a Processing Supervisor? Is the contractor entitled to propose additional supervision?

**A: The supervisors referred to in Attachment 1 are shift supervisors and are not specifically assigned to processing. However, they do supervise the processing officers.**

80. Page 20, Project Manager qualifications. This paragraph requires a bachelor’s degree AND 5 years related experience... Would 15 to 20 year career in progressively challenging department of corrections, or 10 to 15 years experience in ICE detention satisfy these requirements if positions held were commensurate with the Project Manager? Can significant (20 year career) military experience or law enforcement experience, in senior grades be substituted for degree requirement? Can the Project Manager or Assistant Project Manager also act as the Corporate Security manager?

**A: Yes. The PWS will be revised with the language below:**

- a. **Project Manager. The Project Manager shall hold an accredited bachelor’s degree in an appropriate discipline, or significant military or corrections experience of a minimum 15 years, and have at least five years of related administrative experience, and have knowledge of program objectives, policies, procedures, and requirements for managing a secure detention/correctional facility. The degree requirement may be satisfied by completion of a career development**

**program that includes work-related experience, training, or college credits at a level of achievement equivalent to the bachelor's degree. The official holding this position, even in an acting capacity, shall meet ACA requirements.**

81. Page 21, Para L. Will the contractor be required to create and maintain the A-files for detainees?

**A: No**

82. Are the post officers designated in as Processing Assistants performing these functions?

**A: No**

82. Page 21 Para L. By "providing detainee welfare" is this indicating that the contractor provides recreation services?

**A: The Contractor supervises recreation.**

Do we provide a recreation coordinator/planner?

**A: No**

Or, do we simply supervise recreation?

**A: The contractor supervises recreation and will distribute recreation equipment.**

Who provides recreation equipment and supplies?

**A: The Government.**

Does this also include religious services?

**A: The contractor supervises religious services**

Do we provide clergy, clergy supplies/equipment or simply supervise services when held?

**A: The contractor supervises religious services**

83. Page 21, L-1: Who is responsible for writing the fire/emergency plan? If the contractor, does an ICE plan exist that may be updated or is an original plan required?

**ICE has a fire/emergency plan that will be followed.**

**Please revise the PWS with this language below:**

**Detention Site Standards**

**Contractor shall ensure that detention sites conform to ACA and DHS Standards. A fire and emergency plan provided by the Government shall be aggressively managed by the Contractor.**



Is the contractor required to have a Safety/Environmental manager on staff to provide all OSHA and Safety/Emergency related plans and training?

**A: The offeror is responsible for proposing a solution to the requirements of the RFP.**

83. Page 21, L-1(a) Who pays for pest control?

**A: The Government pays, it a separate contract.**

**Please add the following language:**

- a. The Contractor is to report any sighting of vermin/pest to keep the facility clean and vermin/pest free. Any issues must be reported to the COTR immediately.**

84. Page 22, L-1(b) Who pays for trash removal and recycling? Does the contractor provide recycling bins?

**A: The Government pays for trash removal and recycling under a separate contract. The contractor is not required to provide recycling bins.**

85. Page 22, L-1(c) Does the contractor also provide all detainee clothing, such as jumpsuits, shoes, underwear, etc or only linens, blankets.

**A: The RFP is being revised to reflect that the Government provides clothing, linens, blankets etc. The contractor disperses the items to detainees.**

86. Page 22, L-1(d) Has there been any history of "lack of volunteer" detainee labor to support laundry or food services?

**A: Yes, lack of volunteer detainee labor frequently occurs.**

87. Page 23. The contents of this page indicate that the contractor must seek ICE approval for off site medical treatment. Does PHS liaison directly with ICE or if PHS desires to send a detainee outside for services, does the Contractor relay that information to the COTR? Is an intermediate management/clerical position required to monitor all such requirements and ensure Transportation division is notified timely of the requirement?

**A: PHS will notify ICE of the requirement to send a detainee outside for medical service, then ICE will notify the contractor for transportation.**

88. Page 25, Para 5(b) If one officer is assigned to guard a detainee in a hospital for a 24 hour period, are we required to “relieve” these officers or may they take “in area” restroom and lunch breaks?

**A: Detainees must be guarded at all times. If a guard takes a break, he or she must be relieved.**

89. Page 33, Para 5 Basic 1<sup>st</sup> Aid/CPR training. Since these classes are included under Basic Training, are any additional hours of training required to satisfy this paragraph?

**A: The contractor shall provide re-certification in CPR and First Aid in accordance with Subsection 3 Para 2.**

90. Page 34, Para B Supervisor Training. Is 20 hours OJT acceptable to complete the 40 hour requirement?

**A: No, the requirement is 40 hours.**

91. Will the Government or the Contractor be responsible for making necessary repairs, currently and in the future, to the facility? If the Contractor is responsible, please provide the maintenance expenditures for the past three years and any 2009 forecasted maintenance expenditures.

**A: This is done by a separate contractor.**

92. Is there any cost to the Contractor for construction/renovation at the facility?

**A: No.**

93. Please provide any recent internal evaluations of the physical condition of the facility.

**A: There have not been any recent internal evaluations of the physical condition of the facility. The facility is in satisfactory condition.**

94. Would the Government allow offerors to submit resumes of Key Personnel listed on pages 20-21 of Section C after contract award but before Notice to Proceed rather than with the proposal as indicated in Section L, Factor 1.3 Key Personnel?

**A: Resumes are required to be submitted with the proposal.**

95. Please provide the mileage reimbursement rate for the high occupancy vehicles used to transport detainees in accordance with the table on page 25 of Section C.

**A: The contractor is responsible for providing the mileage reimbursement rate for high occupancy vehicles in CLIN 0002B.**

96. Please advise how many detainees are typically transported on each trip and the type of vehicle used for trips listed in the table on page 25 of Section C.

**A: This information is not available.**

97. Please clarify the Frequency column of the table on page 25 of Section C to indicate the number of trips per day or week.

**A. Frequency chart indicates trips per week. The RFP is being revised to include an updated chart and has been provided in a previous answer.**

98. Will the Contractor be able to utilize its own maintenance staff?

**A: No, this is done by a separate contractor.**

99. Will the Contractor be able to utilize its own food service provider?

**A: Yes. Subcontracting is not prohibited; however, the successful contractor is responsible for satisfactory performance of the work at all times.**

100. Presolicitation Notice HSCEDM09R0006 indicates a solicitation will be issued on or about March 13, 2009 for on-site religious services at eight SPC's including El Centro. Does this mean the offeror should plan not to staff a chaplain position?

**A: The contract does not require a chaplain position. The contractor will supervise religious services.**