



DEPARTMENT OF HEALTH & HUMAN SERVICES

Office of the Secretary
Assistant Secretary for Public Affairs
Washington, D.C. 20201

Request No. 2020-00435-FOIA-OS
Request No. 2020-00316-FOIA-OS
Jacqueline Stevens v. HHS et al, Civil No. 22-cv-05072

October 20, 2023

Ms. Jacqueline Stevens
Northwestern University
Via email: drc@northwestern.edu

Dear Ms. Stevens:

This letter is the 11th interim response to the above-referenced Freedom of Information Act (FOIA) requests submitted to the U.S. Department of Health and Human Services (HHS). Specifically, you requested:

Records tied to the hiring, transfers, and scope of work performed by Lauren Underwood at HHS.

- 1) All position announcements associated with any jobs she held at HHS.
- 2) All reports, memorandums, or analyses she produced, including but not limited to her work on Ebola and other emergency public health matters.
- 3) All travel itineraries.
- 4) All expense reports.

The time frame of this request is January 1, 2010 to January 22, 2017.

For this release, the Department processed 506 pages of potentially responsive records captured in the agency's search. After careful review, I determined 487 pages are not relevant to your request. Thirteen pages are released in their entirety and 6 pages are disclosed with portions redacted pursuant to Exemption (b)(6) of the FOIA (5 U.S.C. §§ 552).

FOIA exemption (b)(6) permits a federal agency to withhold information and records about individuals in "personnel and medical files and similar files, the disclosure of which would constitute a clearly unwarranted invasion of personal privacy." The definition of "similar files" has historically been broadly interpreted to include a wide variety of files, and the United States Supreme Court has held that Congress intended the term "similar files" to be interpreted broadly, rather than narrowly. In this case, the information withheld consists of personal or undisclosed email addresses, cell phone numbers and other personal information.

We will continue to review the remaining records as efficiently and expeditiously as possible. Should you have questions or concerns regarding the Department's response and/or the

processing of your request, any such issues should be communicated to your legal counsel and Department of Justice Attorney representing the Department in this matter.

Sincerely yours,

Alesia Y. Williams
Director, FOIA Appeals and Litigations
FOI/Privacy Act Division

Enclosure: 19 pages

From:	Pojman, Natalie (HHS/IOS) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=55A0DB38749749919559EBB115161BCB-POJMAN, NAT <Natalie.Pojman@hhs.gov>
To:	Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Subject:	RE: Turkey Trot 5K—November 17, 2015
Date:	2015/11/05 16:17:12
Priority:	Normal
Type:	Note

She traveling that day ☹

Kathryn is checking to see what is possible for linking to CFC. Stay tuned

From: Underwood, Lauren (HHS/ASPR/IO)
Sent: Thursday, November 05, 2015 3:49 PM
To: Pojman, Natalie (HHS/IOS)
Subject: RE: Turkey Trot 5K—November 17, 2015

Hi!! We should consider flagging this for the Secretary and inviting her to participate. I'll flag for Nicki, I'm thinking she may want to run in the race.

Lauren

From: Pojman, Natalie (HHS/IOS)
Sent: Thursday, November 05, 2015 2:52 PM
To: Dodgen, Daniel (OS/ASPR/OPP); HHS - CFC Campaign (OS/IOS); Underwood, Lauren (HHS/ASPR/IO); Alvarez, Kathryn (HHS/IOS)
Subject: RE: Turkey Trot 5K—November 17, 2015

That would be great!

Kathryn,

Do you have POC for this run? I think we put a table downstairs and I also wonder if there is some kind of competition-esque thing we could do with it too.

I'm not quite sure what it would be. Looping in Lauren here too in case she has ideas.

From: Dodgen, Daniel (OS/ASPR/OPP)
Sent: Thursday, November 05, 2015 2:43 PM

To: Pojman, Natalie (HHS/IOS); HHS - CFC Campaign (OS/IOS)
Subject: RE: Turkey Trot 5K—November 17, 2015

I agree 100%. I am happy to man a stable or ask for volunteers

From: Pojman, Natalie (HHS/IOS)
Sent: Thursday, November 05, 2015 2:36 PM
To: Dodgen, Daniel (OS/ASPR/OPP); HHS - CFC Campaign (OS/IOS)
Subject: FW: Turkey Trot 5K—November 17, 2015

Hi!

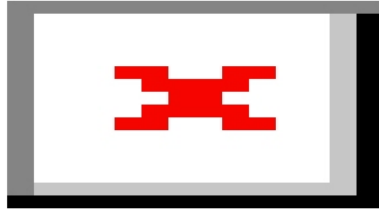
So Mary and Al had an idea about making this a CFC event in some way. What do you think? We could do a booth downstairs, Al will be running it as well.

I wonder who we could contact about this- ideas? Thanks, Dan!

From: HHS Employees in the Southwest Complex [<mailto:HHS-STAFF-SW-COMPLEX@LIST.NIH.GOV>] **On**
Behalf Of HHS News (HHS/ASPA)
Sent: Thursday, November 05, 2015 11:38 AM
To: HHS-STAFF-SW-COMPLEX@LIST.NIH.GOV
Subject: Turkey Trot 5K—November 17, 2015

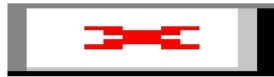
Links in this email go to non-HHS websites which may not be accessible to all visitors.

**Keep the pounds off this Holiday
season!
Join us for the FedStrive
5K Run/Walk Turkey Trot!**



5K Run/Walk Turkey Trot. Distance 2.89 MI Map.

For assistance or more information, e-mail
FedStrive@foh.hhs.gov.



HHS, federal occupational health, and FedStrive Logo

For more information, visit our Facebook, Twitter, and YouTube pages



[Facebook icon](#)



[Twitter icon](#)



[YouTube icon](#)

**Go to the HHS intranet to sign up for
texts and customized messages.**

Questions? Feedback?

Email FedStrive@foh.hhs.gov



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Occupational Health Logo and Fedstrive Logo.

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If you have accessibility issues with any of the linked content in this e-blast, please notify ASPA/DCD (<http://wcdapps.hhs.gov/AccessibilityAssistance/>)

Sender:	Pojman, Natalie (HHS/IOS) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=55A0DB38749749919559EBB115161BCB-POJMAN, NAT <Natalie.Pojman@hhs.gov>
Recipient:	Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Sent Date:	2015/11/05 16:16:55
Delivered Date:	2015/11/05 16:17:12

From:	Dodgen, Daniel (OS/ASPR/OPP) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=C23F0D7C1D634508918E1C87CF50C48C-DODGEN, DAN <Daniel.Dodgen@HHS.GOV>
To:	Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>; Pojman, Natalie (HHS/IOS) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=55a0db38749749919559ebb115161bcb-Pojman, Nat <Natalie.Pojman@hhs.gov>
Subject:	RE: ONC event Thursday
Date:	2015/11/03 16:27:59
Priority:	Normal
Type:	Note

Thanks. Thought so but wanted to confirm. Dan

From: Underwood, Lauren (HHS/ASPR/IO)
Sent: Tuesday, November 03, 2015 4:27 PM
To: Dodgen, Daniel (OS/ASPR/OPP); Pojman, Natalie (HHS/IOS)
Subject: RE: ONC event Thursday

Nicki will attend. Thanks

From: Dodgen, Daniel (OS/ASPR/OPP)
Sent: Tuesday, November 03, 2015 4:26 PM
To: Underwood, Lauren (HHS/ASPR/IO); Pojman, Natalie (HHS/IOS)
Subject: ONC event Thursday

The ONC campaign manager, Tracy Okubo, wants to confirm if one of our Principals is attending their kickoff event Thursday (the bake sale at noon in Switzer). She wants to advise her boss if anyone is coming. Can you let me know if Nicki or Mary is confirmed? Thanks. Dan

Daniel Dodgen, Ph.D.
HHS Combined Federal Campaign (CFC) Manager
Immediate Office of the Secretary
U.S. Department of Health and Human Services
Hubert H. Humphrey Building, Room 645G.2
200 Independence Ave., S.W.
Washington, D.C. 20201
Phone: 202-690-7487
hscfccampaign@hhs.gov

Sender:	Dodgen, Daniel (OS/ASPR/OPP) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=C23F0D7C1D634508918E1C87CF50C48C-DODGEN, DAN <Daniel.Dodgen@HHS.GOV>
Recipient:	Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>; Pojman, Natalie (HHS/IOS) /o=ExchangeLabs/ou=Exchange Administrative Group

	(FYDIBOHF23SPDLT)/cn=Recipients/cn=55a0db38749749919559ebb115161bcb-Pojman, Nat <Natalie.Pojman@hhs.gov>
Sent Date:	2015/11/03 16:27:41
Delivered Date:	2015/11/03 16:27:59

From:	<do-not-reply@conkursolutions.com>
To:	Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Subject:	CGE Correspondence
Date:	2016/01/06 16:19:38
Priority:	Normal
Type:	Note

TMNOTIFY.LTR

01/06/16

LAUREN A. UNDERWOOD
 HHSPANC
 LAUREN.UNDERWOOD@HHS.GOV, felipe.gutierrez@hhs.gov

This letter is to notify you that your CGE Auth named TRIP003BK0 was just stamped SIGNED by Gutierrez, Felipe A.

To view the current status of your document please access the document summary page and note the pending routing actions listed.

You may access CGE by logging into AMS at (b)(6) and clicking on the E-Travel link under Open Access.

Sender:	<do-not-reply@conkursolutions.com>
Recipient:	Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Sent Date:	2016/05/31 20:00:00
Delivered Date:	2016/01/06 16:19:38
Message Flags:	Unread

From:	Goldhaber, Benjamin (OS/ASPR/COO) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=A113FF263048431595248A2B6F99E93E-GOLDHABER, <ben.goldhaber@hhs.gov>
To:	Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Subject:	Re: FCC
Date:	2015/11/06 14:59:27
Priority:	Normal
Type:	Note

Got it. Will look in 5.

From: Underwood, Lauren (HHS/ASPR/IO)
 Sent: Friday, November 6, 2015 2:56:11 PM
 To: Goldhaber, Benjamin (OS/ASPR/COO)
 Cc: Weinberger, Collin (OS/ASPR/IO) (CTR)
 Subject: Re: FCC

Ben,
 Let us know what you think!!!

From: Underwood, Lauren (HHS/ASPR/IO)
 Sent: Friday, November 6, 2015 2:09 PM
 To: Goldhaber, Benjamin (OS/ASPR/COO)
 Cc: Weinberger, Collin (OS/ASPR/IO) (CTR)
 Subject: Re: FCC

We can't chat at 3 -- Collin will be on a call with Nicki and I have to be at a meeting with the Chief of Staff. I thought you were proposing to meet at 3? If not, we should be able to email you a document shortly.

Lauren

From: Goldhaber, Benjamin (OS/ASPR/COO)
 Sent: Friday, November 6, 2015 2:07 PM
 To: Underwood, Lauren (HHS/ASPR/IO)
 Subject: Re: FCC

? You "can't chat"...ok.

From: Underwood, Lauren (HHS/ASPR/IO)
 Sent: Friday, November 6, 2015 2:06:01 PM
 To: Goldhaber, Benjamin (OS/ASPR/COO)
 Subject: Re: Cfc

We can't chat but we're finalizing the doc in elm during the barda monthly.

From: Goldhaber, Benjamin (OS/ASPR/COO)
 Sent: Friday, November 6, 2015 2:05:23 PM
 To: Underwood, Lauren (HHS/ASPR/IO)
 Subject: Re: Cfc

3 in oneill?

From: Underwood, Lauren (HHS/ASPR/IO)
 Sent: Friday, November 6, 2015 1:23:36 PM
 To: Goldhaber, Benjamin (OS/ASPR/COO)
 Cc: Weinberger, Collin (OS/ASPR/IO) (CTR)
 Subject: Cfc

Hi Ben,

Dan missed the point and sent his usual update to Mary and Nicki. I told both to hold off reviewing until we have a chance to finalize our document this afternoon. will you have time this afternoon to review it?

Thanks!

Sender:	Goldhaber, Benjamin (OS/ASPR/COO) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=A113FF263048431595248A2B6F99E93E-GOLDHABER, <ben.goldhaber@hhs.gov>
Recipient:	Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Sent Date:	2015/11/06 14:59:24
Delivered Date:	2015/11/06 14:59:27

From:	Ban, Jonathan (OS/ASPR/OPP) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=137A4F7126B741BDAAB2DF9E148C1071-BAN, JONATHAN <Jonathan.Ban@hhs.gov>
To:	Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Subject:	Re: redline
Date:	2015/11/04 20:25:29
Priority:	Normal
Type:	Note

Hi,
Sure. Lmk if I should be involved in the BIA convos. Thx

Jonathan Ban
Director
Division of Policy and Strategic Planning
HHS/ASPR/OPP
O: 202-205-4764
Bb: (b)(6)

From: Underwood, Lauren (HHS/ASPR/IO)
Sent: Wednesday, November 04, 2015 08:19 PM
To: Ban, Jonathan (OS/ASPR/OPP)
Subject: Re: redline

Thanks again for your help on this!

From: Ban, Jonathan (OS/ASPR/OPP)
Sent: Tuesday, November 3, 2015 1:11 PM
To: Underwood, Lauren (HHS/ASPR/IO)
Subject: RE: redline

Here are a few comments. It's also very flu centric for the BIA.

From: Underwood, Lauren (HHS/ASPR/IO)
Sent: Tuesday, November 03, 2015 11:52 AM
To: Ban, Jonathan (OS/ASPR/OPP)
Subject: RE: redline

Hi Jonathan,
Thanks so much! Please let me know if this is ok to share with the BIA folks.

Thanks!
Lauren

From: Ban, Jonathan (OS/ASPR/OPP)
Sent: Tuesday, November 03, 2015 10:58 AM

To: Underwood, Lauren (HHS/ASPR/IO)
Subject: redline

Lauren,

As I mentioned, this is a redline discussion draft that I am using with some SMEs to get input and will go to workgroup next week...just my caveat that it is not widely endorsed yet. That said, it's starting to look like an update! Thanks

Jonathan Ban

Director | Division of Policy and Strategic Planning | Assistant Secretary for Preparedness and Response (ASPR)

HEALTH AND HUMAN SERVICES (DHHS) | Thomas P. O'Neill Federal Building | 200 C Street SW | Washington, DC 20024
o. (202) 205-4764 | m. (b)(6)
Jonathan.Ban@hhs.gov | www.phe.gov

Sender:	Ban, Jonathan (OS/ASPR/OPP) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=137A4F7126B741BDAAB2DF9E148C1071-BAN, JONATH <Jonathan.Ban@hhs.gov>
Recipient:	Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Sent Date:	2015/11/04 20:25:24
Delivered Date:	2015/11/04 20:25:29

From:	Vandegrift, Serina (OS/ASPR/COO) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=USER15BBC95C <Serina.Vandegrift@hhs.gov>
To:	Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Subject:	Re: Monthly Report to the Secretary
Date:	2016/04/01 08:58:21
Priority:	Normal
Type:	Note

Yes, thanks.

Serina N. Vandegrift, MA, JD, LLM
 Director, Legislation & Exec Sec
 Office of the Assistant Secretary for
 Preparedness and Response
 U.S. Department of Health and Human Services
 (O) 202-205-0050
 (BB) (b)(6)

From: Underwood, Lauren (HHS/ASPR/IO)
Sent: Friday, April 1, 2016 8:57:35 AM
To: Vandegrift, Serina (OS/ASPR/COO)
Cc: Weinberger, Collin (OS/ASPR/IO) (CTR); Goldhaber, Benjamin (OS/ASPR/COO)
Subject: Monthly Report to the Secretary

Hi Serina,
 Attached is the approved monthly report. I've also attached a redline to illustrate the extensive edits that are still required for these reports – can you share it with OPP?

Thanks,
 Lauren

Lauren A. Underwood, RN
 Special Assistant to the Assistant Secretary for Preparedness and Response
 Office of the Assistant Secretary for Preparedness and Response
 U.S. Department of Health & Human Services
 Room 639D, Humphrey Building
 Phone: 202-205-4246

Sender:	Vandegrift, Serina (OS/ASPR/COO) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=USER15BBC95C <Serina.Vandegrift@hhs.gov>
Recipient:	Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Sent Date:	2016/04/01 08:58:19
Delivered Date:	2016/04/01 08:58:21
Message Flags:	Unread

From:	Frizzell, Rebecca (OS/ASPR/COO) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=6367E806E9DC4615B3A219D1871737E9-FRIZZELL, R <Rebecca.Frizzell@hhs.gov>
To:	Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>; Weinberger, Collin (OS/ASPR/IO) (CTR) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=641554fc7843407585827af5898d9c26-Weinberger, <Collin.Weinberger@hhs.gov>
Subject:	RE: CFC Reporting
Date:	2015/11/06 09:23:20
Priority:	Normal
Type:	Note

Sure, I'll get these changes made now.

From: Underwood, Lauren (HHS/ASPR/IO)
Sent: Friday, November 06, 2015 9:16 AM
To: Frizzell, Rebecca (OS/ASPR/COO); Weinberger, Collin (OS/ASPR/IO) (CTR)
Subject: Re: CFC Reporting

Hi Rebecca,

Thank you! I'm taking a look at each chart and have a few requests -- I've asked Dan for today's updated numbers and will fwd as soon as I receive them.

Top Goals & Progress Toward Goals

-Please remove "HHS" in front of all division names along the X axis

Most Progress Toward Goal

- Please rename to HHS Divisions with Most Progress Toward their Goals"
- Please remove "HHS" in front of all division names in the key
- Can you extend the y axis to 100%?

2014 & 2015 Weekly Donation Trends

- Can you include 12/15 on the x axis?
- Can you rename this chart "HHS weekly donations for 2014 and 2015" or something like that?

Op Div % to Goal

- Please rename to OPDIV Progress Toward Goal
- Please remove "HHS" in front of all division names on the X axis
- Please make sure the y axis of this chart and the Staff Div % to Goal chart are the same
- Not sure if its easier to read with acronyms, but here they are if you need them (in order) NIH, FDA, HRSA, ACF, CDC, SAMHSA, AHRQ, IHS, CMS, ACL

Staff Div % to Goal

- Please rename to STAFFDIV Progress Toward Goal

-Please remove "HHS" in front of all division names on the X axis
-Please make sure the y axis of this chart and the op Div % to Goal chart are the same
-Can you combine/average/eliminate the first three HHS Office of the Secretary, HHS OS, HHS OS A/S? Not sure if these are sharing different information?

Thank you!!

From: Frizzell, Rebecca (OS/ASPR/COO)
Sent: Friday, November 6, 2015 8:35 AM
To: Underwood, Lauren (HHS/ASPR/IO); Weinberger, Collin (OS/ASPR/IO) (CTR)
Subject: RE: CFC Reporting

[Here you go.](#)

From: Underwood, Lauren (HHS/ASPR/IO)
Sent: Friday, November 06, 2015 8:32 AM
To: Frizzell, Rebecca (OS/ASPR/COO); Weinberger, Collin (OS/ASPR/IO) (CTR)
Subject: Re: CFC Reporting

Rebecca,
Thank you! For the weekly trends chart, can you change the X axis to just list the month/date? I think its confusing to have the year listed there.

Thanks,
Lauren

From: Frizzell, Rebecca (OS/ASPR/COO)
Sent: Friday, November 6, 2015 8:28 AM
To: Weinberger, Collin (OS/ASPR/IO) (CTR); Underwood, Lauren (HHS/ASPR/IO)
Subject: RE: CFC Reporting

Good morning!
I changed the participation chart to a chart reflecting the weekly donation trend comparison for 2014-2015. I think it's a bit more interesting, but let me know what you think. Also, I started playing around with a weekly change chart for the op divs and staff divs but don't have it formatted correctly.

From: Weinberger, Collin (OS/ASPR/IO) (CTR)
Sent: Thursday, November 05, 2015 4:54 PM
To: Frizzell, Rebecca (OS/ASPR/COO); Underwood, Lauren (HHS/ASPR/IO)
Subject: RE: CFC Reporting

Thanks Rebecca!

From: Frizzell, Rebecca (OS/ASPR/COO)
Sent: Thursday, November 05, 2015 4:44 PM
To: Underwood, Lauren (HHS/ASPR/IO)
Cc: Weinberger, Collin (OS/ASPR/IO) (CTR)
Subject: RE: CFC Reporting

Here's an updated version. I added a worksheet for the weekly tracking (it seemed to be daily in the other file, so I can make it daily if necessary, but I wasn't sure if anyone was really tracking things daily). For the purposes of my chart, weekly seemed better. We can chat about it more tomorrow. 😊

Hope you both have a lovely evening!

Rebecca

From: Underwood, Lauren (HHS/ASPR/IO)
Sent: Thursday, November 05, 2015 3:30 PM
To: Frizzell, Rebecca (OS/ASPR/COO)
Cc: Weinberger, Collin (OS/ASPR/IO) (CTR)
Subject: Re: CFC Reporting

Hi Rebecca,
Absolutely! Thanks so much!

From: Frizzell, Rebecca (OS/ASPR/COO)
Sent: Thursday, November 5, 2015 3:23:24 PM
To: Underwood, Lauren (HHS/ASPR/IO)
Cc: Weinberger, Collin (OS/ASPR/IO) (CTR)
Subject: RE: CFC Reporting

I just wanted to let y'all know that tomorrow is (b)(6) Do you think we can get everything we need for tomorrow done via phone and email?

From: Underwood, Lauren (HHS/ASPR/IO)
Sent: Thursday, November 05, 2015 2:07 PM
To: Frizzell, Rebecca (OS/ASPR/COO)
Cc: Weinberger, Collin (OS/ASPR/IO) (CTR)
Subject: Re: CFC Reporting

Hi Rebecca,
This looks great. From a gut check perspective the AHRQ data doesn't seem quite right, but we can confirm that datapoint with Dan. Are the graphs designed in a template that Dan could drop updated information in tomorrow? If so, it would be great to share that template on our 230p call. Thanks again!

Lauren

PS-- can you still create a spreadsheet template that will show % to goal and %change from prior week?

From: Frizzell, Rebecca (OS/ASPR/COO)
Sent: Thursday, November 5, 2015 1:34:22 PM
To: Underwood, Lauren (HHS/ASPR/IO)
Subject: RE: CFC Reporting

Hi Lauren

Could you look at these charts and see if you think they're what you might want, at least for tomorrow?

Thanks!

Rebecca

From: Underwood, Lauren (HHS/ASPR/IO)
Sent: Thursday, November 05, 2015 9:10 AM
To: Dodgen, Daniel (OS/ASPR/OPP)
Cc: Frizzell, Rebecca (OS/ASPR/COO); Weinberger, Collin (OS/ASPR/IO) (CTR)
Subject: CFC Reporting

Hi Dan,

Thanks for sending along the data yesterday. We chatted with Rebecca this morning and would like to request more information – specifically data by week for each OPDIV and STAFFDIV for 2012, 2013, and 2014. Rebecca is available at (b)(6) and we're happy to chat with you and William to ensure we can get this information. Rebecca has agreed to do some analytics for tomorrow's report, so we'll be back in touch this afternoon!

Thanks again,
Lauren Underwood

Lauren A. Underwood, RN
Special Assistant to the Assistant Secretary for Preparedness and Response
Office of the Assistant Secretary for Preparedness and Response
U.S. Department of Health & Human Services
Room 639D, Humphrey Building
Phone: 202-205-4246

Sender:	Frizzell, Rebecca (OS/ASPR/COO) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=6367E806E9DC4615B3A219D1871737E9-FRIZZELL, R <Rebecca.Frizzell@hhs.gov>
Recipient:	Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>; Weinberger, Collin (OS/ASPR/IO) (CTR) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=641554fc7843407585827af5898d9c26-Weinberger, <Collin.Weinberger@hhs.gov>
Sent Date:	2015/11/06 09:23:18
Delivered Date:	2015/11/06 09:23:20

From:	Weinberger, Collin (OS/ASPR/IO) (CTR) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=641554FC7843407585827AF5898D9C26-WEINBERGER, <Collin.Weinberger@hhs.gov>
To:	Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Subject:	Re: Monthly Report to the Secretary
Date:	2016/04/01 08:59:53
Priority:	Normal
Type:	Note

I know! High Praise!!! Great job

From: Underwood, Lauren (HHS/ASPR/IO)
Sent: Friday, April 1, 2016 8:53:31 AM
To: Weinberger, Collin (OS/ASPR/IO) (CTR)
Subject: RE: Monthly Report to the Secretary

Otherwise fine....!!!!!!!

Go team☺

From: Lurie, Nicole (OS/ASPR/IO)
Sent: Thursday, March 31, 2016 10:50 PM
To: Underwood, Lauren (HHS/ASPR/IO)
Cc: Weinberger, Collin (OS/ASPR/IO) (CTR); Goldhaber, Benjamin (OS/ASPR/COO)
Subject: RE: Monthly Report to the Secretary

I would change the RR from 'retired' to 'resigned' but otherwise fine

Nicole Lurie MD MSPH
Assistant Secretary for Preparedness and Response
Rear Admiral, US Public Health Service
Department of Health and Human Services
200 Independence Ave SW
Washington, DC
202 205 2882

From: Underwood, Lauren (HHS/ASPR/IO)
Sent: Thursday, March 31, 2016 8:31 AM
To: Lurie, Nicole (OS/ASPR/IO)
Cc: Weinberger, Collin (OS/ASPR/IO) (CTR); Goldhaber, Benjamin (OS/ASPR/COO)
Subject: Monthly Report to the Secretary

Nicki,
Attached is the monthly report for your review. Thanks, Lauren

Lauren A. Underwood, RN
Special Assistant to the Assistant Secretary for Preparedness and Response
Office of the Assistant Secretary for Preparedness and Response
U.S. Department of Health & Human Services

Room 639D, Humphrey Building
Phone: 202-205-4246

Sender:	Weinberger, Collin (OS/ASPR/IO) (CTR) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=641554FC7843407585827AF5898D9C26-WEINBERGER, <Collin.Weinberger@hhs.gov>
Recipient:	Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Sent Date:	2016/04/01 08:59:51
Delivered Date:	2016/04/01 08:59:53

From:	Goldhaber, Benjamin (OS/ASPR/COO) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=A113FF263048431595248A2B6F99E93E-GOLDHABER, <ben.goldhaber@hhs.gov>
To:	Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Subject:	Re: Favor
Date:	2015/11/03 16:45:19
Priority:	Normal
Type:	Note

Ty

From: Underwood, Lauren (HHS/ASPR/IO)
 Sent: Tuesday, November 3, 2015 4:44:40 PM
 To: Goldhaber, Benjamin (OS/ASPR/COO)
 Subject: RE: Favor

Yep, put it your desk

-----Original Message-----

From: Goldhaber, Benjamin (OS/ASPR/COO)
 Sent: Tuesday, November 03, 2015 4:43 PM
 To: Underwood, Lauren (HHS/ASPR/IO)
 Subject: Favor

Can u pls check my desk for my iphone? Ty! If its there, put in desk.

Sender:	Goldhaber, Benjamin (OS/ASPR/COO) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=A113FF263048431595248A2B6F99E93E-GOLDHABER, <ben.goldhaber@hhs.gov>
Recipient:	Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Sent Date:	2015/11/03 16:45:17
Delivered Date:	2015/11/03 16:45:19