



DEPARTMENT OF HEALTH & HUMAN SERVICES

Office of the Secretary
Assistant Secretary for Public Affairs
Washington, D.C. 20201

Litigation No: 2024-cv-05072/Jacqueline Stevens
HHS Case No: 2020-00435-FOIA-OS

October 21, 2024

Ms. Jacqueline Stevens
Northwestern University
Political Science Department
601 University Place
Evanston, IL 60208
Sent via email: drc@northwestern.edu

Dear Ms. Stevens:

This letter is the twenty-third interim response to your Freedom of Information Act (FOIA) request submitted to the U.S. Department of Health and Human Services, Office of the Secretary FOIA Office. Specifically, you requested the following records:

Records tied to the hiring, transfers, and scope of work performed by Lauren Underwood at HHS.

- 1) All position announcements associated with any jobs she held at HHS.
- 2) All reports, memorandums, or analyses she produced, including but not limited to her work on Ebola and other emergency public health matters.
- 3) All travel itineraries.
- 4) All expense reports.

The time frame of this request is January 1, 2010 to January 22, 2017.

For this twenty-third release, the Department reviewed 546 pages of records potentially responsive to your FOIA request. Of these 546 pages, we are releasing 9 pages in their entirety, while having also deemed 537 pages unresponsive to your request.

We will continue to review the remaining records as efficiently and expeditiously as possible, consistent with the terms of the joint status report and our available resources. Should you have questions or concerns regarding the Department's response and/or the processing of your

request, any such issues should be communicated to your legal counsel and Department of Justice Attorney representing the Department in this matter.

Sincerely,

Alesia Y. Williams
Director, FOIA Appeals and Litigation
FOI/Privacy Acts Division

Enclosures: 9 pages

From: Underwood, Lauren (HHS/ASPR/IO) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=USER263E5598 <Lauren.Underwood@hhs.gov>
To: Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Date: 2016/07/01 06:56:21
Priority: Normal
Type: Note

TO:

Lurie, Nicole (OS/ASPR/IO) <Nicole.Lurie@hhs.gov>; Jones, Wanda K. (DHHS/OS/OASH) <Wanda.Jones@hhs.gov>; Wolfe, Mitchell (HHS/OS/OGA) <Mitchell.Wolfe@hhs.gov>; Sherman, Susan (HHS/OGC) <Susan.Sherman@HHS.GOV>; Redd, Stephen (CDC/OPHPR/OD) <scr1@cdc.gov>; Underwood, Lauren (HHS/IOS) (Lauren.Underwood@hhs.gov) <Lauren.Underwood@hhs.gov>; Miller, Caitlyn (OS/ASFR) <Caitlyn.Miller@hhs.gov>; Catarious, Elizabeth (HHS/ASPR/OEM) <Elizabeth.Catarious@hhs.gov>; Hoffmann, Lauren (CDC/OD/OCS) <cpf5@cdc.gov>; Hall, Bill (HHS/ASPA) <bill.hall@hhs.gov>; O'Connell, Dawn (HHS/IOS) <Dawn.OConnell@hhs.gov>; Horowitz, David (HHS/OGC) <David.Horowitz@hhs.gov>; Goldhaber, Benjamin (OS/ASPR/COO) <ben.goldhaber@hhs.gov>; Gabriel, Edward (OS/ASPR/IO) <Edward.Gabriel@hhs.gov>; Mackay, Thomas (OS/ASPR/OEM) <Thomas.Mackay@hhs.gov>; Stephan, Briana (OS/ASPR/IO) <Briana.Stephan@hhs.gov>; Fauci, Anthony (NIH/NIAID) [E] <AFAUCI@niaid.nih.gov>; Borio, Luciana (FDA/OC) <Luciana.Borio@fda.hhs.gov>; Collins, Francis (NIH/OD) [E] <collinsf@od.nih.gov>; Frieden, Thomas (Tom) (CDC/OD) <txf2@cdc.gov>; Villar, Carmen S. (CDC/OD/OCS) <coh2@cdc.gov>; Kolker, Jimmy (HHS/OGA) <Jimmy.Kolker@hhs.gov>; DeSalvo, Karen (OS/ONC) <Karen.DeSalvo@hhs.gov>; Murray, Ellen (HHS/ASFR) <Ellen.Murray@hhs.gov>; Shannon, Ben (OS/IOS)
Subject: Ebola Lessons Learned Report and Improvement Plan

Members of the Ebola Steering Committee and Senior Leadership:

We are proud to announce that the *Report of the Independent Panel on the HHS Ebola Response* was published yesterday alongside the *U.S. Department of Health and Human Services Ebola Response Improvement Plan*. Both these reports can be found on the Public Health Emergency website here:

Report of the Independent Panel:

<http://www.phe.gov/Preparedness/responders/ebola/EbolaResponseReport/Pages/default.aspx>

The Ebola Improvement

Plan: <http://www.phe.gov/Preparedness/responders/ebola/Documents/EbolaIP.pdf>

The Department made a significant commitment to spend the time and resources to thoroughly examine this response and the dividends of this effort are evident throughout many of our current activities. Our health systems are more prepared, we are well on our way to a licensed vaccine, and we have found better and more efficient means with which to coordinate as a Department and as a government. I deeply appreciate your personal commitment to this effort and the energy you all spent to make sure we got this right. I look forward to partnering with you as we see many of these improvement actions to their conclusion.

Lauren A. Underwood, RN

Special Assistant to the Assistant Secretary for Preparedness and Response
Office of the Assistant Secretary for Preparedness and Response
U.S. Department of Health & Human Services
Room 639D, Humphrey Building
Phone: 202-205-4246

Sender: Underwood, Lauren (HHS/ASPR/IO) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=USER263E5598 <Lauren.Underwood@hhs.gov>

Recipient: Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>

Sent Date: 2016/07/01 06:56:20

Delivered Date: 2016/07/01 06:56:21

From:	Harris, Andrea (OS/OASH) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=CF3D3D5F37B34EC99EAD0AD6835C5BFD-HARRIS, AND <Andrea.Harris1@hhs.gov>
To:	Jones, Kamara (OS/ASPA) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=824ced6afff447f48f351f6612887c04-Jones, Kama <Kamara.Jones@hhs.gov>; Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>; Kane, Elleen (OS/ASPR/COO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user25dbd6c7 <Elleen.Kane@hhs.gov>; Singleton, Sara M. (HHS/ASL) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0ca1f9905a3a49b488865ebd65172f18-Singleton, <Sara.Singleton@hhs.gov> Myrie, Simone (OS/ASPA) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=362ad0600ff84755bd78db7451490dc8-Myrie, Simo <Simone.Myrie@hhs.gov>; Bradley, Tasha (OS/ASPA) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7edf900f0b8b4ac99759984ddc852685-Bradley, Ta <Tasha.Bradley@hhs.gov>; Connolly, Marjorie (OS/ASPA) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=79d4b45ccbcf47a3b93ff6c22e72dec0-Connolly, M <Marjorie.Connolly@hhs.gov>
Subject:	RE: CHIP Lead Abatement HSI Press Material
Date:	2016/11/03 14:17:17
Priority:	Normal
Type:	Note

Thanks. no concerns here

From: Jones, Kamara (OS/ASPA)
Sent: Thursday, November 03, 2016 2:05 PM
To: Underwood, Lauren (HHS/ASPR/IO); Kane, Elleen (OS/ASPR/COO); Singleton, Sara M. (HHS/ASL); Harris, Andrea (OS/OASH)
Cc: Myrie, Simone (OS/ASPA); Bradley, Tasha (OS/ASPA); Connolly, Marjorie (OS/ASPA)
Subject: RE: CHIP Lead Abatement HSI Press Material

Adding the healthcare team for awareness. I have no additions.

From: Underwood, Lauren (HHS/ASPR/IO)
Sent: Thursday, November 03, 2016 12:25 PM
To: Jones, Kamara (OS/ASPA); Kane, Elleen (OS/ASPR/COO); Singleton, Sara M. (HHS/ASL); Harris, Andrea (OS/OASH)
Subject: CHIP Lead Abatement HSI Press Material
Importance: High

These will likely become public this afternoon – can we all do a quick read to flag issues asap to CMS?

Thanks
Lauren

Lauren A. Underwood, RN
Senior Advisor

Office of the Assistant Secretary for Preparedness and Response
U.S. Department of Health & Human Services
Room 639D, Humphrey Building
Phone: 202-205-4246

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Recipient: Jones, Kamara (OS/ASPA) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=824ced6afff447f48f351f6612887c04-Jones, Kama <Kamara.Jones@hhs.gov>;
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Kane, Elleen (OS/ASPR/COO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user25dbd6c7 <Elleen.Kane@hhs.gov>;
Singleton, Sara M. (HHS/ASL) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0ca1f9905a3a49b488865ebd65172f18-Singleton, <Sara.Singleton@hhs.gov>;
Myrie, Simone (OS/ASPA) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=362ad0600ff84755bd78db7451490dc8-Myrie, Simo <Simone.Myrie@hhs.gov>;
Bradley, Tasha (OS/ASPA) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7edf900f0b8b4ac99759984ddc852685-Bradley, Ta <Tasha.Bradley@hhs.gov>;
Connolly, Marjorie (OS/ASPA) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=79d4b45ccbcf47a3b93ff6c22e72dec0-Connolly, M <Marjorie.Connolly@hhs.gov>

Sent Date: 2016/11/03 14:17:16

Delivered Date: 2016/11/03 14:17:17

From: Littman, Andrew (OS/IOS) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=0156D347803E47869840A616A11DB4E1-LITTMAN, AN <Andrew.Littman@hhs.gov>
To: Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Subject: RE: update
Date: 2016/07/01 14:30:36
Priority: Normal
Type: Note

Same – thanks!

From: Underwood, Lauren (HHS/ASPR/IO)
Sent: Friday, July 01, 2016 2:30 PM
To: Littman, Andrew (OS/IOS)
Subject: update

Hi Drew,
Nicki's on board to discuss worst case scenarios. If its not covered in another meeting we can set it up...Hope you have a nice weekend!

Lauren A. Underwood, RN
Special Assistant to the Assistant Secretary for Preparedness and Response
Office of the Assistant Secretary for Preparedness and Response
U.S. Department of Health & Human Services
Room 639D, Humphrey Building
Phone: 202-205-4246

Sender: Littman, Andrew (OS/IOS) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=0156D347803E47869840A616A11DB4E1-LITTMAN, AN <Andrew.Littman@hhs.gov>
Recipient: Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Sent Date: 2016/07/01 14:30:35
Delivered Date: 2016/07/01 14:30:36

From: Weinberger, Collin (OS/ASPR/IO) (CTR) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=641554FC7843407585827AF5898D9C26-WEINBERGER, <Collin.Weinberger@hhs.gov>
To: Heard-Garris, Nia (Nia) <niaheard@med.umich.edu>
CC: Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Subject: RE: Schedule and Material for Tomorrow
Date: 2016/07/01 07:25:52
Priority: Normal
Type: Note

Hi Nia,

Welcome to the team! I am in the office now, so I'll head down and meet you.

Best,

Collin

-----Original Message-----

From: Heard-Garris, Nia (Nia) [mailto:niaheard@med.umich.edu]
Sent: Friday, July 1, 2016 7:20 AM
To: Weinberger, Collin (OS/ASPR/IO) (CTR) <Collin.Weinberger@hhs.gov>
Cc: Underwood, Lauren (HHS/ASPR/IO) <Lauren.Underwood@hhs.gov>
Subject: RE: Schedule and Material for Tomorrow

Hi Collin and Lauren,

I'm walking in now. I thought it get here a bit early to check on my badge. If you're here and able to get me great, if not no problem, I'm happy to wait.

See you soon.

Nia
Nia Heard-Garris, M.D., FAAP

Robert Wood Johnson Foundation
Clinical Scholars®
Clinical Lecturer, University of Michigan North Campus Research Complex
2800 Plymouth Road
Building 10, Room G016
Ann Arbor, MI 48109
Phone: 734-647-0473
niaheard@umich.edu
Twitter: @DrHeardGarris

From: Weinberger, Collin (OS/ASPR/IO) (CTR) [Collin.Weinberger@hhs.gov]
Sent: Thursday, June 30, 2016 6:09 PM
To: Heard-Garris, Nia (Nia)
Cc: Underwood, Lauren (HHS/ASPR/IO)
Subject: RE: Schedule and Material for Tomorrow

Hi Nia,

I wanted to follow up on Lauren's email to flag that the schedule tomorrow got bumped around a bit, so please plan to arrive at 7:40a.

Best,
Collin

From: Underwood, Lauren (HHS/ASPR/IO)
Sent: Thursday, June 30, 2016 5:57 PM
To: Lurie, Nicole (OS/ASPR/IO)
Cc: Devore, Christopher (OS/ASPR/IO) (CTR); Weinberger, Collin (OS/ASPR/IO) (CTR); Moss, Marcille (OS/ASPR/IO); Heard-Garris, Nia (niaheard@med.umich.edu)
Subject: Schedule and Material for Tomorrow

Hi Nicki,
Here's what tomorrow looks like:
7:45 – 8:00 Touch base with Nia Heard Garris
8:00 – 8:15 Dr. Schuchat will call Dr. Lurie
8:30 – 9:00 ASPR Introductory Meeting with OGA (Mexico) Health Attaché
9:00 – 9:45 Briefing on MCM MA IPT Pandemic Influenza Activities
10:00 – 11:00 Briefing: Seasonal Influenza Vaccine Initiative Proposal
11:15 – 12:00 Possible MI Delegation Call
12:00 – 1:00 Drive to NIH
1:00 – 2:00 Zika Vaccines Discussion
2:00 – 2:15 BARDA Director Search Kick Off- Recruitment Committee
2:00 – 3:00 HHS Zika Contraception Workgroup (Fusion maps attached)

Thanks
Lauren Underwood

Lauren A. Underwood, RN
Special Assistant to the Assistant Secretary for Preparedness and Response Office of the Assistant Secretary for Preparedness and Response U.S. Department of Health & Human Services Room 639D, Humphrey Building
Phone: 202-205-4246

Electronic Mail is not secure, may not be read every day, and should not be used for urgent or sensitive issues

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Recipient: Heard-Garris, Nia (Nia) <niaheard@med.umich.edu>; Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>
Sent Date: 2016/07/01 07:25:50
Delivered Date: 2016/07/01 07:25:52

From: Jones, Kamara (OS/ASPA) /O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=824CED6AFF447F48F351F6612887C04-JONES, KAMA <Kamara.Jones@hhs.gov>

To: Kane, Elleen (OS/ASPR/COO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user25dbd6c7 <Elleen.Kane@hhs.gov>; Underwood, Lauren (HHS/ASPR/IO) /o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=user263e5598 <Lauren.Underwood@hhs.gov>

Subject: RE: CHIP Lead Abatement HSI Press Material

Date: 2016/11/03 14:20:40

Priority: Normal

Type: Note

Idon't know either. I just shared the state's TPs with CMS.

From: Kane, Elleen (OS/ASPR/COO)

Sent: Thursday, November 03, 2016 2:16 PM

To: Jones, Kamara (OS/ASPA); Underwood, Lauren (HHS/ASPR/IO)

Subject: RE: CHIP Lead Abatement HSI Press Material

Have you heard if the CMS Q&A has been shared with the state yet?

From: Jones, Kamara (OS/ASPA)

Sent: Thursday, November 03, 2016 2:05 PM

To: Underwood, Lauren (HHS/ASPR/IO); Kane, Elleen (OS/ASPR/COO); Singleton, Sara M. (HHS/ASL); Harris, Andrea (OS/OASH)

Cc: Myrie, Simone (OS/ASPA); Bradley, Tasha (OS/ASPA); Connolly, Marjorie (OS/ASPA)

Subject: RE: CHIP Lead Abatement HSI Press Material

Adding the healthcare team for awareness. I have no additions.

From: Underwood, Lauren (HHS/ASPR/IO)

Sent: Thursday, November 03, 2016 12:25 PM

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Subject: CHIP Lead Abatement HSI Press Material

Importance: High

These will likely become public this afternoon – can we all do a quick read to flag issues asap to CMS?

Thanks
Lauren

Lauren A. Underwood, RN

Senior Advisor

Office of the Assistant Secretary for Preparedness and Response

U.S. Department of Health & Human Services

Room 639D, Humphrey Building

Phone: 202-205-4246

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